Rooms are scheduled through Digital Commons at 298-2417.

- 1. Room 180
  - Located on the 1<sup>st</sup> level of Malpass Library, in the Digital Commons
  - Has capability to present DVD, Visual Presenter, or computer applications
  - Phone available
  - Can be reserved up to 3 times per month
  - Zoom video conferencing available
  - Seats 30 people, able to add seating up to 40
- 2. Room 176 (Digital Studio)
  - Located on the 1<sup>st</sup> level of Malpass Library, in the Digital Commons
  - Equipped with 2 Mac computers with imovie suite, finalcut pro, and CS6
  - Drawing tablets & microphones available
  - Seats 6 people
- 3. Room 224
  - Located on the 2<sup>nd</sup> level of Malpass Library
  - Phone available
  - Zoom video conferencing available upon request
  - Seats 8-10 people
- 4. Mary Lou Kent Conference Room
  - Located on the 6<sup>th</sup> level of Malpass Library
  - Use restricted to WIU faculty and staff-led events
  - Phone available
  - Zoom video conferencing available
  - Seats approximately 30 people, 14 at the table

Revised: 12/2014 Approved by Dean of University Libraries