

February 16, 2024 | ARTF Meeting

Attendees: Lorette Oden, Rebekah Buchanan, Derek Watts, Carl Ervin, Winter Unverzagt, Kishor Kapale, Katy Valentin, Jim LaPrad, Fiifi Godwyll

Agenda:

- A. Review meeting minutes from Feb. 2, 2024
 - a. Minutes approved
- B. Request for data - Updates
 - a. EOA - Andrea to meet with Cassandra to obtain information
 - b. HR - Lorette and Carl met with Cassandra who will provide the requested data, but explained that it takes time
 - c. Disability Services - Samantha Klingler has forwarded information that has been placed in the ARTF folder
 - d. Retention - Justin Schuch has forwarded materials that have been placed in the ARTF folder
 - e. Financial Aid - Lorette and Carl met with Bobbi Smith who will provide the requested data, but explained that it takes time
 - f. WIU Policy Committee - Lorette and Carl met with Russ Morgan who will provide the requested data, but explained that it takes time. A follow-up request will go out to Russ who had mentioned a quicker turn around
 - g. Results from the Spring 2023 Campus Climate Survey - Craig Tollini and Jeremy Robinette with the assistance/direction of Kishor have created a draft of an executive report. A completed draft is expected to be provided next week
 - h. IBHE State-Wide Data - Universities met individually with members of the IBHE in the fall 2023 semester to review and create a Big Picture report on their institutions. The Chief Diversity Officer at Governors State University provided a copy of their report to the members of the state diversity officers' monthly meeting and explained how they are using this information to complete their IBHE Equity Framework Plan. Copies of the GSU and the WIU Big Picture Plans are in the ARTF folder. WIU information and GSU formatting can be used to complete the WIU Framework Plan. Any additional information received from IBHE will be incorporated in the Plan.
 - i. Notes
 - i. Big Picture Plan appears to provide both a state and WIU status report. The Equity Plan will look at the strategies to close the gaps in success by the underrepresented groups
 - ii. FAFSA and covid will impact the WIU data. Mention of this will be add to reports provided by the Financial Aid office

- iii. There is a lot of data provided by Samantha, Justin and the Big Picture report. Members are encouraged to review the collected information so that we may complete the framework.
- iv. A template for the Equity Plan Framework, where information can be added or notes made, is located in the ARTF folder in the 2023-2024 file. The Big Picture reports are also in that file.
- v. The information provided by Justin and Samantha will be moved into the 2023-2024 file

C. Subcommittees - Updates

- a. Effective and Sustained Communication - Derek and Alisha are scheduled to meet next week. They will reach out to the other members to invite attendance. They will check if Ted Renner wants to remain involved.
- b. Student Success and Retention - Fiifi mentioned that once things slow down at work he will be able to devote more time to helping. He mentioned having no success in identifying a student who might be interested in replacing him on the ARTF. He will partner with Winter and talk to the current SGA. Winter mentioned several Senators who are interested in serving
- c. Access and Inclusion - No updates
- d. Curriculum - No updates
- e. Faculty & Staff Retention and Promotion - No updates

Wrap-Up

- Please look at the collected information and how it can fit into the sections of the Equity Framework Plan. Add comments to the IBHE Equity Framework Plan template located in the 2023-2024 file
- Next meeting will be March 1 at 1:00 pm in the MCC Boardroom and on Zoom