

Reservation Request Form

Prior to completing this form, contact the Horn Field Campus Office for scheduling and to confirm dates and times. The office can be reached at 309-298-4676 or hf-campus@wiu.edu.

Event Name: _____

Arrival Date: _____

Arrival Time: _____

Departure Date: _____

Departure Time: _____

Sponsoring Organization: _____

Contact Person - Name: _____

Number Attending: _____

Phone number: _____

Billing Address: _____

Email: _____

I plan to pay using: Check Cash Credit card University direct charge _____
Account Number

Facilities Requested - if you need an accommodation, please check here:

- Lodge.....\$50/calendar day
- Commons Area.....\$25/calendar day
- Cabins.....\$50/cabin per night
 - 12 Bed
 - 8 Bed
 - 8 Bed
- Firewood.....Included

Challenge Course:

- Teams Course/Team Building (Up to 4 hrs).....\$15/person, min. \$150
- High Ropes Course (Up to 4 hrs).....\$20/person, min. \$200
- Climbing Tower Groups (Up to 3 hrs)..... \$100
Up to 20 people
- Special Program.....Prices Vary
- Wedding Package.....\$500

Description of Event:

Save and email the completed form to hf-campus@wiu.edu. Completed reservation forms should be sent at least 7 business days prior to the requested event. I understand and agree to by the rules and policies established by Horn Field Campus, and Western Illinois University, as stated on the following Rules and Policies page.

Signed: _____

Date: _____