

2024 - 2025 STUDENT EMPLOYMENT PAY SCHEDULE

Each work week begins on Monday and ends at Midnight on Sunday. During this time you may only work a maximum of 20 hours per week. **On the dates with ** you may work up to a maximum of 28 hrs** (Note the** dates **DO NOT** always coincide with the pay period - *Example can work up to 28 hours 11/25 -12/01, but 12/2-12/8 you can only work a maximum of 20 hours*) - **Also see update due to year end for 2024 12/9 -12/15 pay periods and the pay dates.** Timecards are DUE from supervisor by Tuesday 10am following the end of the pay period - so this means all students need to make sure timecards are ready for supervisors to approve between their last shift worked in the pay period and the Monday following when the pay period actually ends by 10am - otherwise it may delay payment to the student until the next pay period.

Pay Period Dates		Pay Date
10/14/24 - 10/27/24		11/08/24
10/28/24 - 11/10/24		11/22/24
11/11/24 - 11/24/24		12/06/24
11/25/24 - 12/08/24	**11/25 - 12/01 Thanksgiving Break	12/20/24
12/09/24 - 12/15/24	Students can only work 20 hrs	01/03/25
12/16/24 - 12/22/24	**12/16 - 12/22 Winter Break	01/17/25
12/23/24 - 01/05/25	**12/23 - 01/05 Winter Break	01/17/25

MINIMUM WAGE INCREASE 1/1/2025 - \$15.00

PLEASE START WATCHING FOR YOUR 2025 IL ETHICS TRAINING IN YOUR WIU EMAIL - THIS TRAINING HAS TO BE COMPLETED ASAP OR WITHIN 10

01/06/25 - 01/19/25		02/14/25
01/20/25 - 02/02/25		02/14/25
02/03/25 - 02/16/25		02/28/25
02/17/25 - 03/02/25		03/14/25
03/03/25 - 03/16/25	**03/10 - 03/16 Spring Break	03/28/25
03/17/25 - 03/30/25		04/11/25
03/31/25 - 04/13/25		04/25/25
04/14/25 - 04/27/25		05/09/25
04/28/25 - 05/11/25		05/23/25
05/12/25 - 05/25/25	**05/12 - 06/01 Break Between Sessions	06/06/25
05/26/25 - 06/08/25	**05/12 - 06/01 Break Between Sessions - --Then when Summer Sessions begin on 6/2-7/27 . If you are in 6 or more semester hrs - you may only work a maximum of 20 hrs per week.	06/20/25
06/09/25 - 06/22/25		07/03/25
06/23/25 - 06/30/25		07/18/25
07/01/25 - 07/06/25		07/18/25