



LIBERAL ARTS & SCIENCES STUDENT ORGANIZATION CONSTITUTION

We, the Liberal Arts & Sciences Students of Western Illinois University—Quad Cities, have established this organization for the purpose of enriching the academic, cultural, political and social life for Liberal Arts & Sciences undergraduate and graduate students of Western Illinois University-Quad Cities.

Date of Adoption: April 29, 2009

Revised: September 22, 2016

ARTICLE I – Name

1. The name of this organization shall be: the Liberal Arts & Sciences Student Association. This organization is a student group at Western Illinois University—Quad Cities.

ARTICLE II – Objectives

1. The objectives of the organization shall be:
 - a. To promote interest in the study of liberal arts and sciences.
 - b. To provide fellowship among students and faculty.
 - c. To present students with opportunities to raise academic standards and develop leadership and organizational skills.
 - d. To provide a forum for the presentation of innovative ideas to the benefit of the WIU-QC community.

ARTICLE III –Membership and Privileges

1. Any student at Western Illinois University-Quad Cities is eligible to be an active member.
2. To hold office, students need to be in good academic standing, with a minimum GPA of 2.5.
3. Non-students may act as associate members, but may not vote or hold office.

ARTICLE IV – Officers

1. Election of Officers
 - a. The officers of this organization are president, vice president, records officer (secretary), treasurer and marketing officer.

- b. Officers will be elected by written ballot, with each active member casting a vote. A majority of votes will constitute a victory.
- c. Election of officers will normally take place during the **final four weeks of the spring semester [revised Feb 2013]**.
- d. Officers will assume office for the period of one year.

2. Recall of Officers

- a. Officers are subject to recall for malfeasance in office.
- b. Recall procedures will be initiated at the request of five active members.
- c. A hearing will be conducted at a regular meeting for the presentation of evidence from all concerned parties.
- d. A majority of those active members voting in a recall at the end of the hearing is necessary to remove any officer.

ARTICLE V—Voting

- 1. This constitution and by-laws may be amended by a 2/3 majority vote of those voting, a quorum being present.
- 2. Voting on amendments must be conducted after a minimum of two weeks.

ARTICLE VI—Not-for-Profit Statement

This is a Not-For-Profit organization.

ARTICLE VII—Statement of Non-Discrimination

This organization shall not discriminate on the basis of age, color, ethnicity, gender, national origin, disability or handicap, race, religion, sexual orientation, or Vietnam Era veteran status. This policy will include, but is not limited to recruiting, membership, organization activities or opportunities to hold office.

ARTICLE VIII—Financial Obligations

A majority of voting members of this organization may determine reasonable dues and fees assessed to each member at the beginning of each semester.

A specific number of members, designated by this organization shall be responsible for payment in full of all debts accumulated by the organization not covered by funds on deposit.

ARTICLE IX—Statement of Non-Hazing

This organization will not conspire to engage in hazing, participate in hazing, or commit any act that causes or is likely to cause bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm to any fellow student or person attending the institution.

ARTICLE X—Statement of compliance with WIU-QC Regulations

This organization shall comply with all WIU-QC policies and regulations and local, state and federal laws.

BY-LAWS

I. Cabinet

A. President

- 1 Coordinates all activities of the organization.
- 2 Liaison to WIU-QC community.
- 3 Official representative of organization.
- 4 Calls regular and special meetings.
- 5 Presides at meetings.
- 6 Prepares agenda for meetings.

B. Vice President

- 1 Assumes duties of president, when necessary.
- 2 Assists president in coordinating activities.

C. Records Officer/Secretary

- 1 Maintains accurate and current information of the organization and membership.
- 2 Assists president and vice-president to coordinate activities.
- 3 Keeps accurate minutes of each meeting and forwards copies to other officers.
- 4 Keepa attendance records for meetings

D. Treasurer

- 1 Liaison to WIU-QC for the purpose of organizational funding.
- 2 Maintains accurate and current account of all organizational funds.
- 3 Responsible for dispensing of funds in accordance with goals and programs established by organization.

E. Marketing Officer

- 1 Managing social media presence
- 2 Creating flyers and promotional materials and submitting them to the administration for approval.
3. Outreach to other Student Organizations or outside groups to promote activities

- II. Meetings will be open to all organization's active and associate members, faculty and Student Programs representatives. A notice of at least two weeks will be given prior to all meetings. The meetings are to be organized and controlled by officers and active members.