

How to access your voicemail from off campus or other campus building.

Option A)

To access your voicemail from home or any other offsite/off campus phone:
Follow these quick and simple steps:

- 1) Call the QC Campus at 762-3999.
- 2) When message begins to play, Press *.
- 3) When Prompted, Enter your extension and Press #.
- 4) When prompted, Enter your PIN and press #

Option B)

To access your voicemail from any phone or campus building other than your home office:
Follow these quick and simple steps:

- 1) Dial 62399.
- 2) When message begins to play, Press *.
- 3) When Prompted, Enter your extension and Press #.
- 4) When prompted, Enter your PIN and press #