Consolidated Annual Report

March 30, 2010
Dr. Nick DiGrino
Dean
College of Education and Human Services
Our Mission

The College of Education and Human Services provides a challenging and supportive learning environment for individuals that is widely recognized as meeting the humanistic and technological demands of a global society.
Academic Units

- Department of Counselor Education
- Department of Curriculum and Instruction
- Department of Dietetics, Fashion Merchandising and Hospitality
- Department of Educational and Interdisciplinary Studies
- Department of Educational Leadership
- Department of Health Sciences
- Department of Instructional Design and Technology
- Department of Kinesiology
- School of Law Enforcement and Justice Administration
- Department of Military Science
- Department of Recreation, Park and Tourism Administration
- Department of Social Work
- Department of Special Education
Centers and Institutes

- Center for Best Practices in Early Childhood Education
- Center for the Preparation of Education Professionals
- Central Illinois Adult Education Service Center
- Children’s Literature Examination Center
- Infant and Preschool Center
- Center for Applied Criminal Justice
- Maurice G. Kellogg Science Education Center
- Office for Partnerships, Professional Development and Technology
- Office of Research Design and Analysis
- Reading Center
- Bella Hearst Diabetes Institute
The COEHS Team: (Total of 405)

- 133 Tenured and tenure track faculty members
- 48 Non tenure/tenure track faculty members
- 46 Part-time adjunct faculty members
- 34 Professional support staff (field supervisors, academic advisors, Infant & Preschool Center staff, etc.)
- 32 Civil Service staff members (office managers, equipment attendants, etc.)
- 23 Externally funded full-time staff
- 72 Graduate teaching/research assistants
- 17 Administrators at rank of chairperson or higher
Administrative Team

Dean’s Office

Nick DiGrino, Dean
Lance Ternasky, Associate Dean for Graduate Studies, Research & Innovation
Erskine Smith, Interim Associate Dean for Administration
Rori Carson, Assistant Dean for Undergraduate and Teacher Education
Jennie Hemingway, Director of Development
Dana Moon, Director of Marketing and Community Relations
Dawn Sweet, Instructional Development Services Manager
Merrie Jean Parry, Staff Clerk for Budgets and Contracts
Christie Carmack, Office Manager
Nancy Still, Dean’s Secretary
Administrative Team

Chairs and Directors

Frank Main, Counselor Education
Cindy Dooley, Curriculum & Instruction and Special Education (Interim)
Karen Greathouse, Dietetics, Fashion Merchandising and Hospitality (Interim)
Reinhard Lindner, Educational and Interdisciplinary Studies
Jess House, Educational Leadership
Mark Kelley, Health Sciences
Hoyet Hemphill, Instructional Design and Technology
Loran Erdmann, Kinesiology (Interim)
Darrell Ross, Law Enforcement and Justice Administration
LTC Thomas Seifert, Military Science
Dale Adkins, Recreation, Park and Tourism Administration
John Tracy, Social Work

Joyce Johanson, Center for Best Practices in Early Childhood Education
Rori Carson, Center for the Preparation of Education Professionals
Dawn Hughes, Central Illinois Adult Education Service Center
Accomplishments
College of Education and Human Services
**Goal Category One: Learning Enhancements**

1) Accreditation

2) Academic feasibility studies

3) NCATE and HLC/NCA reaccreditation

4) Classroom and laboratory upgrades

5) Online coursework

6) Professionally relevant sponsored credit offerings

7) COEHS General Education Human Wellbeing

8) Audit and implement appropriate enhancements of undergraduate as well as graduate internships

9) Expand the number of faculty in departments with greatest instructional need.
Goal Category Two: Fiscal Responsibility

1) Review and reallocate departmental operating budgets

2) Operationalize FY10 plans for expending both “one time” and “continuing” variance dollars in ways that reflect stewardship of facilities, maintenance/acquisition of equipment, augmentation of basic operating expenses, and support of FY10 initiatives that are consistent with goals of the Office of the Provost and the College.

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3) Plan for the expenditure of projected FY11 variance dollars, based on goals and priorities of the Office of the Provost and the College. College goals will align with/reflect the needs and aspirations of academic units.

4) Funding for enhanced faculty scholarship.

5) Cost containment will be planned and administered across the College.

6) The Dean and department chairpersons will engage more actively in solicitation of gifts and donations to COEHS.
## COEHS Variance Expenditures in FY10

### Funding for COEHS Initiatives

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<thead>
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<th>One-time var. $</th>
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Goal Category Three: Partnerships, Community Engagement, and Outreach

1) Collaboration between COEHS and sister colleges, institutes, and centers

2) Externally funded outreach

3) Increase professional service to the west central Illinois region through various forms of outreach and professional service.
Goal Category Four: Diversity and Enrollment Management

1) Develop College and departmental objectives relative to preferred diversity “profiles” of faculty as well as students.

2) College Enrollment Management Plan - productivity

3) Develop substantive recognition of faculty who demonstrate exemplary engagement with students, colleagues, and the day-to-day wellbeing of their academic units

4) COEHS marketing plan
Overall, 13% increase from 2005
All academic units have increased since 2005, except C&I and IDT
Strongest contributors: LEJA and C&I

**Preparation of Entry Level Practitioners in 2009**

- **Univ**: 2,530
- **COEHS**: 940
Slight net increase in COEHS graduate degrees conferred since 2005.
Slight decline in COEHS proportional contribution to University total since 2005.
Five academic units have increased since 2005 and five have decreased.
Strongest contributors: Educational Leadership and Curriculum & Instruction.
Efficient Course Delivery

Strongest COEHS contributors: LEJA = 942 & DFMH = 900
Half of our academic units fall below the University mean.
COEHS Program Enrollment Status

Undersubscribed Programs
1. LEJA masters
2. Bilingual/bicultural bachelors (M)
3. Health masters (QC)
4. Special Ed. masters (QC)
5. Rec., Park & Tour. Admin. bachelors (QC)

Under-resourced Programs
1. LEJA bachelors (M)
2. Hospitality bachelors (M)

Balanced Enrollment
(26 programs/delivery sites)
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2) College Enrollment Management Plan

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4) Student morale and overall satisfaction

5) COEHS marketing plan
Goal Category Five: Internationalization

1) International Studies major

2) Study abroad programs

3) Host visiting international scholars.

4) Arrange for WIU visiting international scholar placements.

5) Sister relationships with one or more international universities.
Goal Category Six: Scholarship

1) Maintain current levels of external funding.

2) COEHS emerging centers and institutes.

3) Expand College-funded research presentation travel awards while significantly increasing the number of travel awards received from the Office of the Provost and other WIU sources.

4) Provide competitive funding opportunities for graduate research assistants to faculty with active research agendas.

5) COEHS Distinguished Scholar status and recognition.

6) COEHS Graduate Research Symposia.

7) Expand participation of students in WIU Undergraduate Research Day.

8) Participate successfully in the URC grant competition.
**Grants and Contracts**

FY09: 13, valued at $2,156,918 as of March 1, 2009

- **FY09 total:** 19, valued at $2,501,773

FY10: 12, valued at $2,487,164 as of March 1, 2010
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FY ‘11 Initiatives
College of Education and Human Services
**FY11 Initiatives**

Goal Categories: Learning Enhancements, Fiscal Responsibility; Partnerships, Community Engagement & Outreach; Diversity & Enrollment Management; Internationalization; and Scholarship.

- Properly equip faculty and support staff with necessary technology, including updated computers.
- Upgrade COEHS-managed classrooms to acceptable levels of operation.
- Develop a financially acceptable strategy for new program initiatives that were determined in FY10 to be feasible.
- Initiate request for M.S. degree in Dietetics.
- Effectively address instructional needs resulting from deferred full-time faculty positions.
- Develop an interdisciplinary response to the Human Wellbeing component of the General Education Curriculum.
- Introduce full recognition and guidelines for the utilization of blended course delivery of selected graduate academic offerings.
- Conduct a thorough audit of all COEHS undergraduate and graduate internship procedures and practices.
- Develop the Classroom of the Future (Knoblauch Hall 207)
**FY11 Initiatives**

Goal Categories: Learning Enhancements; Fiscal Responsibility; Partnerships, Community Engagement & Outreach; Diversity & Enrollment Management; Internationalization; and Scholarship.

- In conjunction with Administrative Services, study and respond to challenges and opportunities resulting from two independent infant/child care operations at WIU.

- Conduct a college-wide review of the number of GAs and their respective responsibilities. Initiate steps to reallocate one assistantship to the LEJA Internship Coordinator.

- Along with Physical Plant leadership and resources, address structural and safety concerns in Brophy Hall.
Goal Categories: Learning Enhancements; Fiscal Responsibility; Partnerships, Community Engagement & Outreach; Diversity & Enrollment Management; Internationalization; and Scholarship.

- Secure necessary clinical space for Counselor Education at the WIU Quad Cities Campus.
- Convene a Safe Schools Initiative Task Force to promote transdisciplinary research and outreach.
- Continue the practice of inviting cooperative service project(s) with sister Dean’s Offices at WIU while encouraging academic units to do the same with fellow WIU departments.
- Increase the level of externally funded outreach to local school districts, nonprofit agencies, and governmental bodies.
- Increase documentation of professional service extended to various constituents.
FY11 Initiatives

Goal Categories: Learning Enhancements; Fiscal Responsibility; Partnerships, Community Engagement & Outreach; Diversity & Enrollment Management; Internationalization; and Scholarship.

- Implement the newly developed COEHS Enrollment Management Plan, including the development/refinement of departmental recruitment and retention strategies.
- The Dean’s Office will work closely with chairs and faculty/staff representatives housing “undersubscribed” majors and certificate programs to generate previously determined enrollment and diversity objectives.
- Through traditional and online/blended formats, implement carefully designed pilot course offerings that test the market potential in previously undefined service areas.
- Direct significant funding toward data-driven marketing endeavors.
- Identify and implement creative approaches to faculty recruitment in COEHS disciplines that have received poor responses to traditional search efforts.
FY11 Initiatives

Goal Categories: Learning Enhancements; Fiscal Responsibility; Partnerships, Community Engagement & Outreach; Diversity & Enrollment Management; Internationalization; and Scholarship.

- Assist the Department of Health Sciences to develop a strong and recognizable international dimension to their unit.
- Academic units will develop Global Issues courses for general education in their respective disciplines.
- Continue to promote relationships with universities and organizations at an international level, leading to partnerships that result in study abroad, visiting scholars, and visiting practitioners.
**FY11 Initiatives**

Goal Categories: Learning Enhancements; Fiscal Responsibility; Partnerships, Community Engagement & Outreach; Diversity & Enrollment Management; Internationalization; and **Scholarship**.

- Graduate research assistance to faculty researchers
- Release time for research proposal development
- Substantial travel support for presentation of research and related scholarship
- Implementation of interdisciplinary research initiatives
- Recognition of 1010-2011 COEHS Faculty Scholars
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<th>Recurring var. $</th>
<th>Set-aside for institutional shortfall</th>
</tr>
</thead>
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<tr>
<td>Instructional replacements</td>
<td>Classroom maintenance</td>
<td>($611,024)</td>
</tr>
<tr>
<td>NCATE training</td>
<td>Faculty scholarship support</td>
<td>Approx. $150,000 from FY10</td>
</tr>
<tr>
<td>Faculty computer replacements</td>
<td>Online course dev.</td>
<td>Hiring deferrals (10-11) – to address</td>
</tr>
<tr>
<td>Admin. computer replacements</td>
<td>Instructional replacements</td>
<td>instructional costs resulting from</td>
</tr>
<tr>
<td>Vacation payouts</td>
<td>Personnel adjustments</td>
<td>vacancies.</td>
</tr>
<tr>
<td>Contingencies</td>
<td>Contingencies</td>
<td></td>
</tr>
<tr>
<td>(Approx. $143,000)</td>
<td>(Approx. $196,000)</td>
<td></td>
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</tbody>
</table>
* Instructional replacements

* Faculty computer replacements
* Faculty scholarship support

* Dept. operating budget augmentation
* Student recruitment & retention initiatives
* Vacation payouts & negative salary differentials
* Personnel restructuring
* Enrollment management activities
* Facility upgrades
* Contingency funding
Summary of FY11 Requests Submitted to Provost

New Operating Resources
Not Associated with New Degree/Certificate Development

<table>
<thead>
<tr>
<th>Priority Number</th>
<th>Title of Funding Request</th>
<th>Amount Requested for One-Time Funding (FY11 only)</th>
<th>Amount Requested for Continuous Funding*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CNED Personnel</td>
<td></td>
<td>$53,703</td>
</tr>
<tr>
<td>2</td>
<td>Brophy Hall Structural and Safety</td>
<td>$23,200</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Assessment Systems Data Manager/Coord.</td>
<td></td>
<td>$60,000</td>
</tr>
<tr>
<td>4</td>
<td>DFMH Personnel</td>
<td></td>
<td>$35,000</td>
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<tr>
<td>5</td>
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<td>6</td>
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Facilities over $100,000

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<th>Amount Requested for One-Time Funding (FY11 only)</th>
<th>Amount Requested for Continuous Funding*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>CNED Clinical Center for Children</td>
<td>$310,000</td>
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</tr>
<tr>
<td>2</td>
<td>Classroom of the Future</td>
<td>$175,000</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
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<tr>
<td>4</td>
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# Summary of FY11 Priorities

## Anticipated FY 11 Expenditure of Variance Funds to Support COEHS Priorities

<table>
<thead>
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<th>COEHS INITIATIVES</th>
<th>PRIORITY</th>
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<th>CUMULATIVE</th>
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<tbody>
<tr>
<td>FACULTY SCHOLARSHIP</td>
<td>2</td>
<td>75,400</td>
<td>75,400</td>
</tr>
<tr>
<td>COMPUTER REPLACEMENTS</td>
<td>3</td>
<td>74,000</td>
<td>149,400</td>
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<tr>
<td>CONVERT LEJA UNIT B TO UNIT A</td>
<td>7</td>
<td>14,000</td>
<td>163,400</td>
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<tr>
<td>SOFTWARE FOR IDT</td>
<td>8</td>
<td>19,650</td>
<td>183,050</td>
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<tr>
<td>UPGRADE INSTR. TECH. HH 43</td>
<td>9</td>
<td>15,000</td>
<td>198,050</td>
</tr>
<tr>
<td>DEVELOP ONLINE COURSES (5)</td>
<td>10</td>
<td>17,500</td>
<td>215,550</td>
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<tr>
<td>KH CORP. DINING ROOM FURNITURE</td>
<td>11</td>
<td>4,210</td>
<td>219,760</td>
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<tr>
<td>SMART BOARDS (3)</td>
<td>12</td>
<td>8,000</td>
<td>227,760</td>
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<tr>
<td>ENROLLMENT MANAGEMENT MARKETING</td>
<td>14</td>
<td>7,000</td>
<td>234,760</td>
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<tr>
<td>COUNSELOR ED. FACULTY LINE</td>
<td>1</td>
<td>53,703</td>
<td>53,703</td>
</tr>
<tr>
<td>BROPHY HALL SAFETY ISSUES</td>
<td>4</td>
<td>23,200</td>
<td>76,903</td>
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<tr>
<td>ASSESSMENT SYSTEM DATA MANAGER</td>
<td>5</td>
<td>60,000</td>
<td>136,903</td>
</tr>
<tr>
<td>DFMH UNIT B LINE</td>
<td>6</td>
<td>35,000</td>
<td>171,903</td>
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<tr>
<td>CNED CLINICAL LABORATORY</td>
<td>13</td>
<td>310,000</td>
<td>481,903</td>
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<tr>
<td>KH 207 CLASSROOM OF THE FUTURE</td>
<td>15</td>
<td>175,000</td>
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