TELEPHONE USE GUIDELINES

Telephones in office areas, including service desks at University Libraries, are for use by library employees. Requests for telephone use by the public should refer to the following guidelines.

GUIDELINES

- There are two courtesy phones located on the 1st level of the Library.
- These phones can be used to call campus numbers, local numbers, and 800 numbers.
- Calling cards can be used if an 800 number is provided prior to dialing number wanted.

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Approved by Dean of University Libraries