Requests for placing material on Bulletin Boards located on the first floor by the public elevators must be approved by the University Libraries Administration Office. This is the only location which the Library allows posting of material.

POLICY

- The bulletin board may be used for university and community events announcements, meeting notices, and organizational information.
- Approval for posting is required. All inappropriate material will be removed immediately.
- Material will be removed on a monthly basis.
- Any material not approved by Library Administration is prohibited and if found on walls, book ranges, doors, tables, restrooms, elevators, etc. will be removed and discarded.
- Material found and sent to Library Administration for disposal may cause the Library Administration to contact the appropriate authorities.
- Questions pertaining to the posting of material in the Library should be directed to the Library Administration Office.

Created: 9/03, Reviewed: 1/11, 7/12
Approved by Dean of University Libraries