University Libraries
DEAN’S ADVISORY COUNCIL
MEETING MINUTES
July 17, 2015


**Guests:** Jennifer Dagit, Sean Cordes

**Interlibrary Loan of Textbooks:** Jennifer Dagit spoke about the costs associated with ILL textbooks for students. Currently, through ILLIAD, we request textbooks from any library that does not charge us for the service, often out-of-state libraries. There is always, however, the cost of returning the books by mail. Greg Phelps noted that textbooks tend to be large and heavy, with a shipping cost of around $3.00/per. There are no direct mail costs for books ordered through I-SHARE or from Illinois libraries that can use the ILDS delivery service. Jennifer suggested we could reduce postal costs by no longer ordering ILL textbooks from out-of-state-libraries. Discussion followed, consensus was to no longer place ILL textbook requests with out-of-state libraries and use only I-SHARE and other Illinois libraries with ILDS delivery. Jeff Matlak will draft a post for Tele-STARS reminding faculty to please put their textbooks on Reserve at the library.

**Policy Updates:** There was discussion of the six proposed policies that members had received for review from Jeanne. It was agreed that the Tobacco Products in the Library policy is redundant now that the entire campus is smoke-free and that policy was scrapped. No other changes were suggested so Jeanne will work with Justin Georges to get the revised policies posted.

**Round Robin**

**Noelle Ebert** – They have been inventorying at the QC library; things are otherwise quiet there.

**Greg Phelps** – Access Services has been busy with 1) new copiers and the transition to scanning-not-printing, and 2) devising a digital storage solution for hard copy overdue notices. Greg also showed a colorful new wayfinding sign and matching bookmark being considered by the Marketing Committee.

**Haley Hickenbottom** – Has no budget, so she continues to work with Jeff Matlak on how to trim the journal expenditures.

**Mary Day** – Good news! The student budget has been protected and will be the same as last year.

**Hunt Dunlap** – The Voyager upgrade went well. They are still fixing a few bugs.
Sean Cordes – is working on transition to the new version of Libguides and finishing LIB 201 for summer. John Stierman will be teaching a section of 201 online this fall. Sean is also still working on how to make 201 a 1-credit class.

Chuck Malone – Gov Pubs is getting used to their new office configuration.

Jeff Matlak – Expects we will have to cut journal subscriptions by about 50 percent. We will also not be renewing 4 of the smaller databases: Lexis-Nexis Corporate Affiliations, Cabell’s, HR area files, and Leisure Tourism. We will continue to receive 2 hard copy newspapers: the McDonough County Voice (+ microfilm) and the Moline Dispatch. The Wall Street Journal is still an open question. Jeff noted that CARLI has been affected by cuts also and we can likely expect diminished database holdings and increased membership costs there.

Jason Kubis – Computer Services has been doing their usual behind-the scenes tech work (migrating, tweaking, etc.) plus a new equipment upgrade in the 3rd floor classroom.

Dean Lorenzen – The library will be hosting a visiting scholar from Denmark for the coming school year. Jens Horstmann and his family will be moving to Macomb to live in Jeff Hancks’ house while Jeff and family are on sabbatical in Denmark. Jens will have office space in the Archives during his time here. Dean Lorenzen will be attending CODSULI tomorrow, July 18.

Meeting adjourned 9:20 a.m.

Ann Patridge, Recorder