Minutes – Dean’s Advisory Council – April 15, 2014 meeting.

**Present:** Michael Lorenzen, Sean Cordes, Tom Finley, Jeff Hancks, Julie Hannen, Hunt Dunlap, Jeff Matlak, Mary Day, Haley Hickenbottom, Jason Kubis, Felix Chu, Chuck Malone, Linda Zellmer, guest.

**Agenda Item:**
- Cataloging selective free online resources.

Linda Zellmer gave a handout that discussed a reference transaction in which a student was researching Illinois land ownership maps. After helping the student with our platt book collection, Linda was eventually able to find that the Library of Congress had scanned and placed its collection of early county land ownership maps online on its American Memory web site. Included in the American Memory maps were three maps of Peoria and Peoria County including one from 1861: http://hdl.loc.gov/loc.gmd/g4103p.la000128

Linda noted that the map has a “handle” which is a permanent url. And that there is full OCLC cataloging available for these maps. Linda suggested that adding the cataloging records of such regional maps to our OPAC would be useful to library users and library staff.

Discussion ensued that in the past the library has refrained from cataloging very many general Web documents because:
- Web sites disappear; urls change
- Could be an endless process – if we are going to catalog things from the Web, where do we stop?
- Do we want to clutter our catalog with endless Web documents.
- OCLC tried a project of cataloging all the items of the Web and eventually dropped that project

Michael suggested we discuss cataloging only high quality, local history Web material such as the local LOC maps. Felix added that there are no CARLI guidelines on what types of online items to add to one’s OPAC.

After some additional discussion, Michael asked Felix to work with Linda Z. and Jeff M. to review existing library collection development policy and possibly tweak the existing policy to allow for cataloging high quality, local history Web material that is “permanently” available.

**Round Robin:**

Chuck: Gov Unit getting ready to review GA applications.

Jason: This summer, computers with XP will be pulled and converted to newer version of Windows. Popular books scanner on the 1st floor is broken. Still waiting on the outside vendor to come and repair. It was discussed that a 2nd such book scanner would be useful for the 2nd floor if money was available. With the current 1st floor books scanner broken, the older 2nd floor scanners are being used more. Tom mentioned that at the QC library, users do much more scanning than photocopying.
Sean C: Reference Unit busy helping users with end of semester projects. Unit members are also working on Author’s Recognition. Tammy and Justin have been busy creating READ posters, which will soon be ready to display. Michael said he has received much positive feedback from those who have seen the posters. New ACRL literacy standards have been disseminated by ACRL that emphasize more critical thinking of analyzing sources and reacting with sources. Techfest is coming up and will take on a panel discussion format rather than table displays. There will soon be an update to Libguides. Sean suggested that one project will be to weed/edit existing Libguides before converting to the update.

Felix: Nothing to report

Tom F.: They are busy cleaning up old library and getting ready to move to new library. Furniture and colors have been picked for the new library. Tammy and Justin were recently up taking photos for READ posters. There will be two new flatbed scanners in the new library.

Jeff H.: Getting caught up after being gone for most of 4 weeks for maternity duties. The major best practices for digitization grant that Jeff and many other Illinois librarians have been working on (NIU is the grant lead) is at the dissemination stage. Jeff will be giving several presentations throughout the Midwest on what they have learned about digitization through the grant research. Others of the grant team will be giving presentations throughout the country. Jeff is in the process of recruiting someone with an MLIS to work in his Unit as an intern.

Julie: Access services will be losing many students in May due to graduation, so they will be looking to fill quite a few positions. Access Services staff is busy carrying out the normal duties of the Unit.

Hunt: Wiring and internet connections are being installed in anticipation of the Digitization Unit moving to the 3rd floor area. The Bookeye scanner purchased in 200 has died. Computer Services is looking for parts to repair the Bookeye scanner. If repairs cannot be made, the library will have to seek $20,000 for a new similar scanner. Linda W is reviewing new scanner capabilities and prices in the event that scenario takes place.

Jeff M. Nothing to report.

Mary: Working on student appreciation party and Felix’s retirement party. Looking at student budgets for the Units. Mary went through the Malpass building with physical plant staff to point out building issues. Many bulbs are burning out at the same time since all bulbs were replaced at the same time few years ago. If/when money available, there needs to be three remaining “wraps” on 6th floor towers to prevent water leakage, similar to one wrap that has already been done.

Haley: Books are being ordered from money saved by cancelling print journals. Acquisitions/Cataloging staff is busy with many projects. A retirement is coming up with Marilyn Shelley’s retirement.

Michael: A future discussion point will be the future of copiers in the libraries.