DAC Agenda, 1 April 2014

8:30am, RM 18 Malpass Library

1. Civil Service Review Process

2. Library Proposal (Pillar Workstation - 2nd floor)


4. Round Robin

MINUTES

Civil Service Review Process – Michael explains process and how it will be done. Hopes it will completed by Summer.

Library Proposal (Pillar Workstation - 2nd floor) – Proposal to put staplers, paper cutter other stationary items that students frequently use and ask for on a permanent station by pillar where newspapers used to be shelved. Only 1 newspaper left, Jeff and Haley point out library does not even Chinese paper and there is no indication any one uses it. Pros and cons of proposal: Basic con is that it will have to be maintained. Group approves of station. Access Services will begin to look into doing this.

Customer Service Excellence in Libraries Workshop – RAILS workshop in public service, May 20th at Quincy Public Library. It is free. Michael will pay for van. Encourages all to go as there are not many opportunities like this for library.

Round Robin – Highlights:

• Development officer push – Michael has hopes that University will reinstate development officer position
• Chuck – Patent training in Washington DC
• Mary – Felix retirement party May 1 and Marilyn May 31. Scott coker walk thru this Friday.
• Haley – Marilyn retirement, wall repaired, cubicles moved back
• Chet – Utech activates new roll out, XP being phased out as of Summer 2014, however 40 machines still have XP
• Ref/Instruction – author recognition, QR scavenger hunt, FY classes in Fall 2014
• Jeff Matlak – Storage committee report
• Julie – Many students leaving this summer
• Felix IACRL presentations
• Hunt – digitization merger going well, campus CMS upgrading, music recitals almost done, WIU author submission for recognition day.