Called to order at 8:35

**In attendance:**

Chuck, Sean, Felix, Jeff, Jeff, Chet, Julie, Haley, Bev, Hunt, Tom

**New Business:**

New program from President’s Office on freshmen retention. Students who work on campus and interact with non-faculty adults stay. President is creating financial aid packages with student work. Provost is funding 5 freshman jobs. We need to identify vacancies. Are any of them appropriate for freshmen?

Student security team. Maybe develop team of students who can walk the floors and keep an eye on things.

Discussion about the challenges and opportunities about hiring freshmen students sight unseen.

President and Provost will be here at 1 a.m. Dean encourages employees to attend. Wants us to develop some good questions and be active.

**Round Robin**


Haley: Book sale wrapped up. Materials arriving for next year’s sale.

Hunt: No more music cds to digitize. Have done over 800 in about a year. Cassettes next?

Chet: Getting a new anti-virus vendor on campus. U-Tech also wants Windows X removed from campus as support is ending.

Jeff M.: Budget committee reconvened to discuss databases. Group made decision to look at some specific databases, but most are considered core.

Felix: Physical Sciences Library hours expanded few years ago. Not used, so they will be cut back.

Sean: Reference traffic has picked up some. Tammy is working with student on signage. There’s new QR code scavenger hunt.

Tom: Printer troubleshooting. Plenty of reference and instruction.

Adjourned at 8:55.

Submitted by: Jeff H.