

Application for Graduate Assistantship

Western Illinois University
School of Graduate Studies

Assistantship applications will be forwarded to the appropriate academic departments. Graduate assistantships are academic merit based award programs which provide students with work opportunities in a job closely related to the academic field of study. Students with graduate assistantships will receive a stipend and a waiver of tuition. Assistantship applications received prior to MARCH 15 (for the fall semester) may be given priority consideration. Assistantships are available only to graduate students who have been accepted into degree programs. Probationary students are not eligible to hold graduate assistantships.

Full name (Last, First, M.I.):

WIU ID No:

Sex: Male Female

Permanent address:

Phone:

Email address:

Mailing address:

Phone:

Address effective from _____ to _____

Major field of study:

Area of emphasis:

Applying for the assistantship beginning: Spring Summer Fall 20____

Response to the following will assist efforts to ensure race/ethnic compliance reporting and will not affect admission or assistantship opportunities.

Select one or more as appropriate:

American Indian or Alaskan Native

Asian

Black or African American

Native Hawaiian or other Pacific Islander

White

Hispanic

Assistantship Application Process and Instructions

Attach a **statement of your personal goals** in graduate study including how they relate to your future professional objectives. Also, include information about experiences or skills which may be relevant to your application, your expectations of the graduate degree program at Western Illinois University, and the reasons for your interest in an assistantship.

Three letters of recommendation are required for the assistantship, but are **not necessarily in addition to recommendations required for admission to the academic program**. Please check with your academic department for specific recommendation letter formats.

Please list below the names and address of the three persons of whom you have requested letters of recommendation. Each should be well acquainted with your education background, intellectual abilities, and personal character.

1. _____
2. _____
3. _____

NOTICE: Public Law 93-380, the Family Education Rights and Privacy Act of 1974, grants all students the right to inspect and review all of their official educational records. This right extends to letters of recommendation written on/after January 1, 1975, except that students may waive their right to inspect and review letters of recommendation by signing a waiver. If you wish to waive your right to access letters of recommendation, please sign below.

WAIVER FORM: I, the undersigned, hereby waive the right to inspect or challenge the content and comments in my letters if recommendation provided by Public Law 93-380. I expect that the observations made shall remain between the writer and the person, agency, or organization to whom my application materials may be sent.

Date: _____ Candidate's signature: _____

Some departments may require additional information such as a personal interview, audition, or portfolio. Please correspond directly with the department concerning additional requirements.

Assistantships are awarded only for the time period specified by the contract. An extension or renewal is not guaranteed. Students may reapply to the appropriate department.

Western Illinois University endeavors to provide a safe environment for its employees and students and requires candidates to submit to a background investigation upon offer of employment. Employment is contingent upon compliance with University policies and procedures relating to the receipt and evaluation of information contained in the background investigation.

Western Illinois University is an Affirmative Action and Equal Opportunity employer with a strong commitment to diversity. In that spirit, we are particularly interested in receiving application from a broad spectrum of people, including, but not limited to, minorities, women, and individuals with disabilities. WIU has a non-discrimination policy that includes sex, race, color, sexual orientation, gender identity and gender expression, religion, age, marital status, national origin, disability, and veteran status.



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ILLINOIS
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School of Graduate Studies

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