**Writing Instruction in the Disciplines (WID) CommitteeMINUTES**

February 23, 2017
Algonquin Room, University Union

**PRESENT:**Munia Cabal-Jiménez, chair;, Amy Burke, Terry Solomonson, Mei Wen, Leslie Melim, Ritchie Gabbei, voting members, Magdalyn Helwig, Ex Officio. Visiting: Rose McCullough, Chemistry, Lea Monahan, nursing.

1. **Call to order**was given at 2:00PM
2. **Agenda** was approved
3. **Minutes** from 1-26-17 were approved
4. Dr. Lea Monahan, Director of the School of Nursing, visited to field any questions the committee might have regarding the WID designations for two courses, brought forward at the 1-26-17 meeting. Dr. Monahan clarified that while there are different course numbers, each is the same, only applied to two different programs.
5. **WID Designation proposal for CHEM 455**–Dr. Rose McCullough represented the Chemistry Department in order to discuss the WID designation for CHEM 455, Forensic Serology and DNA Analysis. Dr. McCullough noted that Chemistry majors are currently taking WID courses in accordance with the degree program, and that this designation would apply directly to those majoring in Forensic Chemistry. Amy Burke asked if Chemistry majors could take this as their WID requirement – Dr. McCullough noted that it would not fulfill the WID requirement for that specific major, but they are required to take it anyway. Dr. Helwig noted that some of the expectations in the syllabus are unclear, and suggested adding them once the WID designation is in place. Dr. Wen added that she thought inclusion of resources to assist the student in writing would be appropriate in the syllabus as well. Dr. Gabbei moved that the committee approve the proposal with the added recommendations.
6. **Enrollment counts for Spring 2017**

Professor Cabal-Jiménez noted that there are four courses that are currently under circumspection as a result of low enrollment counts. Two of those courses are in Communications, One in English, and one in Health Sciences. While no action can be taken at this time Professor Cabal-Jiménezwanted the committee to be informed in case action would be taken at the end of the Academic Year.

**7. NEW BUSINESS –**

No new business was brought forth to the committee.

**8. Adjournment** at 2:34 PM. Next meeting will be March 30th, 2017, at 2:00PM in the Algonquin Room.

Respectfully submitted,

Terry Solomonson

Recording Secretary