Writing Instruction in the Disciplines (WID) Committee  
February 23, 2015  
12:00 pm, Horrabin Hall 60

Present: Nathan Miczo (chair), Samit Chakravorti, Tawnya Adkins Covert, Courtney Blankenship, Julia Albarracin, Mei Wen, Debra Allwardt, Neil Baird. Absent: Magdelyn Helwig. Guest: Josh Averbeck

1. The meeting was called to order at 12:04 pm.
2. Request for WID Designations for Existing Course: COMM247 Argumentation

Discussion included the proposal providing more details on specific writing assignments and/or simply attaching an example of the writing assignment(s). The “WID” and “Special Needs” statements in the syllabus both need to be updated. Number 3 (Course Objectives) and Number 5 (Structure) need to elaborate on emphasis of writing. The motion to accept the course as a WID designated course (with Miczo facilitating final refinements/changes with Averbeck) was presented, seconded and unanimously passed.

1. Approval of Minutes from 1-26-2015. Approved as submitted. Let the records show that the planned meeting of February 9, 2015 was cancelled due to lack of business requiring a meeting.
2. Announcements: CITR Sessions Scheduled

[Why Can't My Students Write?: Dispelling Myths About Student Writing](http://www.wiu.edu/citr/workshops/?action=showWS&id=1853)   
Magdelyn Helwig, English and Journalism  
Neil Baird, English and Journalism  
Monday February 23, 2:00 pm - 3:00 pm  
Malpass Library, Room 180

[Redesigning Your WID Course Under the New WID Guidelines](http://www.wiu.edu/citr/workshops/?action=showWS&id=1854)   
Neil Baird, English and Journalism   
Mei Wen, Health Sciences   
Magdelyn Helwig, English and Journalism   
Debra Allwardt, Social Work   
Monday March 2, 12:00 pm - 1:00 pm  
Malpass Library, Room 180

[Designing Effective WID Assignments](http://www.wiu.edu/citr/workshops/?action=showWS&id=1855)   
Magdelyn Helwig, English and Journalism   
Mei Wen, Health Sciences   
Neil Baird, English and Journalism   
Debra Allwardt, Social Work   
Monday April 13, 12:00 pm - 1:00 pm  
Malpass Library, Room 180

[Using Turnitin to Assess Writing Effectively and Efficiently](http://www.wiu.edu/citr/workshops/?action=showWS&id=1856)   
Magdelyn Helwig, English and Journalism   
Wednesday April 15, 12:00 pm - 1:00 pm  
Malpass Library, Room 180

FL350 update. The course is now listed as a general education option. There is not a policy regarding cross listing of WID/general education courses. They will continue to be reviewed on a case-by-case basis.

Discussion about the WID form: We need to make sure the form listed on the Provost’s webpage is the same, or is linked to the form on the WID website. Blankenship offered to look into this. There was further discussion about the background information listed at the beginning of the form, and how it can be confusing to readers. Either this information should be removed, or put elsewhere on the site. Additionally, the form doesn’t currently have a line for the Dean of the College to sign. We need to verify with Annette Hamm if that should be listed.

5. Overenrollment Policy

Miczo reported that as of the tenth day figures, four courses were overenrolled by 10% or more: Accounting, Agriculture, Communications, Kinesiology and Social Work. Though Allwardt verified the Social Work course was no longer a WID course and she would connect with Annette Hamm about that.

6. Update: WID Collection Release Form

Specific discussion about the form included: replacing “midpoint” with “end of the 8th week;” having instructors initiate the form and then have the student fill out their portion; a copy of the assignment should be included; the instructor should explain how the writing sample is exemplary; permanent address required in case submitting students are graduating seniors; title of “paper” changed to title of “assignment.” Miczo will review Rabchuk’s initial guidelines for further suggestions.

7. Update: Review of WID Courses: Initial Procedures

Allwardt volunteered to revise a volunteer recruitment letter and send out to committee over email for feedback.

8. New Business

Adkins Covert sent revised list of new WID courses for this semester to dropbox.

Blankenship volunteered to look up the list of attendees from the CITR session last fall, in order to keep those who attended informed of WID committee activities.

The meeting was adjourned at 12:55 p.m. The next meeting time will be at noon, March 9.

Respectfully, Courtney Blankenship