Council on Campus Planning and Usage  
Minutes  
March 1, 2013

Present: Ray Diez, Brett Eberhardt, Jeff Laurent (Recorder), Dana Lindemann (Chair), Eric Ribbens (ex-officio landscape liaison), Dave Rohall, Paul Schlag
Guest: Monte Colley (Facilities Management)

1. Approval of February Minutes
Minutes from the February meeting were reviewed. Diez moved and Rohall seconded that the minutes be approved as submitted. The vote to approve the February minutes as submitted was unanimous.

2. Updates
• Facilities Management
Colley presented an update regarding several projects. Several projects related to heating/cooling are underway. Control work in Knoblauch has been approved. HVAC work is proceeding at Western Hall. Steam tunnel work is almost completed. As part of the steam tunnel project, the sidewalk is being extended all the way along the north side of University Avenue.

With respect to campus improvements, work on the University Union is proceeding. Bids on projects related to improvements are being received. Work also is proceeding on the renovation to Thompson Hall. Exterior panels are going up. Diez asked whether there was a standard design for picnic tables on campus. He suggested that there may be some offices/departments that would like to have picnic tables by their buildings. Students in Engineering Technology could design/build/provide these. Colley will pass this information to Facilities Management.

Colley reported that the open forum held in February by Facilities Management was not well attended. The forum was held at the Facilities Management building. Facilities Management believes holding future forums in a more centralized location on campus like the University Union or Malpass Library may improve attendance.

• Landscaping
Ribbens informed CCPU that WIU has been designated a Tree Campus USA by the Arbor Day Foundation.

3. Ongoing Issues
• Morgan Hall Petition
In response to the miscommunication last spring concerning the cooling system in Morgan Hall, Colley provided CCPU a draft of the announcement that will be distributed to the campus re: transitioning from heating to cooling in order to obtain feedback. Committee members provided suggestions. CCPU also suggested that Facilities Management follow-up with building representatives to promote a smooth transition and review procedures for reporting problems.
Chair Lindemann will draft another memo to update Faculty Senate Executive Council on progress in addressing the Morgan Hall petition re: heating-cooling issues.

• Intentional Spaces
CCPU was charged by the Faculty Senate Executive Council with addressing the issue of intentional spaces on campus. After discussion, CCPU determined that intentional spaces were appropriate and suggested that these spaces could be already identified common spaces with signage (e.g., occupied, in use, etc.). The Faculty Senate Executive Council has requested that CCPU continue to address this issue.

CCPU will work with Facilities Management as they conduct a room inventory on campus to identify potential areas that could be used as intentional spaces. Also, Chair Lindemann will contact Andrea Henderson, Director of the Office of Equal Opportunity and Access, to determine whether lactation rooms on campus could double as intentional spaces and discuss potential issues related to intentional spaces more generally.

• Texting While Driving on Campus
Chair Lindemann informed CCPU that Scott Harris, Director of the Office of Public Safety, will be attending the April meeting. He will address current Illinois laws related to this topic and the enforcement of these laws on campus. CCPU will solicit recommendations re: our role in discouraging texting while driving, and how the campus can be proactive in preventing texting while driving (e.g., including “training” on appropriate cell phone use on campus as part of freshman orientation).

• Student Representation on CCPU
The student representative to CCPU has not been able to attend meetings. Chair Lindemann consulted with Annette Hamm, who suggested that CCPU members attempt to solicit interested students. Diez provided the names and vitae of students for consider. CCPU suggested that Kelsey Bryant’s name be forwarded to the Student Government Association as representative and that Bill Minnich be appointed as alternate.

4. Future Issues
Rohall attended a Faculty Senate meeting where locks on doors were discussed in the context of a campus shooter scenario. There are doors on campus that can be locked from the outside, but not the inside. Facilities Management is willing to conduct an inventory of door/window locking mechanisms throughout campus. They estimate that it would cost about $1M to address this issue. Rohall believes it is likely that the Faculty Senate will ask for input from CCPU.