**COUNCIL ON CURRICULAR PROGRAMS AND INSTRUCTION**

**Thursday, 27 April 2017**

**Horrabin Hall 1 – 3:30 p.m.**

**M I N U T E S**

**MEMBERS PRESENT:** M. Doh, J. Engel, D. Gravitt, A. Hardeman, J. Lin, E. Mannion, K. Myers, M. Walsh

Ex-officio: N. Parsons, D. Williams

**MEMBERS ABSENT:** A. Hyde, P. McGinty, A. Valeva

**GUESTS:** Katrina Daytner, Eun Go, Hoyet Hemphill, Leaunda Hemphill, Buzz Hoon, Todd Lough, Kyle Mayborn, Michael Murray, Jill Myers, Linda Prosise, Roger Runquist, Emily Shupe

1. Consideration of Minutes
   1. 13 April 2017

**MINUTES APPROVED AS DISTRIBUTED**

1. Announcements
   1. Elections
      1. Chair

**Motion:** To nominate Anita Hardeman (Gravitt)

There were no other nominations. Dr. Hardeman accepted the nomination and was elected chair for 2017-18.

* + 1. Vice Chair

**Motion:** To nominate Denise Gravitt (Gravitt)

There were no other nominations, and Dr. Gravitt was elected Vice Chair.

* + 1. Secretary

**Motion:** To nominate Jeff Engel (Hardeman)

There were no other nominations. Dr. Engel was elected Secretary.

* 1. Meeting dates, 2017-2019

Meeting dates have been set for the next two years, based on the Faculty Senate’s schedule.

Chairperson Hardeman thanked Recording Secretary Annette Hamm for transcribing some challenging discussions and debate this year during the CCPI review.

1. Old Business – None
2. New Business
   1. Curricular Requests from the Department of Broadcasting and Journalism
      1. Request for Change in Title and Description
         1. BC 425, Broadcast/Cable Law and Ethics, 3 s.h.

**Current:** Broadcast/Cable Law and Ethics

Laws covering the broadcast/cable industry in America from the Communication Act of 1934 to the present. Ethical considerations faced by broadcasters and cablecasters.

**Proposed:** Mass Communication Law and Ethics

Legal rights of and constraints on the mass media. Topics include prior restraint, source protection, libel, privacy invasion, indecency and the safe harbor, and other legal and ethical issues. Includes print, broadcast, satellite/cable, and web-based mass media.

**Motion:** To approve BC 25 (Gravitt/Myers)

Chairperson Hardeman remarked that since the department is combining two previous course numbers, BC 425 and JOUR 417, there should be some statement in the course description to indicate that the course is not open to students who have taken JOUR 417. Ms. Prosise clarified that it should really indicate that it is not open to students who taken either JOUR 417 or BC 425 because the prefix for this course, as for most courses in the Department of Broadcasting and Journalism, will be changing to BC&J for the fall catalog.

**Change:** Add statement that this course is not open to students who have already taken JOUR 417 or BC 325.

**MOTION APPROVED WITH CHANGE 8 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the School of Law Enforcement and Justice Administration
     1. Request for Change in Credit Hours
        1. LEJA 490, Internship in Law Enforcement, 12 s.h.

**Current:** 12 s.h.

**Proposed:** 9 s.h.

**Motion:** To approve LEJA 490 (Gravitt/Lin)

Dr. Lin asked for clarification on the statement in the Rationale section that “The change allows us to add an academic course, which was needed.” She asked what academic course is being added. LEJA Director Jill Myers responded that this would depend on the student’s area of interest – policing, legal issues, or corrections.

**MOTION APPROVED 8 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Engineering Technology
     1. Requests for Changes in Prerequisites
        1. IDT 310, Principles of Instructional Design, 3 s.h.

**Current:** IDT 200, 205, and ENG 280

**Proposed:** Prereq: ENG 280; coreq: IDT 250

**Motion:** To approve IDT 310 (Gravitt/Engel)

Chairperson Hardeman observed that the Rationale indicates IDT 200 and 205 are no longer offered and asked if it is the department’s intention to delete those courses. Associate Provost Parsons explained that the Media and Instructional Technology major is being phased out and will be eliminated, and as part of this process those courses will also be deleted.

**MOTION APPROVED 8 YES – 0 NO – 0 AB**

* + - 1. IDT 433, Instructional Three-Dimensional Modeling and Animation, 3 s.h.

**Current:** IDT 205 or permission of instructor

**Proposed:** IDT 122 or IDT 250 or permission of instructor

**Motion:** To approve IDT 433 (Doh/Gravitt)

Engineering Technology professor Hoyet Hemphill explained the situation is the same with this course as with the previous request, since IDT 205 is part of the major that will be eliminated but IDT 122 and 251 are being taught now.

**MOTION APPROVED 8 YES – 0 NO – 0 AB**

* + 1. Request for New Minor
       1. Instructional Design

**Motion:** To approve Instructional Design minor (Doh/Walsh)

Dr. Hemphill told CCPI that work on the minor began two years ago. He related that Jeff Hancks, Interim Director of the School of Distance Learning, International Studies, and Outreach, is very interested in the new minor for Bachelor of General Studies (BGS) students because it will be offered entirely online and all but one course is upper division, which BGS students need. A survey of General Studies students was conducted in fall 2015, and 60 percent of those sampled said they were moderately or extremely interested in this new minor.

Dr. Doh asked why the Rationale states that “The IDT minor would involve six courses (18 credit hours) that would be offered primarily online.” She wonders what is meant by “primarily” since the minor is intended to be offered entirely online. Dr. Hemphill replied that all six courses will be offered entirely online, but IDT 433 may be offered face-to-face for international students as well as once a year online for students in the minor.

Associate Provost Parsons asked how this minor will differ from the Emerging Design Technologies minor. Dr. Hemphill replied it will be very different; this minor concentrates on instructional design that brings together aspects of broadcasting, graphic design, and graphic communication. He explained that courses from the Media and Instructional Technology major, which is being phased out, were put into the minor so the focus is more on the theory and process of instructional design. Engineering Technology professor Roger Runquist added that this minor is more cross-disciplinary. Associate Provost Parsons suggested that the proposal clearly indicate how this minor is different than the Emerging Design Technologies minor.

Ms. Prosise pointed out that since the last regularly scheduled Faculty Senate meeting for the year has already occurred, this minor will not be listed in the fall 2017 catalog.

**Changes:**

* In the first paragraph of the Rationale section, change “Instructional Design and Technology Bachelors of Science degree” to “Media and Instructional Technology Bachelors of Science degree” and indicate that it is currently being phased out.
* Specify how this minor is different than the Emerging Design Technologies minor.

**MOTION APPROVED WITH CHANGES 8 YES – 0 NO – 0 AB**

* 1. Vote on Final Draft of CCPI Report on Review of Comprehensive Majors and Definitions of Terms

Chairperson Hardeman told CCPI she made a minor change regarding the definition of a discipline and changed the section about the 15 s.h. outside the major to reflect the will of the Council.

Faculty Senate discussed at length at their meeting this week the fact that the Engineering and Mechanical Engineering majors list courses that are equivalent to ones in their core. Some senators construed this as having an “or” in the core. Ms. Hamm asked CCPI if including a core definition in the CCPI Review report that prohibits “or” in the core will affect the Engineering and Mechanical Engineering majors in future. Associate Provost Parsons explained that the equivalences specify that the courses are equal but with different prefixes, so defining a core should not affect these majors. She compared it to some majors listing MICR 200 “or its equivalent” or BIO 330/331 and KIN 290/291, equivalent courses with different designations. Ms. Prosise agreed that it will be important for the departments who do this to explain it in terms of equivalent courses. College of Arts and Sciences Associate Dean Kyle Mayborn believes that the phraseology represents a well thought out compromise, since cross-listing the courses was not an option, which helps students starting out on the Macomb campus to finish their Engineering program at WIUQC.

Dr. Lin suggested that the Definitions of Academic Terms chart include which definitions require feasibility studies. CCPI members agreed this would be a good addition.

Chairperson Hardeman stated that she plans to include the list of comprehensive majors as an addendum to the report. She asked if she should include the objections from the College of Business and Technology to including the 15 s.h. in the hours to be counted for the major. CCPI did not think this was necessary to include in the review report but asked that the full letter from the College be appended to the CCPI minutes of April 13.

**Motion:** To approve the CCPI Review report with the addition of which academic terms require feasibility studies (Gravitt/Walsh)

**MOTION APPROVED 8 YES – 0 NO – 0 AB**

Chairperson Hardeman thanked CCPI members for their participation in the long process of reviewing the terms and comprehensive majors, which occasioned much discussion and thought. She observed that CCPI members learned a lot about the various comprehensive majors on campus during the process. She hopes current and past members of CCPI can be in the audience when the report is presented at Faculty Senate. Dr. Gravitt commended Chairperson Hardeman on the job she did leading CCPI this year.

V. Provost’s Report

Associate Provost Parsons reported that UNIV 360 was approved at Faculty Senate after much discussion and by a narrow margin. The course was originally objected to, then brought back to the agenda, and a motion was made to send it back to CCPI, but that motion was defeated and the course was approved by a close vote. She related the arguments against approval of the course were 1) that some senators thought only BGS students should be allowed to take it, and 2) many other methods courses are already on the books for BGS students to take. Associate Provost Parsons stated that Dr. Cordes, who crafted the course proposal, pointed out that there are no other research methods courses that are offered entirely online and do not have any perquisites, but the discussion on the Senate floor took 20-30 minutes before final approval.

Associate Provost Parsons thanked Jessica Lin, Anna Valeva, Kat Myers, and Andrea Hyde for the hard work they put into the Council this year and expressed her hopes that they will rejoin CCPI again when they are able to do so.

**Motion:** To adjourn (Gravitt)

The Council adjourned at 4:17 p.m.

Patrick McGinty, CCPI Secretary

Annette Hamm, Faculty Senate Office Manager and Recording Secretary