COUNCIL ON CURRICULAR PROGRAMS AND INSTRUCTION

16 April 2015

**Algonquin Room - University Union - 3:00 p.m.**

# MINUTES

MEMBERS PRESENT: M. Bernards, R. Buchanan, P. Goodwin, A. Hardeman, H. Marchand, J. McNabb, K. Myers, L. Wolff, C. Zhao

**Ex-officio:** N. Parsons, D. Williams

MEMBERS ABSENT: G. Jelatis, B. Meyers

GUESTS: Laura Barden-Gabbei, Ken Clontz, Merrill Cole, Katrina Daytner, Gloria Delany-Barmann, Dennis DeVolder, Rich Filipink, Anne Gregory, Keith Holz, Iraj Kalantari, Jim McQuillan, Mary Mhango, Greg Montalvo, Russ Morgan, Terry Mors, Amy Mossman, Linda Prosise, Gary Schmidt, Scott Walker, Tara Westerhold

1. Consideration of Minutes

	1. 12 March 2015

**MINUTES APPROVED AS DISTRIBUTED**

1. Approvals from the Provost
	1. Requests for New Courses
		1. ARTS 181, Introduction to Studio Art, 3 s.h.
		2. BIOL 281, Introduction to Science Teaching, 1 s.h.
	2. Request for New Minor
		1. Psychology of Substance Abuse
	3. Requests for Changes of Minors
		1. Information Systems
		2. Physics
	4. Requests for Changes of Options
		1. Biology – Option E (Teacher Education)
		2. Chemistry – Option D (Teacher Education)
		3. Geology – Option C (Earth and Space Science Teacher Education)
		4. Physics – Option C (Teacher Education)
	5. Requests for Changes of Majors
		1. Athletic Training
		2. Exercise Science
2. Announcements – None
3. Old Business
	1. Curricular Requests from the Department of Art
		1. Requests for New Majors
			1. B.A. in Graphic Design

**Motion:** To approve B.A. in Graphic Design (McNabb/Buchanan)

Associate Provost Parsons pointed out that the major is still comprehensive because it is 48 s.h. and requires a minor; the request needs to be 47 s.h. to be considered non-comprehensive. Dr. Myers stated that the department hoped to be granted leniency in regard to the 48 s.h. limit. Associate Provost Parsons responded that if the department wishes to have the major considered non-comprehensive but still be greater than 47 s.h. and require a minor, this needs to be articulated as a request for dispensation in order to meet departmental criteria and included in the Rationale section. She noted that the request is only 1 s.h. over the limit so CCPI can choose to allow it to have a minor.

Ms. Williams suggested that if Open Electives are reduced by 4 s.h. in this request and by 2 s.h. in the next request, the total proposed hours could be 120.

**Changes:**

* Change Open Electives from 15 s.h. to 11 s.h.
* Change total proposed hours from 124 to 120.
* Add rationale requesting 1 s.h. dispensation to be considered non-comprehensive but require a minor.

**MOTION APPROVED WITH CHANGES 8 YES – 0 NO – 0 AB**

[Note: Following the meeting, the department requested to leave the Open Electives as originally stated. CCPI members had no objections.]

* + - 1. B.F.A. in Graphic Design

**Motion:** To approve B.FA. in Graphic Design (Myers/McNabb)

**Changes:**

* Change Open Electives from 6 s.h. to 2 s.h.
* Change total proposed hours from 124 to 120.
* Change Departmental Studio Electives or Art History from 30 s.h. to 24

**MOTION APPROVED WITH CHANGES 8 YES – 0 NO – 0 AB**

[Note: Following the meeting, the department requested to leave the Open Electives as originally stated. CCPI members had no objections.]

* 1. Curricular Requests from the Department of Foreign Languages and Literatures
		1. Request for New Course
			1. GER 480, Sexuality in German and Austrian Culture, 3 s.h.

**Motion:** To approve GER 480 (Wolff/McNabb)

Dr. McNabb observed that, once cross-listed, students who take this course to count toward their German major will have an extra hour of coursework in a lab-type setting that is not required for students in other majors. She asked if this is typical for a 400-level language course. Foreign Languages and Literatures Chair Gary Schmidt responded that the department is following precedent in this case – specifically, HIST 337/GER 337, The Holocaust – in order for German students to have exposure to the language. He suggested that the professor can, if he/she chooses, make adjustments in other ways for those students – essays written in German could be shorter than the requirement for essays written in English, or students reading in German may not have to read as much as those reading the material in English. He noted that in The Holocaust class, students taking it for German credit meet separately. Dr. Schmidt added that this type of situation happens in small language programs because of the need to provide opportunities for students.

Ms. Prosise pointed out that students taking the course as part of the proposed Queer Studies minor would not normally have taken the GER 326 prerequisite. She proposed that the introductory Queer Studies course, QS 100, be added as a prerequisite for those students.

**Change:** Add QS 100 to the prerequisites

**MOTION APPROVED WITH CHANGE 7 YES – 0 NO – 1 AB**

* + 1. Request for Cross-Listing
			1. GER 480/FL 480, Sexuality in German and Austrian Culture, 3 s.h.

**Motion:** To approve GER 480/FL 480 (Hardeman/Buchanan)

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

1. New Business
	1. Curricular Requests from the Department of English and Journalism
		1. Requests for New Courses
			1. QS 100, Introduction to Queer Studies, 3 s.h.

**Motion:** To approve QS 100 (Buchanan/Wolff)

**Change:** Change second course objective to “Apply important terms in queer studies and queer theory.”

**MOTION APPROVED WITH CHANGE 9 YES – 0 NO – 0 AB**

* + - 1. QS 400, Capstone in Queer Studies, 3 s.h.

**Motion:** To approve QS 400 (McNabb/Buchanan)

**Changes:**

* Change heading to 4 s.h. instead of 3 s.h.
* Add space to abbreviated title to make it CAPSTONE QS.
* In order to reduce the number of words in the course description, change it to read, “This course focuses on writing and research in the area of queer studies. Students will complete an in-depth project (research, video, internet-based resource, artistic work) that creatively and critically addresses issues relevant to queer studies.”
* Change prerequisites to “QS 100 and two electives in the Queer Studies minor.”
* In order to make the course objectives more student-centered, change introduction to course objectives to read, “Students in this course will define, appraise, and inspect an issue within the area of Queer Studies. Their primary focus will be the identification, development, and completion of a large project. Upon completing a final project, students will do the following:”
* Change the first two sentences of Student Needs to be Served to, “This course is the capstone of the Queer Studies minor. QS 400 offers students the opportunity to conduct in-depth original research about important topics, controversies, and cutting-edge areas of the field of queer studies.”

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + 1. Request for New Minor
			1. Queer Studies

**Motion:** To approve Queer Studies minor (Buchanan/McNabb)

Dr. McNabb observed that she could not find any internal logic or validation in the document regarding why the group of five Directed Electives (ENG 359, SOC 427, PSY 355, GER 480/FL 480, WS 455) was specifically chosen and what makes them cohesive. English and Journalism professor Merrill Cole explained that WIU has a large body of LGBTQ students but has only been able to offer courses on an ad hoc basis, not only in his department but throughout the University. Dr. Cole related that he has worked with colleagues in a coordinated effort to bring the minor into fruition, and the courses, although they were developed at different times, were designed to complement each other. He added that he is frequently asked by students when the minor will be offered. Dr. McNabb stated that the argument that the minor is the culmination of a long synthesis between diverse areas would be very compelling to include in the Rationale section.

Associate Provost Parsons asked if other courses might be able to be added to increase the minor 18 s.h., which is more in line with other minors at the University. Dr. Cole responded that he is talking with individuals to get more courses included, and one course is being developed but not yet ready.

**Changes:**

* Indicate by asterisk that QS 100 is a new course.
* Move “Choose three of the following” to the top of the list of courses in the Directed Electives section.
* Include in the Rationale an explanation of why these particular courses were chosen to be included in Directed Electives.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the School of Agriculture
		1. Requests for Changes in Credit Hours
			1. AGRI 120, Agriculture in Today’s Society, 3 s.h.

**Current:** 3 hr lecture

**Proposed:** 1 hr lecture

**Motion:** To approve AGRI 120 (McNabb/Marchand)

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

* + - 1. AGRN 176, Principles of Crop Science, 3 s.h.

**Current:** 3 s.h. (2 hr lecture, 2 hr lab)

**Proposed:** 4 s.h. (3 hr lecture, 2 hr lab)

**Motion:** To approve AGRI 176 (Marchand/McNabb)

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

* + - 1. AGRN 278, Fundamentals of Soil Science, 3 s.h.

**Current:** 3 s.h. (2 hr lecture, 2 hr lab)

**Proposed:** 4 s.h. (3 hr lecture, 2 hr lab)

**Motion:** To approve AGRI 278 (McNabb/Myers)

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

* + 1. Requests for Changes of Minors
			1. Agronomy

**Motion:** To approve Agronomy minor (Hardeman/Wolff)

In response to a question about whether the minor previously had no courses listed as core courses, Chairperson Bernards explained that it was a “wide open” minor previously, but the School of Agriculture found that students did not have adequate background for what they needed to know to complete it.

**Change:** Add “None” to existing Core Courses and Other columns.

**MOTION APPROVED WITH CHANGE 9 YES – 0 NO – 0 AB**

* + - 1. Agriculture

**Motion:** To approve Agriculture minor (Marchand/McNabb)

**Change:** Change total proposed hours from 18-21 to 18.

**MOTION APPROVED WITH CHANGE 9 YES – 0 NO – 0 AB**

* + 1. Requests for Changes of Options
			1. Agricultural Business

**Motion:** To approve Agricultural Business option (McNabb/Wolff)

**Changes:**

* Remove SPAN 192 from list of proposed Other courses.
* Change total existing and proposed hours to 145; add bottom rows to chart to indicate that 25 hours can count as both Gen Ed and another category to result in 120 hour total.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + - 1. Agricultural Science

**Motion:** To approve Agricultural Science option (Hardeman/Myers)

**Changes:** Change total existing and proposed hours to 130; add bottom rows to chart to indicate that 10 hours can count as both Gen Ed and another category to result in 120 hour total.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + - 1. Agriculture – Teacher Education

**Motion:** To approve Agriculture – Teacher Education (McNabb/Wolff)

**Changes:** Change total existing and proposed hours to 143; add bottom rows to chart to indicate that 16 hours can count as both Gen Ed and another category to result in 127 hour total.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the School of Computer Sciences
		1. Request for Change of Major
			1. Net Technologies: Emphasis A (Traditional) and Emphasis B (Cyber Security)

**Motion:** To approve New Technologies change of major (Zhao/McNabb)

Dr. McNabb stated that while she understands the rationale for Emphasis A, there is no rationale for the addition of Emphasis B; there is language regarding the courses but no rationale for the emphasis itself. Computer Sciences professor Jim McQuillan explained that he listed the courses to show that relevant content is in place to call this an emphasis. Dr. McNabb said she understands that the courses are in place to support the emphasis but would like to see one or two sentences about student demand for it.

**Changes:**

* Add information about student demand for Emphasis B in the Rationale.
* Correct typo in second sentence of Rationale, changing “many” to “may.”

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the College of Arts and Sciences
		1. Request for New Course
			1. LAS 496, Internship, 1-6 s.h. (repeatable to 6 s.h.)

**Motion:** To approve LAS 496 (Buchanan/Myers)

Chairperson Bernards asked if students can participate in this internship while enrolled in other majors. Director of the Liberal Arts and Sciences Program Amy Mossman replied that it is flexible enough that students can do it through other majors, and Dr. Mossman works with their supervisors to make that happen.

The course has also been submitted to CAGAS for consideration of S/U grading.

**Changes:**

* Change “Gain experience” in second course objective to “Demonstrate skills” since “gain experience” is not a measurable objective.
* Change “The internship” to “An internship” in the catalog description.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + 1. Request for New Emphasis
			1. Liberal Arts and Sciences: Peace Corps

**Motion:** To approve Peace Corps emphasis (Hardeman/Buchanan)

Ms. Williams asked if it is permissible to use a copyrighted name like Peace Corps. Dr. Mossman replied that she spoke with the Peace Corps Fellow Program; they have permission to use that name, and both Karen Maulden-Curtis and Christopher Merritt did not think that any additional permission needed to be requested to use it for the emphasis. Dr. Mossman has a letter from Ms. Mauden-Curtis that can be included with the request. Associate Provost Parsons added that the Peace Corps is trying to encourage more people to go through classes to gain experience and then apply to the Peace Corps. She said the Peace Corps has worked hard to develop its prep program at the undergraduate level as well as the fellows program at the graduate level. WIU got permission to offer the Peace Corps Prep Program in late spring/early fall, so Associate Provost Parsons thinks it is appropriate to use this name. Dr. Mossman specified that the Peace Corps Prep Program name is not used in the emphasis, but taking the emphasis can help students who want to go on into that program because the emphasis draws from those courses and because the BLAS program is multidisciplinary.

**Change:** Specify in the General Education section that these are the BLAS Gen Ed requirements.

**MOTION APPROVED WITH CHANGE 9 YES – 0 NO – 0 AB**

* + 1. Request for Change of Major
			1. Liberal Arts and Sciences

**Motion:** To approve BLAS change of major (Wolff/McNabb)

**Change:** Change the General Education section to read, “University General Education and College of Arts and Sciences BLAS Curriculum Requirement.”

**MOTION APPROVED WITH CHANGE 9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Departments of Recreation, Park and Tourism Administration
		1. Request for Change in Interdisciplinary Minor
			1. Nonprofit Administration

**Motion:** To approve change to Nonprofit Administration minor (Marchand/Myers)

Chairperson Bernards observed that a lot of courses dealing with human development are being dropped while courses dealing with communication are being added. He noted that it would seem that nonprofits would deal primarily with human development and asked what the rationale is for the change. Associate Dean for the College of Education and Human Services Katrina Daytner responded that the changes have a lot to do with changes in certification.

**Change:** In Summary of Changes, change “moved RPTA 424” to “added RPTA 424.”

**MOTION APPROVED WITH CHANGE 9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Dietetics, Fashion Merchandising, and Hospitality
		1. Request for New Course
			1. HM 350, Wedding Planning, 3 s.h.

**Motion:** To approve HM 350 (McNabb/Hardeman)

Dr. McNabb asked if there is evidence that can be cited to support the statement that students have left WIU to go to other universities that offer this curriculum. Dietetics, Fashion Merchandising and Hospitality Chair Mary Mhango responded that Western offers no special event planning classes, which are very popular currently, and several students have expressed a need for such a class.

**Changes:**

* Remove “Any one of the following” from list of prerequisites.
* Change course objective stating “Plan a wedding…” to “Plan a simulated wedding…”
* In Student Needs to be Served section, explain how the department is serving the needs of students wishing to become wedding and event planners by offering this course.
* In Relationship to Existing Courses Within the Department, clarify that this course will be unique within DFMH.
* In Relationship to Courses in Other Departments, specify that there are other event planning courses but none that are specific to weddings.

**MOTION APPROVED WITH CHANGES 8 YES – 0 NO – 1 AB**

* 1. Curricular Requests from the School of Law Enforcement and Justice Administration
		1. Requests for Changes in Titles, Course Descriptions, and Prerequisites
			1. LEJA 208, Introduction to External Security, 3 s.h.

**Current:** Introduction to External Security

Overview of security systems found in retail, industrial, and government agencies; legal framework for security operations; detailed presentations of specific security programs.

**Proposed:** Security Methods and Technologies

This course establishes a critical understanding of security, life-safety devices, equipment, and technologies integrated into a total protection approach for reducing risks and preventing organizational losses. Discussion centers on CPTED strategies, risk assessments, surveillance, detection systems, and various physical controls.

**Motion:** To approve LEJA 208 (Marchand/Myers)

**Change:** Remove “This course” at the beginning of the course description in order to bring it under 40 words.

**MOTION APPROVED WITH CHANGE 9 YES – 0 NO – 0 AB**

* + - 1. LEJA 309, Security Management/Internal Security, 3 s.h.

**Current:** Security Management/Internal Security

Emphasis on theft. Comparison of white collar and blue collar crime. Techniques of detection, apprehension and prevention. Subject areas of employee dishonesty, cost considerations, pilferage and embezzlement.

Prereq: LEJA 208

**Proposed:** Security Administration and Management

Emphasis on security leadership and management skills necessary for risk-based protection within public and private security sectors. Subject areas include risk identification; operational effectiveness; internal investigations and risk management principles needed for assets protection within a global business environment.

Prereq: LEJA 208, junior standing or permission of the instructor

**Motion:** To approve LEJA 309 (Buchanan/Hardeman)

After meeting with the Chair of Management and Marketing and making minor revisions to the original course description, a letter of support was obtained from that department.

**Changes:**

* Change abbreviated title to SECURITY ADMIN.
* Change proposed prerequisites to “LEJA 208 and junior standing; or permission of the instructor.”

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + - 1. LEJA 443, Seminar on Current Issues in Security, 3 s.h.

**Current:** Seminar on Current Issues in Security

Discussion of specific problems of the security industry in contemporary American society. Emphasis on the development, nature and functions of the private security sector as it relates to various elements of American business. Writing Instruction in the Disciplines (WID) course.

**Proposed:** Seminar on Contemporary Issues in Security

Discussion of cutting-edge protection requirements, trends and movements in the public and private sectors. Emphasis on results-oriented security management practices using comprehensive protection plans designed to reduce organizational risks and vulnerabilities. Writing Instruction in the Disciplines (WID) course.

**Motion:** To approve LEJA 443 (McNabb/Hardeman)

School of Law Enforcement and Justice Administration Director Terry Mors explained that this course will primarily focus on such topics as auditing security services; Chairperson Bernards added that references to management are to management of security, not management of people.

Dr. Myers pointed out that the rationale speaks to making LEJA terminology and language consistent throughout the undergraduate catalog, but the change in title from “Current Issues in Security” to “Contemporary Issues in Security” will make this course out of line with other language used for LEJA courses. Upon consideration, the request for course title change was removed from the request.

**Changes:**

* Remove course title change.
* Change proposed prerequisite to “LEJA 208 and LEJA 309 and junior standing; or permission of the instructor.”

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + 1. Requests for New Courses
			1. FS 302, Fire Department Hazardous Materials Operations, 3 s.h.

**Motion:** To approve FS 302 (Marchand/Myers)

Dr. Myers asked what the “product” is in the fourth course objective, “Predict how the chemical and physical properties of a product will affect response to a hazardous materials incident.” LEJA professor Scott Walker explained that the product is unknown; the course will examine several commodities listed as hazardous materials. Associate Provost Parsons asked how this course objective will be measured; Mr. Walker responded that it will be measured through testing. Students will be asked to create evacuation plans based on what certain chemicals will do and how they will react to the environment and will demonstrate by decontamination tactics if their predictions are accurate.

**Changes:**

* Replace “product” with “hazardous material” in the course objective so that it reads “Predict how the chemical and physical properties of a ~~product~~ **hazardous material** will affect response to a hazardous materials incident.”
* In Relationship to Courses in Other Departments, reference EM 478, Managerial Issues in Hazardous Materials.

**MOTION APPROVED WITH CHANGE 9 YES – 0 NO – 0 AB**

* + - 1. LEJA 202, Introduction to Corrections, 3 s.h.

**Motion:** To approve LEJA 202 (Myers/Buchanan)

Dr. McNabb asked if a conversation occurred with Sociology/Anthropology about SOC 455, Sociology of Corrections, and what might differentiate this course from that one. Dr. Clontz replied that he had a conversation with that department, and they were happy that this course is being created. He added that this course is 200-level and is strictly introductory while the Sociology course is senior level.

**Changes:**

* Correct spelling of Writing Instruction in the Disciplines in the Relationship to Existing Courses section.
* Remove sentence regarding LEJA 101 from Relationship to Existing Courses section.
* Obtain letter of support from Sociology/Anthropology
* Specify LEJA 202 (missing numbers) in Relationship to Courses in Other Departments section.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + - 1. LEJA 308, Correctional Counseling and Rehabilitation, 3 s.h.

**Motion:** To approve LEJA 308 (Hardeman/Wolff)

Dr. Goodwin noted that there are a number of references to treatment of mental illness, substance abuse, and sex offenders that would indicate the need to have a conversation with the Department of Psychology and obtain a letter of support. She noted that all of these areas are discussed in Abnormal Psychology as well as in Clinical Psychology. Curriculum and Instruction Chair Anne Gregory remarked that it may also overlap courses in Counseling, but Associate Provost Parsons pointed out that Counseling has no undergraduate coursework.

**Motion:** To table until Psychology, Sociology/Anthropology, Social Work, and Curriculum and Instruction can be consulted (Goodwin/McNabb)

Associate Provost Parsons asked if LEJA requires students to take courses in Psychology before taking this course. Dr. Clontz responded that there are Sociology, Psychology, and Social Work courses listed in the minor that can also count toward Gen Ed.

Russ Morgan, Associate Dean of the College of Arts and Sciences, noted that most of the topics discussed in this course would not occur in undergraduate Psychology courses but at the graduate level.

**MOTION TO TABLE PENDING CONSULTATION WITHDRAWN**

Dr. McNabb expressed concern that CCPI cannot make an informed decision to approve the course contingent upon consultations about which they will have no knowledge prior to the course going forward to Faculty Senate. She said she does not think she could vote in favor of the course even with five emails of no objection because that is basically giving the petitioning department carte blanche to have those conversations outside this body’s oversight.

Educational Studies professor Greg Montalvo remarked that all of the topics discussed in this class involve graduate-level counseling skills for which individuals obtain licenses. He fears that a student with an undergraduate minor might think they could undertake this kind of graduate-level of work.

**Motion:** To table LEJA 308 (McNabb/Goodwin)

**MOTION TO TABLE APPROVED 8 YES – 0 NO – 1 AB**

Dr. Clontz promised to take CCPI ‘s concerns back to the LEJA curriculum committee.

* + - 1. LEJA 313, Correctional Law, 3 s.h.

**Motion:** To approve LEJA 313 (Marchand/Buchanan)

Dr. Mors explained that this course is a more specific application of correctional law than what might be offered in other departments.

**Changes:**

* Change course description to read, “Introduction to legal issues in corrections, with an emphasis on civil and criminal liability for correctional staff and administrators and regarding prisoners’ rights.”
* Correct spelling of Writing Instruction in the Disciplines in the Relationship to Existing Courses section.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + 1. Request for New Minor
			1. Corrections

**Motion:** To approve Corrections minor (McNabb/Wolff)

CCPI explained that the minor can go forward with the tabled course removed and an additional directed elective course to take its place. Associate Provost Parsons stated that a lot more discussions will need to take place about LEJA 308 and its expectations, but the minor can always be brought back to CCPI to add this course back in once those issues are resolved.

**Changes:**

* Remove LEJA 308 from core courses and change semester hours for core to 9.
* Change Directed Electives to read, “Choose three of the following” and change total hours for Directed Electives to 9.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Educational Studies
		1. Request for New Course
			1. EIS 306, Learning and Development in the Adolescent Grades, 3 s.h.

**Motion:** To approve EIS 306 (Wolff/McNabb)

**Changes:**

* Change abbreviated title to ADOL LEARN DEV.
* Change prerequisites to “C or better in EIS 202 and SPED 210.”
* Minor grammatical corrections to course objectives and justification sections.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + 1. Request for Change of Major
			1. Bilingual/Bicultural Education

**Motion:** To approve Bilingual/Bicultural Education change of major (McNabb/Hardeman)

CCPI discussed the requirement for students to study abroad “with a minimum of 12 hours university credit” and how it fits into the proposal. Educational Studies Chair Gloria Delany-Barmann explained that students can complete the required hours by utilization of some of the courses required in the Other category, such as SPAN courses, or in other ways. This requirement was restated as Required Study Abroad as a full-time student” since this better explains why the 12 s.h. is required.

**Changes:**

* Change total of existing Additional Elementary Education Licensure Requirements to 46 s.h.
* Change existing and proposed Pre-Professional Education sections to 22 s.h.
* Change “Required Study Abroad with minimum of 12 hours university credit” to “Required Study Abroad as a full-time student.”
* Change existing hours that can be used for both Gen Ed and another category to 21, making total existing hours equal to 120.
* Change proposed hours that can be used for both Gen Ed and another category to 15, making total proposed hours equal 124.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Curriculum and Instruction
		1. Requests for New Courses
			1. ECH 357, Strategies to Support Social/Emotional Growth in Young Children, 3 s.h.

**Motion:** To approve ECH 357 (McNabb/Wolff)

Associate Provost Parsons asked how the department will handle the new courses without deleting any existing courses. Dr. Gregory responded that some courses will be deleted in fall 2015 from ECH but those program changes have not been to the college’s curriculum committee. The other courses are being added to address the new state mandate related to middle level curriculum. Dr. Gregory told CCPI that a faculty member has been hired to begin in fall 2015 to deal specifically with middle level education.

**Changes:**

* Specify that the course is 3 s.h.
* Remove “the” from the first sentence of the course description to bring it under 40 words.
* In first sentence of Relationship to Existing Courses Within the Department, change “This course plays…” to “This course will play…”
* Correct spelling of “cover” in Redistribution of Teaching Load section.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + - 1. ECH 358, Infant/Toddler Environment, 3 s.h.

**Motion:** To approve ECH 358 (Hardeman/McNabb)

Associate Provost Parsons remarked that some of the course objectives are not measurable; Dr. Gregory explained that they were taken directly from state standards in an attempt to help the state to see how these will be met.

**Changes:**

* Specify that the course is 3 s.h.
* Remove parentheses around “(36) hours” within the course description.
* Correct spelling of “cover” in Redistribution of Teaching Load section.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + - 1. LLA 367, Language Arts in the Middle Level, 3 s.h.

**Motion:** To approve LLA 367 (Marchand/Wolff)

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

* + - 1. RDG 353, Writing Instruction in the Middle Level, 3 s.h.

**Motion:** To approve RDG 353 (McNabb/Hardeman/)

Dr. Buchanan remarked that English and Journalism already teaches these concepts and learning objectives in ENG 384, Teaching Writing in Secondary Schools, and she does not think this course is needed. She stated that English and Journalism supports the new minor but does not support the addition of this course. Dr. Buchanan related that English and Journalism Chair Mark Mossman said that he was not approached for his support for this course, did not see a proposed syllabus, and objected to it when it was brought to the University Teacher Education Committee (UTEC). She added that ENG 384 is a WID course with lesson plans designed to be applicable to both middle level and high school (grades 6-12). She also pointed out that there is no reference to ENG 384 in Relationship to Courses in Other Departments.

Dr. Montalvo attended the UTEC meeting and said the course was approved with no objections from Dr. Mossman. Biology professor Laura Barden-Gabbei pointed out that only voting members of UTEC regularly receive the documents for review. Dr. Gregory said when she spoke with Dr. Mossman he was fine with this course, but Dr. Buchanan reiterated that her department objects to RDG 353 because it duplicates what their students take in ENG 384. She offered to change the title of ENG 384 to Teaching Writing in the Middle and Secondary Levels rather than creating a new course. Dr. Montalvo pointed out that English and Journalism have a member seated on UTEC; Dr. Buchanan reported that this member voted against the course.

**Motion:** To table RDG 353 until it can be vetted between all bodies involved (Marchand/Goodwin)

Associate Provost Parsons asked if it would be possible for the English course to be substituted for RDG 353 so that the new minor can go forward. Dr. Montalvo replied that the state requires that anyone teaching Middle Level Education have a degree in Middle School Teaching, not in the Secondary Education field. Associate Provost Parsons suggested that a change could be made to the minor similar to what was previously made to the Corrections minor so that it can go forward to Faculty Senate; Dr. Gregory said she could approve that change. She explained there are a set of standards that must be present in this course and used as a data point for program evaluations and assessment, and if ENG 384 can meet those requirements it could possibly be used until there is further discussion between the two departments. Dr. McNabb pointed out that the course must be discrete and recognized as middle level even if it proposes to allow students to pick whether they wish to follow the Middle School Teaching or Secondary Teaching track, so it may not be possible to use ENG 384 for both. Dr. Montalvo pointed out that all universities are facing these dilemmas with changes required for mathematics, science, and social studies teaching as well.

**MOTION TO TABLE APPROVED 6 YES – 1 NO – 2 AB**

* + - 1. RDG 388, Disciplinary Literacy Instruction in the Middle Grades, 3 s.h.

**Motion:** To approve RDG 388 (Hardeman/McNabb)

Dr. Buchanan recommended that a letter of support be obtained from English and Journalism since ENG 366 is referenced in the Relationship to Courses in Other Departments section. She added that she has no objection to the course. Chairperson Bernards asked if the University is diluting its efforts by offering this course, but Dr. McNabb pointed out that the two courses focus on different populations. Dr. Gregory explained that the department originally considered changing RDG 387 from 1 s.h. to 3 s.h., but it was found that this would impact a lot of K-12 licensure programs. It was determined to be better to create a new course that would differentiate Middle Level instruction from the existing course.

**Changes:**

* Change abbreviated title to MID DISC LIT.
* Change Relationship to Courses in Other Departments to read, “ENG 366, Reading Instruction in Secondary Schools, addresses content area reading and literacy needs in the secondary classroom **but** does not address **all of** the new state literacy standards…”
* Obtain letter of support from English and Journalism

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + - 1. RDG 434, Literacy Assessments and Interventions for the Middle Level, 3 s.h.

**Motion:** To approve RDG 434 (McNabb/Hardeman)

**Changes:**

* Change abbreviated title to MID LIT ASSMNT.
* Add to Relationship to Courses in Other Departments reference to English and Journalism’s Literature for Teachers course.
* Obtain letter of support from English and Journalism.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + - 1. RDG 469, Critical Literacy, 3 s.h.

**Motion:** To approve RDG 469 (Myers/Hardeman)

Chairperson Bernards asked about the intent of the course; Dr. Gregory explained it is intended to help students determine how to select and utilize various kinds of text in different ways.

Dr. Marchand asked what “scaffold” means in the course objective “scaffold future students in the selection of and use of online resources and technologies…” Dr. Daytner explained that students going into teaching begin with lots of support, and these levels of support are slowly removed.

Ms. Williams noted that use of the course number 469 is restricted. The course number was changed to 467.

**Changes:**

* Change RDG 469 in both headings to RDG 467.
* Change title of the course to Critical Literacy for the Middle Level.
* Change abbreviated title to MID CRIT LIT.
* Change course objective #6 to “scaffold instruction for student selection of and use of online resources and technologies…”
* Reference ENG 303 and 499 in Relationship to Courses in Other Departments.
* Obtain letter of support from English and Journalism.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + - 1. SCED 465, Middle Level Science Methods, 3 s.h.

**Motion:** To approve SCED 465 (Wolff/McNabb)

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

* + - 1. SSED 390, Methods of Teaching Middle Level Social Studies, 3 s.h.

**Motion:** To approve SSED 390 (McNabb/Hardeman)

**Changes:**

* Indicate that course is 3 s.h.
* Change abbreviated title to MID SS METHOD.
* Change class hours per week to 3.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

* + 1. Request for New Minor
			1. Teaching Middle Level Literacy

**Motion:** To approve Middle Level Literacy minor (Hardeman/McNabb)

Dr. McNabb asked if removing RDG 353 from the core will undermine the validity of the minor and make it unacceptable to meet state standards. Dr. Gregory replied that the department will have to adjust the LLA courses and RDG 388 to include the standards that were previously to be addressed in RDG 353.

**Changes:**

* Remove RDG 353 from core courses and change core course semester hours to 15.
* Renumber RDG 469 to 467 in Directed Electives.
* Change “Three additional course hours…” in Directed Electives to “Six additional course hours…” and change Directed Electives total to 9 s.h.
* Change “major” to “minor” in first sentence of Additional Equipment Requirements section.
* Remove reference to RDG 353 from last paragraph of Rationale.

**MOTION APPROVED WITH CHANGES 9 YES – 0 NO – 0 AB**

**[**Note: Following the CCPI meeting, the title of the minor was changed to Middle Level Literacy Teaching for purposes of consistency.]

* + 1. Request for New Major
			1. Middle Level Education

**Motion:** To approve Middle Level Education major (Hardeman/McNabb)

Ms. Prosise noted that there are a number of formatting changes that will need to be made to this request. She suggested that she, Dr. Gregory, and Associate Provost Parsons meet to iron these changes out. Associate Provost Parsons clarified that these are not changes to content but merely to format.

**MOTION APPROVED PENDING SUCCESSFUL CONSULTATION**

**9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Mathematics
		1. Requests for Changes in Semester Hours, Titles, Course Descriptions, and Prerequisites
			1. MATH 367, Teaching School Mathematics II – Elementary and Middle School, 3 s.h.

**Current:** Teaching School Mathematics II – Elementary and Middle School

An examination of the pedagogical Mathematics content in elementary and middle school, the development of lesson plans implementing national and state standards, and integration of technology in the Mathematics classroom.

 Prereq: MATH 364 (C grade or better)

**Proposed:** Teaching Middle School Mathematics

An examination of the pedagogical mathematics content in middle school (Grades 5-8), the development of lesson plans and assessments implementing national and state standards, and integration of technology in the mathematics classroom.

Prereq: MATH 260 (C grade or better) or equivalent and permission of the College of Education and Human Services; full acceptance into the Teacher Education Program.

**Motion:** To approve MATH 367 (McNabb/Wolff)

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

* + - 1. MATH 402, Investigations in School Geometry II, 3 s.h.

**Current:** 3 s.h.

**Proposed:** 2 s.h.

**Motion:** To approve MATH 402 (McNabb/Hardeman)

Ms. Prosise noted that this course went into deep freeze in January 2015. The chair will need to send Ms. Prosise an email asking that it be pulled out of deep freeze and put back into the undergraduate catalog.

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

* + 1. Request for New Minor
			1. Teaching Middle Level Mathematics

**Motion:** To approve Middle Level Mathematics minor (Hardeman/Wolff)

Ms. Prosise noted that MATH 408 is in deep freeze and will need an email asking that it be pulled out.

**Change:** Change title of minor to Middle Level Mathematics Teaching to make it consistent with other requests.

**MOTION APPROVED WITH CHANGE 9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of History
		1. Request for New Minor
			1. Middle Level Social Studies Teaching

**Motion:** To approve Middle Level Social Studies minor (McNabb/Wolff)

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Biological Sciences
		1. Request for New Minor
			1. Middle Level Science Teaching

**Motion:** To approve Middle Level Science Teaching minor (McNabb/Wolff)

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the College of Business and Technology
		1. Request for New Course
			1. BAT 490, Business Core Assessment, 0 s.h.

**Motion:** To approve BAT 490 (McNabb/Zhao)

Chairperson Bernards explained that assessment is something that every student needs and which is necessary for the College of Business and Technology’s accreditation, but the College found that few instructors were integrating it into their courses. The College thinks that adding a 0 s.h. course would create a mechanism where students will have to complete the assessment portion of their specific disciplines or majors. Dr. McNabb asked whether students would take a 0 s.h. course seriously. Economics and Decision Sciences professor Tara Westerhold explained that currently assessment is part of capstone courses but instructors are neglecting to conduct the assessment; BAT 490 will be graded S/U but with benchmarks that will have to be met. She added that if students do not meet the benchmarks, they will have to display the learning through other mechanisms.

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

* + 1. Request for Change of Major
			1. Bachelor of Business: Business Core

**Motion:** To approve change to Business Core (McNabb/Myers)

Dr. Westerhold pointed out that this will add BAT 490 to the core but not change the semester hours. She added that the assessment will involve an exam and a case study.

**Change:** Specify BCOM 320 in list of core courses.

**MOTION APPROVED WITH CHANGE 9 YES – 0 NO – 0 AB**

* 1. Curricular Requests from the Department of Management and Marketing
		1. Request for Change in Prerequisites

MGT 490, Business Strategy, 3 s.h.

**Current:** Senior business major; 12 s.h. in major area; and FIN 311 or 331, MGT 349, and MKTG 327

**Proposed:** Senior business major; 12 s.h. in major area; and FIN 311 or 331, MGT 349, and MKTG 327. Corequisite: BAT 490

**Motion:** To approve MGT 490 (McNabb/Wolff)

**MOTION APPROVED 9 YES – 0 NO – 0 AB**

VI. Provost’s Report – None

**Motion:** To adjourn (McNabb)

The Council adjourned at 6:05 p.m.

Kat Myers, CCPI Secretary

 Annette Hamm, Faculty Senate Office Manager and Recording Secretary