**WESTERN ILLINOIS UNIVERSITY**

**FACULTY SENATE**

**Regular Meeting, *11 November 2014*, 4:00 p.m.**

**Capitol Rooms - University Union**

**A C T I O N M I N U T E S**

**SENATORS PRESENT:** J. Baylor, S. Bennett, L. Brice, J. Brown, A. Burke, G. Cabedo-Timmons, J. Choi, S. Cordes, D. DeVolder, :45etary. and councils, and to the SEnate for their work this year, to the chairs of SEnate hat she feels as appropriate for tA. Hyde, G. Jorgensen, C. Keist, J. Myers, T. Sadler, M. Siddiqi, A. Silberer, M. Singh, S. Szyjka, T. Westerhold

Ex-officio: Ken Hawkinson, Provost; Steve Rock, Parliamentarian

**SENATORS ABSENT:** M. Carncross, R. Chaves, T. Roberts, S. Romano

**GUESTS:** Dale Adkins, Mark Bernards, Andy Borst, Ken Clontz, Ray Diez, Justin Ehrlich, Stephen Frazier, Carol Longley, Angela Lynn, Bree McEwan, Mary Mhango, Lea Monahan, Esmeralda Moreno, Kevin Morgan, Russ Morgan, Lorette Oden, Nancy Parsons, Bill Polley, Jeremy Robinett, Jack Rozdilsky, Roger Runquist, Terry Solomonson, Brian Stone, Dan Yoder

1. Consideration of Minutes
	1. 28 October 2014

**MINUTES APPROVED AS DISTRIBUTED**

1. Announcements
	1. Approvals from the Provost
		1. Requests for New Courses
			1. ATM 480, Apparel Styling, 3 s.h.
			2. CSTM 470, Facilities Management Capstone, 3 s.h.
			3. NUTR 206, Nutrition and Foodservice Management Practicum, 3 s.h.
			4. NUTR 438, Dietetics Pre-Internship, 1 s.h.
		2. Request for New Option
			1. Facilities Management (Option B)
		3. Request for New Major
			1. Nutrition and Foodservice Management
		4. Request for Change of Minor
			1. Construction Technology
		5. Request for Changes of Majors
			1. Construction Management (Option A)
			2. Dietetics (Dietetics Option)
			3. Graphic Communication
		6. Requests for Inclusion in General Education
			1. GEOG 251, Principles of Urban and Regional Planning, 3 s.h.
		7. Request for WID Designation
			1. FL 350, Introduction to Contemporary Critical Theory, 3 s.h.
	2. Provost’s Report

Provost Hawkinson informed Faculty Senate that WIU has over 800 veterans who are students as well as many faculty/staff veterans. Ceremonies were held at 11:00 a.m. and noon today that included the reading of names of local veterans for several hours outside the University Union. Provost Hawkinson explained that there are various rankings of veteran-friendly institutions, one of which is the Best for Vets ranking from *Military Times* magazine. Last year, WIU ranked 37th in the nation on this list, but this year Western has moved up to 18th in the United States as a vet-friendly school. The Provost stated that the next closest Illinois institution on the list is Southern Illinois University, which is ranked 30th; the University of Illinois is ranked 37th. Provost Hawkinson noted that Western provides many services in the Veteran’s Center on Ward Street, and he is proud of the fact that Western looks after its veterans. Senator Cordes asked how many institutions are listed as Best for Vets schools; Provost Hawkinson responded that he will try to find that information.

Provost Hawkinson and President Thomas hosted a town hall meeting in the College of Business and Technology today. The Provost is looking forward to meeting with other colleges and the Library in the coming weeks.

The Provost, President, and Vice Presidents attended the inaugural meeting of the IT Governance Council yesterday. Provost Hawkinson congratulated University Technology CIO Steve Frazier for a successful meeting, noting that Senator Cordes also played a big role. The Provost reported that 70 to 80 persons attended the meeting. Provost Hawkinson stated that he cannot imagine a more transparent or democratic system than what is in place for Western’s IT Governance. He hopes that others can attend a future IT Governance meeting because it is a lesson in true faculty/staff governance at the University.

* 1. Student Government Association (SGA) Report

(Esmeralda Moreno, SGA student representative)

SGA last week heard a presentation about the IT proposal for Google Apps for Education and voted to endorse it. The Faculty Senate Chair also attended the SGA meeting, and Ms. Moreno reported there was a good discussion.

SGA considered three pieces of legislation last week. SGA passed a bill tabled from the previous meeting to create a universal conference application that could be published on the Purple Post website. A bill regarding the mold problem in East Village was amended to ask for results to be reported to SGA after the incident is completely resolved. A third bill approved $250 to go toward remodeling the tennis courts by Brophy Hall.

* 1. Other Announcements

Chairperson Singh pointed out that senators’ packets included two email exchanges in response to questions raised during a discussion of textbook issues at a recent Executive Committee meeting. Bookstore Director Jude Kiah provided detailed feedback about steps taken to attempt to make books as available to students as possible, with Financial Aid Director Bob Anderson detailing the struggles by his office associated with that effort and the gap in cost versus resources available. Chairperson Singh informed senators that this discussion is ongoing, with Dr. Kiah scheduled to attend the next ExCo meeting to discuss best practices and see if there is anything more that faculty can do to make books more available to students.

1. Reports of Committees and Councils
	1. Council on Admission, Graduation, and Academic Standards

(Terry Solomonson, Chair)

* + 1. Recommendation for Changes to Pre-Nursing Admissions Requirement

Dr. Solomon stated that the proposal by the School of Nursing is intended to streamline the admissions process and solidify the requirements for ACT and high school GPA scores. According to the request, “New freshmen students **will be** accepted as a pre-nursing major **if they** **~~typically~~** have an ACT composite of 20 or higher and a high school academic GPA of **3.00 ~~2.75~~** (on a 4.0 scale) or higher.” Dr. Solomon added that transfer students must have completed 24 hours with a 3.0 cumulative GPA. He related that in the course of the discussion at CAGAS it was pointed out that Nursing is a very competitive field, and minimal requirements are almost moot because less than half of the applicants to the program will actually be admitted. According to a clarification of the document, “Students selected for early admission into the Nursing major typically have an ACT composite score of **27** or higher.” The proposal also eliminates the need for a separate application which for new freshmen previously included a 500-word essay about the student’s motivation to become a licensed nurse.

**NO OBJECTIONS**

* 1. Council for Curricular Programs and Instruction (CCPI)

(Mark Bernards, Chair)

* + 1. Curricular Requests from the School of Law Enforcement and Justice Administration
			1. Requests for New Courses
				1. LEJA 302, CJ Research Methods, 3 s.h.

**LEJA 302 APPROVED**

* + - * 1. LEJA 307, Police Supervision, 3 s.h.

**LEJA 307 APPROVED**

* + - 1. Request for Change of Major
				1. Law Enforcement and Justice Administration

**CHANGE OF MAJOR APPROVED**

* + 1. Curricular Requests from the Department of Art
			1. Request for New Course
				1. ARTH 387, A History of Modern Design, 3 s.h.

Senator Cordes asked if there are sufficient online or print-based resources to supplement the course or if the department anticipates they will need additional resources. Parliamentarian Kaul pointed out that p. 2 of the request indicates that, “…the books, journals, and databases … available through Malpass Library will be sufficient to teach this class.”

Senator Brice stated that he was asked by a colleague to raise the question of the use of “social history” in describing this course. The course description states that ARTH 387 is “A social history of modern design practice, objects, and theory from the Arts & Crafts Movement of the 1860s to the present.” Dr. Bernards related that this question was also raised at CCPI, and the usage of “social history” was debated between the Departments of Art and History, which concluded by the Chair of the Department of History stating in a letter of support attached to the request that there is no overlap and “social history” is appropriate terminology in this instance.

**ARTH 387 APPROVED**

* + 1. Curricular Requests from the Department of Health Sciences and Social Work
			1. Request for New Course
				1. EM 270, Disaster Management and Media, 3 s.h.

Senator Choi remarked that a letter of support was not included from the Department of Geography. Health Sciences and Social Work professor Jack Rodzilsky said that he checked with five departments on campus to obtain clearance for offering the course and to verify that there was no overlap. Senator Siddiqi noted that there are a number of media and film-related courses which he teaches listed in the Relationship to Courses in Other Departments section. Dr. Rodzilsky pointed out that a letter from English and Journalism Chair Mark Mossman was included with the request. He explained that the course content addresses a wide concept of media in film and film programming; a portion of the course may address journalism but the main thrust is on media.

**EM 270 APPROVED**

* + 1. Curricular Requests from the Department of Engineering Technology
			1. Request for Change of Major
				1. Construction Management (Options A and B)

**CHANGE OF MAJOR APPROVED**

* + 1. Curricular Requests from the Department of Recreation, Park and Tourism Administration and the Department of Dietetics, Fashion Merchandising, and Hospitality
			1. Request for New Interdisciplinary Minor
				1. Event Planning and Management

**NEW MINOR APPROVED**

* 1. Council for Instructional Technology (CIT)

(Bree McEwan, Vice Chair)

* + 1. Recommendation on IT Pre-Proposal #42, Google Apps for Education at WIU

Chairperson Singh stated that three proposals were submitted to Faculty Senate by IT Governance because they were felt to be very large in scope. The Executive Committee asked CIT to vet the requests. Out of the three, two were approved by the Executive Committee to move on to the full Senate.

Dr. McEwan related that CIT met every week during October to review the proposals. The proposal to adopt Google Apps for Education (GAE) was overwhelmingly approved by the Council. She added that CIT noted, however, that there is no comparison provided to any other system; GAE seems a good option, but the campus community has not yet seen anything else to consider.

Kevin Morgan, Assistant Director for User Support Services for University Technology, gave a PowerPoint presentation on Google Apps for Education, a cloud-based collaboration suite that includes several tools such as Gmail, Calendaring, Drive, Docs, Slides, Sheets, Classroom, and Vault. Mr. Morgan explained that Drive provides online storage space for documents created in Word, Excel, PowerPoint, and other formats. Vault is compliance software which deals with data retention. He added that the proposal would replace the Zimbra calendar and email, the p-drive, listservs, and Barracuda spam software with GAE products. Mr. Morgan added that Google’s spam handling is very good, and the GAE site allows for webpage creation without knowing how to code. He explained that Docs, Sheets, and Slides are easy collaborative tools, and multiplatform device support is available. GAE provides a mobile app interface and works well with desktops, laptops, phones, and tablets.

Mr. Morgan asserted that there are no costs associated with adopting Google Apps for Education; access to the core product and Vault has up to this time had a charge associated with it but is soon to be free as well. He stated that some institutions choose to have an outside third party assist with migration to GAE, which could represent potential costs, but this would be offset by eliminating the annual Zimbra licensing fee, maintaining the p-drive, and costs for hardware, maintenance, and security certifications. Mr. Morgan estimates this could amount to $50,000 to $60,000 worth of savings. He added that Google, because of its size, offers many capabilities with which current University Technology staff and resources cannot compete.

Engineering Technology professor Brian Stone gave a PowerPoint presentation on his usage of Google Apps for Education beginning in 2008 as a construction contractor and continuing through his years of higher education and usage in his classroom today. He listed the benefits of GAE as the fact that it is free, includes automatic updates, has the ability for sharing on a private or a public level without the need for passwords, and its seamless video integration. Dr. Stone pointed out that Desire2Learn has periods when it is down for maintenance but GAE does not have down time.

Senator Szyjka asked how adoption of GAE would impact the use of Western Online and how files would be shared and papers graded on the new system. Computer Sciences professor Justin Ehrlich, who chairs the IT Governance Executive Council, replied that at this time there would be no effect; Google Classroom has the capability to replace Desire2Learn but at this time it is not part of the proposal.

Senator Cordes asserted that consideration of the proposal should be based on the usefulness of Google Apps for Education, but one issue that has not been answered to his satisfaction is that of cloud security. He related that members of the Alliance had difficulty getting answers from Google to security questions. He noted that in March 2014 a federal lawsuit was brought against Google for scanning student emails, and he remains concerned about security due to the type of work done at Western and the student data that would be held in the cloud. Senator Cordes pointed out that right now WIU does not have a cloud policy, so that might need to be established before a decision can be made on this proposal. Senator Cordes has used Google Apps since 2007, but pointed out that he can use it for free and does not need a University account to benefit from it. He related that the University of Chicago this year had problems involving employees with Google accounts through the university and external Google accounts, which shut down the University for more than a day.

Parliamentarian Kaul stated that while security is always an issue, concerns about student data are equally true for Western Online since it is also outsourced. Senator Cordes stated that his understanding is that WIU is not sure what Google’s position is on security. Parliamentarian Kaul asserted that the larger question is not that the University may have to provide security but at what cost. He noted that GAE is currently free and would save WIU $50,000 to $60,000; if it eventually replaces Desire2Learn, it would save the University another $800,000. Dr. Ehrlich reiterated that GAE would have the capability to replace Desire2Learn but it is not part of the current proposal.

Senator Cordes pointed out that CIT mentioned in their report the possibility of other alternatives to GAE which have not been brought to the table. Chairperson Singh noted that other alternatives are not part of the proposal that has been provided by IT Governance. Senator Cordes reiterated that it is part of CIT’s recommendation that the University clear up its cloud computing policy and look at other applications, and he thinks those things should be established.

Chairperson Singh inquired about the proposal timeline. Mr. Morgan responded that Google estimates it can have institutions operational in six weeks, but he thinks that is too aggressive. Mr. Morgan would estimate that the University could be transitioned to Google beginning next fall at the earliest. Senator Cordes asked if Mr. Morgan anticipates a gradual roll-out over time, and Mr. Morgan confirmed this is correct.

Parliamentarian Kaul stated that the product seems to have potential; clearly individuals have become accustomed to Western Online, but WIU formerly used a different product, so he thinks WIU employees and students will be able to adapt to GAE as long as the product is given a chance to stay operational for at least two years. Dr. Ehrlich stated that professors would be able to try out Google Classroom before any decision is made to switch from Desire2Learn.

Senator Choi asked what would happen if network servers go down and email does not work; Dr. Ehrlich responded that it would be similar to what occurs to Zimbra when servers crash. Senator Choi asked how he could access files in the cloud if the internet does not work. Mr. Morgan confirmed that if internet access is lost, users would lose access to Google Drive unless they have access to a network. Dr. Ehrlich added that Google can cache files if the user chooses to do so.

Parliamentarian Kaul pointed out that the greatest benefit to the University might be the large capacity that would be automatically available to users. He related that his request to expand email capacity from 2 GB to 3 GB involved jumping through a lot of hoops, and 3 GB is the maximum allowable under the current system. Google, by comparison, allows for a very large limit. Dr. Ehrlich added that storage is unlimited for students. Parliamentarian Kaul stated that the cloud offers tremendous potential if the University should move to virtual labs whereby software could be put on virtual networks for everyone to use. His department purchased 35 licenses for MiniTab classroom software, but he thinks there is no reason that others should not be able to use the licenses when they are not being utilized. Parliamentarian Kaul pointed out that departments own various software licenses, and University Technology does not know what software is available already at the University. He thinks moving software applications to the cloud would be one of the greatest benefits of deploying GAE.

Senator Siddiqi acknowledged that there are security and privacy issues to consider with adoption of GAE, but there is no doubt that this application will be a much easier and less expensive way of engaging in the things that the University currently does. Senator Siddiqi asked senators to consider what is happening nationally regarding security and privacy; social media sites are under pressure from law enforcement agencies, the major telephone companies share data, and the statement that appears on all WIU computers before logging in warns that if law enforcement agencies want access to individuals’ emails, the University has to provide it. He pointed out that anything put on University computers is considered University property; there is no way that the University can provide comfortable answers to privacy and security issues because that is part of a national issue, whether data is on the cloud or elsewhere.

Chairperson Singh reminded senators that a number of schools have deployed GAE and are using it successfully. He does not think it is necessary to fear that Western is blazing a new trail and might get burned, but the issues of privacy and what can happen with loss of internet connection are relevant and should be discussed. Senator Cordes said he is struggling with his inability to get a straight answer from Google as to whether they share student data. He has used Google Apps since 2007 and completely supports adopting it if it is up to Western’s security standards. Senator Cordes believes that if Western adopts something like GAE, it sets the standard for the University’s cloud computing and in some ways indicates that it is safe to use. He thinks that adopting GAE before creating a cloud computing policy would be “putting the cart before the horse.”

Senator Siddiqi believes that Google is one of the top IT companies that sell data to all sorts of clients and share data with the government who can sell it elsewhere. He agrees that this is something to think about before adopting this course of action. Dr. Ehrlich stressed that it is stated in the clause with Google that they will not sell student data; they have been found to be data mining for adult clients, but they say they will not data mine for students. He added that if this is found to be untrue, Western would have recourse to go back to the original clause and shut down GAE; the University can pull its data at any time in such a case. Parliamentarian Kaul stated that so long as the University’s security policy is legally in compliance, there is no need to worry overmuch about what might happen in the future of our fast-changing digital environment; if WIU’s security definitions are legally compliant, all security questions are answered by default, and individuals should not be overly worried about this or any other product. Senator Siddiqi stated that while he agrees with Parliamentarian Kaul, he believes the line is drawn so fine that it can be difficult for a University to know when it is not in compliance. Dr. Ehrlich assured senators that Google Apps for Education is compliant with FERPA requirements.

Chairperson Singh summarized that IT Governance sought input from the Faculty Senate on two proposals. CIT reviewed the proposals and submitted reports. Senators have heard presentations on the first proposal, there has been discussion and questions, and Chairperson Singh suggested that it may now be time to take a vote. Senator Brice pointed out that as a report from a Senate council there is no vote required; if there are no objections to the report, it is automatically approved. Chairperson Singh asked for objections to the report; hearing none, he suggested that a formal motion be made to vote for approval of Google Apps for Education for WIU.

Senator DeVolder asked for clarification, stating that he does not see a specific recommendation in CIT’s report. He asked whether it is the Council’s intent to recommend adoption of GAE or to recommend that the University address the three major issues outlined in their report. Dr. McEwan responded that CIT recommends moving forward with looking at Google Apps for Education. She explained that it seems to be a process issue; she does not think Senate is voting yes or no on GAE but on what should be conveyed to the Alliance as the Senate’s view on GAE. She said the report reflects CIT’s view on what they would like the Alliance to do. Senator DeVolder stated that the report seems to indicate that CIT does not want the University to eliminate consideration of Google Apps than that they endorse it for the University.

Senator Cordes pointed out that the second paragraph of CIT’s report states, “CIT supports pre-proposal #42, Implementing Google Apps for Education at WIU, with an additional recommendation from CIT that the University conduct a comparison with other cloud-based systems (e.g., MS Office 365) before moving forward with a decision on the Google Apps proposal.” He asked if the second part of the sentence represents an additional recommendation or if it indicates support of Google Apps if there is a comparison made with other applications. Dr. McEwan responded that the statement is one motion. Parliamentarian Kaul noted that this represents two issues, and Senate might be well advised to separate them.

Senator Siddiqi pointed out that the report lists three “major issues which transpired in the discussion” at CIT, the second of which recommends that “The WIU legal and information security teams should carefully study the information privacy and security implications of pre-proposal #42/moving to a cloud-based system in general.” He asked if this is going to occur and questioned whether the CIT report can be approved before such a study is completed and Faculty Senate has a chance to review it. Dr. McEwan reiterated that she thinks senators are voting whether they would like to recommend that this occur, not whether they want the University to adopt GAE. She added that while CIT cannot say to WIU’s security team that this should be completed before any vote on adopting GAE, the Senate can vote on whether they want this to be their recommendation.

Senator DeVolder stated that after asking for clarification, it appears that if senators vote to approve the CIT report they will be saying that GAE should be considered along with other cloud-based systems like MS 365 and others before a decision is made to adopt anything. He added that in order for an application to be endorsed, the Senate would have to have clarification on security policy, the creation of which has been in the works for some time. Senator DeVolder stated that he is happy to accept CIT’s report recommending that the investigation of these cloud-based systems continue.

Senator Siddiqi asserted that the maximum senators can do at this time is to accept the CIT report and let other committees work on the related issues which they can then bring back to Faculty Senate for a recommendation on whether the University should move to GAE or another outside platform. Dr. Ehrlich stated that this is outside the realm of faculty governance; IT Governance has teams looking into security and other issues.

Parliamentarian Kaul explained that by accepting CIT’s report, senators are accepting two parts: part 1 indicates that the University should go ahead and with adoption of GAE, and part 2 advises looking at security expectations. He believes that part 1 clearly states that by accepting the report senators are giving their support to Google Apps for Education. Dr. McEwan stated that CIT voted unanimously that the University compare GAE with other cloud-based systems. Senator DeVolder informed senators that there is a separate body considering the password policy, and their work is ongoing. He believes that not everyone is aware of what other IT groups are currently doing because of a lack of communication across various governing bodies. Parliamentarian Kaul asked if those policies which are currently being created are in any way dependent on a decision regarding adoption of GAE. Senator DeVolder replied that the policies are being developed independently and were being worked on before pre-proposal #42 came forward. Mr. Morgan added that University Technology has been working on a cloud policy for at least a year. Senator DeVolder pointed out that the “major issues which transpired in the discussion” portion of the report is not CIT’s recommendation; the recommendation is for WIU to consider GAE as well as other applications.

Chairperson Singh pointed out that the original pre-proposal #42, as submitted by Mr. Morgan, was to consider deployment of GAE only; there is no reference to comparing it with any other application because it has been successfully used elsewhere. He related that, because of its wide-reaching implications, it correctly came to Faculty Senate for consideration. The pre-proposal was sent to CIT because Senate has a standing body that deals with technology from a faculty viewpoint, so ExCo wanted them to weigh in on the proposal. He pointed out that CIT, in doing due diligence, added the second component recommending a comparison with other products as well as pointing out other things the Senate should consider in terms of a cloud policy and privacy issues. Chairperson Singh stated that these issues were part of the conversation every time the proposal has been discussed, including at SGA. He reiterated that the proposal is seeking input from Faculty Senate on exploration of deployment of GAE at Western; it is not part of the pre-proposal to look at MS 365 or other products. Senator DeVolder pointed out that CIT’s report contains that recommendation, so if Faculty Senate accepts that report, that is what senators are recommending be done.

Senator Cordes stated that when the IT Instructional/Scholarly Alliance received pre-proposal #42, they were in favor of it except that questions could not be answered about security issues, which is why it was sent to ExCo who sent it on to CIT. He supports the recommendation, but believes the security questions have not been answered yet.

Chairperson Singh asked if senators are prepared to accept the report. Parliamentarian Kaul explained that by accepting CIT’s report senators are accepting what that Council has recommended; if an objection is made to the report, a motion would be needed to bring it back to the floor for further consideration.

**NO OBJECTIONS**

Chairperson Singh announced that the CIT report is accepted as submitted. Parliamentarian Kaul stated that the recommendations from the CIT report will be conveyed to the IT Alliance, and they can decide how to deal further with those recommendations. Dr. Ehrlich clarified that the Senate’s recommendation will go to the IT Executive Committee, not to an Alliance. Dr. McEwan said she understood that the pre-proposal was brought forward by the Instructional/Scholarly Alliance. Dr. Ehrlich stated that the proposal was too large in scope, so the IT Executive Committee took it over from the Alliance.

Chairperson Singh pointed out that the concerns brought up at the Senate meeting are questions that will need to be addressed. Senator Siddiqi stated that the way the issues have been presented has been quite clear, and the CIT report suggests that work remains to be done. Parliamentarian Kaul noted that Faculty Senate has on several occasions overridden the recommendation of its councils, and senators have then put forth their own motion. He stated that if senators have not understood what is required by approving the CIT report, a senator can object to the report and a motion can then be made to return it to the agenda.

**SENATOR SIDDIQI OBJECTED TO THE REPORT**

**Motion:** To restore the report to the agenda (Siddiqi)

**MOTION DIED FOR LACK OF A SECOND**

Senator Siddiqi recommended that the report be placed on the next agenda for further discussion. Senator DeVolder clarified that the CIT report automatically returns to the next Senate agenda if the motion to return it to today’s agenda does not have a second.

* + 1. Recommendation on IT Pre-Proposal #58, Adobe Enterprise Licensing

Dr. McEwan informed senators that CIT fully supports Adobe Licensing. Roger Runquist, Director of the Center for Innovation in Teaching and Research (CITR), who submitted the pre-proposal, spoke to CIT, who overwhelmingly felt it would be a good idea for WIU. Dr. Runquist told senators that Adobe is used a lot in his classes. This has been possible because his department used student charges to purchase Adobe licenses. Now, however, Adobe has decided to change to a subscription-based service requiring a monthly charge. Dr. Runquist stated that his department would be able to purchase the same software for $200 a year, and it would not be uncomfortable for them to do that, but the University now has the opportunity to obtain a site license as part of the Higher Learning Commission, to which WIU already belongs. WIU would combine with other state schools to purchase site licenses for the best possible price – approximately $53 per FTE for the entire software suite, which is not significantly more than the money currently spent on individual licenses. This price is based on 10,000 FTE combined for participating consortium schools. Dr. Runquist explained that this purchase would allow WIU to install full versions of Adobe Acrobat, Photoshop and Design on every computer at the University. All computer labs would also get the software for no additional charge. Dr. Runquist added that Adobe would let the University add on features for the benefit of students after establishing the Enterprise license; students might be able to purchase additional features at a significant reduction, or WIU may decide to offer additional features to students free of charge and absorb the cost.

Senator Bennett questioned why Adobe Enterprise Licensing is being proposed when a recent survey shows that 75 percent of administrators and almost 60 percent of faculty indicated that Adobe products would not benefit them in their current role and they are not interested in using them. Dr. Runquist admitted that administrators were the least interested in using Adobe products, but when looking at the overall results from faculty, staff, students, and administrators, 76 percent thought using Adobe is a good idea. He said that 68 percent overall indicated they currently use Adobe products in their daily work, and 33 percent do not have Adobe products but would use them if they had them, so there may be an issue where individuals are not being supplied with the software that they need. He added that 19 percent of those surveyed have access but do not know how to use Adobe products, and 10 percent do not know what Adobe is or do no not want to use it. Overall, 43 percent said they do not believe that Adobe products would benefit them in their current roles.

Senator Bennett observed regarding the results of those who responded affirmatively to the bottom three questions – “I do not know what they [Adobe products] are and I do not want to use them,” “I know what they are and I do not want to use them,” and “I do not believe they would benefit me in my current role” – that the percentage is very high. He said the survey results do not give the impression that anyone is jumping up and down wanting the University to spend nearly $100,000 on Adobe Enterprise Licensing, and what Dr. Runquist is relating seems a bit deceiving.

Senator Cordes asked what types of Adobe licensing packages are currently being used across campus, how they are distributed, and the cost of maintaining those types of licenses and lab outfittings versus the cost of streamlining this process. He noted that Adobe may be critical for some areas but not in high demand overall across the campuses. Dr. Runquist replied that Engineering Technology is buying 54 licenses for Graphic Communication classes using money from student charges. The Department of Media and Instructional Technology spends $6,000 per year on Adobe licensing; they also have a Graphic Design program that utilizes Adobe products. Dr. Runquist stated that many areas are already spending quite a bit of money on Adobe, and next year his department will lose $20,000 since the change to a subscription service means that student charges will no longer be able to be used to pay for the software. Dr. Runquist stated, however, that the proposal needs to be viewed beyond supporting just a few programs; purchasing Adobe for the campus will result in the expectation of higher quality work from students and can be used as a recruiting tool. He foresees faculty being able to utilize Adobe for more things and get more accomplished with the software suite.

Senator Cordes pointed out that the Adobe package he uses in his office cost $1,600, so the cost suggested in the proposal is very minimal. Dr. Runquist pointed out that cloud-based storage will not be included in the Enterprise package because the software will be tied to specific machines at the University. Dr. Runquist pays $20 per month for an Adobe subscription for his home in order to grade his students’ papers, which reflects the 60 percent off introductory price; if the University adopts pre-proposal #58, individuals would be able to purchase Adobe for their homes for $10 per year, which is another advantage for faculty.

Chairperson Singh asked if any effort has been made to identify how many installs of Adobe software are currently on WIU computers. He also asked if Dr. Runquist has any idea of the current approximate outlay across the University for Adobe software. Dr. Runquist responded that part of what makes the figure so hard to determine is the number of different Adobe products. He related that individuals will say they have Adobe when what they really mean is that they have a full version of Adobe Acrobat but they do not have Photoshop. He told senators that Adobe sent, at his request, a 36-page worksheet which is supposed to indicate all Adobe software purchased by the University since 2009, but it is impossible to decipher because of the version numbers and whether references are to recurring licenses or individual purchases.

Senator DeVolder stated that he thinks the CIT report recommending Adobe Licensing is clearly written indicating full support, and by endorsing the report the Senate will be expressing its agreement to all of its recommendations.

**NO OBJECTIONS**

Parliamentarian Kaul stated that the recommendation moves to IT Governance or to the Provost’s office.

Senator DeVolder informed senators he had a brief side conversation with the Parliamentarian and wishes to make an explicit motion to assure that pre-proposal #42 is dealt with at the next Senate meeting in the manner intended.

**Motion:** That the CIT report on Google Apps for Education come back to Faculty Senate under Old Business for the next meeting (DeVolder/Cordes)

**MOTION APPROVED 15 YES – 0 NO – 2 AB**

1. Old Business – None
2. New Business
	1. Senate Volunteer for Ad Hoc IT Committee

Chairperson Singh announced that University Technology CIO Steve Frazier requested that Faculty Senate provide a volunteer to serve on an ad hoc IT committee. According to Mr. Frazier’s email, a committee will be convened within the next week “with broad-based representation to review the RFP for engaging a consultant to look at our business processes running on the mainframe (ERP), deep diving into the data that we are capturing, and then doing a gap analysis by comparing to current offerings in the marketplace. If the consultant’s and committee’s recommendation is to move away from the mainframe, it has the potential to impact the entire university community.”

Senator Cordes volunteered to serve on the committee. There were no other volunteers, and Senator Cordes was declared elected.

**Motion:** To adjourn (Brice)

The Faculty Senate adjourned at 5:27 p.m.

 Lee Brice, Senate Secretary

 Annette Hamm, Faculty Senate Recording Secretary