**Council on International Education**

**Minutes for December 3, 2014 Meeting**

Present: Bhavneet Walia, Minsun Doh, Marloes Van Eijkelenberg, Doug Huff, Richard Hughey, Gary Schmidt, Fetene Gebrewold, Chandra Amaravadi, Jeff Hancks, Emily Gorlewski, Yong Tang

1. Approval of minutes from November 5th meeting

Chandra moves to approve the minutes, Richard seconds, all vote to approve

1. Student Appeal

Gary thinks it would open up a can of worms to allow this student to waive the requirement. There was some confusion as to what requirement the student wanted waived, because she stated that she wanted to have the foreign language requirement waived. We discussed when she came to the U.S.; this is not clear from the materials provided.

We need to check with international admissions and see if she did fulfill the requirements for an international student. Did she have to submit a TOEFL score? When was she admitted?

Bhavneet said to take into account the goals and objectives of the GI. Do we think the student fulfills these goals and objectives?

Minsun agrees that the student probably fulfills these goals and objectives, but she is worried that the committee is going against the regulations.

Marloes imagines that the student meets the requirements, but there is not enough evidence in the appeal.

Gary thinks we need clarification on what the student is asking for. Doug and Richard say they need more specific information.

Emily mentioned that research shows that students don’t necessarily become interculturally competent just by studying abroad, that there needs to be a deliberate, intentional curriculum.

Gary wonders whether the student would benefit from taking a GI course.

Bhavneet says we will get more information on this.

1. Continue to work on policies and procedure form: Chandra & Jeff

Bhavneet has the official version of this form, with the changes she is putting on the document

4. Discussion about student appeals

* Use the same appeal process as grade change

Department level committee, college level committee

We did not talk about this point.

* Should study abroad courses be required to get GI DESIGNATION? Emily says no, because study abroad does not always have the same goals and objectives for GI, and CIE has no jurisdiction over the Office of Study Abroad and Outreach.
* Should study abroad courses be automatically given GI designation? We did not talk about this point.
* Stay with the current system of appeals. We did not talk about this point.

For student appeals, there should be a form that students can fill out and attach with their evidence.

Gary: Appeals must refer explicitly to the goals and objectives of GI courses, providing evidence of how these were met.

Richard moves to adjourn, Minsun seconds, all voted to adjourn

Minsun asked if we could add due dates for all documents to all dates of the meeting.