

**Department of Social Work Annual Report FY13
(January 1, 2012 to December 31, 2012)**

**By John R. Tracy, PhD. Department Chairperson
January 25, 2013**

The following Bulleted Sections addressed in this report:

- I. Accomplishments and Productivity for FY13
- II. Budget Enhancement Outcomes for FY13
- III. Major Objectives and Productivity Measures for FY14
- IV. Technology Goals and Objectives for FY14
- V. Internal Reallocations and Reorganizations for FY14
- VI. Western Illinois University Quad Cities for FY14
- VII. New Funding Requests for FY14
- VIII. Summary—New Fund Requests for FY14
- IX. Scholarly/Professional Activities for FY13
- X. Attachments (none)

Opening Summary

This report is an overview of the material identified in the bulleted sections listed above covering the time sequence of January 1, 2012 to December 31, 2012.

Currently, we have 5 FTE faculty, the chair teaching 2-3 courses per year, and our academic advisor teaching 1 course per year. We typically use 2-3 adjunct positions to maintain curriculum delivery at the student enrollment levels needed for social work instruction. Current student enrollment is 177 (Sp-2013). According to national predictors, social work enrollment is expected to slightly increase over the next few years with some fluctuation. However, while we have experienced a decrease of 22, we may still have some transfers come in and it is not uncommon for our enrollment to flex between 180 and 220.

Currently our department and COEHS collaborates with the University of Illinois in establishing an “onsite” distance MSW (master of social work degree) program at WIU. As a distance program, it is limited as the University of Illinois only offers it every few years. It is also limited in that WIU has no authority regarding the program or its curriculum and how it meets or does not meet our student and service community needs. We have had increasing numbers of inquiries as to why WIU does not have an MSW degree. Our response is that such a program is a large investment that requires long-term commitment, sufficient numbers of students and sufficient practicum sites on an ongoing basis so as to sustain a program. It also would require and expansion of facilities and faculty at a time when the university is struggling with finances. Over 50% of our BSW students do go on to get MSW degrees and faculty are more than willing to write letters of recommendation.

Major new accomplishments, as indicated below, include a complete revision and institutional approval of our social work curriculum to achieve greater compliance with our accrediting institution (CSWE), the acquisition of a comprehensive program assessment battery from BEAP (Bachelor Education Assessment Program) for social work programs nationally, revision of our professional admission process for major application and policies and expansion of the program’s public relations and recruitment outreach. Our summer online course delivery is

limited by having only 5 faculty who do not always want or are able (due to other commitments) to teach a summer course. We have slightly increased our summer offerings over the past three years.

We have also expanded course enrollment for most of our courses, except for our practice and practicum courses, which must meet CSWE BSW standards and the standards expected from masters level programs that recruit our students. We have increased the number of new placement sites for student practicums, including some in the Chicago and St Louis metro areas. We began a new *Community Field Education Advisory Group* (Oct. 2010) to better connect with the agency partners in field education. This has proven very successful in strengthening our field education program. While our expansion to the QC's campus was put on hold, we provided the university with a strong feasibility study for decision-making. We continue to receive inquiries from Quad City stakeholders in wondering when the BSW will be expanded to the Quad Cities campus.

We are proud to be a part of meeting the mission and goals of the University, our college, the profession of Social Work, and more importantly the needs of our students and the communities we serve, locally and internationally. We look forward to progressing through this 2012-2013 school year to new achievements, collaborations and opportunities.

Section I: Accomplishments and Productivity for FY13

Brief Review of the Department's Goals and Objectives:

1. Maintain rigor and high academic and professional standards:

- a. The Department of Social work continues to adhere to university grading standards and policies and promotes academic excellence for both students and faculty.
- b. The Department continues a Social Work Writing Seminar for students who are accepted into the major on condition each works on his/her writing skills, which includes six one-hour sessions, taught by a social work faculty member.

2. Prepare for CSWE Reaccreditation:

- a. The BSW social work program is accredited by the Council on Social Work Education (CSWE) and is reviewed every 8 years. The next site review will take place in 2016. We have five phases in preparation:
 - i. Create and update Program/Student Assessment (done 2011).
 - ii. Restructure the program curriculum to meet new standards (done 2012).
 - iii. Revise all syllabi to meet new standards (2013),
 - iv. Write Self-Study Draft for faculty Review, College Review and University Review (2013).
 - v. Final submission of the WIU BSW program CSWE Self-Study is due to the CSWE Commission on Accreditation (COA) August 1, 2015.
 - vi. A site visit will be scheduled for June 2016.
- b. We are currently redesigning our syllabi, starting our self-study and are already implementing our new national assessment program as well as our new

curriculum revision beginning (as approved) in the Fall of 2012.

- c. We are beginning this term, a series of meetings designed to work on the self-study and to integrate it with key committee work regarding assessment, curriculum, etc. This series will continue over this next school year as well until the self-study is complete as well as the University's Review.

3. Enhance Centennial Honors College:

- a. Academically qualified students in this department are welcome to complete an honors curriculum in University Honors, Upper Division Honors or Lower Division Honors.
- b. Honors students must complete the one-hour honors colloquium (GH 299). The department also supports and promotes the social work Phi Alpha Honor Society.
- c. The department Chair is a Board member of the Centennial Honor's College's President's Institute and additionally Director of the institute's center, *The Center for the Study of Social Policies and Change*. The department has begun to actively encourage students to become involved in the Institute this semester.

4. Expand study abroad and multicultural initiatives:

- a. The department has involved students in international study and travel, but finds costs and travel conditions to be prohibitive for most students. We occasionally have a student from a different country, which helps to facilitate some interest. We are seeking more out-of-state practicum placement sites that have more of an international (diversity) component.
- b. We have developed and received university approval for a new course SW 380 *Social Justice & Diversity*. This course is approved as the department's Global Issues Course. Additionally, students and faculty will evaluate the course at the end of this term as to how it meets CIE's goals.
- c. The department chair has met criteria and been accepted as a member of the Phi Beta Delta International Honors Society and is now an active member in the WIU chapter. It is hoped this will enhance connections and possibilities for BSW students.
- d. The department sought out collaboration with the language department a course in Spanish with focus upon social work. The Language department collaborated and together we developed a course entitled Spanish in Social Work that is projected to begin in the Spring of 2014. We will be promoting this course to help our students meet our language requirements. It is also hoped that the course will help to expand student multicultural competence and interest.

5. Continue to explore distance education opportunities for place-bound students:

- a. Our department usually allows SW 331 Social Work and Addiction course to be offered through BGS, which averages approximately 50 students per administration.
- b. In addition, the department offered online courses this past summer, offered 3 online courses in the summer of 2012 and plan on offering 2 courses in the summer of 2013.
- c. Professor Russell Orwig is in the process of preparing an online version of the department's sequential courses Human Behavior and the Social Environment I

and II (SW212 and SW213) and hopes to have these ready by this summer. These would need to then be reviewed by the department curriculum committee and approved by the full faculty and department chairperson.

6. Support scholarly/professional activity:

- a. Social work carefully manages its operating resources in order to promote faculty and student scholarly/professional activity. We give priority to assist student, faculty, staff and chair scholarly and professional development.
- b. This year we were able to meet most requests from the faculty regarding travel costs for conferences and workshops. The chair had to cancel a presentation of his due to a shortage of funds.
- c. Social Work faculty has been very successful and productive in being accepted to present at conferences and workshops as well as getting scholarly publications as evidenced in the section below on faculty accomplishments.

7. Investigate interdisciplinary/collaborative initiatives:

- a. While social work is a profession, our content and focus is highly interdisciplinary and requires considerable collaboration and networking, within academia and the communities we serve.
- b. We seek and conduct inter-departmental collaborative opportunities, such as the new course on Forensic Social Work that was developed in collaboration with LEJA.
- c. Have developed and now maintain a strong Community Field Education Advisory Committee.
- d. Seek other opportunities such as collaborating to present at the Homelessness Symposium every two years and now, participating in the President's Institute and Center for the Study of Social Policies and Change.

8. Program Public Relations, Recruitment & Retention

- a. The department has updated its flat sheet.
- b. The department sends letters of welcome to new students who have declared an interest as a pre-social work major.
- c. The department sends thank you letters to donors.
- d. The department chair and faculty members are scheduled to make public presentations on /or relating to social work at community colleges and high schools during spring 2013 and into the next school year.
- e. The department gave support and attendance at the COEHS Gala event in Chicago last Fall.
- f. The department now has a newsletter called Social Work Connections that is circulated (electronically and hard mail) two times per year (each term). It is sent to current students, community partners, graduates and within the university. It is located on our university department web site.
- g. The department held a very successful annual Fall Social Work Fair inviting social work students, pre-majors, community partners and others who may be interested in social work.
- h. The department held its End of the Year Field Education Celebration to recognize

students completing practicum and their field education supervisors from the community agencies.

- i. The department's Student Organization (SWSA) is continuing its annual MSW (Master of Social Work) Graduate Panel in which representatives are invited to campus to talk about their MSW programs and recruit our graduating seniors.
- j. The department continues to incrementally improve its University web site to be more informative and to hopefully attract new students and supporters.

9. Other learning enhancement initiatives:

- a. The department has revisited and strengthened its scholarship and grant programs and has made greater effort to secure funding for each. The goal is to promote scholarship and higher achievement among our students with meaningful recognition and compensation.
- b. The department has more clearly developed its criteria for student conditional status and monitoring so as to better inform students as problems occur and to prevent them from escalating into more serious problems. The goal is to help students stay in the program and become more prepared for professional practice.
- c. The department continues promoting the student organization's MSW Graduate Panel as a way to encourage and motivate students to do better in the program and to see real opportunities that lie ahead.
- d. The department continues to offer a free (in-program) Writing Workshop for its students who have been identified as having writing issues. This is a six session training done each year by a Social Work Faculty member. The goal is to help students improve reading and writing and thus motivate them to do better and realize and use faculty support.
- e. Faculty frequently participate in CITI training and COEHS trainings and faculty innovations as a way not only to improve their knowledge and skills, but to have more ways to enhance student learning.
- f. In 2010, the department conducted a feasibility study to expand the BSW program to the Quad Cities Campus, which was approved by for one position from COEHS and one from the University in 2011 by Dean Nick DiGrino and the Provost, Jack Thomas, as a recommendation to be funded in 2013. In the Fall of 2011, the new Dean of COEHS, Dr. Saddler approved the BSW expansion to the Quad Cities Campus. Provost, Ken Hawkinson and the new President, Jack Thomas have place the expansion on their priority list, but as yet it is on hold.

Section II: Budget Enhancement Outcomes for FY13

Due to the economic crisis experienced by the State of Illinois and Western Illinois University, the Department of Social Work has not received any budget enhancements during FY13, nor do we anticipate any for FY13.

Section III: Major Objectives and Productivity Measures for FY14

1. Major Objectives and Productivity Measures for FY14:

- Academic
- Scholarly

- Service
- Professional Development
- Program Development
- Fiscal Development
- Partnerships, Community Engagement, and Outreach
- Advisement Support

1. Academic:

- a. Revise all syllabi to meet new CSWE standards (2013)
- b. Implement curriculum changes in FY13 and FY14
- c. Implement use of New Assessment tools (2013-14)
- d. Write Self-Study Draft for faculty Review, College Review and University Review during this Spring Semester 2013.
- e. Review possible changes in our curriculum regarding our Pre-practicum course and possible additions to our online component.

2. Access and Equity

- a. Increase diversity by means of broader recruitment, use of technology, and community involvement.
- b. Enhance recruitment and retention activities by means of Program 2 *Program* agreements with community colleges, presentations to community colleges and high schools, welcome letters to pre-social work majors, recruitment efforts on campus to reach undeclared students and programs to help assist and retain current majors. Also, increase number of approved practicum sites (agencies) in service area.
- c. Community presentations (schools and organizations) to better inform the Tri-State area about social work and our program.
- d. Our new newsletter is designed to inform its readers of ways to access our program and of its commitment to diversity.
- e. Our Department website is continually improved for clarity, access, opportunity and department policies and regulations.

3. Scholarly:

- a. Promote continued research, professional presentation and training, publication and collaboration both among the BSW faculty, other WIU faculty, faculty outside WIU, and inclusive of students where possible.
- b. Greater focus upon our scholarships and grants for students.

4. Service:

- a. Continued support and promotion of university and community service opportunities and involvement by faculty.
- b. Community outreach presentations , the department newsletter and improved web pages all enhance service opportunities.

5. Professional Development:

- a. Continued support and promotion of professional development of faculty by the department and college. Money from the budget is earmarked for faculty use to assist them in attendance at conferences and workshops or other professional

development activities. Funds may also be used for the purchase of professional development materials (these materials will be the property of the department). Limitations on financial assistance will be determined by the amount of the FY13 operating budget and grant opportunities.

6. Program Development

- a. Program development is a continuous process. Finances, in part, determine the amount and rate of development. In FY13, we are implementing our new approved curriculum and other changes. However, budget limitations continue to block program growth and development. For example, we would like to hire 2 new faculty and add two adjuncts to our program and thus be able to expand our BSW program to the Quad Cities Campus.

7. Fiscal development

- a. New funding opportunities are sought on a regular basis. However, social work is not typically a discipline that can obtain grants, as it is not identified by most research funding sources (including the government) as a research discipline. This is especially true at the BSW level (at the MSW level there are opportunities in mental health and graduate projects). Most foundation grants are targeted for services usually provided by human service agencies and not bachelor of social work degree programs. We are looking to make stronger contact with our graduates and community programs to gain greater support and identify collaborative possibilities as indicated in goal number 8 below.
- b. It is a goal of the chair to learn from faculty ideas and projects that they would like grant funding and to then pursue possible grants in cooperation with the COEHS and the University's sponsored research and public service projects office. It is a goal to identify and apply for at least one possible grant by the end of the fiscal year.

8. Partnerships, Community Engagement, and Outreach:

- a. As indicated, we have created a community advisory group for field education that is already functioning. We are always on the lookout for new collaborative or partnering opportunities. We are planning a strong outreach effort to community colleges and high schools primarily for recruitment purposes, but also to identify other opportunities.
- b. Other partnerships, community engagement, and outreach initiatives:
Other initiatives include further development of field education sites and speaking presentations to area community colleges. The department continues its very significant annual *MSW Graduate Panel and Information Meeting* every October. This last year we had a large attendance of both students and 8 recruiters for masters programs from the Midwest. Students and recruiters find the program, sponsored by the Social Work Student Association, to be a very valuable connector for both.
We also held a "Social work Fair" to which various agencies were invited, some set up booths, as did the department and student organizations. We were pleased with attendance from students, alumni, community, and college and look forward

to do this again.

Faculty participate in several community service organizations and have leadership roles.

c. Advisement Support:

Social work is very fortunate to have an advisor placed with the program full time that has an MSW degree and professional license. The advisor continues to demonstrate dedication and excellent performance. This has been a vital key for retention and student success. We look to the advisor to assist with recruitment and retention.

Section IV: Technology Goals and Objectives for FY14:

Using a modified *Capacity Assessment Grid* (Venture, 2012), the department chair identified three service concerns in our field education program. The *first* concern is this; as we recruit more students from distant locations into our program, such as Chicago, St Louis and the Quad Cities area, we are in greater need for practicum sites in or near those locations. The *second* concern is because our Macomb area practicum sites are quickly filled, we need more practicum sites given our number of students, which means going further out to obtain qualified sites. The *third* concern is the more distant our sites are from the Macomb campus, more travel time is required on the part of students (coming and going from our required face-to-face field education practicum seminars) and faculty to must make site visits at least once a term (occasionally two or three times). With a large and increasing number of students beyond 2 hours from campus, these concerns become more serious. Our budget limits travel costs and faculty assignments limit the amount of time they can give to the role of field liaison. Possible solutions to these concerns include possibly hiring a full time qualified field liaison to work with the field education director in making site visits and having multiple seminars in different locations or obtain a license with an internet program such as GoToMeeting, Adobe Connect, or some other similar program which the liaison can run some seminars using the internet program and thus avoid considerable travel and time costs (not only to the department but to the students as well). Other options such as reducing enrollment from beyond the 2 hour driving radius are not reasonable, especially when we are working on recruiting more students and greater diversity. We request the college and university to help address this growing need, which is likely to be similar for many other departments who have internship placements off campus.

If the University had two or three such internet options from which departments could choose according to the need of each, this would greatly enhance program capacities and for now resolve these concerns. For example, a multi-user account with GoToMeeting, inc. would allow the department to conduct field education practicum seminars for up to 25 students at a time in real time online. With this in place, we save a considerable amount of travel funds and time for both the department and our students, as well as increase safety. We could assess a small user fee for the students that use the GoToMeeting service to help reduce costs.

Section V: Internal Reallocations and Reorganizations for FY14:

Other than normal budgeting process, there will be no major internal reallocations or reorganization for the department of social work in FY14 unless the department is given the green light to expand to the QC's campus.

Section VI: Western Illinois University Quad Cities for FY14:

While the department was approved for expansion to the Quad Cities campus, funds have not been forthcoming and without such, we cannot plan to move forward on this until or unless funds are allocated for such.

Section VII: New Funding Requests for FY14: No new funding request for FY14

Section VIII: Summary—New Fund Requests for FY14: Not applicable.

Section IX: Scholarly/Professional Activities for FY13 (Jan./1/12 to Dec./31/12)

Our faculty, including our advisor, office manager, and adjunct professors has been very busy throughout the time of January 1 to December 31, 2012. I am proud to say they have accomplished a great deal. Much of this has been by working together and supporting each other. We have successfully delivered our program for 220 students, conducted research, feasibility studies, written papers, and presented at numerous local, state, and national conferences. Those below who did not list his/her credits have also been very engaged in scholarship and university and community service. They have chaired committees and served committees for the department and university. The faculty, have listed their accomplishments and plans below:

Donna Aguiniga

Book Publications – N/A

Chapter/monograph/refereed article publications

Accepted

Aguiniga, D.M., Madden, E. & Faulkner, M. (In Press). Understanding intention to leave: A comparison of urban, small-town, and rural child welfare workers. *Administration in Social Work*.

Aguiniga, D.M., & Davis, A. (In Press). Location matters: Using GIS mapping to address policy issues in rural areas. In L. Scales, C. Streeter, & S. Cooper (Eds.), *Social Work: Building and Sustaining Rural Communities* (2nd ed.). Wiley & Sons.

Madden, E.E., & Aguiniga, D.M. (In Press). An evaluation of permanency outcomes of child protection mediation. *Journal of Public Child Welfare*.

Submitted

Madden, E., Aguiniga, D.M., & Zellmann, K. Religious faith and depression among child protective services referred mothers with young children. Manuscript submitted to *Child and Family Social Work*.

Zellmann, K., Madden, E., & Aguiniga, D.M. BSW students and mental health stigma: Understanding student attitudes. Manuscript revised and resubmitted to *Journal of Social Work Education*.

In Progress

Article with Dr. Elissa Madden that uses cluster analysis to discern the attributes of families for whom mediation is successful.

Article with Dr. Elissa Madden and Professor Karen Zellmann about the role of media in mental health stigma.

Creative Activities – N/A

Conference presentations

Aguiniga, D.M., & Gerlach, B. (2012). *Cluster Analysis in Social Work Research: An Examination of Its Strengths and Limitations*. Society for Social Work and Research, Washington, D.C.

Aguiniga, D.M. (2012). *A New Typology for Understanding Patterns of Population and Economic Change in Rural Counties*. Society for Social Work and Research, Washington, D.C.

Aguiniga, D.M., McMillan, C., & Schlag, P. (2012). *Faculty Innovators Explore Technology in Learning* Tech Fest 2012, Western Illinois University, Macomb, IL.

Community work/service

Reviewed proposal submissions in the *Child Welfare* track for the 2013 Society for Social Work and Research 2013 conference.

Co-chair of the *Teaching Methods and Learning Styles* track for the 2102 Council on Social Work Education Annual Program.

Acted as moderator for Society for Social Work Research Annual Conference session *Advanced Data Analysis Techniques*.

Guardian ad Litem with McDonough County Court Appointed Special Advocate program

Volunteer with WIRC-Victim Services

DEBRA ALLWARD, PhD, MSW

Book publications

None

Chapter/monograph/refereed article publications

Submission of a manuscript with Heather Richmond and Kristine Stilwell titled “Using university archives to teach undergraduate social work students about advocacy” for review to the Journal of Teaching in Social Work.

Creative activities

None.

Conference presentations

None

Community Work/Service

Community: Representative of McDonough County on the Board of Directors for the Western Illinois Area Agencies on Aging.

University: Member of an ad-hoc committee to revise Writing Instruction in the Disciplines (WID) standards.

Profession: Volunteer Gerontology Education Consultant, Gero-Ed Center, Council on Social Work Education

Volunteer for McDonough District Hospital Hospice

Teaching

- Supervised 17 students who presented research poster sessions at Undergraduate Research Day.
 - Supervised one 3-hour independent study course and one in-class honors project.
-

RUSTY ORWIG, MSW, LCSW:

Academic:

Rusty taught 22 ACE load plus taught 2 BGS Online courses.

Service:

Member of Univ. Judiciary board, COEHS Faculty Committee, COEHS & Dept. Awards Committee and personnel committee. Works with children in service area through Shriners and Masons.

Licensed provider of Continuing Education Units. Is an LCSW and ACSW licensed practitioner.

Scholarly:

Networking with faculty and students on student social networking.

Mentoring a student on development of research on Children and Substance abuse.

KATHERINE PERONE, MSW, LSW

Scholarly/Professional Activities

Chapter/monograph/refereed article publications:

In progress

Article with Professor Russell Orwig and Dr. Donna Aguiniga on the Use of Social Networking In Field Education.

Conference presentations

Presented “Fraternity in Field Education: The Use of an In-service Project and Poster Presentation in the Agency Setting” at the 92nd Southwestern Social Science Association Annual Meeting, April 2012.

President of the Society for Social Work Leadership in Health Care (SSWLHC) Illinois Chapter (term ended 6/30/2012)

Membership chairperson for Society for Social Work Leadership in Health Care (SSWLHC) Illinois Chapter (term began 7/1/2012)

Serve on the National Society for Social Work Leadership in Health Care Nominating Committee

Co-chair McDonough County Interagency Council

Community Work/Service

Community: Participate as a Big Sister in the school-based mentorship program for Big Brothers Big Sisters program.

University:

Member of the Judicial Board

Departmental & College:

Participated in Faculty Meetings
Chair of Field Education Committee
Chair of Awards Committee
Member of Assessment Committee
Member of the Workshop Committee

Member of the College of Education and Human Services (COEHS) Faculty Awards Committee
Serving as a Horrabin Hall Emergency Coordinator

National Organization Memberships

Society for Social Work Leaders in Health Care-President of the Illinois Chapter

Southwestern Social Science Association
National Rural Social Workers Caucus

The Association of Baccalaureate Social

Work Program Directors

Regional Organization Memberships

Field Directors Network

McDonough County Interagency
Council-Co-Chair

Karen Zellmann

Scholarly and Professional

I continued research on social work students and mental health stigma and submitted a coauthored article titled “BSW Students and Mental Health Stigma: Understanding Student Attitudes”. The article was accepted with revisions. The revisions are currently under review.

I co-authored an article “Religious Faith and Depression Among Child Protective Services Referred Mothers with Young Children”. It was submitted to Child and Family Social Work but was not accepted. We are revising the article and will submit it to another peer reviewed journal.

Service

Spring 2012

Chair – Dept. Admissions Committee

Dept. Curriculum Committee

Dept. Personnel Committee

Advisor to Kappa Sigma Chapter of Phi Alpha National Honor Society

Member- COEHS Dean’s Faculty Advisory Council

BigBrothersBigSisters of McDonough County Board member

Girl Scout Leader

Fall 2012

Chair – Dept. Personnel Committee

Member – Admissions Committee

Curriculum/Program Development Committee

Advisor to Kappa Sigma Chapter of Phi Alpha National Honor Society

Member- COEHS Dean’s Faculty Advisory Council

COEHS Personnel Committee

Big Brothers Big Sisters of McDonough County Board member

Girl Scout Leader

John Tracy Department Chair

Scholarly/Professional Activities

Fall 2012

Submitted (12-23-2012) revised manuscript (previously to JHP, below # 2) to *Journal of Social Work Practice* (Routledge, Taylor & Francis) entitled as "The Actualization

Diagnostic Construct: A Relational Wisdom-Based Approach." A Refereed Journal. Status: received and under peer review.

Submitted (11-16-2012) manuscript for publication as an article for the *Journal of Humanistic Psychology* (SAGE). The title of the manuscript: "Changing the Lens: Actualization Reframed With a New Construct." A Refereed Journal. Status: Received and denied December 4, 2012 by reviewer as not evidence –based.

Co-developed a new course with Guadalupe Timmons for the Language Department called *Spanish for Social Services*. The course has been approved by the faculty senate.

PI for a research project that includes two students. The topic is a timely study of High School Principal's attitudes toward mandatory community service learning in Illinois Public schools. The student and will submit a poster presentation on this at the next WIU Research Day. The students will coordinate their findings with Legislator John Sullivan.

Helped facilitate faculty professional development at state and national conferences and have given up my own attendance in order to facilitate this with low budgets for the last two years.

Built a successful team-leadership approach as department chair in the social work program.

Summer 2012

Submitted (7-24-12) manuscript for publication to the e-journal *Critical Social Work* (School of Social Work, University of Windsor). Title "A Source of Injustice: Critical Error by CSWE." A Refereed Journal. Status: Currently under review.

Participated in WIU's Dealing with Difference Institute.

Developed workshop, *Creative Writing for Human Service Professionals*. Was cancelled due to insufficient enrollment and is planned to be held again in the summer of 2013 in the QC's campus.

Made a summer 2012 trip to Wind River Reservation in Wyoming to facilitate setting up two practicum sites for students in our social work program.

Prepared and submitted Department Assessment Report.

Spring 2012

Reviewed 6 abstract submissions for the Bachelor Program Directors 29th International Conference.

Accepted to present a 75-minute workshop at the *Association of Baccalaureate Social Program Directors 29th International Conference* held at Portland, Oregon. The title: *Assessing Your Competency Readiness*. I choose to cancel my presentation and attendance due to departmental budget limitations and to allow my faculty, who also were also accepted to present, to go.

Presented workshop at the Pedagogy & Theatre of the oppressed (PTO) 18th International Conference May 2012 on *Breaking the Mold: Introducing a Liberatory Paradigm* in Berkeley, CA.

Collaborated with Dr. John Hallwas in preparing a *Creative Writing Workshop for Human Service Professionals* sponsored by the Department of Social Work, the University Libraries, Art & Self Perception and the College of Education and human Services.

Participation in IADD (Statewide meeting of social work program directors) meeting in Urbana.

Service Accomplishments and Activities

NOTE: All functions as Department Chairperson include the element of service to faculty, staff, students, alumni, program friends, COEHS and the university itself and include program management, supervision of personnel, public relations, fundraising, recruitment, student relations, program development, leadership and team-building. I am an active participant in the College Chairs Council, the College Administrative Council and the University Chairs meetings. I attend university events such as graduations, convocations, discover western, meetings and community events.

FALL 2012

Was recruited and accepted to serve as a board member on the new President's Institute of the Honors College and to serve as director of the Center for the Study of Social Policy and Change.

Served as International Neighbor to two international students at WIU during the Fall semester of 2012.

Planned, organized and directed a Forum Theatre production in WIU's *Difficult Conversations*. Fourteen students were actors and facilitated dialogue after the performance. The students worked to encourage more students to come to the event and were successful in drawing 43 students at an event that usually has only 20 to 30 students. Evaluations were very positive. The topic was "self-segregation."

Participated in community events as well as university events, such as discover Western.

Summer 2012

Membership into the Eta Epsilon Chapter of the Phi Beta Delta International Honor Society at Western Illinois University on March 22, 2012. This was based upon international scholarship, teaching and service. I have been active each semester in attending meetings and events sponsored by the society, including mentoring international students.

Spring 2012

Completed, with faculty, most steps for revision and approval of the social work curriculum course changes.

Provided oversight and direction for all social work department activities, meetings, course delivery and personnel management.

Participated in all COEHS and University chair council meetings and activities.

Participated and represented the university at MLK Day and various events in the city of Macomb.

Participated in community events as well as university events, such as discover Western.

ATTACHMENT	DOCUMENT NAME	STATUS
ATTACHMENT A	Accountability Report for Program support--- FY13	NA
ATTACHMENT B	Request for New Academic Degree/Option/Certificate/Concentration Development-FY14	NA
ATTACHMENT C	Budget Request-New operating/Base Resources-FY14	NA
ATTACHMENT D	Budget Request-Facilities over \$100,000-FY14	NA
ATTACHMENT E	Summary- New Funding Requests-FY14	NA

This report was prepared by Dr. John Tracy, Social Work Department Chair and reviewed by the department of Social Work Faculty