**COAP Fall Meeting Agenda**

Tuesday, October 16, 2012; 10:00 a.m.

University Union Capital Rooms – QC 218

1. **Welcome – Jennifer Grimm**
2. **Guest: President Thomas**
3. **Financial Report – as of September 30, 2012- $976.02**

1. **Old Business**

1. **New Business**
2. New Employee Orientation
3. Employee of the Year
4. COAP executive board positions available for 2013-2014

Vice President (3 year term)

Secretary/Treasurer (1 year term)

Advancement and Public Services (2 year term)

President’s Office (2 year term)

Student Services (2 year term)

University Technology (2 year term)

1. **Committee Reports**

Promotional Structure (Pam Bowman and Gary Rowe)

Professional Development (Terri Hare)

Social Outreach (Belinda Carr)

1. **Announcements**

Ethics Training, Oct. 16-Nov. 14