**COAP Executive Board**

Meeting Minutes

Thursday, March 9, 2017; 1:30PM

Horrabin Hall 60/QC 3420A

Attendees – Dustin VanSloten, Margaret Taylor, Audrey Adamson, Jennifer Grimm, Angela Bonifas, Scott Coker, Matt Bierman, Thomas Oliver Rosner. Absent – Kellie Esters, Bridget McCormick.

1. **Approval of Minutes from February 9, 2017 Executive Board meeting –** Approved (Esters, Grimm)
2. **Financial Report -** Balance as of 3/1/17 - $1,904.38
3. **Strategic Plan Update – Joe Rives**
   1. Discussed strategic plan supplement sent out via email on 2/28.
   2. 5 goals:
      1. Stabilize Enrollment
      2. Provide Responsive Programs (signature programs)
      3. Support Innovation
      4. Reduce Reliance on State Funding
      5. Increase Business Acumen
   3. Provide any feedback to Joe by March 20. Wants to take to BOT meeting in June.
4. **New Employees** 
   1. February
      1. Cecilia Mintz
      2. Thomas Vretis – Quad Cities
5. **Executive Liaison Report – Matt Bierman**
   1. Dr. Thomas was in Springfield on Tuesday. All University presidents were there. Lots of bills we are fighting. Write legislators about impact of community colleges wanting to offer Nursing bachelor’s degree.
   2. MyBenefits portal – everyone needs to sign up. Health insurance changes may come at benefit’s choice period in May. Would be announced on this site.
   3. HR awards – think of colleagues you can nominate for these. Good opportunity to recognize people.
   4. Program review is ongoing to “right-size” university and programs that are offered.
6. **Old Business** 
   1. COAP Fundraising Campaign
      1. No update on if new pledges have been made in response to letters.
   2. COAP Mentor Program
      1. Posted on website and will promote with an email to members
   3. COAP Breakfast – no updates.
7. **New Business**
   1. Western Challenge
      1. -One day, online, 24-hour challenge that encourages alumni, students, staff and friends to show their support in keeping students first and remaining #LeatherneckStrong with a gift to any area of our Macomb and Quad Cities campuses.
8. **Announcements/Comments**
   1. COAP EOY nominations are due on April 7. Choose recipient at meeting on April 13.
   2. Thomas researched furlough time buyback through SURS and for the 2 years he computed it to cost approximately 1.5% of a person’s salary.
   3. Open Forum with President on May 3 @ 10am.
9. **Adjourn** (Adamson, Grimm) – 2:40pm
10. **Meeting Schedule**

April 13, 2017 @ 2pm

May 3, 2017 @ 10am – Spring Meeting with the President in Union

May 11, 2017 @ 2pm