**COAP Executive Board**

Meeting Minutes

Thursday, October 12, 2017; 10:30AM

Stipes 121

Attendees – Audrey Adamson, Dustin VanSloten, Margaret Taylor, Bridget McCormick, Laura Caldwell. Absent – Angela Bonifas, Thomas Oliver Rosner, Jennifer Grimm, Matt Bierman.

1. **Approval of Minutes from September 14, 2017 Executive Board meeting –** Approved (McCormick, VanSloten).
2. **Financial Report -** Balance as of 9/30/17 - $2,047.57
3. **Old Business**
   1. Executive Board Updates
      1. Proposed constitutional changes are in the Team/shared drive.
      2. COAP member survey is in the shared drive.
4. **Adjourn** (McCormick, VanSloten) – 10:40am

**Meeting Schedule:**

November 9, 2017

December 14, 2017

January 11, 2017

February 8, 2017

March 8, 2017

April 12, 2017

May 10, 2017