**COAP Executive Board**

Meeting Agenda - **PLEASE PRINT and bring to meeting**

Tuesday, Feb. 16, 2016

9-10 a.m.

COEHS Board Room – Horrabin Hall 60

QC Complex 1420i (via CODEC)

1. **Approval of minutes from Jan. 19, 2016 meeting -** *Minutes were sent electronically*
2. **Financial Report – balance as of 01/31/16: $1873.15**
3. **Introduction of Matt Bierman, Executive Liaison**
4. **New Employees -**

 **January**

Julie Baker (College of Fine Arts and Education)
 William Buss (Western Courier/Student Publications)
 Annette Davila (Financial Aid)
 Benjamin Nelson (QC)
 Shannon Reed (Purchasing Office)
 Ashley Wolfe (QC Admissions)

1. **Old Business**
2. Scholarship development discussion (for COAP members or their dependents)
3. **New Business**
4. Spring 2016 COAP Professional Development Scholarship applications discussion/decision

**UPDATES**

**Open Forum w/ President Thomas in Union Capitol Rooms and QC Complex 1418 (via CODEC)**

Spring: 10-11 a.m. Weds., May 4, 2016