**COAP Executive Board**

February 14, 2013 at 10:30 am

HH 60 and QC Riverfront 218A

1. **Approval of minutes**
2. **Cabinet Update - Julie**
3. **Financial Report – as of Feb. 1, 2013 $992.97**
4. **New Employees -January**

 Antoinette Murphy, QC Admissions

1. **Old Business**
2. Employee of the Year – Updates: prizes, emails, applications
3. **New Business**
4. Exemption Rule – Pam
5. Committee evaluation discussion
6. Exec Board 2013-2014 nomination/elections
7. **Committee Reports**
8. **Announcements**
9. **Meeting Schedule – Second Thursday of the month at 10:30 am**
	1. March 7
	2. April 11 at QC campus, select EOY
	3. \*\*May 7- Meeting with the President, 10 am Capital Rooms and QC 111
	4. May 9

\*indicates different meeting time/days