General Guidelines for the Provost's Awards of Excellence

Detailed below are the general guidelines for the Provost’s Awards of Excellence. These were developed to ensure a fair, thorough, and streamlined process.

1. The awards evaluate a record covering a period of the most recent three (3) years, summers included, beginning with **August 1, 2011, continuing through July 31, 2014**. This timeline must be strictly adhered to.

2. A candidate may compete in one category annually. A winner of a University award would be excluded from consideration for that award for a subsequent period of five (5) years. Candidates must be current Unit A or B faculty.

3. A college may choose to resubmit a candidate who has been evaluated in the past.

4. It will be advantageous for all colleges to streamline their awards criteria to be consistent with the criteria for the Provost’s Awards of Excellence to ensure competitiveness at the University level.

5. Each award selection committee will be comprised of a faculty member from each of the colleges and library. This would ensure a reasonable workload and also provide greater input/participation across campus. A Center for Innovation in Teaching and Research Advisory Committee member is embedded as a non-voting member to provide a feedback loop in being able to revise/amend the criteria for subsequent years. The previous year’s winner in each category will also be invited to serve on the committee for the award he/she received.