

# FY 17 CONSOLIDATED ANNUAL REPORT

College of Education and Human Services  
Planning Document and Budget Request



WESTERN  
ILLINOIS  
UNIVERSITY

# Mission and Vision

COEHS' mission is to **educate** and **empower** future practitioners and leaders

COEHS' vision is that we are a **dynamic** and **diverse** community committed to fostering **authentic** and **innovative** educational, research, and service activities.

## Goal 1: Create innovative products/programs to meet the changing needs of our stakeholders and to increase enrollment

- CNED is balancing the requests for online courses by students and potential students with faculty's beliefs of "Best Practice" for counselor education
- C&I developed a new Early Childhood Education degree to meet changes to state licensure
- ES investigated the establishment of a B.S. in Educational Studies
- HS&SW collaborated with the Social Work Advisory Board to identify contemporary needs of the program

# Goal 1: Create innovative products/programs to meet the changing needs of our stakeholders and to increase enrollment

- CNED is investigating ways to utilize the counseling labs to expand the number of community-based referrals
- C&I implemented an ACT Preparation Module program to aid students who do not meet state admission requirement of 22
- SLEJA interacted with multiple agencies including:
  - Emergency Management Agency
  - Criminal Justice Information Authority
  - U.S. Department of Homeland Security
  - FBI Joint Terrorism Task Force

# Goal 1: Create innovative products/programs to meet the changing needs of our stakeholders and to increase enrollment

- DFMH submitted a proposal to the Dean's Office for a M.S. in Public Health Nutrition
- ES initiated a new track, Higher Education, in the EDL doctoral program
- KIN revised the M.S. in Kinesiology to include an area of study in Ability Diversity
- SLEJA developed a new graduate course—Restoration Justice

## Goal 2: Support efforts to increase enrollment, retention, and graduation rates of undergraduate and graduate students

- COEHS units built stronger relationships with community colleges—through articulation agreements, campus visitations, and collaboration with program representatives
- C&I partnered with the Center for Best Practices in Early Childhood Education to provide resources for students and faculty
- CBPECE developed and disseminated products and resources

## Goal 2: Support efforts to increase enrollment, retention, and graduation rates of undergraduate and graduate students

- RPTA partnered with the Rockford Park District—offered RPTA 199 to summer employees (high school students)
- RPTA held a QC recruitment event to promote the PBC-Event Planning and Management
- SLEJA increased the number of female and minority students into their programs
- SLEJA presented at 15 community colleges and high schools

## Goal 3: Facilitate engagement between alumni and industry representatives and COEHS and its academic units

- COEHS Alumni Board met in April 2016
- COEHS Recognition of Alumni:
  - Mary Huffman—Outstanding Young Alumni (C&I)
  - Dr. Mark Twomey—Distinguish Alumni (C&I, EDL)
  - Caryl Stern—Lifetime Achievement Award (CSP)
- HS&SW held its inaugural meeting of the Public Health Advisory Board
- RPTA Undergraduate Advisory Board met in January 2016
- HFC Advisory Board met in February 2016



## Goal 4: Evaluate, maintain, and support technology for COEHS entities

- Replaced 22 faculty/staff computers
- Purchased licensure renewal for SmartNotebook software
- Upgraded one electronic classroom - HH103L
- Upgraded computers in the Interactive Multimedia Lab

# Maintain rigor and high standards

- COEHS curricula were reviewed and revised based on feedback from student evaluations, program assessment data, input from agencies and organizations, and academic unit advisory boards
- 100% of CNED students successfully completed the CPCE
- 100% of CNED school counseling internship participants passed ISBE's School Counselor Content Exam
- 90% of student teachers successfully completed the edTPA in Fall 2016

# Maintain rigor and high academic standards

## Faculty Positions Approved—Fall 2017

C&I Literacy

C&I Special Education

C&I Early Childhood Education

HS&SW Social Work (2)

HS&SW Emergency Management

KIN Sport Psychologist/Wellness

KIN Biomechanics

RPTA Generalist

SLEJA Fire Science

SLEJA Generalist

SLEJA Homeland Security

SLEJA Legal

SLEJA Policing

# Maintain rigor and high standards

- SW program completed self-study and site visit by CSWE
- CNED submitted self-study report to CACREP
- C&I Middle Level Education Program approved by ISBE
- DFMH Didactic Program in Dietetics was fully accredited by ACEND
- ES Superintendent Program approved by ISBE

# Maintain rigor and high standards

- DFMH hospitality students completed field trips to: Quincy & Peoria Country Clubs and 3 sites in St. Louis—Anheuser Busch, Schlafly Micro Brewery, and the St. Louis Cardinals
- DFMH students completed a study course to the NYC fashion industry—Barney NY, Bergdorf Goodman, Lord & Taylor, Macy's, Saks Fifth Avenue, and the Museum of the Fashion Institute of Technology
- HS&SW visited NTN Bower
- KIN students in the Scuba Minor traveled to CA, FL, and Honduras
- RPTA students completed a study abroad course titled *Comparative Study of the Recreation, Sport, and Leisure of Spain and the United States*

# Continued support for the enhanced scholarship model

- C&I, DFMH, HS&SW, KIN and SLEJA participated in the Thomas Helm Undergraduate Research Day
  - Madison Yarno, a Dietetics student, received the Undergraduate Research Day Award for her poster titled, *Identifying measurable nutrition and wellness components of Healthy Hunger Free Kids Act of 2010 for the Child and Adult Care Feeding Programs*
- ES (CSP) HS&SW and KIN students participated in the Graduate Research Symposium
- CNED maintained counselor education protocols to meet licensure in Illinois & Iowa

# Continued support for the enhanced scholarship model

- KIN hosted the 8<sup>th</sup> Annual Cohen Lecture. Dr. Akilah Carter-Francique, Prairie View A&M University, presented *Signs of Freedom: The Experiences and Contributions of Black Women in Sport*
- SLEJA students did risk assessments of a local elementary school and hospital as part of a course

# Continued support for the Centennial Honors College

- COEHS created an Honors College Task Force to determine how the College could contribute more to the Honors College
- C&I, DFMH, HS&SW, KIN, RPTA, and SLEJA students participated in the Honors College's in-course honors and honors thesis
- A HS&SW faculty member served on the search committee for the Associate Director of the Honors College
- CSP students completed Advanced Practicum in the Honors College



# Increased focus on internships and service learning opportunities

- COEHS students participated in service learning activities for campus programs as well as community-based programs, organizations and schools
  - C&I students and faculty participated in *Moon over Macomb* and *Dickens on the Square* by reading to area children
  - DFMH students worked at local food banks/pantries and volunteered for special events such as *Children Shopping Mall*, *Etiquette Dinners*, *Special Olympics Celebration*, and the *Environmental Summit*
  - KIN students participated in a number of activities such as *Donna Phillips Fun Run/Dog Walk*, *National Girl & Women in Sport Day*, and *Macomb Little League Umpires*.

# Increased focus on internships and service learning opportunities

- Many COEHS programs require an internship or practicum
  - DFMH students in ATM and HM are required to complete an internship
  - ES students in CSP are required to complete an extensive internship/practicum—52 students served as graduate assistants
  - ES students in the Principal Preparation and Superintendent Preparation programs are required to complete one-year long internships—more than 100 students were engaged in internships
  - HS&SW programs require an internship or practicum—48 students in BSW completed a practicum, 55 EM, PH, and HSM students completed internships
  - RPTA undergraduate & graduate students complete internships
  - SLEJA students must complete internships—400 LEJA and Fire Science students

COEHS IDS unit supervised an internship opportunity for an Engineering student

# Continued support for undergraduate and graduate research opportunities

- COEHS faculty in C&I, DFMH, HS&SW, KIN, RPTA, SLEJA assisted undergraduates with research projects at the Thomas Helm Undergraduate Research Day
- COEHS faculty in HS&SW and KIN assisted graduate students who presented at the Graduate Research Symposium
- C&I students completed action research projects
- ES had several CSP students complete individual research projects. EIS students completed action research projects
- ES had 10 doctoral proposals approved, 18 dissertations successfully defended

# Support scholarly professional activity for faculty

- COEHS faculty continued to be active members of national professional organizations—serving on national committees and boards of directors
- ES faculty members served as editors, contributing editors, or members of the editorial boards for such publications as *Midwestern Educational Research Journal*, *Philosophical Studies in Education* and *National Rural Education Journal*
- College faculty presented at national conferences
- SLEJA faculty delivered lectures as part of an international conference at Guanghua Law School at Zhejiang University

# Identify further cost savings to meet challenges in the FY 17 and FY 18 budgets

- Minimized the use of adjunct instructors in the College by sharing faculty across academic units when appropriate
- Discontinued the College's QC IDS support due to a limited demand for services
- Utilized COEHS's IDS staff to assist faculty develop online courses
- Delayed replacing the Associate Dean for Academic Affairs, Research, and Innovation as well as the Assistant Director of Development, Marketing and Community Relations
- CNED chair position was not filled until Spring 2017
- An unintended cost saving due to the death of Cindy Dooley and the position remaining vacant for the balance of the academic year

# Identify alternative funding sources

- COEHS raised nearly \$966,000 in donations and pledges
- DFMH obtained a grant from Western Area Career Services for \$22,025
- ES's EDL principal preparation program participated in the IL-PART Grant that was budgeted for \$4.6 million over five years; WIU/Quincy Public School budget for FY 17 was \$129,836

# Develop college priorities in fundraising

- SLEJA Criminalistics Lab (\$60,000)
- Brophy Hall Gym (\$100,000)
- Horrabin Preschool & Infant Center Playground (\$100,000)
- RPTA Van for Student and Faculty Travel (\$35,000)
- Horrabin Hall Renovations (\$150,000)
- Increase Scholarships for Students
- Increase Support for Faculty Development and Travel
- Mock Courtroom (\$15,000)

# Enhance Academic Affairs Role in Enrollment and Student Success

- Selected academic units are working on webinars as a way of informing students, parents, and school counselors about their programs
- Undergraduate units participated in Discover Western
- COEHS units used social media as part of their recruitment efforts
- CNED is moving its admission screening interviews to once a year to assure that the most qualified students are accepted
- COEHS IDS staff assisted in the development of six online courses: EIS 501, 504, 607; RPTA 251, 362; and KIN 600
- ES provided courses in 2-way and 3-way video conferencing, hybrid, and online



# Focus on International Recruiting and Education Opportunities

- SLEJA faculty visited Shanghai to discuss course offering for Summer 2017, to evaluate curriculum for possible integration with LEJA, and to explore offering specialized courses
- CNED proposed its first study abroad course for Greece Summer 2018
- DFMH approved study abroad courses from Florence University of Arts, Florence Italy for ATM and HM students
- HS&SW initiated discussions about a 1+2+1 Public Health Program with China and study abroad opportunities at Massey University in New Zealand for EM students
- RPTA worked with Alicante University in Spain for its study abroad courses
- SLEJA continued its partnership through the Center for Applied Criminal Justice with the Russian Academy of Economy and Public Administration

# Facilities Enhancement and Technology Support

- COEHS's IDS staff participated in the WIU Google Transition:
  - Provided 37 training sessions to approximately 155 participants
  - Provided 3 workshops on Google Apps for Education
  - Provided 11 training sessions on Google Basics, Google Forms, & Google Documents
  - Provided one-on-one and/or group assistance to various WIU components—Student Services, Undergraduate Admission, and Financial Aid
- COEHS faculty and staff were active members of the President's University Technology Advisory Group and its IT Governance Committee and WIU's IT Strategic Planning

# Indicate measures of productivity by which the unit's successes can be illustrated

- 2,880 undergraduate students majoring in one of COEHS's programs (33.7% of WIU undergraduates)
- 804 baccalaureate degrees conferred (36.7% of bachelors degrees conferred)
- 714 graduate students in masters, specialists, doctorate, or post-baccalaureate programs (39% of WIU's graduates)
- 308 graduate degrees conferred (47% of graduate degrees)
  - 13 doctorates conferred

# Indicate measures of productivity by which the unit's successes can be illustrated

- Center for Best Practices in Early Childhood Education
  - 2 grants totaling \$1,390,435
    - Illinois Department of Human Services—Education Provider Connections Credentialing and Enrollment
    - Illinois State Board of Education—STARNET Region I and III

# Indicate measures of productivity by which the unit's successes can be illustrated

- Impact of Providers Connections
  - 11,660 instances of technical assistance via email, phone, or face-to-face
  - 2,881 credential applications processed
  - Hosted podcasts created by Center's staff:
    - *Credential Application, Central Billing Office, Interpreter, Early Intervention Evaluator Application, Early Intervention and Illinois Department of Human Services Overview, Development Therapist*
  - Presentations by Center's staff at the following:
    - Child and Family Connections Conference South
    - Child and Family Connections Conference North
    - Child and Family Connections Managers Meeting
    - Illinois Speech, Language, and Hearing Association Convention
    - Illinois Developmental Therapy Association Conference

# Indicate measures of productivity by which the unit's successes can be illustrated

- Impact of STARNET
- 56 face-to-face workshops and conference presentations, affecting 2,596 participants
- Hosted 30 webinars affecting 1,397 participants
- Collaborated 76 times with 28 different agencies
- The Family Resource Specialist planned and implemented 6 Mom's Retreats, 180 mothers of children with disabilities attended
- 2,645 Educator License Renewals issued

# Instructional Development Services

- The IDS staff provided training assistance related to the integration of emergent technologies for 1,763 clients
  - 1,443 Interactive Multimedia Lab (IMM)
  - 36 Homecoming video messages
  - 174 edTPA students
  - 30 users of the informal meeting space
  - 60 mock interviews for C&I 110
  - 20 Holiday video greeting

# Instructional Development Services

## Services Provided

- 78 hours of workshops (26 sessions/topics offered)
- 13 published blog topics
- 510 hours of individualized “just-in-time” training
- 156 support calls
- 82 reservations of laptop carts, 32 iPad carts reservations
- 27 laptops were loan to students for the semester
- 25 edTPA kits were reserved



# Infant and Preschool Center

|  | Spring 2016 | Fall 2016 |
|--|-------------|-----------|
| Number of children served                                  | 32          | 30        |
| Percent of children who are children of WIU students       | 12.5        | 26.5      |
| Percent of children who are children of WIU faculty/staff  | 62.5        | 53.3      |
| Percent of children who are children from the community    | 25.0        | 20.0      |
| Number of WIU students who observed/assisted at the Center | 100         | 99        |
| Total volunteer hours served at the Center by WIU students | 2,800       | 2,591     |

# Office for Technology and Instructional Support

- Star-Online continued to partner with Lynda.com to provide up-to-date modules on technology integration and the WIU Teacher Education Program's Technology Competency Assessment.
- The program impacted 134 teachers statewide providing 1,789 professional development hours
- As part of the SIG grant—provided professional development for the Meridian School District 101.
- Coordinated and managed the TCA and English Language Learners (ELL) for more than 350 WIU teacher candidates

# Marketing and Community Relations

- The unit is responsible for the oversight of COEHS webpages
  - 317,074 pageviews
  - 61.1% bounce rate
  - 13,477 /coehs/leja/index.php
  - 4,354 /coehs/curriculum\_instruction/index.php
  - 3,829 /coehs/health\_sciences/index/php
  - 3,654 /coehs/leja/fire/index.php
  - 3,554 /coehs/leja/leja\_advising/internship.php
- Planned and implemented Fall COEHS Faculty Assembly, College Advisory Board Meeting, College Casino Night, and SLEJA's Career Fair

# Horn Field Campus

- 5,875 individuals visited the facility in 2016
  - Hosted over 100 different groups including:
    - DOT Foods
    - Monmouth College Residence Staff
    - Boys Scouts
    - Girl Scouts
    - McDonough County Special Recreation Association
    - Visitors from Veritas University of Costa Rica, Gwangu University, Nontong University and teachers from Myanmar,

# Central Illinois Adult Education Services Center/Curriculum Publication Clearinghouse

- Received grants totaling \$428,857 to provide professional development opportunities for ESL, ABE, DOC, and adult literacy instructors affiliated with Illinois Community College Board funded adult education programs.
- The Center and Clearinghouse provides services to the state relative to College and Career Readiness, Standards Alignment, High School Equivalency Exams, and the acquisition/printing and shipment of assessment and other classroom materials
- Presented 4 onsite workshops in conjunction with Southern Illinois Professional Development Center and the Illinois Center for Specialized Professional Support.

# Western Illinois Foundation Funds

- COEHS awarded \$158,020 to students in scholarship assistance
- COEHS academic units provided funds to support undergraduate and graduate students travel to state, national, and international conferences.

# List the most important goals and objectives the division will pursue in FY 18

- Seek to fill faculty positions in areas of need
- Continue to create innovative products/programs to meet the ever changing needs of our stakeholders and to increase enrollment in the College
- Continue to market our undergraduate programs
- Assist our graduate program with marketing and promotion by funding expenses related to publication and travel costs
- Prioritize and continue fundraising for the College
- Increase community service and/or implement service learning opportunities in coursework.

# List the most important goals and objectives the division will pursue in FY 18

- Prepare program reports for state and national recognition for Teacher Education Programs.
- Continue the College Advisory Board and all academic units' advisory boards
- Prepare self-study reports for accrediting bodies of programs in the College
- Complete scheduled program reviews
- Implement the Faculty Research and Service grants sponsored by the Office of the Dean of the College
- Support faculty travel through the Dean's Travel Award



# Seek to fill faculty positions in areas of need

- An academic unit in which the size of the faculty is too small to meet its student demands without frequently incurring overload costs and excessive use of adjunct faculty
- An academic unit in which the expertise of the faculty limits or hinders the unit's effort to deliver a quality program
- An academic unit which has modified its programs to meet newly identified needs of the profession or discipline and/or in West Central Illinois

# Continue to create products/programs to meet the ever changing needs of our stakeholders and to increase enrollment in the College

- Approval for the revised M.S. ED Educational and Interdisciplinary Studies
- Approval for the curriculum for the M.S. in Athletic Training
- Approval for the curriculum for the M.S. in Public Health Nutrition
- Complete feasibility study, and if appropriate, a proposal for the B.S. in Educational Studies
- Host career fairs for Teacher Education and Law Enforcement & Justice Administration
- Exploration of a PBC in Homeland Security

# Continue to create products/programs to meet the ever changing needs of our stakeholders and to increase enrollment in the College

- Implementation of the new Middle Level Education Program
- Approval of the newly revised Early Childhood Education Program
- Exploration of the B.S. in Sport Management
- Exploration of a interdisciplinary B.S. in Tourism, Hospitality, and Event Management

# Continue to market our undergraduate programs

- Host open houses for high school students, parents, and school counselors to visit and tour the College including the opportunity to meet with program faculty, current students, and academic advisors.
- Increase faculty visitation to high schools to share their knowledge and expertise
- Become more visible at various high school events such as career days and/or award celebrations
- Host more events such as Science Olympiad

# Increase community service and/or implement service learning opportunities in coursework

- Cultivate partnerships with school districts near the Macomb and Quad Cities campuses
- Expand the use of College facilities on the Macomb and Quad Cities Campuses

## List the most important technological goals and objectives the division will pursue in FY 18

- Continue to assess and/or upgrade faculty, staff, and classroom computers in accordance with the College's Technology Upgrade Schedule
- Upgrade 4 electronic classrooms: HH 59, ST 301, BH 125, & KH 202
- Replace 11 classroom computers
- Replace a minimum of 17 faculty & staff computers
- Review and realign training topics and services for teacher education students to coincide with CAEP standards

# Funding Requests

| Rank | Title of Funding Request  | Request Funding |
|------|---|-----------------|
| 1    | Assistant Professor, Curriculum & Instruction (Special Education)   | \$57,825        |
| 2    | Assistant Professor, Counselor Education (School Counseling)  | \$57,825        |
| 3    | Assistant Professor, Recreation, Park & Tourism Administration (Generalist)   | \$57,825        |
| 4    | Criminalistics Lab, Law Enforcement & Justice Administration (1/2 funding)  | \$30,000        |
| 5    | Operating Expenses, Educational Studies UCLC Association Fees, UCLC Classroom Rental, Internship Supervision, Faculty Travel to Support Course Delivery, College Student Personnel Travel | \$55,334        |
| 6    | Assistant Professor, Health Sciences & Social Work (Emergency Management)   | \$57,825        |
| 7    | Assistant Professor, Counselor Education (School Counseling)  | \$57,825        |
| 8    | Assistant Professor, Curriculum & Instruction (Literacy)  | \$57,825        |
| 9    | Assistant Professor, Curriculum & Instruction (Social Studies)  | \$57,825        |
| 10   | Assistant Professor, Health Sciences & Social Work (Health Services Management)   | \$57,825        |

# Funding Requests

| Rank | Title of Funding Request  | Request Funding |
|------|---|-----------------|
| 11   | Half-time Chief Clerk, Clinical Experience Office                                 | \$12,642        |
| 12   | Operating Expenses, Law Enforcement & Justice Administration                      | \$5,000         |
| 13   | Operating Expenses, Recreation, Park & Tourism Administration (Horn Field Campus) | \$10,000        |
| 14   | Half-time Chief Clerk, Curriculum & Instruction                                   | \$12,642        |
| 15   | 12-Passenger Van, Recreation, Park & Tourism Administration (1/2 funding)         | \$15,000        |
| 16   | Technology Upgrade Brophy Hall 125  | \$10,145        |
| 17   | Technology Upgrade 6 e-Classroom Computers  | \$6,000         |
| 18   | Technology Upgrade 17 Faculty/Staff Computers                                     | \$25,000        |
| 19   | Technology Upgrade Stipes Hall 301 (Electronic Classroom)                         | \$6,223         |
| 20   | Technology Upgrade Knoblauch Hall 202 (Electronic Classroom)                      | \$6,921         |



# Funding Requests

| Rank | Title of Funding Request  | Request Funding |
|------|---|-----------------|
| 21   | Gym Floor Upgrade, Kinesiology (1/2 funding)                      | \$50,000        |
| 22   | Counselor Education HIPPA Complaint Recording/Training Technology | \$100,000       |