The College of Arts and Sciences

FY17 Planning and Accomplishment Guidelines
Western Illinois University
Written Reports Due: Directors March 10, 2017; Deans March 17, 2017
Presentations: Directors March 22, 2017 (SH 205); Deans March 29, 2017 (HH 1)
Vice Presidents' Presentations: May 4–5, 2017

Respond to the following questions in ten to fifteen pages. Attach appendices with supporting documentation where appropriate. Please be sure to prepare responses that address Western Illinois University—Macomb and Western Illinois University—Quad Cities as appropriate.

Note: The current edition of *Higher Values in Higher Education 2012–2022* and the *2016 Strategic Plan Supplement* for your answers are available at http://www.wiu.edu/university_planning/strategicplan.php.

Current Year
Fiscal Year 2017

I. Accomplishments and Productivity for FY17

A. Give a brief review of the division's goals and objectives for FY17.

- As a point of reference, 77% of approved General Education courses are available through the College of Arts and Sciences and 67% of General Education courses that were offered were taught by CAS faculty. The College has 176 tenure/tenure track faculty and 45 non-tenure track faculty, over 2,000 undergraduate majors, and over 340 graduate majors.
- Established Living Learning Communities: CLASS, WIS (Women in Science), and BIO-LIFE.
- Review and promote internships; continue to review and update directory of internships working through CAS Faculty Council Ad Hoc Committee). Increase course based civic learning and service learning opportunities.
- Review and promote advancement initiatives outlined in CAS Advancement Plan: Increase external funding for CAS scholarships through donor solicitation and events such as the Annual CAS Scholarship Dinner. Increase external funding for faculty development and travel. Increase external funding for the CAS undergraduate research and creative activity program.
  - Secure external funding for all Departments and areas within CAS.
  - Continue development efforts with CAS Advancement Advisory Board in support of CAS Advancement Plan and to focus on recruitment strategies as well as fundraising.
- Initiated John Marshall Law School & WIU 3 + 3 Agreement: History, Political Science, and English.
- Continue culture of writing through the CAS Essential Academic Skills commitment and the review of writing programs, courses, opportunities in the CAS and University; Support new on-line faculty development of reading and writing skills transferability; Support faculty group on teaching 21st century students through research on pedagogy and cognitive science.
- Merged African American Studies, Religious Studies, and Women's Studies with the Liberal Arts and Sciences Program (IBHE Department Status Approved 3/13/17); merged Philosophy with Mathematics (Department Name Change to Mathematics, Logic, and Philosophy)
- Continue support in Quad Cities: IES & ES PhD, Degrees in English & LAS as well as minors in Psychology, Sociology and PBCs in Zoo & Aquarium and GIS.
- Support initiatives for professional development for women (faculty, students, and other stakeholders). This includes program in Women in Science, and Ready to Run
- Developed and support new and existing student research opportunities supporting student recruitment and retention; e.g., RISE, Model UN, and Model Illinois Government
- Continue support of revised FYE.
- Continue support of Signature Lectures, Conferences, and Projects, including University/Community Partnership for Macomb Poetry Festival, a joint collaboration between the Department of English, the City of Macomb, as well as representatives from the Macomb business and arts communities.
- Developed new Integrated Bachelors and Masters Degrees, especially with programs in other Colleges

- History (approved: Fall 2016).

- Strengthen academic programs through review & discipline-specific accreditation: Continue support of Teacher Education programs and School of Nursing; Pursue accreditation for Forensic Chemistry; Program reviews completed for BS & MS in Psychology (Fall 2016) and BS MS in Chem, BS Forensic Chem; BS MS Physics.
- Continue to support scholarly/professional activity (Travel support through foundation only; grant assistance).
- Reviewed feasibility study for Nursing post-baccalaureate degrees and a DNP.
- Explored and supported program offerings that are more interdisciplinary and better align with opportunities in 21st century; in Psychology - a revitalized aging studies minor.
- QC: Developed two summer enrichment programs for middle - and high school students: A math camp "Math on the Mississippi" for middle schoolers an English camp "Young Writers on the River" for high school students and WIU students and alumni
- Continue to support QC "The Social Entrepreneurship Salon," in collaboration with the CBOT, COFAC, COEHS, and QC Community: focus is on community development and enterprise development contributing to community well-being as the bottom line outcome.
- Support programs which support Math educators in the QC area, including hosting the second annual math education mini-conference.
- Development of Military History minor to complement the Military Science program.
- Reevaluated lost positions and determine current faculty and staff needs.

B. List the most important divisional accomplishments for FY17 and document how these accomplishments support the goals and objectives of the University, including specific *Strategic Plan 2012–2016* and *2016 Strategic Plan Supplement* accomplishments.

1. Enhanced Culture for Teaching and Learning

a. Maintain rigor and high academic standards

Signature Lectures, Conferences, and Projects:

- CAS: John Hallwas Liberal Arts Lecture
- CAS Student Council: Last Lecture Series
- CAS Science Olympiad; Summer Science Camp
- AAS: Liaisons Series
- BIOL: Biology Day
- BIOL and PHYS: Morrow Lecture
- ENG: Maurine Magliocco Lecture Series; Fred Case & Lola Austin Case Writer-in-Residence; Pilot laptop required sections of English 100, 180, 280; Paired FYE sections of English 100 & 180.
- FLL: GH 299 Study Abroad: Language and Culture of Germany
- GEOG: Robert Gabler Lecture
- WIU Chapter of Phi Alpha Theta (History Honor Society) hosted the regional Phi Alpha Theta conference under leadership of faculty member Roberts (S16)
- HIST: partnered with English to sponsor the #Shakespeare400 Film Series (F16), which brought together students and community members and earned regional media attention
- IES: Annual Upper Mississippi River Conference
- MATH: Annual Math Teachers Conference: ICTM Mathematics Contest; Girls Plus Math Camp
- PHIL and RS programs: Mary Olive Woods Lecture
- POLS: American Democracy Project & Constitution Day
- PSY: Colloquia Series; The department hosted the annual ILLOWA student research conference, drawing dozens of undergraduate students from the region to present their research findings. This event was funded in part by a $1,000.00 grant successfully obtained from the national organization Psi Chi.
- Provost's Awards: Teaching with Technology: Dr. Thomas Hegna (Geology); Multicultural Teaching: Dr. Febe Pamonag (History); Teaching: Dr. Shawn Meagher (Biology); Internationalizing the Campus: Dr. Julia Albarracin (Political Science)

- Distinguished Faculty Lecturer: Dr. Christopher Sutton (Geography)
- Collaboration: "The Significance of Betty Friedan" presented by Barbara Mantz Drake, retired editorial page editor of the *Peoria Journal Star* and member of the Betty Friedan Hometown Tribute committee, which seeks to honor Friedan in her hometown. Co-sponsored by**:** History, Women's Studies, Broadcasting & Journalism, Political Science; the WIU Women's Center; and the College of Arts & Sciences**.**
- University/Community Partnership: The inaugural Macomb Poetry Festival was held. This is a joint collaboration between English, the City of Macomb, representatives from the Macomb business and arts communities and features readings of poetry and lectures about poetry. Poetry readings and activities were for people of all ages throughout the community.
- Student Success: Rep. Rodney Davis intern was Mathew Marshall (POLS) Rep. Peter Roskam intern was Joe Kallenbach (POLS); Rep. Bobby Rush intern was Joi Wells (POLS); Sen. Kirk's intern was Josh Webb (LEJA); Rep. Darin LaHood was David Dunn (Econ): www.wiu.edu/wiuindc
- Teacher Education: Secondary teacher education programs including English, Foreign Language, History/Social Sciences, Mathematics, and Sciences (Biology, Chemistry, Physics). Also, graduate program in School Psychology. Members of CAS and COEHS Deans' offices collaborate with the directors of these individual programs to revise and update teacher certification options per the Illinois Professional Teaching Standards. A major undertaking this year was the generation of Specialized Professional Associations (SPA) Reports which led to full national recognition for History Education, School Psychology and Science Education.
- Strengthen academic programs through review & discipline-specific accreditation. Program reviews: BS & MS in Psychology (Completed from FY16), BS & MS in Chemistry, BS in Forensic Chemistry, BS & MS in Physics. Chemistry received a 5-year renewal of their certification for B.S. Chemistry from the American Chemical Society (ACS).

b. Continued support for the enhanced scholarship model

- N/A for this year. (Assist with programmatic changes in 2017-18)

c. Continued focus on the Centennial Honors College

- Many CAS faculty and administrators are participating in the Presidents Institute initiative and the Presidential Leadership class (mentoring students for competitive, major external scholarship and fellowships).
- Assist with programmatic changes in 2017-18.
- Quad Cities: Fall 16 - first face to face section of GH 299 at the QC campus: Seeing the Invisible. 9 students enrolled. College will continue its support of the Honors College, through its offering of GH 201 and GH 299. Also, the Second Honors Research Day in April 2016 at the QC campus had 82 student participants, up from 54 the previous year. Out of 55 total presentations, 26 were by students with majors in the CAS. CAS faculty moderated 2 of the 3 podium sessions.

d. Increase focus on internships and service learning opportunities

- Maintain and update CAS internship information (http://www.wiu.edu/cas/about/internships/index.php)
- WIU in Washington, DC program: J Rep. Rodney Davis intern was Mathew Marshall (POLS) Rep. Peter Roskam intern was Joe Kallenbach (POLS); Rep. Bobby Rush intern was Joi Wells (POLS): www.wiu.edu/wiuindc
- Mock Presidential Election Activities
- Constitution Day Activities
- A service-learning component was implemented for CHEM 263: Elementary Pharmacology. The students spend two weeks working at McDonough District Hospital Pharmacy, shadowing pharmacists and assisting in the pharmacy.

- English: Continue online student research project, "Before Quad Cities." Continue support of newsletter, *The Mirror and the Lamp*, run by students in the Sigma Tau Delta organization. Consistent placement of interns through both Macomb and QC programs. Placed a total of 11 interns in the region. The department has revitalized *Elements*, an annual literary magazine run by students. The department established a new newsletter, Veteran's Voices, which is run by veteran students in our department. Two sections of ENG 100 participated in a writing partnership and literacy service-learning project with Mrs. Taylor's third grade class at Lincoln School. Faculty worked with English graduate student Eliza Wells to pilot a Writing Fellows project for English 100.
- GEOL: The Geology Museum offers tours for students currently enrolled on campus, for K-12 school age students, and for other groups or individuals. Faculty gave several presentations to local and regional groups.
- HIST:-Department now has a faculty internship coordinator, supervising students engaged in area internships - some examples have been the Missouri Museum of History in St. Louis, the Tinker Swiss Cottage in Rockford, and the Western Illinois Museum in Macomb.
- Nursing – 12 Flu Clinics (nursing students & faculty): Macomb, Bushnell, Industry, Table Grove, Blandinsville; Health Teaching (nursing students) Edison Elementary (2x), Lincoln Elementary (3x), St. Paul PreSchool (2x), YMCA Child Care (4x); 12 Glucose Screenings; Mass Casualty simulation (nursing students)
- POLS (emphasizing CIVIC ENGAGEMENT): I0 students participated in internships (8 undergraduates and 2 graduate students). In addition, two students, Ayesha Montgomery and Patrick Hostert were chosen for the prestigious Illinois Legislative Staff Internship program, a paid, full-time post-graduate experience. Dr. Janna Deitz continues to oversee the university wide program to place interns in Congressional offices in Washington, D.C. Former student Joseph Kallenbach, who interned with Rep. Peter Roskam, is now working full time as a congressional staffer. Dr. Deitz will again offer the "Ready to Run" program, which trains first-time women candidates to run for political office. To promote civic learning, the department sponsors students in the Model Illinois Government (14 students) and Midwest Model United Nations (11 students) simulations. Lukas Urbane received an honorable mention award in the best delegate competition at Midwest Model United Nations. Seven students participated in mock trial competitions, with Brielle Clark winning the best attorney award at the regional competition in St. Louis. The department also organized several civic engagement events in conjunction with the 2016 elections, including presidential debate viewing parties and an election night party. Faculty are active in promoting civic education through media and public appearances. They appeared on radio three times, on TV news programs seven times, as well as in the print media on numerous occasions. Students in POLS 122 classes also appeared on KHQA TV News as part of a political focus group. Faculty gave talks or participated in panels on public affairs issues in many other instances, covering topics like immigrant's experience in Central Illinois, the Ready to Run program, Brexit and policing and its implications for the 2016 election.
- PSY: Five students in the Clinical/Community Mental Health graduate program interned at mental health facilities around the states of Illinois, Missouri, and Indiana. Additionally, six students in the School Psychology graduate program interned at special education co-ops and school districts located throughout the states of Illinois, Missouri, and New York. The Psychology department had a record number of 20 undergraduate students (or 6% of our majors) completing Field Experience/Practicum requirements at sites in and near Macomb, including hospitals, assisted living facilities, memory care units and several school districts.
- A sociology faculty supervised two "notable" undergraduate internships (each was LAS 496). One was the first intern placed with the Girls Scouts of Eastern Iowa and Western Illinois; the other designed and pilot tested an after school study program for freshman and sophomore athletes at a Rock Island IL High School. A sociology faculty supervised an undergraduate internship (SOC 494) and an anthropology faculty supervised a

graduate internship (SOC 694), each at Genesis Garden, Macomb, IL. Four graduate internships were supervised by sociology faculty at: Metropolitan Family Services, Calumet City, IL (LAS 695); Project Insight, Macomb, IL (LAS 696); the Illinois Institute of Rural Affairs at WIU (SOC 694); the Equal Opportunity and Access Office at WIU (SOC 694). A sociology faculty supervised ten Service-Learning projects including: six students (in SOC 365: Sociology of Health and Illness) who worked at the WIU Disability Culture Day; four students (in SOC 424G: Sociology of Mental Health) who worked at the MDH Health Day—and also gave a Service-Learning talk to students and faculty at a "Social Lunch." A sociology faculty supervised a Service-Learning project (in SOC 250: American Institutions). The objective of this project was for students to attend a half-day in a classroom (with K-3 graders at Lincoln Elementary School in Macomb) to see how "Sociology of Education" worked outside of the classroom. A sociology faculty supervised various Service-Learning projects in two sections of SOC 100: Introduction to Sociology.

e. Continued support for undergraduate and graduate research opportunities

- RISE (CAS Sciences) - With the support of CAS and generous donations from P. James Nielsen (Biological Sciences Emeritus Faculty), Margaret and Cecilia Wong (WIU Class of '73), and Frank Rodeffer (WIU Class of '61), RISE@WIU continues to offer scholarships and grants. We also received direct support from the WIU Foundation Board. This includes research awards, scholarships for minorities, travel awards to attend conferences, support to cover graduate school applications, and $3,000 scholarships for undergraduate students to conduct research over the summer. To participate in RISE, students must have at least a 2.8 grade point average and work with a faculty member on a research project.
- For the 2016 Undergraduate Research Day (URD), 57 CAS faculty mentored 132 students (170 last year). 117 projects (out of 149 overall projects) were presented by CAS students representing 79% of all presentations. In FY17, the CAS expects to award 58 undergraduate research grants (URG): 0 in Fall; 59 applicants in Spring. This total reflects a decrease of 73 URG (56% decrease) from the previous year. Ten CAS students were chosen to receive Norman and Carmelita Teeter Undergraduate Research Awards ($300 each) recognizing the most outstanding student research projects in the CAS for the academic year.
- CAS and some CAS departments co-sponsored the 4th Annual Graduate Student Research Conference. Sixty-four CAS Graduate Students participated (representing 70% of all students). CAS graduate students received 4 of the 6 research awards presented at the WIU Graduate Research Conference.
- College Scholars: Fall 2016: Kyle Wilson (Biology with option in Teacher Education); Spring 2017: Emily Szott (Biology with Option in Zoology)

f. Support scholarly/professional activity for faculty

- Continued to support faculty travel for tenure track faculty from CAS Faculty Travel Foundation account ($150).
- Interdisciplinary Science Colloquia Series.
- Chemistry chair and junior faculty members from Biological Sciences, Chemistry, Geography, Mathematics, and Geography have initiated new programs supporting women faculty and students through Women in Science (WIS). The WIS Living Learning Community was started this AY.
- Provost's Awards of Excellence
  - Teaching with Technology: Thomas Hegna, Ph.D. (Geology)
  - Multi-cultural Teaching: Febe Pamonag, Ph.D. (History)
  - Teaching: Shawn Meagher, Ph.D. (Biological Sciences)
  - Internationalizing the Campus: Julia Albarracin, Ph.D. (Political Science)

2. Fiscal Responsibility and Accountability

a. Identify further costs savings to meet challenges in the FY17 and FY18 budgets

- Review lab charge criteria to determine ability to expand covering equipment repair and maintenance.
- Continue to keep an office support staff position open in the CAS Dean's Office.

b. Identify alternative funding sources

- Working with the following external, academic and non-academic partners to develop alternative student credit hour production for the department: Ranken Technical College; Lewis and Clark Community College; St. Louis Community College; St. Louis Science Center; St. Louis Zoo; Monsanto; St. Louis Black Repertory Theater.
- Between 2013 and 2015 over $2,682,200 was raised, which is a conservative estimate given that it was not possible to accurately identify equipment totals in one year (2013/14: $464,609; 2014/15 $883,174; 15/16 $1,334,417.)
- See "Western Illinois Foundation Funds" and "Grants, Contracts, or Local Funds.

c. Develop college priorities in fundraising

- Continue to work with Brad Bainter, Kellie Esters, and Bryce Dexter. Student scholarships and support continue to be a high priority; this includes outreach/recruitment activities such as Summer Science Camp. We are also identifying brick and mortar projects and equipment needs that are attractive to potential donors. Working with Film Minor in English Department to promote and encourage donations for undesignated funds to help fund student travel awards, equipment and material. Working with Political Science Dept. to raise funds for Mock Trial Team for competitions. Just completed fundraising to assist the Honors College with Pre-Med Symposium endowment by contacting local Physicians. Working with Health Care professionals to engage with students for internships, mentoring and financial sponsorship in the RISE, WIS and Science programs Planning to work with the Dean, Departments and CAS Alumni who are School Teachers to seek funding for students who are on Education Tract who need financial assistance with licensing and certification exams and other general needs.

3. Enhance Academic Affairs Role in Enrollment Management and Student Success

a. Review undergraduate, graduate, and international recruitment plans for each department/school

- Humanities and Liberal Arts & Sciences: Living Learning Communities
- Sciences: Science Olympiad. Chem and Biology faculty members will lead a STEM program for regional Girl Scouts.
- Multi-disciplinary: Three + Three Articulation Agreement with John Marshal Law School (History, Political Science and English).
- Teacher Education: CAS departments are working with advancement to provide a scholarship or partial scholarship to each student in the secondary science education program to help defray the costs for the edTPA exam, a state-mandated exam currently costing $300/exam.
- Biol: Annual Biology Day with ~ 300 high schooler students in attendance which provided the opportunity for these high school students to interact with faculty and WIU students through competitions and presentations and is also a recruiting tool for the department/university
- Chem: Chemistry Ambassadors: top junior and senior Chemistry and Forensic Chemistry majors email and insta-gram frequently to Accepted Freshmen and Accepted Transfer students about the program and encouraging them to enroll. The Chemistry Travelling Seminar program was re-instituted where the department pays for day trips to regional community colleges and four year institutions to provide a research seminar in exchange for recruiting meetings with prospective transfer students and graduate students. Five

Chemistry faculty members have been invited to speak at six different community colleges and two undergraduate (four year) institutions in FL 16 and SP 17.

- Engl: In Spring 2016, faculty designed a "Writing and the River" summer camp for high school students to promote recruitment and community outreach. Held our third annual Writing Festival, attended by approximately 85 secondary students in the area. High schools participating include: Athens; Cuba; Unity; VIT; Abingdon-Avon; Midwest Central; Keokuk Sent holiday cards to all cataloged prospective students Developed a recruitment plan to recruit minority students to our MA program from Historically Black Colleges and Universities. Consulted the "New York Salon Model" with developing space in Simpkins for entrepreneurial learning.
- Geog: Articulation Agreements for Geography/GIS (34 in various stages of completion and Meteorology (26 in various stages of completion).
- Geol: Renewed contact with Waubonsee Community College, Highland Community College, Rock Valley College, Illinois Valley Community college, College of DuPage, and Illinois Central College to successfully finalize proposed 2+2 degree plans. Have met with an official from Highland Community College.
- Hist: Chair identified four undergraduate student "Department Ambassadors" to participate in Discover Western programs and in other recruitment activities. Instituted a complete revision and updating of the Department's webpage, which had remained substantially unchanged for the previous four years. Information is now updated and more navigable for prospective students' usage; the department's Facebook page is now linked to the WIU department homepage.
- Math: Faculty member visited area community colleges and a high school to recruit students. Those colleges visited were John Wood Community College in Quincy, IL (twice), and Blackhawk College in Kewanee and Moline, IL, and the high school was Illini West High School in Carthage,
- Physics: Expanded the number of visiting high schools (12 in Spring 16 and 5 in Fall 16) with teachers and students to our secondary physics instrumentation program and opportunities available to them while visiting. Faculty members, current teaching support assistants, undergraduate student workers, and student mentor volunteers, all actively participated in our high school physics laboratory visitation program.
- POLS: The undergraduate recruitment plan emphasizes contact with admitted students, including sending a small token with letter from the chair, as well as heightening contact between current and prospective students; e.g., the chair always takes a current undergraduate student to Discover Western events. Publicizing and providing access for prospective students to the department's signature activities – Mock Trial, Model Illinois Government, and Midwest Model United Nations (Facebook Streaming Events).
- Psy: sponsored another successful annual Psychology Day Open House on October 28, 2016, focusing on recruitment to our bachelor's degree program. Sponsored another successful Graduate Recruiting Day in October focusing on recruitment to our three graduate programs. A second Graduate Recruiting Day was held in March.
- Soc/Anth: Anthropology faculty represented the Anthropology Major program at the 6+ early morning Discover Western Academic events throughout 2016 and further attended "Academic Breakout Sessions for Anthropology" in our department, when Discover Western was held that year.

b. Continue to expand Distance Learning opportunities

- Worked with DL to identify appropriate courses for on-line development for summer and academic year delivery.

c. Explore additional initiatives to enhance retention and graduation rates

- JMLS + WIU 3 + 3 Agreement
- Student Success Initiative - IT success
- Living Learning Communities
- QC: CAS assistant dean and faculty members from Mathematics and from Psychology are participating in the HLC Persistence and Completion Academy on the QC campus.

Two are developing and preparing to implement a pilot Learning Assistant project starting in FL 17 as part of the Persistence and Completion Academy in support of retention and graduation goals in the School of Engineering.

d. Maintain participation in the Building Connections mentoring program and other retention efforts

- A number of our faculty and administrators participate in this program.
- See c. above

e. Enhance access, equity, and multicultural initiatives for entire campus community

- Chemistry chair and junior faculty members from Biological Sciences, Chemistry, Geography, Mathematics, and Geology have initiated new programs supporting women faculty and students through Women in Science (WIS). This year WIS Living Learning Community was instituted.
- Continue to support Ready to Run - now centrally located in the Provost's Office.
- We are partners with the OEOA and DRC to ensure support, access, and success of our students, faculty, staff, and administrators and to provide equal opportunities for all constituencies.

4. Focus on International Recruiting and Education Opportunities

a. Continue to increase the number of international students

- See below

b. Increase awareness of study abroad opportunities

- WISE Costa Rica (FLL), WIU in Belfast (POLS); WISE Spain (FLL); Bikes, Bier & Beethoven (SOC/ANTH); German History & Culture (HIST); World of Harry Potter (ENGL); WISE Costa Rica (FLL).

c. Develop academic partnerships with international institutions of higher learning

- Collborate with CIS and Student Services (affiliative agreements) and support their mission and activities.

d. Strengthen relationships with embassies and host countries

- N/A

5. Facilities Enhancement and Technology Support

a. Support for the Center for Performing Arts

- N/A

b. Enhance funding for classroom renovation

- N/A

c. Support major capital budget initiatives

- Deans Martinelli-Fernandez, Associate Deans Schmidt and Mayborn, and Assistant Dean Rabchuk sit on planning meetings regarding building and space issues, on-going and new (*e.g.*, Space Utilization Study; Master Planning Implementation Team)

d. Support uTech initiatives

- N/A

C. Indicate measures of productivity by which the unit's successes can be illustrated.

- See above

D. Describe how the division used any of the following categories of funds to enhance accomplishments and productivity:

1. Western Illinois Foundation funds

   - The College expended $483,735 ($400,497/2015) in WIU Foundation funds during the period July 1, 2016 through February 28, 2017. Funds were used: 83.3% ($403,046) in support of student scholarships; 9.6% ($46,364) for contractual expenses; .5% ($2,175) student and faculty experiential and research support and 6.64% ($32,150) was used for equipment, consumables, and faculty support.

2. Funds available due to vacant positions or dollars saved through hiring of new personnel at whatever level those funds reside

   - N/A

3. Grants, contracts, or local funds

   - Grants and contracts received in FY17 (through February 28, 2017) grants totaled $708,753 (15) [FY16 $827,240 (15)]. FY17 grant submissions thus far: $4,164,298 (25) [FY16, 2,946,010 (28)]. Grant funding was used to purchase scientific equipment used in both research and teaching, to fund undergraduate and graduate research, to provide travel expenses for faculty and students attending professional meetings, and to conduct K-12 outreach activities. Additionally, funds received through local accounts totaled $127,776 through February 28, 2017 (FY16: $132,337 through February 28, 2016). Funds were generated through internal grants and the GIS Center. Stakeholders include City of Macomb, McDonough County, WIU Facilities Management (Special projects); Funds were used to support equipment and commodity purchases, research travel, and to employ undergraduate and graduate students. Additional grants and contracts are pending for FY17.

4. Internal Reallocations: For reallocations over $20,000, identify the amount, area that was reallocated from, and the priority that funds supported.

   - No reallocations over $20,000 were made for this reporting period. The only large reallocations were the consolidation of department operating budgets associated with the terminated programs of AAS, PHIL/RELS and WS. AAS and WS operating budgets ($3440 and $2933, respectively) were consolidated in preparation of the new LAS department. Of the PHIL/RELS operating budget, 57.14% ($3190) was added to Math's budget from PHIL and 42.86% (or $2392), was consolidated into the soon-to-be-LAS budget from REL

5. Other fund sources

   - Working with external, academic and non-academic partners to develop partnerships: Ranken Technical College; Lewis and Clark Community College; St. Louis Community College; St. Louis Science Center; St. Louis Zoo; Monsanto; St. Louis Black Repertory Theater.

E. For the calendar year January 1, 2016, to December 31, 2016, provide the total number of scholarly/professional activities in your area for the following categories:

BOOKS	**CHAPTERS / MONOGRAPHS / REFEREED ARTICLES**	**DOMESTIC/ INTERNATIONAL CREATIVE ACTIVITIES**		**DOMESTIC/ INTERNATIONAL CONFERENCE PRESENTATIONS**	
		Dom.	**Int'l**	**Dom.**	**Int'l**
11	109	90	36	362 (increase in reporting)	45

II. Budget Enhancement Outcomes for FY17

For each budget enhancement received in FY17—temporary or permanent—(i.e., 1% give back, end of year money) complete an accountability report form. Be specific about approved productivity measures.

III. Reductions for FY17

A. Discuss staffing and operational reductions implemented during FY17.

- Between layoffs, vacant faculty, administrative and civil service positions, and some reductions in length of contracts, the College reduced its FY17 personnel costs by $2,208,796 (this does not include summer furloughs, given that this was a moving target). Of that, $1,840,200 is slated also to be saved in FY18.

B. In response to Item A (above), include the dollar amount for these reductions and whether the reductions result in one-time or continued savings.

- See above.

Budget Year
Fiscal Year 2018

IV. Major Objectives and Productivity Measures for FY18

A. List the most important goals and objectives the division will pursue in FY18, and how these actions will be measured/assessed.

- LLCs: Continue to support CLASS, WIS, Bio-Life and develop Pre Law LLC (Short-term)
- JMLS: Continue to support initial MOU and add more WIU programs. (Short-term)
- Additional affiliative agreements. (On-going)
- PSY: Provide a feasibiity study for providing Forensic Behavioral Science Services at Western Illinois University: Connecting Practitioners to the Eyewitness Sciences; and collaborate with other programs to provide a feasibility study for a shared forensics lab. (Mid-term)
- Reviewing, Strengthening, and revising as appropriate curricular offerings in the College
- English - Pilot Science Writing course for the Natural Science departments in CAS. Pilot veterans section of ENG 180 with a 1 credit hour writing seminar attached. [Short-term] Consider developing Introductory Reading course for OAS students and students scoring below 15 on ACT Reading and optional writing course for transfer students. [Mid-term/long-term]
- FLL - Work with targeted departments to create opportunities for foreign language study, including 2nd majors and study abroad/internships for students who can enhance professional opportunities through proficiency in a foreign language and culture. Possible departments include Agriculture, Management and Marketing, Health Sciences, Music, Psychology, and others. Pilot a short-term Arabic Language Program (short/midterm)
- Geol - Co-ordinate Department Open House and participate in locally held meetings such as the Geode land Rock and Mineral Show in Macomb, Illinois. (On-going)
- History - "Putting History to Work" Alumni Success Panel, April 5, 2017, featuring 4 successful History alumni working in non-teaching/non-legal jobs Both events will be aired Live on Facebook; WIU Admissions will be asked to pick up the feeds for wider distribution. History will continue curriculum enhancement with work to develop a new interdisciplinary minor in the Humanities or an option within the major designed to promote the applications of humanities/history in the 21st-century world, using 21st-century technologies [effectiveness measured through establishment of new courses and option/minor] History - Outreach - Interim Chair McNabb will resume efforts to host State History Day or equivalent event at WIU. Organize a History-led event in November 2017 featuring WIU Vietnam Veterans to commemorate the 50th anniversary of US action in the conflict

- Math - Offer a special section of our Math 102 as an honors course to attract those who find unexpected applications of mathematics inviting. Support programs which support Math educators in the QC area, including hosting the second annual math education mini-conference.
- POLS - We plan to continue with the existing initiatives outlined in Section I.B.d. We also intend to expand our efforts in this area. Janna Deitz is preparing for the second offering of the "Ready to Run" program during SP 17. The program trains first-time women candidates to run for office.
- SON - Develop graduate programing for the DNP with an initial start of 6-10 students). Targeted recruitment - sending letters signed by female faculty to female students. (Short-term)
- Review and promote advancement initiatives outlined in CAS Advancement Plan: Increase external funding for CAS scholarships through donor solicitation and events such as the Annual CAS Scholarship Dinner. Increase external funding for faculty development and travel. Increase external funding for the CAS undergraduate research and creative activity program (short term).
- Secure external funding for all Departments and areas within CAS (On-going).
- Continue development efforts with CAS Advancement Advisory Board in support of CAS Advancement Plan and to focus on recruitment strategies as well as fundraising (On-going).
- Continue culture of writing through the CAS Essential Academic Skills commitment and the review of writing programs, courses, opportunities in the CAS and University; Support new on-line faculty development of reading and writing skills transferability; Support faculty group on teaching 21st century students through research on pedagogy and cognitive science. (On-going).
- Support initiatives for professional development for women (faculty, students, and other stakeholders). This includes program in Women in Science, and Ready to Run (On-going).
- Develop and support new and existing student research opportunities supporting student recruitment and retention; e.g., RISE, Model UN, and Model Illinois Government (On-going).
- Continue support of revised FYE (On-going).
- Continue support of Signature Lectures, Conferences, and Projects, including University/Community Partnership for Macomb Poetry Festival, a joint collaboration between the Department of English, the City of Macomb, as well as representatives from the Macomb business and arts communities. (Delivery of lectures, conferences, projects; Ongoing).
- Develop new Integrated Bachelors and Masters Degrees, especially with programs in other Colleges (On-going).
- Strengthen academic programs through review & discipline-specific accreditation: Continue support of Teacher Education programs and School of Nursing; Pursue accreditation for Forensic Chemistry; Program reviews for Ph.D. in Environmental Science: Large River Ecosystems (Progress Report on New Programs); B. A. in French Teacher Education (3-year follow-up, delayed until FY19); B. A. in Spanish Teacher Education (3-year follow-up, delayed until FY19); B. A. in Foreign Languages and Cultures (3-year follow-up, delayed until FY19) (On-going).
- Continue to support scholarly/professional activity (Travel support; grant assistance; On-going).
- Hire a College-level technician who can maintain and repair scientific equipment. (Short-term).
- Explore Nursing post-baccalaureate degrees or a DNP (Mid- to long-term).
- Explore and support program offerings that are more interdisciplinary and better align with opportunities in 21st century; in Psychology - support the substance abuse counseling minor, a revitalized aging studies minor, and a new major option in forensic psychology. (On-going)
- Reevaluate lost positions and determine current faculty and staff needs. (On-going)
- Explore partnering School of Nursing, City of Macomb, and Macomb High for various outreach and educational opportunities (Short-midterm).
- Support a stand-alone, independent School of Nursing. (Long-term).
- QUAD CITIES
    - Improve collaboration with Black Hawk College and Scott Community College both at the administrative, staff, and faculty level, with a focus on improving the seamlessness of transfer from students at those institutions into the English and BLAS majors in the CAS. We will target students in the English literature courses at both institutions, and students participating in the TRIO programs at both institutions for the BLAS program. (Short-term)
    - Continue to develop the Social Entrepreneurship Salon. (Short-term & mid-term)
        a. Continue to build relationships with local for-profit and non-profit organizations in the QC

that display an interest in making a positive impact in the region.
    b. Work with the IIRA and SBDC to create a sort of incubator for student and faculty enterprises that are focused on serving the needs of the QC area, within the next 2-4 years
    c. Develop a research component, beginning with a grant proposal to the Sociological Initiatives Foundation, to examine the impact of social entrepreneurship, perhaps developing novel measures for doing so, in the QC area.
    d. Develop internship and service learning opportunities for students
    e. Develop a course in Social Entrepreneurship, either as part of the Honors curriculum, or as part of the BLAS program within the next 2 -4 years.
- Continue to develop summer opportunities to serve the K-12 population at the WIU QC campus. The summer camps can serve multiple purposes: camps and other. (Short-midterm)
    a. Serve as a recruitment tool by showcasing WIU faculty and staff expertise to the children and parents, as well as showcasing the WIU QC campus.
    b. Provide internship opportunities to WIU QC students
    c. Create an opportunity for collaboration with the area Community Colleges
    d. Create an opportunity for collaborating with area school districts, particularly by inviting HS volunteers from schools that require service learning hours to help in running the camps.
    e. Three camps are planned for the summer of 2017: Math, Harry Potter, and Song Writing. 18 have already registered for these camps.

B. Of the objectives identified above, please indicate which are directly related to the *2012–2022 Strategic Plan* and/or *2016 Strategic Plan Supplement*.

- All.

C. For those action items noted above, indicate whether you intend to have the action completed in the short-term (next 12 months), mid-term (2-4 years), or long term (5+ years).

- See Above

V. Technology Goals and Objectives

A. List the most important technological goals and objectives the division will pursue in FY18, and how these will be measured/assessed.

- The ongoing budget crisis has severely affected the College's ability to maintain current technology equipment and infrastructure. We continue to maintain a large number of electronic classrooms and desktop computers for all faculty and staff in the College. Replacements of equipment have been limited to instances where existing machines can no longer be repaired. As a result, our technology is aging and we will be faced with considerable expenses in the coming years as more and more equipment fails or becomes obsolete. Our short term goal, then, is to maintain current equipment as long as possible with the knowledge that funds must be put toward technology acquisitions in the not-too-distant future.
- One extremely pressing short-term need is for a new computer lab classroom for the School of Nursing. Two years ago, Nursing was required by the Provost's office to increase the number of students admitted to the pre-licensure program, beyond the 30 students per cohort year around which the program was built. As a result, the current cohort of junior Nursing students is considerably larger than previous cohorts. We previously received funds to expand the Nursing simulation labs to accommodate these students, and we added desks and computers to an existing Nursing active learning classroom to accommodate the larger cohort. In doing so, we relocated the smaller senior cohort to other smaller rooms. Next year, both the junior and senior cohorts will be larger, and the rooms to which the senior classes were relocated are not large enough and do not have sufficient wireless access to support the needs of the program, which relies extensively on online testing and instructional resources. As a result, we will need, before the start of the Fall 2017 semester, to outfit a room with tables, desks and sufficient wireless access to allow 55 simultaneous connections. (Nursing students are required to purchase laptops, so to economize, this room will use student-owned computers, rather than requiring an installation of desktop and

hard-wired network connections.) Estimated costs for increasing wireless and electrical capacity, for installing an electronic presentation system and for purchasing chairs and table appropriate for this use are $40,500. (Cost does not include electronic presentation equipment; we will use inventory equipment for that. See Budget Request #1.)

B. Describe how these objectives build upon goals in divisional and/or institutional strategic plans.

- These objectives relate directly to Academic Excellence.

C. For each technology item, indicate whether you intend to have the action completed in the short-term (next 12 months), mid-term (2-4 years), or long term (5+ years).

- Included in descriptions above.

VI. Internal Reallocations and Reorganizations: Western Illinois University—Macomb

A. What are planned FY18 reallocations or reorganizations, including the movement of positions, upgrade of positions, creation of new positions, and/or the reallocation of personnel and/or operating funds?

- No major internal reallocations or reorganizations are planned for FY17. The College will continue its work with consolidated departments to strengthen programs with necessary support including financial and human resources.

B. How do these reallocations and reorganizations further *Strategic Plan* and/or *2016 Strategic Plan Supplement* goals and objectives?

- It is expected that refocused programs will encourage student retention and aid in recruitment of new students, specifically by contributing to the growth plan for recruitment on the Macomb campus.

C. Describe how all reallocations, permanent and temporary, will affect the unit's standard performance measures.

N/A

D. How are you finding new funds?

1. Describe divisional strategies to seek additional resources (e.g., grants, Foundation).

- The College will continue to support efforts of departments and faculty to seek federal and state funding. Through participation in OSP grant writing workshops, support of travel to meet with agency directors, enhancement of new faculty opportunities to prepare grants by providing summer support, and the Faculty Grant Writing Program, the CAS will continue to promote grant applications.
- Continue to develop collaborations with external, academic and non-academic partners; e.g., Ranken Technical College; Lewis and Clark Community College (CC); St. Louis CC; St. Louis Science Center; St. Louis Zoo; Monsanto; St. Louis Black Repertory Theater.

2. Provide an explanation of how additional resources would be used to enhance divisional objectives.

- Grants and contracts provide resources for scientific equipment purchases, funding for commodities used in research and teaching, cost of travel to professional meetings, and support for graduate and undergraduate students. Some of the funding is also used for K-12 outreach activities and student recruiting. Grant resources are also used in conjunction with advancement activities and appropriated funds to complete projects too costly to initiate using only appropriated funds. Examples include equipment used in chemistry and physics, funds to upgrade the research facilities at Kibbe Field Station, and endowed funds to support student research activities.
- Costs of laboratory equipment, commodities, and service contracts have been increasing

exponentially, and we continue to evaluate the effects of the lab charges on the ability to support a quality laboratory experience for our science students.

3. Summarize long-term external funding goals that extend beyond FY18.

   - Our long-term external goals include ensuring the availability of funds for faculty and student travel, equipment, and facilities to continue the basic professional research that supports an academically robust curriculum. We will also continue to solicit support for the Substance Abuse Center, funds for new laboratory facilities on campus and at Kibbe Field Station, increases in the Nursing Program, environmental studies initiatives, support and enhancement of the LAS programs and student and faculty research. Additional goals include support of CAS summer science camp, discipline specific summer camps such as the Geology Field Camp, and internship opportunities such as the Internship in Washington, D.C. Also, there are new Quad Cities based summer experiences planned for FY17, a series of summer high school enrichment programs such as "Meditating on the Mississippi: An Environmental Exploration of the River" as well as the QC "The Social Entrepreneurship Salon," in collaboration with CBT, COFAC, and COEHS, for which we are seeking local sponsors.

4. Develop indicators to track attainment of goals.

   - Some indicators include increases in the number of grant and contract proposals submitted and continued ability of faculty and students to attend and participate in professional meetings. The sequential up-grading of classroom and laboratory facilities would indicate success in these areas. Improved pedagogy in science laboratories would indicate the success of providing adequate modern instrumentation and consumables in this teaching environment. In these ways, we hope to see increased recruitment, enrollment, and retention of students.

VII. Internal Reallocations and Reorganizations: Western Illinois University—Quad Cities

A. What are planned FY18 reallocations or reorganizations, including movement of positions, upgrade of positions, creation of new positions, and/or reallocation of personnel or operating funds?

The College seeks to transfer two Unit A faculty to the QC campus to support current programs: Ranbir Kang (GEOG) already teaches primarily at the Riverfront campus, offering Geography courses and teaching in the Environmental Sciences Ph.D. program, and Sarah Haynes (LAS) who would offer courses in Religious Studies for General Education, and LAS course in support of the Liberal Arts and Sciences major.

The College of Arts and Sciences favors efforts by COBT to secure funds to modify existing space (QC Riverfront 1218 and 1112) to provide courses in chemistry (CHEM 201 and 202) and physics (PHYS 212) in support of the Engineering program. As these facilities are developed, CAS will submit requests for faculty to teach those courses. In addition, we also will request a Chemical Stores Manager/Safety Coordinator for those labs.

B. How do these reallocations and reorganizations further *Strategic Plan* and/or *2016 Strategic Plan Supplement* goals and objectives?

In both cases, the requests would aid in further developing the academic excellence by allowing us to offer more face-to-face classes to students on the QC campus.

C. Describe how all reallocations, permanent and temporary, will affect the unit's standard performance measures.

These reallocations would be evaluated by the number of classes we could add to the QC schedule, the number of students served and the number of SCH generated.

D. How are you finding new funds?

1. Describe divisional strategies to seek additional resources (e.g., grants, Foundation).

   - No new funds required

2. Provide an explanation of how additional resources would be used to enhance divisional objectives.

    - N/A

3. Summarize long-term external funding goals which extend beyond FY18.

    - N/A

4. Develop indicators to track attainment of goals.

    - No new funds required.

VIII. Reductions for FY18

A. Discuss planned staffing and operational reductions for FY18.

- None

B. In response to Item A (above) include the dollar amount for these reductions and whether the reductions result in one-time or continued savings.

- None

IX. New Operating Resources

A. Identify, in priority order, requests for additional operating funding in spreadsheet provided on the Provost's web site.

B. On this spreadsheet, please be sure to indicate whether you are seeking one-time or continuous funding. If you are seeking continuous funding, identify whether it is for a period of years or a permanent base increase.

C. Complete an *FY18 Budget Request Form* for each request listed in "A".

X. Facilities Requests

A. Identify, in priority order, requests for facility enhancements over $100,000. These requests need to be identified as specific FY18 requests or long-range requests. For each request, identify the ways in which the facility enhancement will advance specific *Strategic Plan* and/or *2016 Strategic Plan Supplement* goals and objectives.

- The College requests the construction of a new Science Building and the renovation of Currens Hall. A 2014 Science Building Update by the RATIO architectural firm, using data from a facilities usage study conducted by Paulien and Associates, proposed a joint project (construction of a new building and remodel of Currens Hall) totaling $61,138,000. This long-range request would allow for updated science facilities that meet the needs of existing science programs (Chemistry, Physics and Biology) and the new Nursing program. Current facilities, built in the 1960s, lack modern safety and efficiency features, and the current spaces do not necessarily lend themselves to modern pedagogy in the teaching of science. New science facilities would be in keeping with Strategic Plan goal to increase recruitment and retention, since many of these programs (esp. Nursing, Forensic Chemistry, Biology) are large and/or growing programs. New science facilities would also facilitate the goal of enriching academic excellence by providing improved spaces for teaching and research, using modern scientific equipment and methods. See Budget Request F1.
- The Department of Biological Sciences is in need of a new building to house classroom and laboratories at the Alice L. Kibbe Life Science Research Station. The director of the station is seeking a funding agency that would provide between $250,000 and $350,000 of the necessary $495,764 budget estimate. The Foundation office has also been consulted to identify possible donors to help defray the cost. See Budget Request F2.

B. Provide specific outcomes for each facility enhancement request.

- New facilities would allow further growth of these programs by improving our ability to recruit student interested in STEM and related disciplines, by improving the safety/health aspects of New facilities would allow further growth of these programs by improving our ability to recruit labs in these buildings, and by giving students the enriched academic experience of working in state-of-the-art facilities.

C. Provide an explanation of how each facility enhancement will affect the unit's productivity measures.

- Please see each budge request form.

D. Complete an *FY18 Budget Request Form* for each request.