



## **University Libraries**

Consolidated Annual Report, Planning Document  
and Budget Request

# University Libraries FY12 Budget

Personnel Services	3,353,259
Library Materials (reduced by \$55,000 in FY11)	1,516,200
Development	50,004
Libraries – Operating	204,300
Development – Operating	15,000
Total	5,138,763

# Library Personnel

Administrative (Dean, Associate Dean)	2
Academic Support Professional (Development Officer)	1/3
Faculty (as of 3/28/12) (includes 2 vacant positions)	18
Civil Service (includes 1 vacant position)	41
Students	59



## **University Libraries**

2011 Accomplishments and Productivity





# Enhanced Learning Culture

- Resource center for:
  - U.S. Patent and Trademark Office



The screenshot shows the uspto.gov website. The header includes the logo 'uspto.GOV' and the text 'The United States Patent and Trademark Office an agency of the Department of Commerce'. There is a search bar with the text 'Search our site' and a green arrow button. Below the header is a navigation menu with links: PATENTS | TRADEMARKS | IP LAW & POLICY | PRODUCTS & SERVICES | INVENTORS | NEWS & NOTICES | FAQs | ABOUT US. The main content area is titled 'Locate Libraries' and features a sidebar with links: Product Catalog, Locate Libraries (selected), Patent & Trademark Resource Centers (PTRCs), Public Search Facility, Training/Events, Customer Information Services, and Online Services Hub. The main content area has a section titled 'Libraries' with two bullet points: 'Patent and Trademark Resource Centers' and 'Public Search Facility'. Below this is a section titled 'Patent and Trademark Resource Centers' with a paragraph of text: 'Patent and Trademark Resource Centers (PTRCs) are a nationwide network of public, state and academic libraries that are designated to disseminate patent and trademark information and to support the diverse intellectual property needs of the public. Accessing the patent and trademark information at a PTRC with the help of a trained specialist, you may be able to determine if someone else has already patented your invention or obtained a federal registration for a trademark on goods or services. PTRCs also have access to PubWEST, an examiner based search system. These trained specialists may also help you with specific questions regarding the patent and trademark processes, but they will not provide legal advice. These

- Illinois Legal Aid Online Self-Help





## AAS Guides-Watkins-SP 12

Guides for African American Studies Updated Spring 2012

Last Updated: Jan 30, 2012

URL: <http://wiu.libguides.com/content.php?pid=36782>

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### Intro/Objectives

[Comments\(0\)](#)

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Search:

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#### AAS-The Context



*If a race has no history, if it has no worthwhile tradition, it becomes a negligible factor in the thought of the world, and it stands in danger of being exterminated.*

Carter G. Woodson

Founder of the Association for the Study of African American Life and History

#### The Research Process

*Research is the process of going up alleys to see if they are blind.*

*It's not like a leisurely drive on a freshly-paved road on your way to your friend's house - it takes work and time!*

*It's more like speeding down an old, unfamiliar highway, hitting every pothole, missing exit signs and having to back track, and not recognizing where you're going until you get there...*

[Comments \(0\)](#)

#### Objectives

- Become familiar with standard information retrieval tools in African American Studies
- Execute effective and efficient search strategies
- Retrieve the full-text of desired bibliographic items

[Comments \(0\)](#)

#### My Profile



Sean Cordes

#### Contact Info

309-296-2765

[Send Email](#)

#### Links:

[Profile & Guides](#)

#### Subjects:

[Educational Technology, Library Instruction](#)

# U. S. Patent & Trademark Resource Center

- Grand opening will be held in September.
- Provides a rich regional resource for small businesses, inventors and entrepreneurs.
- Provides the region with a unique body of scientific and technical services.
- Shifts focus from the “paper depository” concept to electronic information and specialized training.



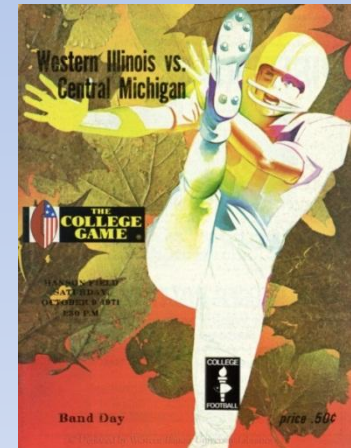
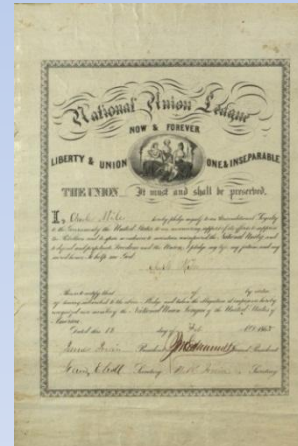
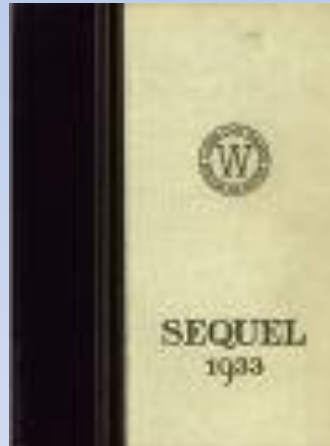
# Enhanced Learning Culture

- *Let's Talk About It: Making Sense of the Civil War (ALA Grant)*



# Enhanced Learning Culture

- Preservation of Regional History



[http://collections.carli.illinois.edu/cdm4/index\\_wiu\\_sequel.php?CISOROOT=/wiu\\_sequel](http://collections.carli.illinois.edu/cdm4/index_wiu_sequel.php?CISOROOT=/wiu_sequel)

# Enhanced Learning Culture

- Staff developments and webinars
  - Writing Webinar
  - Developing 21<sup>st</sup> Century Skills
  - Is Self-Employment Right for You?
  - Millennials at Work (or Not)
  - Stop Managing Too Much With Too Little



# Enhanced Learning Culture

- Prepared for migration to Desire2Learn
- Provided mobile reference
- Tested Adobe Connect web conferencing
- Tested the Application of QR code
- Implemented Jing software
- Redesigned Libraries' website

# Enhanced Culture for High Achieving Students

- Interns from English and Chemistry
- Illinois Regional Archives Depository (IRAD) interns in Archives
- Graduate Assistants from History, Instructional Design & Technology, Political Science, and RPTA

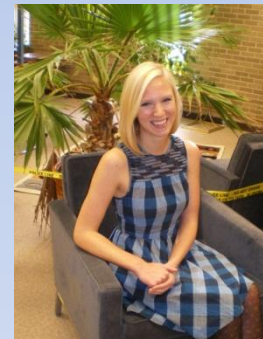
# Access and Equity

- Graham Scholarships were awarded to the following Libraries' student employees:

Sarah Ritter



Mercedes Taylor



- Established a \$1,000 study abroad scholarship to assist students with travel expenses (to implement fall 2012).



# 2011 Events

Annual Book & Media Sale



Black History Month – program and exhibit

CARLI visit



# 2011 Events



Authors' Reception

Blood Pressure Screening  
by Nursing students



Astronomy Exhibit & Series  
Physical Sciences Library



# 2011 Events

## Fall Welcome Tables



## Civil War Exhibit & Lecture By Larry Balsamo

## Banned Books panel discussion



# 2011 Events



ILA Conference - IL Author, Kathy Barclay

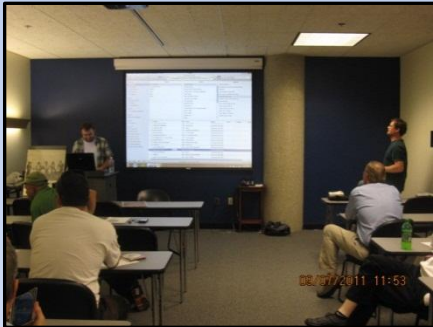
ILeadU presentation



National Library Workers' Day

# 2011 Events

My Dear Aunt Martha



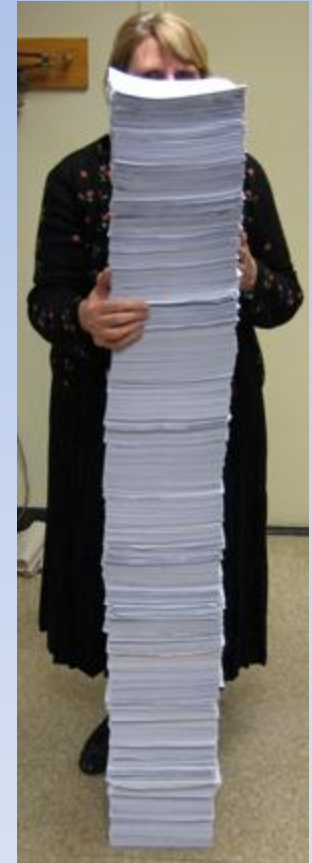
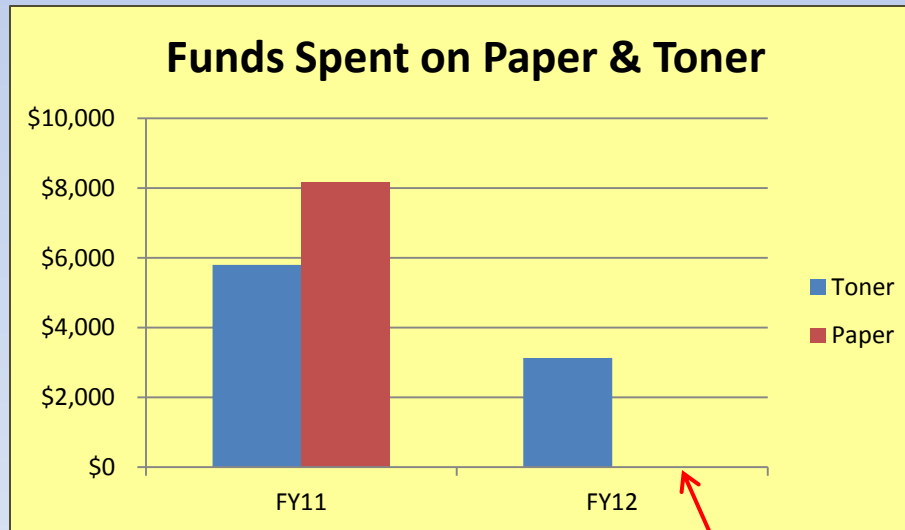
Listening Parties

Forensic Series & Exhibit



# Facilities Enhancement & Deferred Maintenance

- Print release station has drastically reduced the paper waste*



No paper has been purchased for FY12 (as of 12/31/11)



# Facilities Enhancement & Deferred Maintenance

- *Redesign of Digital Commons - a pilot for collaborative learning space and support technology*



Grand Opening  
April 26, 2012

# Fiscal Responsibility & Accountability

- Responsible for university-wide records management
  - Communicate policies and managing workflow with campus offices
  - Communicate with State Archives on retention and disposal decisions
  - Manage internal/external usage of shredder



# Fiscal Responsibility & Accountability

- Reorganized basement storage



Before



After



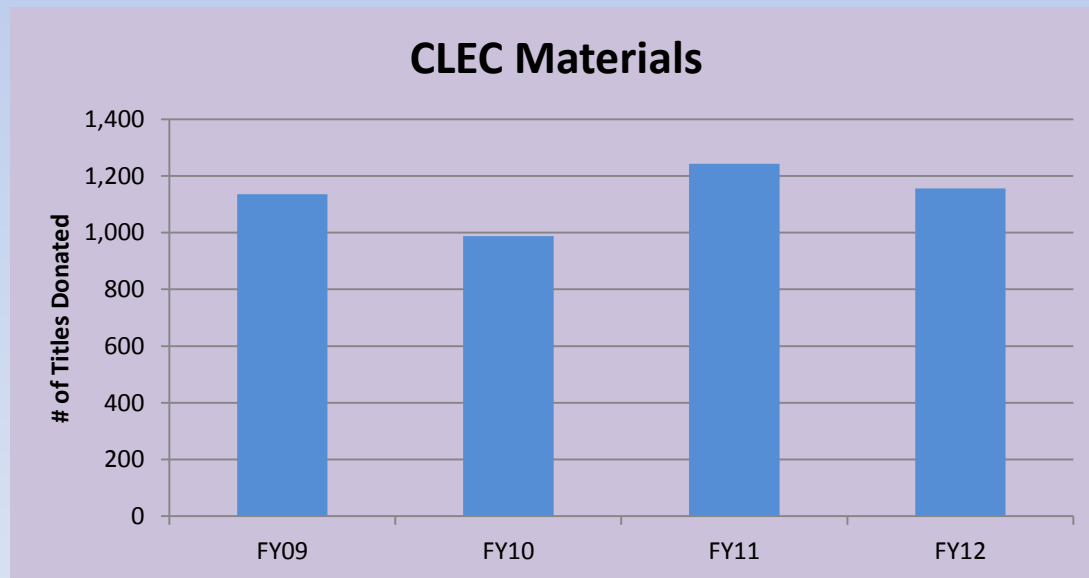
# Fiscal Responsibility & Accountability

- Endowment from Elizabeth Kaspar to fund an annual lecture highlighting women in the fields of science, engineering and math



# Fiscal Responsibility & Accountability

- Continue to receive and process gift materials
  - for CLEC (Children’s Literature Examination Center)



CLEC item donations are essential to their collection.

We need faculty representation to continue working with CLEC.

Curriculum Library – \$3,500 annual budget

# Fiscal Responsibility & Accountability

- Extensive review of monograph and serial purchases to assess departmental spending and use patterns
  - 18,360 items were purchased 2006-2011
    - 68.6% have been circulated at least once
    - Average circulation level is at 50%
  - In 2011 \$475,000 was spent on electronic resources
    - Of the 1.3 million searches, 652,000 articles were downloaded – at a cost of 73¢ per download versus a cost of \$20/Article at \$13,040,000.



## CARLI's VALUE TO Western Illinois University – FY 2011

	<b>Western Illinois University INVESTED</b>	<b>VALUE to Western Illinois University for these products and services</b>
CARLI membership	\$10,000	
I-Share	\$27,435	\$431,455
Created content managed by CARLI (Internet Archive, CARLI Digital Collections on CONTENTdm)	\$-	\$66,006
Subsidized Products and Services	\$-	\$65,941
Brokered Products and Services	\$233,238	\$319,044
Education, training and networking		\$3,300
ILDS	\$-	\$4,500
<b>Total FY 2011</b>	<b>\$270,673</b>	<b>\$890,245</b>

# Fiscal Responsibility & Accountability

- Personnel changes:
  - 2 faculty searches
    - Health Sciences Librarian (Unit A)
    - Instructional Services Librarian (Unit B)
  - 4 Civil Service positions audited
    - 3 upgrades
    - 1 waiting on results
  - 2 Civil Service position searches
    - Library Specialists – to extend library hours until 2 am
  - Felix Chu appointed Interim Associate Dean

Service Function	2000	2010	2011	Percent Increase/Decrease (Between 2010 and 2011)
Circulation	47,403	27,008	24,951	8% decrease
Reserves (Traditional)	1,120	3,716	3,902	5% increase
Reserves (courses)	124 courses	330 courses	231 courses	30% decrease
E-Reserves	7 courses***	92 courses	75 courses	18% decrease
Gate Count	326,777	478,892	476,709	.5% decrease
Instructional Programs	120*	290	280	3% decrease
Interlibrary Loan Borrowed	11,319	15,265	15,552	2% increase
Interlibrary Loan Lending	17,602	16,611	16,226	2% decrease
Electronic Journal Access	Approx. 300	65,149	46,353	29% decrease
Reference Questions*	10,914**	7,277	6,493	11% decrease
Web Stats Pages viewed	2,138,156*	4,708,908	3,869,566	18% decrease

\* 2002 data

\*\* 2003 data

\*\*\* 2006 data

# Funds to enhance - grants

- “Building the Future with Community Health Information” NNLM subcontract
- Technology Improvement Award from NNLM
- “Illinois Legal Aid Online Self-Help Center” grant from Prairie State Legal Services and the Illinois Coalition for Equal Justice
- “Let’s Talk About It: Making Sense of the American Civil War” grant from ALA

# Funds to enhance – reallocation

- Request to use reserve dollars (lapsing salaries) from both faculty and staff to upgrade library equipment and facilities and support library operations.



## **University Libraries**

FY13 Goals

# Enhance Learning Culture

- Support Student Learning
  - Transition to Desire2Learn platform
  - Integrate library resources/services into academic programs
  - Create programming addressing cultural and social needs
  - Foster employees' continuing education development



# Enhance Learning Culture

- Develop/Maintain collections of the WIU Libraries
  - Perform management activities: assessment, development, pursue open-access journals (examining and implementing new ways to match user needs to collection development)

# Enhance Learning Culture

- Enhance technology innovation & implementation to provide delivery of quality resources, services & information
  - Explore social media and emerging information resources as a way to meet user needs
  - Support and implement new services and improve instruction

# Increase Fiscal Responsibility, Accountability and Revenue

- Develop plans to establish a digital archive
- Obtain grant funding and donations
- Continue to review expenditures to meet staffing demands for academic needs

# Promote Partnerships, Community Engagement, Outreach

- Maintain/enhance WIU Libraries as regional resource
- Raise the profile of WIU Libraries
- Foster additional collaborations/partnerships within the University

# Develop & Maintain Functional, Attractive Physical & Virtual Spaces Supported by Appropriate Technology

- Upgrade equipment and facilities through new and reallocation of library funds

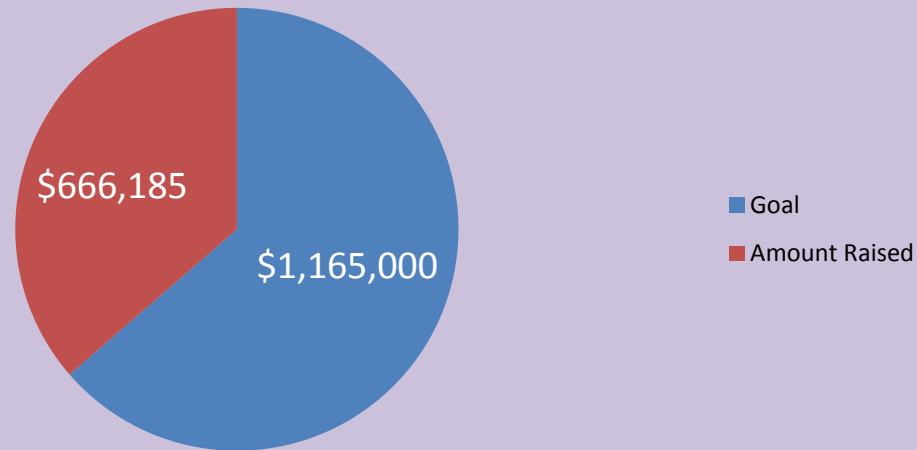


# Technology Goals/Objectives

- Permanent funds for sustainable 4-year replacement cycle of technology
- Enhance access and use of library collections by digitizing selected materials

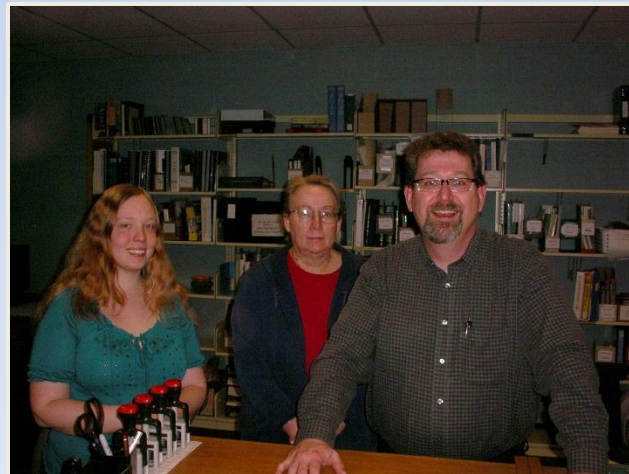
# Reallocations/Reorganization New Funds

## Capitol Campaign



# WIU Quad Cities

- One faculty is housed in the Quad Cities
- No additional faculty/staff are requested for FY13
- We will likely need additional staff during the next phase of the Riverfront Campus expansion





## **University Libraries**

FY13 New Funding Requests

# New Funding Requests

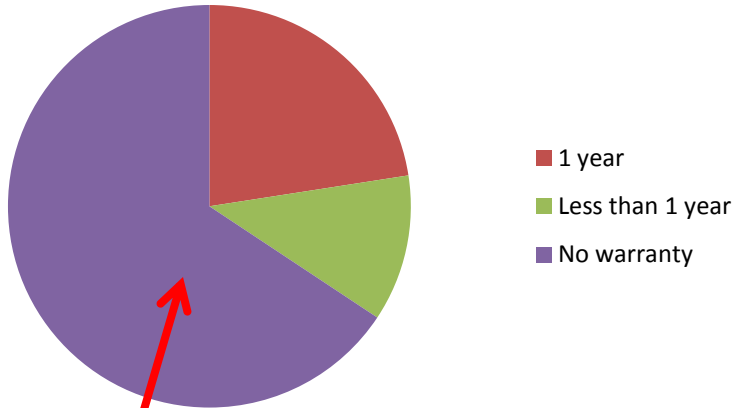
- **New Operating**

	<u>Continuous Funding</u>
– Patent/Trademark Resource Center	2,500
– Collection Materials	66,000
– Security System (\$60,000 one-time)	2,000
  
- **Facilities**
  - 4 year Computer Replacement Plan  
(\$200,000 one-time) 100,000
  - 2<sup>nd</sup> floor Carpet Replacement (\$200,000 one-time)
  - Compact Shelving for Archives (\$300,000 one-time)



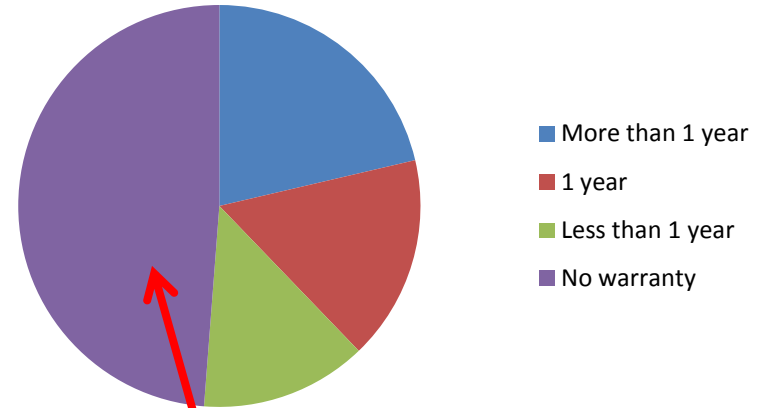
# New Funding Request

## Staff Computers



67 Staff computers -  
no warranty

## Public Computers (labs)



80 Public computers –  
no warranty

# Committees

Library staff serve on the following committees:

- Mobile Computing Task Force
- University Strategic Planning
- University Web Accessibility & iTAC
- CARLI I-Share Users Group
- Faculty Senate

# Scholarly/Professional Activities

- Book Publications - 0
- Chapter/monograph/refereed article publications - 6
- Creative activities - 6
- Conference presentations - 9

# Improving the WIU Libraries' Experience

