

**Western Illinois University  
Division of Academic Affairs**

**Consolidated Annual Report, Planning Document and Budget Request**

**CURRENT YEAR  
Fiscal Year 2009**

**I. Accomplishments and Productivity for FY09**

- A. Give a brief review of the division's goals and objectives for FY09.

University Libraries is engaged with a community of individuals dedicated to learning who will have a profound and positive impact on our changing world through the interaction of instruction, research, and public service. The libraries support the education, research and information needs of the faculty, the university administration, staff, students, and the people of the region by making its rich collections and information services available anytime and anywhere.

Goal 1: Support Student Learning

Goal 2: Acquire, preserve, protect and assess current and future collections of the library

Goal 3: Create usable attractive spaces to support library activities and student learning

Goal 4: Enhance technology innovation and implementation to provide the delivery of quality resources, services, and information to any WIU student, faculty, or staff member anytime and anywhere in support of general education, graduate education, distance education, Quad Cities and nursing programs.

Goal 5: Establish WIU Libraries as a regional center of library excellence

Goal 6: Develop and foster library faculty and staff development in order to deliver better service to our library users

Goal 7: Raise the external fundraising profile of WIU Libraries

- B. List the most important divisional accomplishments for FY09 and document how these accomplishments support the goals and objectives of the University, including specific Strategic Plan accomplishments.

This year I have chosen to report the Libraries' many accomplishments under the four WIU Core Values in the WIU Strategic Plan.

**Academic Excellence:**

The libraries have numerous and highly-used collections within its holdings, but four collections stand out as Signature Collections. They are Government Documents and Legal Reference, the Petersen Ornithological Collection, the Leibovitz collection in the Quad-Cities, and the Children's Literature Examination Center (CLEC) in our Curriculum Library.

We have continued to grow and diversify our collections and services through collaborations with Casa Latina, Gwendolyn Brooks, Women's Center, and CLEC. These collections are now integrated into WIU Libraries online catalog and are available for loan. We undertook a pilot study to determine the impact of permitting local teachers and administrators to borrow materials from the Curriculum Library. Early findings show that their use of the materials did not negatively impact our students and faculty access to these resources.

We continue our collaborations with our state institutions and consortia to improve delivery and processing of materials. More recently we have received funding and support to digitize materials as part of the Consortium of Academic Research Libraries of Illinois (CARLI) Archives. We are in the process of creating a digitization center within WIU Libraries to support Interlibrary Loan and increase access to our

unique and regional materials. We are identifying the need and developing digitization policies as we proceed with creating WIU's Digital Library.

How do we measure the academic excellence of our collection? This year library faculty conducted a formal evaluation of the collections for the departments of Social Work, Art, and Recreation, Parks, and Tourism Administration as part of their departmental accreditation program review. On an ongoing basis our Library Liaisons work closely with WIU departments to purchase relevant teaching materials and annually review our circulation, Interlibrary Loan records, and reference records to make sure our collection is meeting these specific needs. This data is also used when we are forced to make cancellations due to financial constraints. Working with our library consortia, the faculty also participated in collection analysis to address statewide needs to avoid unnecessary duplication and explore strategies to improve access and delivery.

The purchase of materials is only one aspect of making information available to our students and faculty. During the year library faculty and staff transferred books, journals, and government documents from storage to stacks. This project was triggered by a mold infestation in the Malpass storage facility in spring 2008. We completed an inventory of the entire collection and updated records as necessary. All of these actions are required to maintain an accurate online catalog, to support the movement from print to digital materials, and to provide access to our collections anytime and anywhere for both the onsite and distance learner.

In April 2005, we implemented the SFX Link Resolver. SFX is an electronic linking service that creates direct links from a database citation to the full text of the article (if available) and other related resources. If the full-text is not available online, the user may be able to locate the journal in the WIU Library Catalog or request the article through WIU Interlibrary Loan services. In the past conducting literature research was labor-intensive and frustrating for users. Implementing and maintaining SFX allows us to update information about both our electronic and print resources through a series of electronic links.

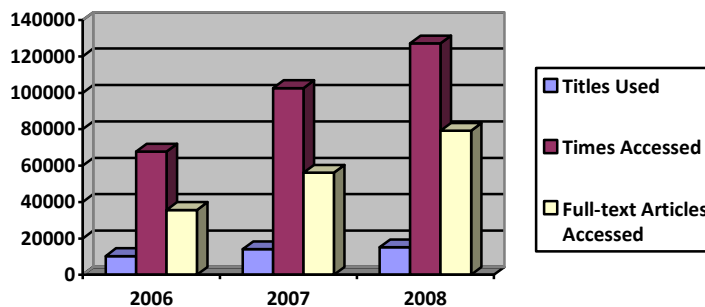
From analysis of our SFX data we identified the top 10 journals used by WIU faculty, staff and students during FY09:

#### **10 Most Frequently Used Journals (via SFX)**

Wall Street Journal  
Current Directions in Psychological Sciences  
Child Development  
Sex Roles  
Chronicle of Higher Education  
Reading Teacher  
Journal of the American Dietetic Association  
Educational Leadership  
Journal of Adolescent & Adult Literacy  
Science

The SFX data in the chart below demonstrates that approximately 50% of items identified by the user through the SFX Link Resolver is downloaded (printed, saved or read) by the user.

## SFX Usage



In 2006, SFX was accessed 67,721 times, with 35,641 full-text articles being downloaded. In 2007, SFX access went up to 102,597 with 56,121 full-text articles being downloaded. In 2008 SFX was accessed 127,165 times, with 79,121 full-text articles being downloaded.

This information has been provided to our liaisons and departments as another aid to analyze the libraries' collections.

Technology innovation and the incorporation of multimedia into our services are essential for meeting the needs of the millennial generation and to provide access to our rich array of resources. During the year we created several products and services that are more apparent to the end user. They include:

- Created a Digital Studio, to assist students in creating multimedia products such as our "Text Me" video
- Created Firefox library toolbar
- Created Blogs and Wikis for the library liaisons to support their academic departments
- Continued maintenance of the Dean's Blog at [www.wiu.edu/library/dean/blog](http://www.wiu.edu/library/dean/blog)
- Customized flash drives for "New Faculty Orientation"
- Migrated to Voyager Course Reserves
- Fully implemented ILLiad to support interlibrary loan on both campuses
- Implemented Meebo, an instant messaging service, to support our reference activities

Many of our activities are less apparent to the end user but are critical to library operations. They are:

- Implemented LibStats for Reference/Circulation/Music Library
- Oversaw the upgrade of Voyager System, i.e. integrated library system
- Continued to maintain an ongoing four-year computer and software replacement plan for our 5 libraries
- Developed and maintained customized relational databases and interfaces to enhance access to library collections and services

The most used library service is the Libraries' website. It is the window to WIU Libraries and as such we are concerned about accuracy and accessibility issues regarding our website. If you go to <http://www.wiu.edu/accessibility/webstats-2008.php> you will find the Libraries' website is the most frequently accessed WIU website. Last year it was accessed 2,366,678 times. WIU Libraries website has an average of 2,044 visitors each day.

Top four used WIU websites:

<a href="#">WIU Libraries</a>	2,937,052
<a href="#">Web Calendar Account</a>	1,669,605
<a href="#">University E-mail Options</a>	1,365,221
<a href="#">webmail</a>	1,206,843

To access materials we do not own, we provide an E-Document delivery service in addition to the traditional ILL services. The overall ILL service increased 32% over last year. We have improved turn-around time for borrowing which is now 24 hours or less. Here is a response from one our recent ILL users:

“I am so very grateful for your services. I am 45 and was also in grad school back in the mid-80's when everything had to be done "by hand," so to speak, traipsing about the library looking for journals and then copying each article, one page at a time. I am absolutely in awe of how much simpler things are now, in no small part thanks to all of you.”

Last year the number of library instruction course requests rose by 104%. In 2008 the number of instruction requests increased an additional 2%.

During 2008 the Libraries implemented a new electronic product called LibStats to maintain use statistics for reference questions at the reference, circulation, and Music Library desks. This allows us to record and monitor time, location, and type of question with the overall goal to improve workflow and work assignments.

The library faculty completed its first year of our liaison program with all departments. A survey was conducted that demonstrated overall effectiveness of the program. Below are comments from some of our responders:

- The program contributes in making the WIU the best I have experienced in my academic career.
- Our department liaison has been very proactive and is making a point to keep us updated and provide information resources.
- It gives the faculty and a student a specific person they contact.
- It puts a face with the library and the ability to talk one on one with someone to answer questions in a simple way.

Library faculty and staff updated library policies, guides, tutorials, manuals, and weeded the reference collection.

Library Administration examined our organizational structure to improve access to information and improve efficiencies in our library operations. T.J. Urbanski, Associate Dean, oversaw the merger of Acquisitions and Cataloging into the Acq/Cat Unit and Circulation and Interlibrary Loan into the Access Services Unit. The Dean established an Executive & Planning Committee that consists of faculty, civil service and COAP employees and implemented monthly Library Faculty meetings.

Progress was made on providing a welcoming environment for learning by continuing the revitalization of the library environment. We acquired international artwork, reinvigorated plant life, reupholstered 100 chairs and replaced computer work tables in Malpass Reference area, created a Music Digital Commons in Sallee Hall, and updated computers in Quad-Cities, Music, Curriculum, Physical Sciences and Malpass Libraries.

How do we maintain our academic resources, signature collections, our services, and innovation? It is through increased Donor support. (See section V. F.)

### **Educational Opportunity:**

WIU Libraries established ongoing and dedicated faculty for participation in reaching out to our students and marketing services to the community through:

- International Student Orientation each semester
- Graduate Student Workshops each semester
- 80's open house
- SOAR—library tours
- Discover Western Series
- Campus Organization Fairs
- Student Honors Association Fairs
- Family weekend and Mom's Weekend
- Welcome Tables for fall orientation on the lawn

WIU Libraries created and assigned areas in the library for Large Group Study.

WIU Libraries collaborated with existing campus units to provide tutoring and writing center services in the library.

WIU Libraries awarded Graham Scholarships to two library student workers. This year the awards went to Nicole Baber from Quad Cities Library and Alaura Kartel from the Macomb campus.

WIU Libraries created both a Facebook and Flickr presence to better advertise our library services to the millennium generation of library users.

**Personal Growth:**

Library faculty and staff participated in the New Faculty Orientation Program.

WIU Libraries created regular Game Nites to encourage community development and integration of gaming into student learning.

WIU Libraries implemented Staff Development Programs including:

- Project Management, a 2-part workshop presented by Anita Sells
- Carpal Tunnel presentation by Tracy Maras in conjunction with Anita Sells
- Time and Meeting Management workshop presented by Anita Sells
- Overview of Nursing Program presented by Lea Monahan
- Basic EXCEL and Advanced EXCEL presented by Anita Sells

WIU Libraries hosted the following events:

- Faculty Authors Series
- Garden Lecture Series
- Forensics Series and Exhibit
- Trivia Contest to promote Reference Services
- Author Recognition Reception
- Hospital Anniversary Event
- Dime Novel Desperadoes-John Hallwas Book Talk
- Holocaust film
- Science Fiction Film series co-sponsored with CITR
- Garden Lecture Series
- Marketing of the library through Game Nite video

WIU Libraries created the WIU Virtual book club

WIU Libraries supported Environmental Sustainability through library exhibits, purchases and participation in the university's Environmental Sustainability Summit

**Social Responsibility:**

Co-sponsored programs with University Committee of Sexual Orientation, CITR, and the colleges

WIU Libraries held Exhibits for:

- Banned Books
- Springfield Race Riot Traveling exhibit
- Native American Heritage Exhibit & Lecture
- African Literature Association Event

WIU Libraries co-hosted the workshop "Shall We Dance: The librarian and Economic Development Professional" as part of our rural outreach initiative

Library faculty provided outreach services to Jefferson House, Salvation Army and Macomb Junior-Senior High School and public libraries in west central Illinois.

Library faculty and staff work to provide a safe environment by serving on the university Security Emergency Taskforce and various technology taskforces; and by creating two full-time evening/weekend supervisor positions.

The Dean of Libraries directed supervisors to hire a more diverse student worker population as well as faculty and civil service employees. We discovered that the Library student worker population was more diverse than expected. Supervisors have embraced the need to diversify their staff.

WIU Library faculty members have provided the following CITR Programs:

- Libguides
- CHAT - Integrating 21st Century Skills in Teaching and Research

We have reintroduced and overseen the publishing of the new “Western Illinois Monograph Series”.

Nancy Laverdiere took Education Leave to pursue her Master’s in Library Science

C. Indicate measures of productivity by which the unit’s successes can be illustrated.

Service Function	2000	2007	2008	Percent Increase/Decrease
Circulation	47,403	26,550	26,808	.97% increase
Reserves (Traditional)	1120	2658	1895	28.7% decrease*
E-Reserves	7 courses (2006 data)	83 courses	48 courses	42% decrease*
Gate Count	326,777	477,962	504,042	5.45% increase
Instructional Programs	120 (2002 data)	245	250	2% increase
Interlibrary Loan Borrowed	11,319	10,732	14,203	32% increase
Interlibrary Loan Lending	17,602	13,953	14,327	2.68 % increase
Electronic Journal Access	Approx. 300	25-30,000	29,214	
Reference Questions	10,914 (2003 data)	15,560	10,977	29.5% decrease*
Reserves	124 courses	181 courses	178 courses	1.65% decrease*
Web Stats Pages viewed	2,138,156 (2002 data)	2,366,678	2,937,052	24% increase

\*decrease due to course reserves migration to Western Online

Felix Chu was assigned to complete continual assessment of our library services and organization.

The following faculty members are currently serving on the NCA Committee (s): Phyllis Self (Steering Committee & Special Emphasis #1: Enhancing Distance Learning), Bill Thompson (Criterion 1), Felix Chu (Criterion 2), Sean Cordes (Criterion 3), Linda Zellmer (Criterion 4), John Stierman (Criterion 5), Brian Clark (Special Emphasis #1), Chuck Malone (Special Emphasis #1), Tom Finley (Special Emphasis #2: Growing & Strengthening Two Campuses), Jeff Hancks (Special Emphasis #2), T. J. Urbanski (Special Emphasis #3: Measuring & Demonstrating Our Values).

As part of our CODSULI membership, library administration and faculty are in constant discussions with our peers to determine trends in the profession and institutional research data.

D. Describe how the division used any of the following categories of funds to enhance accomplishments and productivity:

1. Western Illinois University Foundation funds

Foundation funds were used to reinvigorate plants in the Malpass Library and to purchase international artwork.

2. Funds available due to vacant positions or dollars saved through hiring of new personnel at whatever level those funds reside

Library staff members are being brought in at lower, but appropriate rates. Savings are being used to add positions and upgrade library facilities and computer replacements.

3. Grants, contracts, or local funds

LSTA grant of \$37,248 was used to build rural library partnership to support regional economic development.

4. Internal Reallocations: For reallocations over \$20,000, identify the amount, area that was reallocated from, and the priority that funds supported

\$60,000 was transferred from Reserves to support the acquisition of technology.

There were no permanent internal reallocations.

5. Other fund sources

Brian Clark received a \$600 CITR stipend for Faculty Travel.

Sean Cordes received a \$574 CITR stipend for Faculty Travel.

Andrea Falcone received a \$1,000 CITR stipend for the Summer Faculty Institute.

## II. Budget Enhancement Outcomes for FY09

For each budget enhancement received in FY09 complete an Accountability Report form (Attachment A). Be specific about approved productivity measures.

The Provost Office provided \$40,000 in personnel funds to support the creation of the Associate Dean of Libraries position. In addition, the Provost Office provided University Libraries with \$25,000 additional student help dollars.

**BUDGET YEAR**  
**Fiscal Year 2010**

**III. Major Objectives and Productivity Measures for FY10**

- A. List the most important goals and objectives the division will pursue in FY10, and how these actions will be measured/assessed.

**Goal 1: Support Student Learning** (LibQual & Focus Groups) (short-term/ongoing) (Academic Excellence)

1. Assess the Libraries' instructional programs
2. Identify and describe library skills that transfer students with associate degrees should acquire upon matriculation, thereby facilitating the transition process for transfer students
3. Enhance and support the development of technology driven physical and online learning environments to provide immersive digital learning experiences
4. Cultivate curricular innovation and instructional excellence in the Libraries' instructional programs
5. Integrate library resources and services into the General Education program at Western Illinois University
6. Create programming that speaks to WIU's social and ethnic diversity
7. Support training and instruction in the use of educational technologies to promote academic success and lifelong learning for students, faculty, and the university and surrounding community
8. Support for-credit and course-based instruction needs of students in dual enrollment programs with outside university partnerships where feasible and needed
9. Promote the ethical and appropriate use of technology for academic and personal purposes
10. Collaborate with CAS to establish a help center for tutoring services in the library utilizing three CAS Graduate Students [math, social sciences and writing]. Proposed funding is coming from CAS
11. Work with local schools on information literacy

**Goal 2: Acquire, preserve, protect, catalog and assess current and future collections of the WIU Libraries** (Collection use data, LibQual, Focus Groups) (midterm) (Academic Excellence)

1. Conduct ongoing assessment of the libraries' print and electronic collections as the library migrates to an online environment and as publishing practices change (use standardized library tools and faculty input)
2. Obtain through purchase or consortia agreements physical or electronic access to information resources required for students to learn and faculty to teach, including online access to international resources. (Participation in consortia planning and discussions)
3. Collect print and online resources to include materials by, for, and about racially, ethnically, and culturally diverse groups (acquisition records)
4. Develop and implement a comprehensive, library-wide, preservation plan (Documentation of Plan)
5. Weed collection now that materials have been moved from the first floor storage areas and transform storage area
6. Secure funding for improved air handling and storage (Compact Storage) for Archives first floor storage (Develop funding plan and target donors)
7. Secure funding for dedicated multi-terabyte server space for the ongoing preservation of permanently valuable digital files
8. Continue to acquire and preserve print materials in appropriate disciplines: Music, Literature, History, etc.
9. Secure funding for security enhancements to libraries by purchasing the necessary security equipment. Equipment includes, but is not limited to, cameras, network and hardware devices
10. Catalog collections to improve inventory control and access



**Goal 3: Develop and implement an educational program on scholarly communication and publishing for improved access and dissemination of information** (Focus Groups) (short-term) (Academic Excellence)

1. Educate the Libraries' faculty and staff about scholarly communication issues, including copyright, the economics of the scholarly communication process, alternative models of information dissemination and the need for authors to retain publication rights so that Western Illinois University's published research will be more openly accessible
2. Engage the University community in discussions about issues related to scholarly communication
3. Advocate for changes in the scholarly communication process at the local and national level
4. Develop plans to establish a digital archive to disseminate, preserve, and provide access to scholarly information developed at Western Illinois University
5. Support and enhance the digital creation and distribution of WIU scholarly communication

**Goal 4: Create usable, attractive physical and virtual spaces to support library activities and student learning** (LibQual, Focus Groups, and Usage Data) (midterm) (Social Responsibility)

1. Improve library signage and room reservation
2. Acquire new artwork for the library
3. Secure funding to provide a welcoming and sustainable environment (space redesign, carpeting, and furniture) for people of racially, ethnically and culturally diverse backgrounds
4. Create user space made available via the migration of resources to online access
5. Develop implementation plan(s) to create instructional, staff and meeting space
6. Expand existing virtual presence by using new media resources such as Web 2.0 tools

**Goal 5: Enhance technology innovation and implementation to provide the delivery of quality resources, services, and information** (LibQual, Focus Groups, and Usage Data) (ongoing) (Technology Plan)

1. Secure permanent funding for a sustainable 4-year replacement cycle of technology, including accompanying support services
2. Utilize technology to provide multiple access points and educate users to access available print and electronic resources
3. Secure funding for dedicated server space for "live" projects that we need to stream over the Internet (blogs, video, etc)
4. Enhance information delivery using high-end copy, transmission and data management systems (e.g., ILLiad, ERes) to support WIU and our educational partners
6. Explore emerging technologies to support the delivery of information
7. Develop web-based databases, applications, gateways, resource guides and other technologies that integrate and provide access to library resources, services and information
8. Support and promote the use of university supported technology such as WebCT and Zimbra, and library technology research tools such as RefWorks
9. Enhance the access and use of library collections by digitizing selected print materials (e.g., Archives/Special Collections)
10. Utilize technology to eliminate redundancies in acquiring, processing and managing print and digital information
11. Establish strong lines of communication with University Technology
12. Encourage the use of social networking and mobile computing sites to develop a sense of community within the library and beyond

**Goal 6: Establish WIU Libraries as a regional resource** (Ongoing assessment) (Short-term & Ongoing) (Social Responsibility)

1. Migrate regional archival and special collections into WIU's Digital Library
  - a) Identify materials of regional and university significance
  - b) Maintain and develop partnerships
  - c) Seek funding to digitize and preserve collections

- d) Promote already-digitized collections in order to seek funding for further digitization
2. Maintain and promote our signature collections owned by WIU Libraries (i.e. non-unique materials gathered into significant collections, i.e. Legal Reference, Petersen Ornithological Collection, Leibovitz Collection, and the Children's Literature Examination Center (CLEC))
3. Improve local technology (network connectivity, community computing centers) by establishing partnerships with local entities (school media centers, library taxing districts, city councils, county boards)
4. Improve library education by partnering with local libraries at all levels and with library schools
5. Support the cultural and economic development of the region by cultivating partnerships with local libraries and organizations internal and external to the university
6. Support instruction needs of students in dual enrollment programs with outside university partnerships where feasible and needed
7. Provide service to unserved and underserved citizens of the region through current innovative services
8. Create an endowed chair for rural librarianship
9. Promote and market all of the above

**Goal 7: Foster library faculty and staff development in order to deliver better service to our library users** (Focus Groups and internal assessment of library faculty & staff) (ongoing) (Educational Opportunity)

1. Encourage faculty and staff to seek opportunities for research, scholarship, professional development and training as appropriate
2. Provide or arrange for faculty and staff development, even when such training is not readily provided by the University
3. Encourage the hiring, retention, and promotion of faculty and civil service employees from racially and ethnically diverse backgrounds
4. Provide opportunities to increase cultural awareness as well as an appreciation of our regional character
5. Encourage library mentoring and the development of practica and internships
6. Acquire technologies and other resources needed for faculty and staff to perform their work and stay current with emerging technologies. Support training and instruction in the use of educational technologies to promote academic success and lifelong learning for faculty and staff
7. Promote the integration of technology to improve the quality of public services including, library reference, course-based, for-credit instruction, and virtual reference
8. Promote the ethical and appropriate use of technology for academic and personal purposes
9. Enhance and support the development of technology driven physical and online learning environments to provide immersive digital learning experiences
10. Ensure adequate training of faculty and staff for assisting Library users with special needs
11. Encourage faculty and staff attendance and participation for library and university events
12. Ensure faculty and staff have adequate time, resources, training, and awareness for community outreach
13. Ergonomic furniture
14. Fitness/wellness area in Library

**Goal 8: Raise the external fundraising profile of WIU Libraries** (ongoing) (Social Responsibility)

1. Raise \$75,000 annually
2. Develop goals for the Atrium Society
3. Create three named collections
4. Acquire a full-time library dedicated development officer
5. Create a scholarship for students pursuing an advanced degree in librarianship, specifically to encourage rural librarianship
6. Student assistant scholarship endowment

- B. Of the objectives identified above, please indicate which are directly related to Strategic Plan action items.
- C. For Strategic Plan action items noted above, indicate whether you intend to have the action completed in the short-term (next 12 months), mid-term (2-4 years), or long term (5+ years).

#### IV. Technology Goals and Objectives

- A. List the most important technological goals and objectives the division will pursue in FY10, and how these will be measured/assessed.

**Goal: Enhance technology innovation and implementation to provide the delivery of quality resources, services, and information** (use statistics)

1. Secure permanent funding for a sustainable 4 year replacement cycle of technology, including accompanying support services **(on-going)**
2. Utilize technology to provide multiple access points and educate users to access available print and electronic resources **(on-going)**
3. Secure funding for dedicated, sizable, library server for “live” projects that we need to stream over the Internet (blogs, video, etc) **(short-term)**
4. Enhance information delivery using high-end copy, transmission and data management systems (e.g., ILLiad, ERes) to support WIU and our educational partners **(on-going)**
5. Explore emerging technologies to support the delivery of information **(on-going)**
6. Develop web-based databases, applications, gateways, resource guides and other technologies that integrate and provide access to library resources, services and information **(on-going)**
7. Support and promote the use of university supported technology such as WebCT and Zimbra, and library technology research tools such as RefWorks **(on-going)**
8. Enhance the access and use of library collections by digitizing selected print materials (e.g., Archives/Special Collections) **(on-going)**
9. Utilize technology to eliminate redundancies in acquiring, processing and managing print and digital information **(on-going)**
10. Establish strong lines of communication with University Technology **(on-going)**
11. Encourage the use of social networking and mobile computing sites to develop a sense of community within the library and beyond **(on-going)**

- B. Describe how these objectives build upon goals in divisional and/or institutional strategic plans.

See Goals 5 and 6 of the Libraries Strategic Plan.

- C. For each technology item, indicate whether you intend to have the action completed in the short-term (next 12 months), mid-term (2-4 years), or long term (5+ years).

These are identified in IV. A.

#### V. Internal Reallocations and Reorganizations: Western Illinois University-Macomb

- A. What are planned FY10 reallocations or reorganizations, including the movement of positions, the upgrade of positions, the creation of new positions, or the reallocation of personnel or operating funds?

During FY09 there were several staff and facility reorganizations which are reported in the Libraries’ accomplishments. To improve efficiencies and adjust to the changing publishing world Acquisitions and Cataloging were merged. Circulation and Interlibrary Loan were merged into Access Services to provide a single access point for users to obtain materials. We created the Digital Studio through reassignment of ACEs and use of student workers. During 2010 we plan to conduct both qualitative (Focus Groups) and quantitative (LibQual) assessments of all libraries’ services and address the outcomes of these changes. There are no planned reorganizations for University Libraries in 2009.

B. How do these reallocations and reorganizations further Strategic Plan goals and objectives?

No planned reorganizations

C. If you requested, but did not receive **ongoing** funds for FY09, describe how this affected your unit.

The only new funds we received in FY09 were \$25,000 (one time dollars) of the \$40,000 requested to support the increases in our student wage budget as a result of increases in minimum wage. Minimum wage increased from \$7.50 to \$7.75 and will increase to \$8.00 in July 2009. In addition, we requested (but did not receive) funding for the following:

- Flexible Instructional Classroom Facility: The existing instructional classroom facility is constantly booked and limits our ability to provide more instruction.
- Collection Development funds: Because there has been no increase in collection dollars to offset the rising inflation, we are forced to reduce the number of journal subscriptions by roughly 30% this year.
- Information Literacy – additional faculty: Without an additional faculty member we limit our ability to respond to student needs.
- Nursing/Science Librarian and collection materials: The library is unprepared to support the nursing program.
- Online International Government Organization Information Initiative: Internationally we have been limited in our acquisitions to only freely available materials.

D. Describe how all reallocations, permanent and temporary, will affect the unit's standard performance measures.

No reallocations requested.

E. How are you planning to find new funds?

a. Describe divisional strategies to seek additional resources (e.g., grants, Foundation)

Library faculty and administration will be applying for funds/grants from CARLI, the State Libraries' LSTA funds and other granting agencies.

The Dean will work with the Library Leadership Board and WIU Foundation to obtain planned gifts and other sources of revenue.

b. Provide an explanation of how additional resources would be used to enhance divisional objectives.

These funds will be used to create endowments to support collections, the Libraries Student Assistant scholarship, and the creation of WIU's Digital Library.

c. Summarize long-term external funding goals which extend beyond FY10

The Dean and the Libraries' Development Officer have established a strong presence with existing donors. Working with existing donors the Libraries plan to create outreach initiatives for rural libraries, host a homecoming event for former student library workers, and market the many resources and programs we have in WIU Libraries.

Identify new donors according to WIU Foundation guidelines.

- d. Develop indicators/benchmarks to track attainment of goals

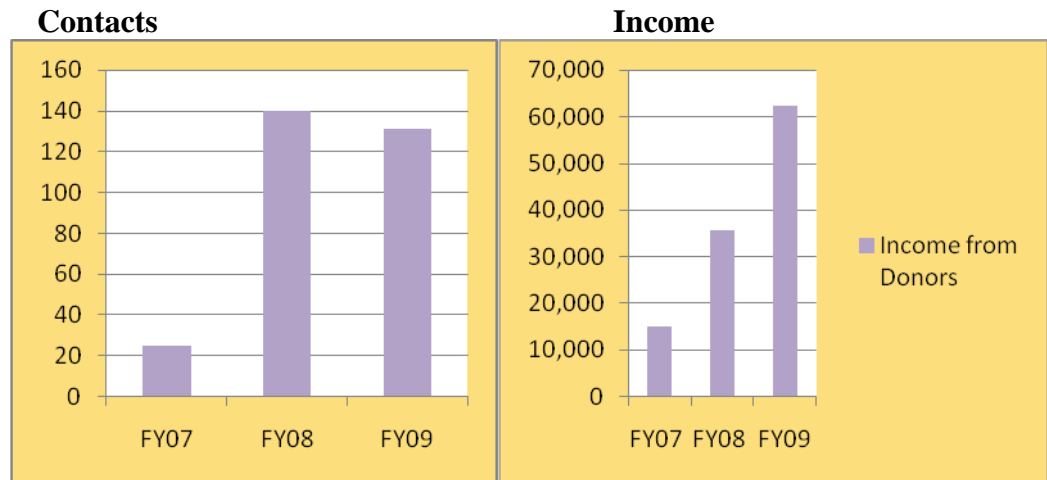
WIU Foundation tracks the number of donations, the number of contacts made, and the actual donations.

Working with Foundation we track the number of contacts and dollars. In FY10 we plan to raise \$100,000 and contact 150 donors. (WIU Libraries Development Officer is shared with two other departments)

The library faculty and administration plan to submit and receive funding for at least 2 grant funded projects during FY10.

- F. What is the current status of the long-term funding goals established last year?

**We plan to raise \$100,000 annually.**



Contacts made from July 1st- February 28<sup>th</sup> each year.

## VI. Internal Reallocations and Reorganizations: Western Illinois University-Quad Cities

- A. What are planned FY10 reallocations or reorganizations, including the movement of positions, the upgrade of positions, the creation of new positions, or the reallocation of personnel or operating funds?

**None**

- B. How do these reallocations and reorganizations further Strategic Plan goals and objectives?

**Not Applicable**

- C. If you requested, but did not receive **ongoing** funds for FY09, describe how this affected your unit.

**Not Applicable**

- D. Describe how all reallocations, permanent and temporary, will affect the unit's standard performance measures.

**Not Applicable**

- E. How are you planning to find new funds?

- a. Describe divisional strategies to seek additional resources (e.g., grants, Foundation)

Promotion of the Leibovitz Endowment – brochure and open house are being planned during the 2009 academic year

- b. Provide an explanation of how additional resources would be used to enhance divisional objectives

Dollars raised would support the growing collection needs for the Quad Cities programs

- c. Summarize long-term external funding goals which extend beyond FY10

Planning will begin to address Library Support as the campus grows

- d. Develop indicators/benchmarks to track attainment of goals

Monitor University Foundation accounts and statistics as well as collection use data

- F. What is the current status of the long-term funding goals established last year?

We have been in a holding pattern due to building constraints. The libraries' overall philosophy is WIU users will have access to library services and information regardless of location.

#### **VII. New Academic Degree/Certificate Development Requests**

- A. Complete a Request for New Academic Degree/Certificate Development form (Attachment B) for each new degree or certificate program to be submitted through the University curricular approval process in FY10, including enrollment projections and required resource requirements. Attach a copy of the feasibility study approved by the Provost.

**None**

#### **VIII. New Operating Resources Not Included in VII**

- A. Complete an FY10 Budget Request form (Attachment C) for each new operating fund request not associated with new academic degree/certificate development requests identified in VII above. Also, please include any previous unfunded requests which remain as priorities.

#### **IX. Facilities Requests**

- D. Complete an FY10 Budget Request form (Attachment D) for each facility enhancement request over \$100,000.

#### **X. Summary—New Fund Requests**

- A. Identify, in priority order, requests for additional funding in a **spreadsheet** (Attachment E). Include all funds requested for new academic programs (VII), operating (VIII), and facilities (IX).
- B. On this spreadsheet, please be sure to indicate whether you are seeking one-time or continuous funding. If you are seeking continuous funding, identify whether it is for a period of years or a permanent base increase.

#### **XI. Scholarly/Professional Activities**

- A. Provide the total number of scholarly/professional activities in your area for the following categories:
  - a. Book publications - 1
  - b. Chapter/monograph/refereed article publications - 4
  - c. Creative activities -
  - d. Conference presentations – 208 presentations done by University Libraries staff members while attending conferences.

**ATTACHMENT A**    **Accountability Report for Program Support — FY09**  
**ATTACHMENT B**    **Request for New Academic Degree/Certificate Development — FY10**  
**ATTACHMENT C**    **Budget Request — Operating — FY10**  
**ATTACHMENT D**    **Budget Request — Facilities over \$100,000 — FY10**  
**ATTACHMENT E**    **Summary — New Fund Requests — FY10**

**Western Illinois University**  
**Accountability Report for Program Support – FY09**

I. Unit submitting request: University Libraries

II. Short title of the initiative proposed for incremental funding.

**Student Wages due to Increase in Minimum Wage**

III. Describe the specific productivity measures achieved (refer to submitted materials the previous year, or year that funding was requested and provided).

The additional \$25,000 that the Provost Office provided allowed us to maintain our current number of student employees in the Circulation Unit. Prior to receiving the \$25,000, The Circulation Unit had to reduce the number of student employees. The additional \$25,000 allowed us to reinstate the number of student employees and our ability to maintain the timely reshelving of books, routine shelf reading, and wing maintenance. In addition, we were able to maintain adequate staffing to cover the hours of opening for our five libraries. A total of 30,551.20 hours were covered by our student employees during FY09.

IV. Provide a listing of all funds expended to date by the following categories:

	Enhancement	Department/Unit Funds
Personnel Services	\$25,000 _____	\$236,772
Equipment and Instructional Materials	_____	_____
Library Materials	_____	_____
Contractual Services	_____	_____
Other Operating Funds	_____	_____
Total	\$25,000	\$236,772

Contact Person If Questions:      Phyllis C. Self                      298-2762



**Western Illinois University**  
**Budget Request — New Operating Resources — FY10**  
*Note: Use Attachment B for new academic degrees/certificates.*

- I. Unit submitting request: University Libraries Priority Number   1
- II. Provide a short title of the initiative/project proposed for incremental funding.

**Student Wages due to Increase in Minimum Wage**

- III. Provide a short description of the initiative/project proposed for incremental funding and how it relates to the University’s goals, mission statement, or strategic plan.

University Libraries request \$48,000 to cover the Minimum wage increase that took effect in FY08, FY09 and the additional increase that will take effect in FY10 on July 1, 2009. Due to the additional \$25,000 we received from the Provost Office during FY09 and some reallocation of funds, we were able to maintain an adequate level of coverage in our five libraries this year. However, with the additional \$.25 increase beginning in July we will have an loss of \$38,322 annually. This loss will have a dramatic effect on WIU Libraries.

Without new funds to cover the minimum wage increases, the WIU Libraries will have to readjust its student wage budget further with the net result of a loss of 4,790 hours of service, i.e. student support for shelving, opening/closing the libraries, and general assistance to patrons of our five libraries.

This is part of the overall Facilities Master Plan theme of the University facilities as a classroom and the provision of a safe environment for students.

- IV. Describe the specific accomplishments and increases in productivity expected from this initiative/project and how results will be measured or evaluated.

Accomplishments will be measured by increase gate count, reference statistics and instructional statistics as well as through our two-year assessment plan referred to at LibQual and through use of periodic focus groups.

- V. Provide a listing of all incremental funds requested by the following categories:

Personnel Services	A/P	\$48,000 for student wages
	C/S	_____
	NTT	_____
	T/T	_____
Equipment and Instructional Materials		_____
Library Materials		_____
Contractual Services		_____
Other Operating Funds		_____
Total		\$48,000

- VI. Are the requested funds to be included as permanent increase in the unit’s base budget?  
 Yes                       No

- VII. Will the initiative/project be supplemented by other funds?                       Yes             No  
 If yes, please describe:

Contact Person If Questions: Phyllis C. Self

298-2762

**Western Illinois University**  
**Budget Request — New Operating Resources — FY10**  
*Note: Use Attachment B for new academic degrees/certificates.*

I. Unit submitting request: University Libraries Priority Number 2

II. Provide a short title of the initiative/project proposed for incremental funding.

**Collection Materials increase**

III. Provide a short description of the initiative/project proposed for incremental funding and how it relates to the University’s goals, mission statement, or strategic plan.

The Collection Development budget has remained stagnant for the past seven years, at \$1,571,000. With the ongoing annual 10-15% rise in inflation and the changes in publication practices of our publishers and vendors it is imperative that new funds be found. The Department collection budgets are grossly inadequate to support today's teaching needs. With the current reduction of 30% of the collection WIU is no longer supporting student education needs. Two other factors that affect the collections' budget are the following. We are shifting our print to electronic resources to make them available anytime and anywhere, i.e. our Quad-Cities Campus. The cost of doing this is increasing as its print counterpart increases. As the Quad-Cities Campus grows we will need to expand the libraries' budget because our electronic resource licenses are based on number of faculty and student enrollment.

IV. Describe the specific accomplishments and increases in productivity expected from this initiative/project and how results will be measured or evaluated.

Additional funds would allow us to obtain materials for the new Nursing Program as well as other new programs. Additional funds would allow us to purchase products like the Art Stor database requested by the Deans that supports all colleges and not just 1 or 2 departments.

V. Provide a listing of all incremental funds requested by the following categories:

Personnel Services	A/P	_____
	C/S	_____
	NTT	_____
	T/T	_____
Equipment and Instructional Materials		_____
Library Materials		\$249,164
Contractual Services		_____
Other Operating Funds		_____
Total		\$249,164

VI. Are the requested funds to be included as permanent increase in the unit’s base budget?  Yes  No



**Western Illinois University**  
**Budget Request — New Operating Resources — FY10**  
*Note: Use Attachment B for new academic degrees/certificates.*

I. Unit submitting request: \_\_\_\_\_ Priority Number 3

II. Provide a short title of the initiative/project proposed for incremental funding.

**Hire a Nursing/Science Librarian and purchase supporting Nursing collection**

III. Provide a short description of the initiative/project proposed for incremental funding and how it relates to the University’s goals, mission statement, or strategic plan.

The University Libraries does not have a science librarian and has not had one since 1980. The science collection is extremely weak and the nursing collection is non existent. A Nursing/science librarian is needed NOW to enable University Libraries to adequately meet the curricular need of the science departments as well as support the needs of WIU’s new Nursing program. Collections cannot be developed overnight and must exist to entice quality faculty and students. Such a librarian would be able to do bibliographic instruction to science classes, and work with the science departments to make decisions on the selection of materials (journals, monographs, standing orders, databases). A major part of library support for WIU’s nursing program will be assessment and acquisition of core nursing/medical/science journals needed by new faculty and students. The nursing/science librarian is needed also to coordinate reference and bibliographic instruction activities and develop programs and services with nursing libraries from our institutional nursing partners.

IV. Describe the specific accomplishments and increases in productivity expected from this initiative/project and how results will be measured or evaluated.

- collection development for sciences and nursing evaluated by user satisfaction and quality of the collection and access to relevant databases
- bibliographic instruction for sciences and nursing evaluated by user satisfaction
- reference services for sciences and nursing evaluated by user satisfaction

V. Provide a listing of all incremental funds requested by the following categories:

Personnel Services	A/P	<u>\$68,000 Unit A (12 Month)</u>
	C/S	_____
	NTT	_____
	T/T	_____
Equipment and Instructional Materials		_____
Library Materials		\$25,000
Contractual Services		_____
Other Operating Funds		_____
Total		\$97,000

VI. Are the requested funds to be included as permanent increase in the unit’s base budget?  Yes  No

VII. Will the initiative/project be supplemented by other funds?  Yes  No

If yes, please describe:

Contact Person If Questions: Phyllis C. Self

298-2762

Western Illinois University
Budget Request — New Operating Resources — FY10
Note: Use Attachment B for new academic degrees/certificates.

- I. Unit submitting request: University Libraries Priority Number 4
II. Provide a short title of the initiative/project proposed for incremental funding.

WIU's Digital Library

- III. Provide a short description of the initiative/project proposed for incremental funding and how it relates to the University's goals, mission statement, or strategic plan.

Support the creation and distribution of WIU Scholarly Communication through WIU Libraries' Digital Library

- IV. Describe the specific accomplishments and increases in productivity expected from this initiative/project and how results will be measured or evaluated.

In the past Archives & Special Collections protected their collections from the public. Rare, valuable materials could not be handled for fear of damage or even loss. Discrete collections (one person's letters from a period, say, and another person's photographs from that same period) could only be brought together with difficulty and, then, for short periods of time. The ability to represent and distribute materials digitally changes all that. The goal of WIU Libraries' Digital Library is to preserve our scholarly communications digitally to provide greater access and reduce storage costs. These materials include print as well as audio and video files documenting the history of WIU as well as the western Illinois region.

- V. Provide a listing of all incremental funds requested by the following categories:

Table with 4 columns: Category, A/P, C/S, and T/T. Rows include Personnel Services, Equipment and Instructional Materials (\$19,000 Server storage & licensing), Library Materials, Contractual Services, Other Operating Funds, and Total (\$19,000 one-time, \$4,000 on-going).

- VI. Are the requested funds to be included as permanent increase in the unit's base budget? X Yes \_\_\_ No
Only \$4,000 is needed for on-going licensing fees

- VII. Will the initiative/project be supplemented by other funds? X Yes \_\_\_ No
If yes, please describe:

Through reorganization, internal staff will provide support for the WIU Digital Library.

Contact Person If Questions: Phyllis C. Self

298-2762



**Western Illinois University**  
**Budget Request — New Operating Resources — FY10**  
*Note: Use Attachment B for new academic degrees/certificates.*

- I. Unit submitting request: University Libraries Priority Number 5
- II. Provide a short title of the initiative/project proposed for incremental funding.

**Online International Government Organization Information Initiative**

- III. Provide a short description of the initiative/project proposed for incremental funding and how it relates to the University's goals, mission statement, or strategic plan.

The initiative will create and allow for the development of an international documents collection to directly support the internationalization of Western Illinois University. The introduction to our University's *Strategic Plan* calls for preparing our students and graduates to contribute to the global community as it grows and changes. The "Translating Our Values into Action" section of the *Strategic Plan* calls for the University to educate students as citizens of the global society. In order for our students to accomplish these goals they will need access to international information.

The strategic plan states other goals:

- To attract, recruit, retain and develop an excellent faculty representative of the diverse and global society
- To assist the faculty in making a career-long commitment to high quality teaching
- To encourage and support research and scholarly/creative activities
- To acquire, process, make accessible and interpret information resources

The creation of a comprehensive international documents collection will enhance these stated goals. The University has an excellent library and library system; however recent efforts to create and expand international opportunities, experiences and research on campus leave a gap within the Library's collection that needs to be filled in order to support the mission of the University and items specifically listed in the *Strategic Plan*.

Access to international information will also provide direct support for the activities of the Center for International Studies, the new International Studies minor, as well as provide a new level of information access to courses currently offered at the University which may have an international focus but are outside of the proposed minor. Maintaining and expanding library (print and non-print) resources and making them available to the University community is one of the strategies of the Center for International Studies' objectives to increase and expand employee awareness of International/Intercultural issues.

Continuing to build on its strength of appropriate and innovative resources, the University Libraries wants to create an international documents collection, paralleling our long-term strengths in state and national documents. To support this initiative, the University Libraries is requesting funding to purchase online databases and print materials that are recognized as standard sources for international information. Part of this initiative also calls for the University Libraries to apply for United Nations Depository status. This initiative is one of the University Libraries' top priorities and was listed as such in our Academic Master Plan.

OECD Online Library, Books, Periodicals & Statistics	Books ranging from Agriculture and food to Transportation. Available in PDF format back to 1998. Statistics from all 30 member countries and increasingly from non member countries. Downloadable to XLS or CSV files. All 24 OECD periodicals available.	\$17,707
World Bank Online	World Bank e-library full text collection of books, reports, and other documents. Fully indexed and cross searchable of over 1200 titles published in the past several years including all new titles. Also will have access to info not available in print.  World Development Indicators Online contains statistical data for over 550 development indicators and time series data from 1960 for over 200 countries and 18 country groups.  Global Development Finance Online includes external debt and financial flow data for 138 countries that report public and publicly guaranteed debt to the World Bank. Time series data from 1970.	\$8,500
United Nations Online	UN Common Database draws statistics from throughout the UN system and brings them together using a common platform and interface and global statistical standards.	\$750
	UN Treaty Collection access to over 34,000 treaties deposited with the UN Secretary General as well as the Status of Multilateral Treaties; Texts of Recently Deposited Multilateral Treaties, UN Treaties Series, Handbook of Final Clauses and more.	\$1,000
International collection materials	Support for the purchase of books, cds, and other monographic material related to creating a core international documents collection.	\$3000
United Nations Depository	Provides access to materials distributed by the UN to depository libraries.	\$1400
	<b>Library Materials total</b>	<b>\$32,357</b>

IV. Describe the specific accomplishments and increases in productivity expected from this initiative/project and how results will be measured or evaluated.

**Database Usage Statistics**

V. Provide a listing of all incremental funds requested by the following categories:

Personnel Services	A/P	_____
	C/S	_____
	NTT	_____
	T/T	_____
Equipment and Instructional Materials		_____
Library Materials		<b>\$32,357</b> _____
Contractual Services		_____

Other Operating Funds \_\_\_\_\_

Total

\$32,357

VI. Are the requested funds to be included as permanent increase in the unit's base budget?  Yes  No

VII. Will the initiative/project be supplemented by other funds?  Yes  No  
If yes, please describe:

Contact Person If Questions: Phyllis C. Self  
Name

298-2762  
Phone Number

**Western Illinois University**  
**Budget Request — New Operating Resources — FY10**  
*Note: Use Attachment B for new academic degrees/certificates.*

I. Unit submitting request: University Libraries Priority Number 6

II. Provide a short title of the initiative/project proposed for incremental funding.

**Electronic Resource Management (ERM) Tool**

III. Provide a short description of the initiative/project proposed for incremental funding and how it relates to the University’s goals, mission statement, or strategic plan.

The deployment of an Electronic Resource Management (ERM) tool by the University Libraries will directly support the University’s Strategic Goal #2 *Enrich Academic Excellence, Action 3* by enabling the library to effectively manage its electronic and digital content so that it can meet the education and research needs of the campus and community. As the library continues its transition from a primarily print format to electronic journals, and increases its digital content, there is a need to utilize the capabilities provided by an ERM. The ERM is a tool designed to deal with the inherent complexity of distribution channels, licensing arrangements, and access methods dealing specifically with electronic/digital content. These capabilities will facilitate an effective budget management and collection development process by managing electronic journal and digital content acquisition and creation with no duplication of staff effort. Because electronic and digital resources have become an increasingly major portion of the library’s holdings, it requires this type of tool to properly administer the expansion of its electronic/digital collections.

IV. Describe the specific accomplishments and increases in productivity expected from this initiative/project and how results will be measured or evaluated.

**The library staff responsible for the acquisition and creation of electronic and digital content need a tool that would enable them to become more efficient in the process of acquiring and disseminating electronic/digital content to library users.** An ERM is a centralized repository through which all e-resource (digital) workflows such as acquisitions, trial, usage, cost, access, and administrative data are managed and has the built-in ability to address workflow management capabilities that would enable the library staff to define consistent and replicable processes. The ERM would help staff keep track of task assignments throughout the e-resource life cycle and produce extensive usage and cost statistics. The ERM tool conforms to library and open system standards such as MARC, Standardized Usage Statistics Harvesting Initiative (SUSHI), OpenURL, Simple Object Access Protocol (SOAP), Unicode, and Extensible Markup Language (XML).

V. Provide a listing of all incremental funds requested by the following categories:

Personnel Services	A/P	_____
	C/S	_____
	NTT	_____
	T/T	_____
Equipment and Instructional Materials	\$64,032	Software and Licensing
Library Materials		_____
Contractual Services		_____

Other Operating Funds

\_\_\_\_\_

Total

\$52,505 (one-time)

\$11,527 (on-going)

VI. Are the requested funds to be included as permanent increase in the unit's base budget?  Yes  No

VII. Will the initiative/project be supplemented by other funds?  Yes  No  
If yes, please describe:

Contact Person If Questions: Phyllis C. Self 298-2762

**Western Illinois University**  
**Budget Request — Facilities Over \$100,000 — FY10**

I. Unit submitting request: University Libraries Priority Number 1

II. Provide a description of the facility request and how it relates to the University's goals, mission statement, or Strategic Plan.

University Libraries requests funds for the replacement of carpeting on the 2<sup>nd</sup> floor of the Malpass Library, including the Centennial Honors College area.

University Libraries now hosts the summer SOAR program and a myriad of public events in Malpass Library. Students and parents gather in this building to learn about WIU. The message that we send to students, parents and faculty about our facilities is essential to successful student and faculty recruitment. The Malpass Library is one of the most-used, year-round educational facilities on campus. The building opened in 1978 with carpeting installed throughout the library. Over the decades it has been patched in high use areas to prevent people from incurring injuries. The carpet on the second floor is the original carpeting. Although currently there are no tears, it is stained, discolored, and a general eyesore to today's library users and needs to be replaced.

III. Describe the specific accomplishments and increases in productivity expected from the proposed facility enhancement and how results will be measured or evaluated.

Qualitative comments from our focus groups

IV. Please include cost estimates if they are available.

Cost estimate is from the Construction Project Coordinator at the Physical Plant. April 30, 2008, estimates were \$12,000 for Centennial Honors College area and \$168,000 for the rest of the 2<sup>nd</sup> floor of the Malpass Library.

In addition, Widmer Interiors staff would need to disassemble furniture in the Centennial Honors College area and reassemble once the carpet has been installed at an estimated cost of \$3,475.

Total cost for this project will be approximately \$183,475.

Contact Person If Questions: Phyllis C. Self

298-2762

**Western Illinois University  
Budget Request — Facilities Over \$100,000 — FY10**

I. Unit submitting request: University Libraries

Priority Number 2

II. Provide a description of the facility request and how it relates to the University's goals, mission statement, or Strategic Plan.

University Libraries requests funds for our four-year computer replacement plan in all of our five libraries.

III. Describe the specific accomplishments and increases in productivity expected from the proposed facility enhancement and how results will be measured or evaluated.

Maintenance of computer technology to meet growing technology use and access to information resources.

IV. Please include cost estimates if they are available.

\$100,000 annually

Contact Person If Questions: Phyllis C. Self

298-2762

**Western Illinois University**  
**Budget Request — Facilities Over \$100,000 — FY10**

I. Unit submitting request: University Libraries Priority Number 3

II. Provide a description of the facility request and how it relates to the University's goals, mission statement, or Strategic Plan.

Improve the libraries storage capacity by installing **Compact Shelving** to better utilize Malpass Library space for interactive learning and group study activities.

III. Describe the specific accomplishments and increases in productivity expected from the proposed facility enhancement and how results will be measured or evaluated.

Construction of compact storage in the basement of Malpass Library has been listed as a priority item for the University in the 2004 RAMP document. Compact storage in the Malpass building would double the storage capacity on the first floor, provide storage for the newly acquired Lane Evans Congressional materials, and retain easy retrieval of university archives and special collections within the building. This would enable space in the upper floors to be converted to information commons areas and group study areas – and meet the “Library as a Classroom” theme that is being discussed and promoted by the Libraries’ Planning Committee

A technology/teaching goal of the University Libraries evolves around the University’s Facilities Master Plan theme of the University facilities as a classroom. The University Libraries plans to create the “Library as a Classroom” by creating more areas for students to interact with librarians, their professors, those with technology skills, and each other. Libraries are no longer looking for ways to keep their patrons quiet (Shhh!) but are instead looking for ways to promote users to interact and discuss ideas with one another, the librarians, their professors, and those with technology skills. To do this the Libraries will redesign its space, initially in the Malpass building and then in the Macomb-based branch libraries. Group study areas, learning areas, and lecture areas are just some of the space opportunities the Malpass Library will expect to gain.

IV. Please include cost estimates if they are available.

Compact shelving equipment vendor, Spacesaver, is now on state contract and will give WIU a 45% discount. The cost is approximately \$300K.

Contact Person If Questions: Phyllis C. Self

298-2762



# Western Illinois University

## Summary — New Fund Requests — FY10

**Unit: University Libraires**

*List all funding requests in priority order*

### New Academic Degree/Certificate Development

Priority Number	Title of Funding Request	Amount Requested for One-Time Funding (FY10 only)	Amount Requested for Continuous Funding *
1			
2			
3			
4			
5			
6			

### New Operating Resources Not Associated with New Degree/Certificate Development

Priority Number	Title of Funding Request	Amount Requested for One-Time Funding (FY10 only)	Amount Requested for Continuous Funding*
1	Student Wages		48,000 Permanent
2	Collection Materials	19,550	229,614 Permanent
3	Nursing/Science Librarian & collection		97,000 Permanent
4	WIU's Digital Library	15,000	4,000 Permanent
5	International Documents Collection		33,357 Permanent
6	Electronic Resource Management (ERM) tool	52,505	11,527 Permanent

### Facilities over \$100,000

Priority Number	Title of Funding Request	Amount Requested for One-Time Funding (FY10 only)	Amount Requested for Continuous Funding*
1	2 <sup>nd</sup> floor carpet replacement	183,475	
2	4-year computer replacement plan		100,000 Permanent
3	Compact Shelving for University Archives	300,000	
4			
5			
6			

**\*Please identify whether the funding is for a period of years or a permanent base increase.**

Contact Person If Questions:      Phyllis C. Self

298-2762