

Western Illinois University, School of Graduate Studies
**Nomination for Temporary Membership
in the Graduate Faculty**

Name:

Rank:

Department:

- I. Temporary members of the graduate faculty may teach graduate classes but may not sit on exit option committees. Appointments for temporary membership in the graduate faculty are for a limited duration (not to exceed one academic year without re-applying) and must be approved by the Director of Graduate Studies.

Temporary membership in the Graduate Faculty shall be based on departmental need.

- II. Please provide the following information to the Graduate School:

- Current vita which includes information on education, teaching experience, other relevant work experience, scholarly/creative activities, and membership in professional organizations (For scholarly/creative activity, please provide the full citation.)
- Letter of support/recommendation from the Department Chair and Graduate Committee Chair explaining departmental need, qualifications of faculty member, and courses to be taught.

- III. The following signatures are required:

Applicant/Nominee _____ Date

Department Chair _____ Date

College Dean _____ Date

- IV. Approval of Director of Graduate Studies is required:

Approved

Not Approved

Director _____ Date

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