

**Council on International Education
2019-2020**

**Meeting Minutes 2-19-20
2:00-2:50 pm - Stipes 501**

Attending: Miguel Narváez (chair), Christie Carmark (ex-officio for Mark Mossman), Samit Chakaravorti, Ute Chamberlin, Jasmeet Chawla (student), Shankar Ghimire, Krista Bowers Sharpe, Ricardo Sepúlveda

Meeting items

1. Recorder: Ricardo Sepúlveda
2. Student members
 - Jasmeet Chawla (present)
3. Approval of Minutes (January 22)
 - Ute's name is misspelled, Shankar will correct

Old Business

4. Syllabi Report
 - Some issues accessing spreadsheet, but it was solved
 - Miguel will report findings next time we meet
5. Data Update
 - a. Assign roles/date
 - b. Enrollment
 - c. Grades
 - Angela Lynn will provide information, Miguel will report.
 - Info to gather: GI course #, student and grades breakdown (A-F), no gender information to be collected
 - Questions:
 - How do we analyze/breakdown the data?
 - type of course, level of difficulty, high/medium/low?
 - by categories or levels? (e.g. 100, 200, 300, etc.)
 - Shankar will create collaborative spreadsheet to help us compare courses
 - How do we assess the effectiveness of the course?
 - Do we consider the amount of GI courses taken by the student?
 - Could we survey the students' self-reported experience in the course?
 - Is it this what course evaluations *should* do?
 - Course evals are not standardized across campus
 - Course assessment should be by *level*, not by course section?
 - What would we like to get out of the final report?
 - Should we compare GI courses across colleges?
 - Should we compare discipline-specific GI courses?
 - What is the Senate charge to CIE?

“Are GI courses effective?”

-We can't measure fully the *effectiveness* of a course (teaching/learning outcomes) based only on the information on the syllabi

-Should we use the *lack* of inclusion of objectives and goals as a measure for assessment of “efficiency?”

-Should we get the original course design form (proposal submitted to the Senate for course approval) and use it as a reference to compare courses as they exist currently?

-Should we recommend verbatim inclusion of GI objectives and goals to appear on each GI course syllabi?

-CIE Evaluators issue

-we can't categorically assess “effectiveness” or “adequate meeting of” objective and goals by just looking at the syllabus and materials; the closest we could do is assessing “likelihood of effectiveness.” e.g. using descriptors as, “likely, not likely, very likely...”

-Recommendation to the Senate:

-require verbatim inclusion of GI objectives and goals to appear on each GI course syllabi

6. Study abroad GI designation course

New Business

-Christie (ex-officio, on behalf of Mark Mossman)): no updates from Mark Mossman

Table for Next Meeting

-Study abroad GI designation course (not part of the GI courses report)

-Update the course list to include study abroad courses

Adjourn

2:50 pm

-Samit motions; Shankar seconds; motion approved

Next Meeting:

-Wednesday, March 18, 2020 at 2:00 pm in Stipes 501

Respectfully submitted by Ricardo Sepúlveda on March 18, 2020