

Council for International Education: Meeting Minutes

January 22, 2020; 2:00-3:00 pm

Stipes 501

Present: Krista Bowers Sharpe, Rich Cangro, Christie Carmack, Ute Chamberlin, Samit Chakravorti, Shankar Ghimire, Miguel Narvaez (Chair), Ricardo Sepulveda-Rodriguez

1. Meeting convened at 2 pm
2. Recorder of the meeting: Shankar Ghimire
3. Approval of the meeting minutes from October 23
 - a. Moved to approve (Cangro), seconded (Ghimire)
 - b. Approved
 - c. Abstained (Chambarlin)
4. Old Business: Evaluation of the GI courses
 - a. Course syllabi
 - i. Syllabi for the GI courses have been received and uploaded in the Google drive. Each member has been assigned four courses to review the syllabi.
 - b. Questions and discussions:
 - i. Goals and objectives are the same for general education GI courses and the discipline specific GI courses.
 - ii. Upload the course list to Google drive
 - iii. Revise the rubric to highlight if the course meets the GI goals rather than the assignments
 - iv. Create four columns in the Google sheet to align with the rubric
 - v. Update the reviews directly on the Google sheet
 - c. Timeline: our goal is to complete the task by the end of the spring semester
5. Collection of enrollment and grades information for each of the GI courses
 - a. Collect grades at the course level or pass/fail in each course?
 - b. Is using grades to measure student success in the course the right approach?
 - i. We will convert the grades to four qualitative categories, consistent with the general education assessment
 1. Exceeds expectations, meets as expected, meets expectations minimally, does not meet expectations
 - c. How do we collect this information?
 - i. Registrar? Instructor?
 - ii. Narvaez will contact Angela Lynn and go from there.
6. Study abroad and FL courses
 - a. Update the course list to include study abroad courses
7. Student membership in the committee
 - a. We need one domestic and one international student to be included in the CIE
 - b. Carmack will initiate the process for nomination
8. Adjourn: 2:37 pm; moved (Chakravorti), seconded (Cangro)
9. Next meeting: February 19, 2020 in Stipes 501