

FORM IV
Supervisor's Midterm Report

Intern Name: _____ Agency: _____

This report should be a narrative summary of the intern's experiences and the impressions agency personnel have concerning the intern's performance during the first-half of the internship (MS Word version with embedded text boxes that expand automatically to accommodate responses, click on *, is available at <http://www.wiu.edu/coehs/leja/fire/index.php>, (Current Students, Internship Forms). Please comment about the intern's work, dependability, job knowledge, ability to learn, judgement, initiative, cooperation, attitude, punctuality, criticisms, and suggestions for the remainder of the internship. After discussing the evaluation with the intern, please mail the completed form to Internship Coordinator, WIU - LEJA, 1 University Circle, Macomb, IL 61455. If more convenient, the evaluation may be e-mailed to j-swanson@wiu.edu ; the sender's professional e-mail address represents a signature.

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Submitted by _____
(Typed or Printed)

(Title)

(Signature)

(Date)

(E-mail Address)