

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 3 - 4, 2019

Western Illinois University  
Macomb, Illinois

Agenda Topic	Page	Action
<b><u>October 3, 2019 – University Union Heritage Room</u></b>		
Motion to Convene to Open Session – 3:00 p.m.		
Roll Call		Action
Public comments		
Motion to Convene to closed Session University Union Capital Room		
Motion to re-convene to open Session University Union Heritage Room		
Roll Call		
Resolution 19.10/1.....	04	Action
Acting President’s Retroactive Salary back to July 1, 2019		
Discussion.....		
Search for Permanent President		
Resolution 19.10/2.....	05	Action
Appointment of Interim President and setting salary		
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<b><u>October 4, 2019 – University Union Heritage Room</u></b>		
Motion to Convene to Open Session – 8:00 a.m.		
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Polly Radosh		
<b>Acting President’s Remarks</b>		
Martin Abraham		

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 Provost)

October 4, 2019 –Motion to Convene to Closed Session Lunch – 12:00 p.m.

October 4, 2019 – Heritage Room 1:30 p.m.  
 Motion to convene to open Session

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 Christopher Pynes – Chair, Faculty Senate  
 Joe Roselieb – President, Council of Administrative Personnel  
 Steve Whan – President, Civil Service Employees Council

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 Vice President Reports

**Old Business**

**New Business**

**Next Meeting**

December 13, 2019 – University Union Grand Ballroom

**Adjourn** Action

WESTERN ILLINOIS UNIVERSITY  
BOARD OF TRUSTEES

October 3, 2019

Resolution No.  
Setting the Acting President's Retroactive Salary

Resolution:

**WHEREAS**, Dr. Martin Abraham was appointed as the Acting President on June 14, 2019 and has served in that capacity since July 1, 2019;

**WHEREAS**, Dr. Martin Abraham's approved rate of pay was established as \$16,667.00 per month for service as Provost, pursuant to the Offer Letter dated May 10, 2019;

**WHEREAS**, the Board of Trustees has reviewed comparable Presidential salary data;

**THEREFORE**, be it resolved that the Board of Trustees of Western Illinois University approves setting the salary for Acting President Martin Abraham at \$\_\_\_\_\_, to be paid retroactive to July 1, 2019.

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 3, 2019

## Resolution No. 19.10/2 Appointment of Interim President

Resolution:

**WHEREAS**, \_\_\_\_\_ is appointed as the Interim President of Western Illinois University effective \_\_\_\_\_ until a permanent president has been hired; and,

**WHEREAS**, the Board of Trustees has reviewed comparable salary data;

**THEREFORE**, be it resolved the Board of Trustees of Western Illinois University appoints \_\_\_\_\_ to serve as the Interim President and approves a salary of \$\_\_\_\_\_ per month. Consistent with Board of Trustees Bylaws Section II.A.14.c, the Interim President shall be provided by the Board with an automobile for official business and personal use. The Board of Trustees further delegates \_\_\_\_\_ to negotiate a more comprehensive contract with the Interim President, such contract to be ratified at a subsequent meeting.

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

Review and Approval of the Meeting Minutes of:  
June 14, 2019

Minutes are available for review at:

**[http://www.wiu.edu/board\\_of\\_trustees/minutes/index.php](http://www.wiu.edu/board_of_trustees/minutes/index.php)**

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

## Resolution No. 19.10/3 FY2020 All-Funds Budget

**Resolution:**

**WHEREAS** Western Illinois University must prepare an annual all-funds budget for Appropriated Funds, University Income Funds, and All Other Funds for the Illinois Board of Higher Education, Illinois State Legislature and the Governor; and,

**WHEREAS** the *Fiscal Year 2020 All-Funds budget* requires Western Illinois University Board of Trustees approval prior to submission; and,

**WHEREAS** the *Fiscal Year 2020 All-Funds Budget* presented today advances the goals of the University's Strategic Plan, Higher Values in Higher Education, on both Western Illinois University campuses, and statewide strategic planning goals for higher education, as identified in IBHE's *Illinois Public Agenda for College and Career Success*; and,

**WHEREAS** the *Fiscal Year 2020 All-Funds Budget* presented today maintains Western Illinois University's public commitments to conservative fiscal management and public accountability to students, their families, and state taxpayers:

**THEREFORE** be it resolved that the Board of Trustees approves the Fiscal Year 2020 All-Funds Budget as presented in the *Fiscal Year 2020 All-Funds Budget* document and be it further resolved that the President be authorized to make technical adjustments in these budgets if necessary.

## Fiscal Year 2020 All-Funds Budget

To ensure full budgetary disclosure within Illinois public universities, the Illinois Board of Higher Education requires each public university Board of Trustees to approve a budget for the upcoming fiscal year. The plan must include all sources of university funds categorized by State Appropriated Funds, University Income Funds, Auxiliary Services Funds, and All Other Non-Appropriated Funds. The budget approved by the Western Illinois University Board of Trustees is submitted to the Illinois Board of Higher Education, Illinois State Legislature, and the Governor.

The following table presents Western Illinois University's *Fiscal Year 2020 All-Funds Budget* to be approved by the Western Illinois University Board of Trustees. This budget is presented with a FY2020 state appropriation of \$49.6 million. This is the amount that was passed by the General Assembly as of June 1, 2019.

Western Illinois University Fiscal Year 2020 All-Funds Budget					
	State Appropriated	University Income	Auxiliary Facilities System	Other Non- Appropriated	Total
Personal Services	\$ 47,043,200	\$ 33,956,800	\$ 10,000,000	\$ 14,500,000	\$ 105,500,000
Medicare	800,000	700,000	200,000	200,000	1,900,000
Contractual Services	-	9,900,200	17,000,000	14,500,000	41,400,200
Travel	-	400,000	50,000	600,000	1,050,000
Commodities	-	990,000	350,000	2,200,000	3,540,000
Equipment	-	1,900,000	150,000	2,500,000	4,550,000
Awards/Grants & Matching Func	-	10,450,000	1,300,000	24,000,000	35,750,000
Telecommunication Services	-	390,000	100,000	500,000	990,000
Operation of Automotive Equip	-	150,000	100,000	600,000	850,000
Permanent Improvements	-	75,000	100,000	500,000	675,000
CMS Health Insurance	1,744,800	-	200,000	1,100,000	3,044,800
Other	-	-	11,150,000	200,000	11,350,000
<b>Total FY2020 Operating Budget</b>	<b>\$ 49,588,000</b>	<b>\$ 58,912,000</b>	<b>\$ 40,700,000</b>	<b>\$ 61,400,000</b>	<b>\$ 210,600,000</b>

Statewide budgeting for higher education follows a two-step process. Prior to the start of the fiscal year, the Western Illinois University Board of Trustees must approve a preliminary spending plan for the next fiscal year beginning July 1. Table 1 presents the *Western Illinois University Preliminary Spending Plan* for fiscal years 2018, 2019 and 2020. This plan was approved by Western Illinois University Board of Trustees in June (*Resolution No. 19.6/3*).

Table 2 presents the All-Funds Budget approved by the Western Illinois University Board of Trustees for Fiscal Years 2018, 2019, and 2020. Differences in values budgeted for the *Fiscal Year 2019 Preliminary Spending Plan* (Table 1) and the *Fiscal Year 2020 All-Funds Budget* (Table 2) are due to the following factors.

- The *Fiscal Year 2020 Preliminary Spending Plan*, approved by the Western Illinois University Board of Trustees in June 2019, was based on projected student enrollment. The *Fiscal Year 2020 All-Funds Budget*, presented today, is based on actual Fall 2019 enrollment.
- Western Illinois University bases institutional budgets on previous fiscal year expenditures. The *Fiscal Year 2020 Preliminary Spending Plan*, approved by the Western Illinois University Board of Trustees in June 2019, was based on estimated Fiscal Year 2019 expenditures. The *Fiscal Year 2020 All-Funds Budget*, presented today, is based on actual Fiscal Year 2019 expenditures.
- At the time of preparing the Fiscal Year 2020 Preliminary Spending Plan to the Western Illinois University Board of Trustees, the State's Fiscal Year 2020 Appropriated Funds Budget had not been enacted. The



University's Fiscal Year 2020 All-Funds Budget includes the Fiscal Year 2020 Appropriated Funds Budget signed into law by the Governor.

#### Fiscal Year 2020 Spending Priorities

Following a fiscally conservative model, Western Illinois University's annual budget preparation process uses the previous year's budget and Strategic Plan priority and resource allocation decisions as base. This practice successfully supports advancement of the *University Mission Statement* and attainment of institutional goals and priorities stated in *Higher Values in Higher Education*.

As guided by *Higher Values in Higher Education*, funds will be applied to the University's highest priorities, including increasing faculty and staff salaries to meet and exceed the average of peer institutions, support for academic programs, deferred maintenance, student recruitment, marketing and support for student scholarships and retention efforts.

Pending Board approval, the University will continue to aggressively pursue Strategic Plan priorities. Personal services, Medicare, and CMS health insurance expenditures totaling \$110.4 million represent 52.4 percent of the University's Fiscal Year 2020 planned all-funds budget expenditures, followed by items supporting the academic mission of the University: contractual services (primarily utilities and food service), awards and grants (student financial aid), and commodities.

#### Integrated Planning, Budgeting, and Accountability Reporting Processes

Because Western Illinois University engages in integrated planning, budgeting, and accountability reporting processes, the *Fiscal Year 2020 All-Funds Budget* report should be read in conjunction with *The Fiscal Year 2021 Appropriated Operating and Capital Budget Recommendations* to the Illinois Board of Higher Education identifying how funding will create sustainability for instructional, research, and service activities that directly contribute to Illinois' knowledge-based economy through successful implementation of *Higher Values in Higher Education*.

Table 1  
Western Illinois University  
Fiscal Year 2018 Through FY2020 Preliminary Spending Plan

	State Appropriated	University Income	Auxiliary Facilities System	Other Non- Appropriated	Total
Fiscal Year 2018					
Personal Services	\$ 38,611,200	\$ 53,944,000	\$ 13,500,000	\$ 13,000,000	\$ 119,055,200
Medicare	800,000	600,000	200,000	150,000	1,750,000
Contractual Services	-	9,500,000	20,000,000	14,350,000	43,850,000
Travel	-	400,000	100,000	500,000	1,000,000
Commodities	-	1,500,000	500,000	2,100,000	4,100,000
Equipment	-	2,000,000	400,000	1,500,000	3,900,000
Awards & Grants and Matching Funds	-	7,000,000	1,600,000	25,000,000	33,600,000
Telecommunication Services	-	400,000	125,000	350,000	875,000
Operation of Automotive Equipment	-	250,000	175,000	500,000	925,000
Permanent Improvements	-	250,000	400,000	300,000	950,000
CMS Health Insurance	1,744,800	-	200,000	1,000,000	2,944,800
Other	-	-	14,000,000	250,000	14,250,000
Total FY2018 Operating Budget	\$ 41,156,000	\$ 75,844,000	\$ 51,200,000	\$ 59,000,000	\$ 227,200,000
Fiscal Year 2019					
Personal Services	\$ 44,681,900	\$ 47,318,100	\$ 12,800,000	\$ 13,000,000	\$ 117,800,000
Medicare	800,000	600,000	200,000	150,000	1,750,000
Contractual Services	-	9,600,000	18,000,000	14,350,000	41,950,000
Travel	-	400,000	75,000	500,000	975,000
Commodities	-	1,500,000	400,000	2,100,000	4,000,000
Equipment	-	2,000,000	300,000	1,500,000	3,800,000
Awards & Grants and Matching Funds	-	8,000,000	1,400,000	25,000,000	34,400,000
Telecommunication Services	-	400,000	100,000	350,000	850,000
Operation of Automotive Equipment	-	250,000	125,000	500,000	875,000
Permanent Improvements	-	250,000	200,000	300,000	750,000
CMS Health Insurance	1,744,800	-	200,000	1,000,000	2,944,800
Other	-	-	14,000,000	250,000	14,250,000
Total FY2019 Operating Budget	\$ 47,226,700	\$ 70,318,100	\$ 47,800,000	\$ 59,000,000	\$ 224,344,800
Fiscal Year 2020					
Personal Services	\$ 47,043,200	\$ 35,956,800	\$ 10,000,000	\$ 12,500,000	\$ 105,500,000
Medicare	800,000	600,000	200,000	150,000	1,750,000
Contractual Services	-	9,600,000	17,000,000	14,350,000	40,950,000
Travel	-	400,000	50,000	500,000	950,000
Commodities	-	1,500,000	350,000	2,100,000	3,950,000
Equipment	-	2,000,000	150,000	1,500,000	3,650,000
Awards & Grants and Matching Funds	-	9,500,000	1,300,000	25,000,000	35,800,000
Telecommunication Services	-	400,000	100,000	350,000	850,000
Operation of Automotive Equipment	-	200,000	100,000	500,000	800,000
Permanent Improvements	-	200,000	100,000	300,000	600,000
CMS Health Insurance	1,744,800	-	200,000	1,000,000	2,944,800
Other	-	-	11,150,000	250,000	11,400,000
Total FY2020 Operating Budget	\$ 49,588,000	\$ 60,356,800	\$ 40,700,000	\$ 58,500,000	\$ 209,144,800

Table 2  
Western Illinois University  
Fiscal Year 2018 Through 2020 All-Funds Budget

	State Appropriated Funds	University Income Funds	Auxiliary Facilities System Funds	Other Non- Appropriated Funds	Total
Fiscal Year 2018					
Personal Services	\$ 40,883,000	\$ 57,617,000	\$ 12,800,000	\$ 14,000,000	\$ 125,300,000
Medicare	703,800	896,200	200,000	160,000	1,960,000
Contractual Services	2,199,400	9,000,600	18,000,000	14,500,000	43,700,000
Travel	-	500,000	75,000	600,000	1,175,000
Commodities	337,300	1,267,900	400,000	2,200,000	4,205,200
Equipment	351,900	2,148,100	300,000	1,000,000	3,800,000
Awards & Grants and Matching Funds	-	8,500,000	1,400,000	24,790,000	34,690,000
Telecommunication Services	131,900	368,100	100,000	500,000	1,100,000
Operation of Automotive Equipment	158,400	191,600	125,000	500,000	975,000
Permanent Improvements	-	500,000	200,000	500,000	1,200,000
CMS Health Insurance	1,535,000	209,800	200,000	1,000,000	2,944,800
Other	-	-	14,000,000	250,000	14,250,000
Total FY2018 Operating Budget	\$ 46,300,700	\$ 81,199,300	\$ 47,800,000	\$ 60,000,000	\$ 235,300,000
Fiscal Year 2019					
Personal Services	\$ 44,681,900	\$ 51,818,100	\$ 12,800,000	\$ 14,000,000	\$ 123,300,000
Medicare	800,000	700,000	200,000	160,000	1,860,000
Contractual Services	-	11,150,000	18,000,000	14,500,000	43,650,000
Travel	-	450,000	75,000	600,000	1,125,000
Commodities	-	1,550,000	400,000	2,200,000	4,150,000
Equipment	-	2,500,000	300,000	1,000,000	3,800,000
Awards & Grants and Matching Funds	-	7,900,000	1,400,000	24,290,000	33,590,000
Telecommunication Services	-	400,000	100,000	500,000	1,000,000
Operation of Automotive Equipment	-	200,000	125,000	500,000	825,000
Permanent Improvements	-	105,200	200,000	500,000	805,200
CMS Health Insurance	1,744,800	-	200,000	1,000,000	2,944,800
Other	-	-	14,000,000	250,000	14,250,000
Total FY2019 Operating Budget	\$ 47,226,700	\$ 76,773,300	\$ 47,800,000	\$ 59,500,000	\$ 231,300,000
Fiscal Year 2020					
Personal Services	\$ 47,043,200	\$ 33,956,800	\$ 10,000,000	\$ 14,500,000	\$ 105,500,000
Medicare	800,000	700,000	200,000	200,000	1,900,000
Contractual Services	-	9,900,200	17,000,000	14,500,000	41,400,200
Travel	-	400,000	50,000	600,000	1,050,000
Commodities	-	990,000	350,000	2,200,000	3,540,000
Equipment	-	1,900,000	150,000	2,500,000	4,550,000
Awards & Grants and Matching Funds	-	10,450,000	1,300,000	24,000,000	35,750,000
Telecommunication Services	-	390,000	100,000	500,000	990,000
Operation of Automotive Equipment	-	150,000	100,000	600,000	850,000
Permanent Improvements	-	75,000	100,000	500,000	675,000
CMS Health Insurance	1,744,800	-	200,000	1,100,000	3,044,800
Other	-	-	11,150,000	200,000	11,350,000
Total FY2020 Operating Budget	\$ 49,588,000	\$ 58,912,000	\$ 40,700,000	\$ 61,400,000	\$ 210,600,000

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

## Resolution No. 19.10/4 FY2021 Appropriated Operating Budget Recommendations

**Resolution:**

**WHEREAS** Western Illinois University prepares annual appropriated operating recommendations for the Illinois Board of Higher Education, Illinois State Legislature and the Governor; and,

**WHEREAS** fiscal year 2021 appropriated operating budget recommendations require Western Illinois University Board of Trustees approval prior to submission; and,

**WHEREAS** the *Fiscal Year 2021 Appropriated Operating Budget Recommendations* presented today advance the goals of the University's Strategic Plan, Higher Values in Higher Education, on both Western Illinois University campuses, and the Illinois Board of Higher Education's statewide strategic plan for higher education, *IBHE 2012, A Strategic Plan for the Illinois Board of Higher Education*;

**THEREFORE** be it resolved that the Board of Trustees approves the fiscal year 2021 appropriated operating budget recommendations as presented in the *Fiscal Year 2021 Appropriated Operating Budget Recommendations* and be it further resolved that the President be authorized to make technical adjustments in the operating budget recommendations if necessary.

Fiscal Year 2021 Appropriated Operating Budget Recommendations  
Western Illinois University

Western Illinois University begins fiscal year 2020 with a \$108.5 million base appropriation budget (45.7 percent from general revenue and 54.3 percent from income fund). The University recommends an \$18.3 million general revenue increase in funding for fiscal year 2021 operations.

Through meaningful state support, internal reallocations, and successful implementation of the University's Strategic Plan, Higher Values in Higher Education, Western Illinois University continues to advance the four goals of The Illinois Board of Higher Education's *IBHE 2012, A Strategic Plan for the Illinois Board of Higher Education*;

Goal One: Increase educational attainment to match best-performing states.

Goal Two: Ensure college affordability for students, families, and taxpayers.

Goal Three: Increase the number of high-quality post-secondary credentials to meet the demands of the economy and an increasingly global society.

Goal Four: Better integrate Illinois' educational, research, and innovation assets to meet economic needs of the state and its regions.

Illinois Board of Higher Education guidelines divide operating recommendations into two categories: salary and cost increases and support for program priorities. Salary and cost increases represent 12.3 percent of the University's budget increase recommendation. This includes funding for salary increases, related Social Security contributions, and other inflationary increases associated with University operations (utilities, library materials, and all other institutional operations). The remaining 87.7 percent of the University's recommendation supports programs identified in *Higher Values in Higher Education*.

Western Illinois University Fiscal Year 2021 Appropriated Funds Operating Budget Request			
	Dollar Increase	Percent Increase	Priority
Salary and Cost Increases			
Salaries	\$1,250,000	1.54%	
Other General Costs	<u>1,000,000</u>	3.64%	
Total Salary and Cost Increases	\$2,250,000	2.07%	
Program Priorities			
Enrollment, Retention and Student Success Initiatives	1,000,000		1
Student Financial Aid	2,500,000		2
Expanded and New Academic Program Faculty Support	2,076,740		3
QC Student Services	1,100,000		4
STEM, Regional, High Demand Program Investment	600,000		5
Permanent Improvements and Campus Infrastructure Enhancements	5,000,000		6
Restoration of Budget Reduction	<u>3,728,227</u>		7
Total Program Priorities	\$16,004,967		
Total All Increases	\$18,254,967		

Salary Increases for Faculty and Staff. As stated in *Higher Values in Higher Education*, Western Illinois University's highest priority is to increase faculty and staff salaries to meet and exceed the mean of peer institutions. The \$1.25 million request for salary increases is 55.6 percent of the University's salary and cost increase recommendation. Salary erosion is a critical issue facing Western Illinois University. The ability to recruit and retain high achieving and diverse faculty and staff is directly related to ensuring educational quality. Our employees have sacrificed a great deal in the last five years with salary reductions and furloughs. Our request attempts to rebuild the salary erosion and ensure competitiveness.

Support for Program Priorities. Western Illinois University is seeking \$16 million in funding for program priorities identified in *Higher Values in Higher Education*. These include:

- **Enrollment, Retention and Student Success Initiatives (\$1,000,000)** to support staffing needs and program initiatives to further our goals of retaining and graduating students, to enhance the student experience at our University, and to help students achieve success academically and after graduation.
- **Student Financial Aid (\$2,500,000)** to support access and affordability to higher education.
- **Expanded and New Academic Program Faculty Support (\$2,076,740)** provides funding for faculty positions needed to support expanded and new academic programs.
- **Quad Cities Student Services Facility (\$1,100,000)** provides support for facilities improvements and staffing needs for student service related areas on the Quad Cities campus.
- **STEM, Regional, High Demand Program (\$600,000)** provides additional support for needed faculty, staff, and equipment and facilities improvements for these programs.
- **Permanent improvements and campus infrastructure enhancements (\$5,000,000)** to reduce the deferred maintenance backlog of over \$500 million.
- **Restoration of budget reductions (\$3,728,227)** to restore important positions, reestablish technology and academic initiatives and to support general operating increases.

The requested \$16 million will help restore Western Illinois University's status as a state-supported institution of higher education. Between fiscal years 2002 and 2020, state general revenue support for the University decreased by \$15.5 million or 23.7 percent. The reduction amount equates to more than \$50 million after adjusting to account for inflation using the Higher Education Price Index. During this same time period, unfunded cost increases have been incurred for utilities, Illinois Veterans Grants, CMS health insurance and other unfunded budget items.

The effect is that tuition costs (University Income Fund) associated with vital functions of higher education are being shifted from a shared statewide priority to the responsibility of students and their families.

Changes from Fiscal Year 2020 Operating Recommendation Request

Consistent with the University’s Strategic Plan, salary increases are the University’s highest priority. Cost increases for utilities, library material and other operating expenses are also important. Western Illinois University has not received funding for increased costs in over 18 years.

Western Illinois University is also requesting \$16 million in state funding to support its Strategic Plan, *Higher Values in Higher Education*. Funds to support enrollment and retention, student financial aid, academic offerings, student services in the Quad Cities, STEM, regional and high demand programs, permanent improvements and campus infrastructure, and the restoral of budget reductions will improve economic development, educational partnerships, access, diversity, affordability, productivity, and accountability in Illinois public higher education.

Changes from Fiscal Year 2020 Operating Increase Recommendation (Dollars in Thousands)				
	Fiscal Year		Difference	
	<u>2020</u>	<u>2021</u>	<u>Amount</u>	<u>Percent</u>
Total Recommended Increase	<u>\$17,250.0</u>	<u>\$18,255.0</u>	<u>\$1,005.0</u>	5.83%
Salary and Cost Increases	<u>\$2,500.0</u>	<u>\$2,250.0</u>	<u>(\$250.0)</u>	-10.00%
Salary Increases	1,500.0	1,250.0	(250.0)	
Cost Increases				
Other General Materials	\$1,000.0	\$1,000.0	-	
Program Priorities	<u>\$14,750.0</u>	<u>\$16,005.0</u>	<u>\$1,255.0</u>	8.51%
Enrollment, Retention and Student Success Initiatives	\$0.0	\$1,000.0	1,000.00	
Student Financial Aid	\$2,000.0	\$2,500.0	500.00	
Expanded and New Academic Program Faculty Support	\$0.0	\$2,076.7	2,076.74	
QC Student Services	\$0.0	\$1,100.0	1,100.00	
STEM, Regional, High Demand Program Investment	\$500.0	\$600.0	100.00	
Permanent Improvements and Campus Infrastructure Enhancements	\$5,000.0	\$5,000.0	-	
Restoration of Budget Reduction	\$5,650.0	\$3,728.2	(1,921.77)	
Quad Cities Funding (Phase I and II)	\$1,600.0	\$0.0	(1,600.00)	

**Western Illinois University’s Fiscal Year 2021 Operating Recommendations  
To the Illinois Board of Higher Education**

Western Illinois University’s fiscal year 2021 operating budget request will be submitted to the Illinois Board of Higher Education October 7, 2019, pending board approval.

**FY2021 OPERATIONS AND GRANTS  
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS  
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Faculty and Staff Salaries

AMOUNT REQUESTED: \$1,250,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

**BRIEF DESCRIPTION OF REQUEST:**

*Higher Values in Higher Education*, Western Illinois University's Strategic Plan, displays the University's goals, priorities, and contributions to the statewide strategic plan for higher education, *The Illinois Public Agenda for College and Career Success*. Consistent with these plans, Western Illinois University seeks funding for our highest institutional priority: meeting and exceeding average faculty and staff salaries at peer institutions.

At the core of any great university and system of higher education is a dedicated, diverse, and high-achieving employee base. Implementation and the ultimate success of the goals and priorities of *Higher Values in Higher Education* and the *Illinois Public Agenda for College and Career Success* are the direct responsibility of Western Illinois University's faculty and staff. Compensation is a critical element to the recruitment and retention of a university community dedicated to economic development, educational partnerships, access and diversity, quality, productivity, and accountability.

Recruiting and retaining high-achieving and diverse faculty and staff are directly related to improving the quality of academic and co-curricular programs and services. Such actions in the competitive job market necessitate faculty and staff salaries that meet and exceed the mean of peer institutions.

**JUSTIFICATION FOR BUDGET REQUEST:**

Illinois' strengths include its diverse economy, rich natural resources, strategic location, and well-trained workforce. Illinois owes much of its economic success and stability to the strong system of higher education. Continued prosperity is contingent upon statewide partnerships committed to investment in fair, equitable, market value faculty and staff salaries. The resources requested in this partnership proposal will be combined with other University funds to advance the highest priority actions in *Higher Values in Higher Education* which will help provide faculty and staff salaries that meet and exceed the mean of peer institutions.



**FY2021 OPERATIONS AND GRANTS  
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS  
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Enrollment, Retention and Student Success Initiatives

AMOUNT REQUESTED: \$1,000,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

**BRIEF DESCRIPTION OF REQUEST:**

*Higher Values in Higher Education*, Western Illinois University's Strategic Plan, outlines the goals in areas of student recruitment, student health and wellness, student retention and graduation, and student preparation. To help further these efforts, funds are being requested to support staffing and operating needs related to admissions, student counseling, student academic advising, financial aid services and career services. The number of budgeted positions critical to supporting these areas has declined by more than 35 percent due to the lack of funding. These positions include Academic Advisors, University Counselors, Financial Aid staff, and Career Development staff, all of which are critical to the mental well-being and academic success of our students. While the number of Admissions Counselors has not changed during this time period, there has been no financial ability to increase the number of positions dedicated to recruitment.

**JUSTIFICATION FOR BUDGET REQUEST:**

The University is committed to ensuring our students have adequate services to support them academically, mentally, and professionally to not only increase retention, but more importantly, to commit to their future success. Funds will be used to restore Academic Advisor, Counselor, Financial Aid, and Career Development positions to provide superior services to our students and enhance the retention and success of our students. Further, the University has made increasing enrollment efforts a top priority. Funds will also be used to increase Admission recruitment positions.

**FY2021 OPERATIONS AND GRANTS  
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS  
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Student Financial Aid

AMOUNT REQUESTED: \$2,500,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

**BRIEF DESCRIPTION OF REQUEST:**

*Higher Values in Higher Education*, Western Illinois University's Strategic Plan, states:

“Western Illinois University also emphasizes affordability because a college education is essential in today’s global and highly technological community. We firmly believe that higher education, and the benefits that it accords, is an investment, and that no student should be denied a college education because of financial need. We provide access and affordability to a high-quality educational experience that is responsive to student needs and circumstances.”

Funds are being requested to provide students with financial aid opportunities to support access and affordability to higher education. Over the past several years, Federal and State grant funding has remained fairly constant, while institutional financial aid has increased and at the same time family contributions toward education have declined due to the economy. The result has created a substantial increase in need for financial assistance and has forced needy students to borrow at high levels utilizing federal student loans. Even with higher levels of borrowing, a majority have insufficient funds to pay their college expenses. Providing new and enhanced strategies for reducing the amount of student indebtedness upon graduation is consistent with University’s Strategic Plan, *Higher Values in Higher Education*, and statewide strategic planning goals for higher education, identified in The Illinois Board of Higher Education’s *Illinois Public Agenda for College and Career Success*.

**JUSTIFICATION FOR BUDGET REQUEST:**

The University is making a strong commitment to ensure that no Illinois citizen is denied access to higher education because of financial need. Funding will be used to provide scholarship funds to high-need, academically talented students to help reduce student indebtedness upon graduation.

**FY2021 OPERATIONS AND GRANTS  
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS  
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Expanded and New Academic Program Faculty Support

AMOUNT REQUESTED: \$2,076,740

SOURCE OF FUNDS REQUESTED: Appropriated Funds

**BRIEF DESCRIPTION OF REQUEST:**

Our first goal in *Higher Values in Higher Education 2017-2027* is to “ENRICH ACADEMIC EXCELLENCE.” As such, Western Illinois University will continue to recruit, retain, and support high-achieving, diverse world-class faculty and staff members that are second to none. The success of the university is defined by its faculty and staff who engage and transform the lives of their students through their instruction in the classroom; who contribute to our society’s larger pursuit of knowledge and truth through their research and creative activities; and who articulate the vision, mission, and values of our institution through their daily service on committees, councils, working groups, and larger community commitments.

In order to remain at the cutting edge of higher education and to continue to provide to our students all of the opportunities a successful higher education experience creates, we must reinvest in programs where the need is great and where we find the foundations in place to grow our institution. Funds are requested to support current programmatic needs necessary to deliver the top tier education our students deserve. Transformative education is fueled by exceptional faculty who bring expertise into the classroom, labs, and studios, and into our communities. This request will enable us to hire those faculty and to deliver that special expertise to the students of Western Illinois University.

**JUSTIFICATION FOR BUDGET REQUEST:**

It is imperative that we provide support to our signature and growth programs as we stabilize and take higher education for the western region of Illinois to the next level of excellence. We provide a truly transformational higher education for a diverse group of constituents who are the future of our great state. First generation students are our bedrock. We are committed to excellence for our students, who deserve nothing short of the best. Put simply, in order to deliver meaningful academic programs to our students we require an increase in our personnel—we need to hire faculty for our expanded and new academic programs.

**FY2021 OPERATIONS AND GRANTS  
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS  
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Quad Cities Student Services

AMOUNT REQUESTED: \$1,100,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

**BRIEF DESCRIPTION OF REQUEST:**

The current Western Illinois University-Quad Cities campus opened in 2012 as a commuter campus serving juniors, seniors, and graduate students. The campus has transitioned over the last eight years, based on community demand and employer need, to serve freshmen through doctoral students with over 40 programs of study and a privately-owned apartment complex and corporate headquarters of a credit union located next to the campus.

As a publicly available facility, funds will be used to create and operate critical amenities needed (e.g., internship and career center, bookstore, food service) to support campus growth, community service, economic development, and institutional operations. Western Illinois University received state capital funding to construct and open new Quad Cities facilities in 2012 and 2014, but has not received funding to operate and maintain these facilities during a period of significantly reduced state appropriations.

**JUSTIFICATION FOR BUDGET REQUEST:**

Illinois public universities are catalysts of community and economic development. Western Illinois University is committed to advancing statewide and the Quad Cities Chamber of Commerce's top priorities of recruiting and retaining top talent to grow the statewide economy and lowering out-of-state migration rates. Only New Jersey exports more students to out-of-state colleges and universities. Located on the immediate border of Iowa and with seven colleges and universities within 45 minutes, it is imperative that Western Illinois University-Quad Cities have amenities that serve community members, attract students, help them persist to degree, and remain in the region after graduation.

The State's investment in Western Illinois University-Quad Cities growth will have immediate return on investment to state taxpayers. Over 90 percent of WIU-QC graduates stay in the Quad Cities region upon graduation. The Quad Cities region is home to over 150 employers on Forbes Fortune 1000 lists and the Rock Island Arsenal, a major military installation. The region has experienced a 5.2 percent increase in economic strength over the past five years, including \$1.5 billion in capital investment and the creation of 4,500 new jobs. New initiatives started as a result of this funding will be available to both WIU students and the community at large.

**FY2021 OPERATIONS AND GRANTS  
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS  
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: STEM, Regional, and High Demand Degree Programs

AMOUNT REQUESTED: \$600,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

**BRIEF DESCRIPTION OF REQUEST:**

To address the projected workforce needs of 1 million additional STEM graduates by 2022, to also address the needs for graduates that would serve our region, and to enhance our other high demand degree programs, Western Illinois University is increasing our investment in these areas of study. This investment moves us towards realizing the vision of a highly diverse, creative, and adequate STEM, Regional, and high demand workforce. These areas are vital to the transformation and future as a country, the future of our region, and the future of our students' success. Likewise, the United States Department of Labor and the United States Department of Commerce continue to indicate that the demand in these areas are growing at high rate.

The convergence of disciplines and the cross-collaboration that characterizes contemporary STEM programs, regional program needs and other high demand programs have made collaboration a centerpiece of our current efforts.

**JUSTIFICATION FOR BUDGET REQUEST:**

Funds will be used to support:

- update and improve access to existing research facilities in order to support research that can address the challenges of the 21<sup>st</sup> century.
- enable academic departments, disciplinary and cross-disciplinary units, to create or enhance facilities through the addition or augmentation of technology and cyberinfrastructure, to create environments that enhance research and integrate interdisciplinary research.
- to improve teaching effectiveness and student engagement.
- operations and purchases of essential software and laboratory equipment to support instruction and to comply with external accreditation requirement and recommendations.

The funds will also be used to provide salaries for additional full-time faculty, and support staff to accommodate the increasing numbers of students in these areas as well as provide for the necessary facilities and equipment improvements.

**FY2021 OPERATIONS AND GRANTS  
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS  
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Permanent Improvements and Campus Infrastructure Enhancements

AMOUNT REQUESTED: \$5,000,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

**BRIEF DESCRIPTION OF REQUEST:**

*Higher Values in Higher Education*, Western Illinois University's Strategic Plan, states:

“Provide safe, accessible, responsible campus environments that meet the needs of University constituencies and reflect the core values of the University.”

Providing a safe, accessible, and responsive campus environment conducive to learning is crucial in a community of learners. The University estimates a total appropriated deferred maintenance backlog over \$230 million. This large backlog of projects is negatively impacting the campus learning environment.

In addition to funds requested for deferred maintenance needs, capital renewal funds are used to address deferred maintenance priorities on campuses. Between fiscal years 2004 and 2020 Western Illinois University has received only \$3.6 million compared to the over \$20 million requested. This has resulted in lost funds that would have been used to address elevator maintenance, utility infrastructure repairs, and other critical needs on campus. Because of the lack of funding to support the upkeep of the University's facilities, deferred maintenance has reached a critical point on campus. In fiscal year 2019, the University received \$9.5 million for emergency deferred maintenance for water piping, critical roofs, and chiller needs. It is much more cost effective to maintain items such as these regularly rather than on an emergency-basis.

**JUSTIFICATION FOR BUDGET REQUEST:**

The University is making a strong commitment toward improving the campus physical environment. A reduction in the deferred maintenance liability is viewed as integral to achieving that objective. Funds will be utilized for classroom modernization; improving HVAC and building energy management controls; enhancing electrical and plumbing distribution systems; and renovating campus sidewalks, drives, and exterior stairs.

**FY2021 OPERATIONS AND GRANTS  
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS  
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Restoration of Budget Reductions

AMOUNT REQUESTED: \$3,728,227

SOURCE OF FUNDS REQUESTED: Appropriated Funds

**BRIEF DESCRIPTION OF REQUEST:**

*Higher Values in Higher Education*, Western Illinois University's Strategic Plan, outlines the goals in areas of affordability, student recruitment, employee recruitment, and quality academic programs. The necessary funding from state appropriations and student contributions supports our strategic plan. As the financial support for public higher education in the state of Illinois has continued to erode, the challenges surrounding our goals continue to increase. It is necessary and prudent for the citizens of Illinois to support public higher education with adequate financial support to ensure a well-educated citizenry.

**JUSTIFICATION FOR BUDGET REQUEST:**

Since fiscal year 2002, Western Illinois University has experienced declining State support. During that time, the appropriation from Illinois has decreased from \$64.3 million to \$49.6 million. In fiscal year 2016, the university received only 29 percent of a typical appropriation. This drastic swing in support caused the University to make the very difficult but necessary decisions that have affected our current and former employees. The continued erosion of state support causes further pressure on student tuition and other revenue sources. The fiscal year 2020 state budget of \$49.6 million is a 7 percent increase over fiscal year 2018, but is still below the fiscal year 2015 level of \$51.4 million.

The requested amount represents half of the loss in state appropriation Western Illinois University received for fiscal year 2020 compared to fiscal year 2015, adjusted using the Higher Education Price Index.

Western Illinois University has nearly a \$600 million economic impact on the state of Illinois. In our 16 county service region we provide quality jobs, we support the local economies; we educate students from all backgrounds and provide much of the intellectual capital for Western Illinois.

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

## Resolution No. 19.10/5 FY2021 Appropriated Capital Budget Recommendations

**Resolution:**

**WHEREAS** Western Illinois University must prepare annual appropriated capital budget recommendations for the Illinois Board of Higher Education, Illinois State Legislature, and the Governor; and,

**WHEREAS** Western Illinois University's Fiscal Year 2021 budget recommendations advance institutional progress and sustainability for the University's Strategic Plan, *Higher Values in Higher Education*, Campus Master Plans on the Macomb and Quad Cities campuses, and the Illinois Board of Higher Education's statewide strategic plan for higher education, *IBHE 2012, A Strategic Plan for the Illinois Board of Higher Education*; and,

**WHEREAS** the Fiscal Year 2021 Appropriated Capital Budget Recommendations require Western Illinois University Board of Trustees approval prior to submission:

**THEREFORE** be it resolved that the Board of Trustees approves the Fiscal Year 2021 Appropriated Capital Budget Recommendations as presented in the *Fiscal Year 2021 Appropriated Capital Budget Recommendations* document, and be it further resolved that the President be authorized to make technical adjustments in the capital budget recommendations if necessary.



Fiscal Year 2021 Capital Budget Recommendations  
Western Illinois University

Western Illinois University recommends \$283.9 million for capital projects to support high-quality academic programs, co-curricular services, and regional economic development for fiscal year 2021. All of the requested funds will support new construction on the Macomb and Moline campuses to address highly needed space for premier academic programs. A total of \$24.3 million in capital renewal funds is also requested to support critical deferred maintenance needs.

**Background**

Composition of the Recommendation

Western Illinois University operates two distinct campuses, and each has unique capital priorities and needs. The University has prioritized the overall needs of the University into the recommendation below.

<b>Western Illinois University</b>			
<b>Fiscal Year 2021 Capital Recommendation</b>			
(Dollars in Thousands)			
<u>Priority</u>	<u>Description</u>	<u>Project Type</u>	<u>Requested Amount</u>
1	WIU - Macomb Science Phase II	Renovation	\$66,700
2	WIU - Macomb Tillman Hall	Renovation	\$31,000
3	WIU - QC Phase Three	New Construction	\$42,300
4	WIU - Macomb Stipes Hall	Renovation	\$53,300
5	WIU - Macomb Education Building	New Construction	\$90,600
<b>Total Recommendation</b>			<b>\$283,900</b>

A summary statement documenting need for these projects is displayed below. Additional, detailed information on the scope, design, and costs of each project begins on page three of this report.

Priority 1: Western Illinois University-Macomb Science Building Phase II Phase II will continue with the improvements to the science programs at WIU by renovating an existing building. Waggoner Hall will be considered for renovations to improve the overall science facilities.

Priority 2: Western Illinois University-Classroom Building Renovation Tillman Hall. Tillman Hall was originally constructed in 1954 as the first science building on the campus of Western Illinois University. The needs of the University have changed significantly since the building’s original construction over sixty years ago. The deferred maintenance needs of the building are also excessive as all of the systems are past expected life.

Priority 3: Western Illinois University-Quad Cities Riverfront Campus Building Phase Three In 2010, the state committed to building the first two phases on the newly developing Western Illinois University-Quad Cities Riverfront Campus. Building Complex Three will complete the construction of the new campus that serves a regional population of 400,000 residents and leverages \$175 million in private investment and foundation support for education, entrepreneurship, technology, new jobs, and economic opportunity.

Priority 4: Western Illinois University- Stipes Hall Renovation Stipes Hall was constructed in 1968 and has had no major renovations or updates. The University through the Macomb Facilities Master Plan update and Strategic Building Renovation Matrix has identified the building as a priority for renovation. The building is a high profile, heavily used part of the academic programs on campus and it also has a high deferred maintenance backlog.

Priority 5: Western Illinois University-Education Building Horrabin Hall was originally constructed in 1965 as a laboratory school and encompassed K-12 grades. The needs of the College of Education and Human Services do not match the current building construction. This project would reconstruct the building on the site of Horrabin Hall.

Capital Renewal The University is requesting \$24.3 million in capital renewal funds to be utilized for classroom modernization; improving HVAC and building energy management controls; enhancing electrical and plumbing distribution systems; and renovating campus sidewalks, drives, and exterior stairs.

Priority Changes from Fiscal Year 2020

The priorities for FY2020 are shown below. Please note that the WIU – Macomb Science Phase I was appropriated in the Fiscal Year 2020 State Budget, so this project has been removed from the capital request. Also, the WIU – Macomb Quad Cities Phase III project has been reassigned from priority #6 to priority #3.

<b>Priority Changes</b>			
Description	Project Type	<u>FY2021</u>	<u>FY2020</u>
WIU - Macomb Science Phase II	Renovation	1	2
WIU - Macomb Tillman Hall	Renovation	2	3
WIU - QC Phase Three	New Construction	3	6
WIU - Macomb Stipes Hall	Renovation	4	4
WIU - Macomb Education Building	New Construction	5	5
WIU - Macomb Science Phase I	New Construction & Renovation	Appropriated FY20	1

Adhering to Illinois Board of Higher Education guidelines and format, the following recommendations for Western Illinois University’s Fiscal Year 2021 capital projects will be made (pending Western Illinois University Board of Trustees approval).

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB SCIENCE PHASE II

PRIORITY: 1

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$ 66,700,000 (Planning, Design and Construction)

#### BACKGROUND DATA

The current College of Arts and Sciences' facilities, Currens Hall (physical sciences, 1970), Waggoner Hall (life sciences, 1968), and Tillman Hall (earth sciences, 1953) are obsolete in providing high-quality instructional laboratories. These facilities were constructed before modern laboratory standards were developed by the American Society of Heating, Refrigerating and Air-Conditioning Engineers. Western Illinois University science facilities fall below acceptable indoor air quality and energy-efficiency standards. The antiquated laboratory fume-hood systems and poor quality heating, ventilation, and air conditioning systems yield inadequate comfort and humidity control. This problem produces extremely detrimental impacts on teaching, research, and student/faculty/staff recruitment and retention.

The basic teaching and laboratory layouts of Western Illinois University's current science facilities are pedagogically obsolete and do not easily allow for the integration of new science technologies. A new facility to house science-based programs will provide the ability to integrate new laboratory technologies with the latest in science pedagogy and will foster multidisciplinary interaction through the consolidation of departments from previously diverse locations. In addition, planning studies were completed to evaluate and program future projects to renovate Currens and Waggoner Halls to allow the College of Arts and Sciences to consolidate academic programs to a single campus locale and provide for additional facility improvements/enhancements for the humanities and social sciences which are critical to the mission of the College of Arts and Sciences.

The new science building and renovation of Currens Hall will also support new academic programs. This includes the new forensic chemistry program and a new nursing program as approved by the Western Illinois University Board of Trustees and Illinois Board of Higher Education.

#### QUANTIFICATION

Western Illinois University completed a space planning and utilization study for a new state-of-the-art science facility during Fiscal Year 2007 with an update completed in Fiscal Year 2014. This project will continue the Science Facilities project by remodeling Waggoner Hall.

#### DEPENDENT RELATIONSHIPS

This project would commence upon completion of the Macomb Science Phase I.

#### DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

Western Illinois University  
**BUILDING BUDGET ESTIMATION FORM**  
 BUDGET YEAR  
 2021

A	B	C	D	E	F	G	H
<b>WIU - Macomb Science Phase II</b>							(in thousands of \$)
	<b>Space Type</b>	<b>Text Entry Fields</b>	<b>NASF</b>	<b>Multiplier Factor</b>	<b>GSF</b>	<b>FY19 Rates (\$/GSF*)</b>	<b>COST</b>
<b>1) BASE TOTAL</b>			<b>102,000</b>		<b>164,220</b>		<b>36,317.6</b>
	a) Instructional lab (wet)		51,000	1.64	83,640	237.85	19,893.6
	b) Research lab (wet)			1.67	0	472.32	-
	c) Offices		20,400	1.70	34,680	207.85	7,208.2
	d) General - Building Remodel			1.90	0	359.81	-
	e) Support			1.20	0	281.14	-
	f) General Classrooms		30,600	1.50	45,900	200.78	9,215.8
	g) Special Use (greenhouse)			1.80	0	301.17	-
<b>2) ADDED COSTS:</b>							<b>2,542.2</b>
	a) Historic Preservation Considerations						
	b) Green Building Design/LEED Certification Level	_____					2,179.1
	c) Other Energy Efficiencies	_____					
	d) Seismic Design	_____					
	g) High Sophistication Piping						363.2
<b>3) BASE COST</b>							<b>38,859.8</b>
<b>4) ADD ESCALATION COST</b>							<b>3,108.8</b>
	a) Escalation (Annual Statewide Average)	3.2%					
	b) Escalation (Monthly Statewide Average)	0.27%					
	c) Expected Bid Date	5/1/2022					
	d) Number of Months to Bid Date	30					
<b>5) ESCALATED BUILDING BUDGET</b>							<b>41,968.6</b>
<b>6) ADD 10% FOR CONTINGENCIES</b>							<b>4,196.9</b>
<b>SUBTOTAL, BUILDING BUDGET</b>							<b>46,165.5</b>
<b>ADDITIONAL BUDGET ADDS</b>							
<b>7) A/E FEES</b>			<b>10%</b>	<b>*</b>			<b>4,616.6</b>
	a) On-Site Observation	_____					
	b) Number of Months	24					518.3
	c) Days Per Week	5					
<b>8) REIMBURSABLES</b>							<b>256.7</b>
<b>9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**</b>							<b>1,941.4</b>
10) OTHER ADDS (See Comments)							12,926.3
<b>11) ART IN ARCHITECTURE (As Applicable)</b>							<b>230.8</b>
<b>SUB-TOTAL, BUDGET ADDS</b>							<b>20,490.1</b>
<b>GRANTD TOTAL, BUILDING BUDGET</b>							<b>66,655.7</b>
<b>OTHER</b>							
<b>12) ESTIMATE OF ANNUAL STATE-SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE</b>							<b>0</b>
	a) Number of additional staff	_____					
	b) Salaries and Related	_____					
	c) Utilities						
	d) Repairs and Maintenance						
	e) All Other						
<b>Provide an explanation for all deviations from cost guidelines</b>							
The FY19 GSF Rate in the 'Base Total' section has been adjusted because this is a major remodeling request rather than a new facility request.							
Other adds include added costs for building commissioning, testing and balancing, and technology infrastructure (5%); FFE (18%); and Asbestos abatement (5%).							

Name of Person of Contact for Further Information Troy Rhoads  
 Phone Number 309-298-1834

\* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E/f  
 \*\* If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB TILLMAN HALL REMODEL  
PRIORITY: 2

RAMP BUDGET CATEGORY: Major Remodeling

REQUESTED FUNDING: \$ 31,000,000 (Planning, Design and Construction)

#### BACKGROUND DATA

Tillman Hall was originally constructed in 1954 as the first science building on the campus of Western Illinois University. The needs of the University have changed significantly since the building's original construction over sixty years ago. The deferred maintenance needs of the building are also excessive as all of the systems are past expected life.

#### QUANTIFICATION

Tillman was first constructed as a science building and its use has significantly changed since 1954. The facility is outdated and does not match the latest instruction standards that are demanded at a modern university. Updated academic facilities will benefit the academic mission of the University.

The remodeled facility will utilize green and sustainable technologies appropriately designed to meet academic needs and satisfy the University's goal to construct LEED Silver certified facilities.

#### DEPENDENT RELATIONSHIPS

These actions are consistent with the Western Illinois University-Macomb campus master plan.

#### DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

Western Illinois University  
**BUILDING BUDGET ESTIMATION FORM**  
 BUDGET YEAR  
 2021

A	B	C	D	E	F	G	H
<b>WIU - Macomb Tillman Remodel</b>							
							(in thousands of \$)
	<b>Space Type</b>	<b>Text Entry Fields</b>	<b>NASF</b>	<b>Multiplier Factor</b>	<b>GSF</b>	<b>FY19 Rates (\$/GSF*)</b>	<b>COST</b>
<b>1) BASE TOTAL</b>			<b>58,625</b>		<b>94,269</b>		<b>19,921.9</b>
	a) Instructional lab (wet)		11,725	1.64	19,229	237.85	4,573.6
	b) Research lab (wet)			1.67	0	472.32	-
	c) Offices		23,450	1.70	39,865	207.85	8,285.9
	d) General			1.90	0	359.81	-
	e) Support			1.20	0	281.14	-
	f) General Classrooms		23,450	1.50	35,175	200.78	7,062.4
	g) Special Use (greenhouse)			1.80	0	301.17	
<b>2) ADDED COSTS:</b>							<b>1,195.3</b>
	a) Historic Preservation Considerations						
	b) Green Building Design/LEED Certification Level	_____					1,195.3
	c) Other Energy Efficiencies	_____					
	d) Seismic Design	_____					
	e) High Sophistication Piping	_____					
<b>3) BASE COST</b>							<b>21,117.2</b>
<b>4) ADD ESCALATION COST</b>							<b>-</b>
	a) Escalation (Annual Statewide Average)	3.2%					
	b) Escalation (Monthly Statewide Average)	0.27%					
	c) Expected Bid Date	_____					
	d) Number of Months to Bid Date	_____					
<b>5) ESCALATED BUILDING BUDGET</b>							<b>21,117.2</b>
<b>6) ADD 10% FOR CONTINGENCIES</b>							<b>2,111.7</b>
<b>SUBTOTAL, BUILDING BUDGET</b>							<b>23,228.9</b>
<b>ADDITIONAL BUDGET ADDS</b>							
<b>7) A/E FEES</b>			<b>10%</b>	<b>*</b>			<b>2,322.9</b>
	a) On-Site Observation	_____					
	b) Number of Months	30					518.3
	c) Days Per Week	4					
<b>8) REIMBURSABLES</b>							<b>142.1</b>
<b>9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**</b>							<b>901.3</b>
10) OTHER ADDS (See comments)							3,716.6
<b>11) ART IN ARCHITECTURE (As Applicable)</b>							<b>116.1</b>
<b>SUB-TOTAL, BUDGET ADDS</b>							<b>7,717.3</b>
<b>GRANTD TOTAL, BUILDING BUDGET</b>							<b>30,946.2</b>
<b>OTHER</b>							
<b>12) ESTIMATE OF ANNUAL STATE-SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE</b>							<b>0</b>
	a) Number of additional staff	_____					
	b) Salaries and Related	_____					
	c) Utilities	_____					
	d) Repairs and Maintenance	_____					
	e) All Other	_____					
<b>Provide an explanation for all deviations from cost guidelines</b>							
The FY19 GSF Rate in the 'Base Total' section has been adjusted because this is a major remodeling request rather than a new facility request.							
Other Adds include FFE (7%); Asbestos abatement (5%); and building commissioning, testing and balancing, and technology infrastructure (4%).							

Name of Person of Contact for Further Information Troy Rhoads  
 Phone Number 309-298-1834

\* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E/F  
 \*\* If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

PROJECT: WESTERN ILLINOIS UNIVERSITY - QUAD CITIES  
RIVERFRONT CAMPUS BUILDING COMPLEX THREE

PRIORITY: 3

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$42,300,000

BACKGROUND DATA

Western Illinois University-Quad Cities Riverfront Campus Phase III

Western Illinois University-Quad Cities (WIU-QC) is the only public university in a metropolitan area of over 375,000 residents. In recognizing the growth and capacity limits of WIU-QC at its current location, the State supported the first two (of three) phases for construction of the Western Illinois University-Quad Cities Riverfront Campus to achieve *Illinois Public Agenda* Goal 4 of better integrating Illinois' educational, research, and innovation assets to meet economic needs of the state and its regions.

Post-Phase II operations will generate economic impacts for the region of 330 jobs and \$13.0 million in labor income. Phase III will complete the construction of the new campus that serves as an educational and economic stimulus. In total, the Western Illinois University-Quad Cities Riverfront Campus will leverage a total of \$175.0 million in private investment and foundation support for education, entrepreneurship, technology, new jobs, and economic opportunity.

Successful redevelopment of adjacent property to the campus known as "RiverTech" will create a \$100.0 million taxable base; attract 2,000 new and existing jobs with a one-time construction impact in excess of \$150.0million. Current projects that the State of Illinois helped cultivate by developing the Western Illinois University-Quad Cities Riverfront Campus by virtue of the new campus location include:

- A \$50.0 million project by the KONE Corporation to house their North American Operation Center on the Mississippi Riverfront. This new construction completes a three-phase \$71.0 million mixed-use development known as Bass Street Landing.
- A \$45.0 million Transit Oriented Development/Amtrak Station that will include an intermodal pedestrian transport center and a new high rise office structure with retail and food service amenities.
- A \$5.0 million new facility for research and development by public and private sectors.
- A \$12.0 million, 90-unit work-live urban lofts, with retail and businesses located on the lower floors.
- A \$3.0 million new Healthcare Center for those underserved in the Hispanic community.

A fully completed Riverfront Campus is the "cornerstone" to these developments, and Western will continue to be a conservative steward of state resources. Phase III exclusively focuses on the academic mission of the University. All ancillary services such as bookstores, retail, and food service will be privately developed to support the local economy and new job creation.

QUANTIFICATION

Phase III will complete the new Western Illinois University-Quad Cities Riverfront Campus, and provide the infrastructure to support 5,000 students. Phase III is essential for academic programs and support services; lab and research space; and facilities to support technology, patent transfer, and community events.

DEPENDENT RELATIONSHIPS

There are no dependent relationships between this project and any other state-funded capital project. However, there are significant educational and economic development gains to be noted. The completed Western Illinois University-Quad Cities Riverfront Campus will have an economic impact of over \$50 million annually and will double the number of college graduates to 500 annually.

Phase III provides the necessary facilities to increase enrollment and meet *Illinois Public Agenda* Goal 1 of increasing educational attainment to match best-performing states. Without essential space, the University will not be able to increase enrollment and degree attainment. An educated community is especially important to a host county that earns 81.8 percent of the state's median family income. Moreover, spatial access is necessary to achieve *Illinois Public Agenda Goal 4* of increasing the number of high-quality post-secondary credentials to meet the demands of the economy and an increasingly global society.

#### DESIRED COMPLETION DATE

This project will be completed as soon as possible after funds have been released. A traditional planning then construction approach will take up to 54 months to complete.



Western Illinois University  
**BUILDING BUDGET ESTIMATION FORM**  
 BUDGET YEAR  
 2021

A	B	C	D	E	F	G	H
<b>WIU - Quad Cities Riverfront Phase III</b>							(in thousands of \$)
	<b>Space Type</b>	<b>Text Entry Fields</b>	<b>NASF</b>	<b>Multiplier Factor</b>	<b>GSF</b>	<b>FY19 Rates (\$/GSF*)</b>	<b>COST</b>
<b>1) BASE TOTAL</b>			<b>45,775</b>		<b>74,523</b>		<b>24,793.6</b>
	a) Instructional lab (wet)		2,800	1.64	4,592	356.59	1,637.5
	b) Research lab (wet)		2,800	1.67	4,676	472.32	2,208.6
	c) Offices		4,600	1.70	7,820	311.62	2,436.8
	d) General		12,000	1.90	22,800	359.81	8,203.6
	e) Support		5,000	1.20	6,000	281.14	1,686.8
	f) General Classrooms		16,000	1.50	24,000	301.02	7,224.4
	g) Special Use (greenhouse)		2,575	1.80	4,635	301.17	1,395.9
<b>2) ADDED COSTS:</b>							<b>1,487.6</b>
	a) Historic Preservation Considerations						
	b) Green Building Design/LEED Certification Level	_____					1,487.6
	c) Other Energy Efficiencies	_____					
	d) Seismic Design	_____					
	e) High Sophistication Piping	_____					
<b>3) BASE COST</b>							<b>26,281.2</b>
<b>4) ADD ESCALATION COST</b>							<b>2,102.5</b>
	a) Escalation (Annual Statewide Average)	3.2%					
	b) Escalation (Monthly Statewide Average)	0.27%					
	c) Expected Bid Date	5/1/2022					
	d) Number of Months to Bid Date	30					
<b>5) ESCALATED BUILDING BUDGET</b>							<b>28,383.7</b>
<b>6) ADD 10% FOR CONTINGENCIES</b>							<b>2,838.4</b>
<b>SUBTOTAL, BUILDING BUDGET</b>							<b>31,222.1</b>
<b>ADDITIONAL BUDGET ADDS</b>							
<b>7) A/E FEES</b>			<b>10%</b>	<b>*</b>			<b>3,122.2</b>
	a) On-Site Observation	_____					
	b) Number of Months	15					331.2
	c) Days Per Week	5					
<b>8) REIMBURSABLES</b>							<b>172.7</b>
<b>9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**</b>							<b>1,232.8</b>
<b>10) OTHER ADDS</b>							<b>6,088.3</b>
<b>11) ART IN ARCHITECTURE (As Applicable)</b>							<b>156.1</b>
<b>SUB-TOTAL, BUDGET ADDS</b>							<b>11,103.3</b>
<b>GRANTD TOTAL, BUILDING BUDGET</b>							<b>42,325.4</b>
<b>OTHER</b>							
<b>12) ESTIMATE OF ANNUAL STATE-SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE</b>							<b>415</b>
	a) Number of additional staff	3					
	b) Salaries and Related	_____					146
	c) Utilities	_____					170
	d) Repairs and Maintenance	_____					99
	e) All Other	_____					
<b>Provide an explanation for all deviations from cost guidelines</b>							

Name of Person of Contact for Further Information Troy Rhoads  
 Phone Number 309-298-1834

\* The CDB's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.  
 \*\* If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB STIPES BUILDING REMODEL  
PRIORITY: 4

RAMP BUDGET CATEGORY: Major Remodeling

REQUESTED FUNDING: \$ 53,300,000 (Planning, Design and Construction)

#### BACKGROUND DATA

Stipes Hall was constructed in 1968. Stipes Hall has not had any renovations or major remodeling since its opening over 45 years ago. The University, through its recent Macomb Campus Master Plan update and Strategic Building Renovation matrix, has identified Stipes as a high priority for renovation. Stipes Hall has over 140,000 square feet of classroom and office space and houses the College of Business and Technology.

#### QUANTIFICATION

In the Macomb Master Plan update, the Master Plan Steering committee identified eight renovation criteria that were used to prioritize building renovation projects. Stipes Hall is a high profile building on campus, has high critical deferred maintenance and houses University Signature programs. Updated academic facilities will benefit the academic mission of the University.

The remodeled facility will utilize green and sustainable technologies appropriately designed to meet academic needs and satisfy the University's goal to construct LEED Silver certified facilities.

#### DEPENDENT RELATIONSHIPS

These actions are consistent with the newly developed Western Illinois University-Macomb campus master plan.

#### DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

Western Illinois University  
**BUILDING BUDGET ESTIMATION FORM**  
 BUDGET YEAR  
 2021

A	B	C	D	E	F	G	H
<b>WIU - Macomb Stipes Remodel</b>							(in thousands of \$)
	<b>Space Type</b>	<b>Text Entry Fields</b>	<b>NASF</b>	<b>Multiplier Factor</b>	<b>GSF</b>	<b>FY19 Rates (\$/GSF*)</b>	<b>COST</b>
<b>1) BASE TOTAL</b>			<b>100,000</b>		<b>158,000</b>		<b>32,025.4</b>
	a) Instructional lab (wet)			1.64	0	356.59	-
	b) Research lab (wet)			1.67	0	472.32	-
	c) Offices		25,000	1.70	42,500	207.85	8,833.6
	d) General			1.90	0	359.81	-
	e) Support			1.20	0	281.14	-
	f) General Classrooms		65,000	1.50	97,500	200.78	19,576.0
	g) Special Use (greenhouse)		10,000	1.80	18,000	200.88	3,615.8
<b>2) ADDED COSTS:</b>							<b>1,921.5</b>
	a) Historic Preservation Considerations						
	b) Green Building Design/LEED Certification Level	_____					1,921.5
	c) Other Energy Efficiencies	_____					
	d) Seismic Design	_____					
	e) High Sophistication Piping	_____					
<b>3) BASE COST</b>							<b>33,946.9</b>
<b>4) ADD ESCALATION COST</b>							<b>2,715.8</b>
	a) Escalation (Annual Statewide Average)	3.2%					
	b) Escalation (Monthly Statewide Average)	0.27%					
	c) Expected Bid Date	5/1/2022					
	d) Number of Months to Bid Date	30					
<b>5) ESCALATED BUILDING BUDGET</b>							<b>36,662.7</b>
<b>6) ADD 10% FOR CONTINGENCIES</b>							<b>3,666.3</b>
<b>SUBTOTAL, BUILDING BUDGET</b>							<b>40,329.0</b>
<b>ADDITIONAL BUDGET ADDS</b>							
<b>7) A/E FEES</b>							<b>4,032.9</b>
	a) On-Site Observation	_____		10%	*		
	b) Number of Months	24					518.3
	c) Days Per Week	5					
<b>8) REIMBURSABLES</b>							<b>227.6</b>
<b>9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**</b>							<b>1,552.9</b>
10) OTHER ADDS							6,452.6
<b>11) ART IN ARCHITECTURE (As Applicable)</b>							<b>201.6</b>
<b>SUB-TOTAL, BUDGET ADDS</b>							<b>12,985.9</b>
<b>GRANTD TOTAL, BUILDING BUDGET</b>							<b>53,315.0</b>
<b>OTHER</b>							
<b>12) ESTIMATE OF ANNUAL STATE-SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE</b>							<b>0</b>
	a) Number of additional staff	_____					
	b) Salaries and Related	_____					
	c) Utilities	_____					
	d) Repairs and Maintenance	_____					
	e) All Other	_____					
<b>Provide an explanation for all deviations from cost guidelines</b>							
The FY19 GSF Rate in the 'Base Total' section has been adjusted because this is a major remodeling request rather than a new facility request.							
Other adds include FFE (7%); Asbestos abatement (5%); building commissioning, testing and balancing, and technology infrastructure (4%).							

Name of Person of Contact for Further Information Troy Rhoads  
 Phone Number 309-298-1834

\* The CDB's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.  
 \*\* If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB EDUCATION BUILDING

PRIORITY: 5

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$ 90,700,000 (Planning, Design and Construction)

#### BACKGROUND DATA

Horrabin Hall was constructed in 1965 as a laboratory school housing K-12 grade. Horrabin has not had any major renovations or retrofits in 50 years. The College of Education and Human Services is housed in the 150,000 square feet of classrooms and offices in Horrabin.

#### QUANTIFICATION

In the Macomb Master Plan update, the Master Plan Steering committee identified eight renovation criteria that were used to prioritize building renovation projects. Horrabin Hall was identified as a high priority for renovation due to high critical deferred maintenance, containing University signature programs and facilities not matching the current needs of the College. Updated academic facilities will benefit the academic mission of the College and the University.

The proposed building would be constructed on the existing site of Horrabin Hall with design features to promote the latest in teaching styles, electronic classrooms and student/faculty interaction.

The new facility will utilize green and sustainable technologies appropriately designed to meet academic needs and satisfy the University's goal to construct LEED Silver certified facilities.

#### DEPENDENT RELATIONSHIPS

This project would construct the new Education building on the current site of Horrabin Hall.

#### DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

Western Illinois University  
**BUILDING BUDGET ESTIMATION FORM**  
 BUDGET YEAR  
 2021

A	B	C	D	E	F	G	H
<b>WIU - Macomb Education Building</b>							(in thousands of \$)
	<b>Space Type</b>	<b>Text Entry Fields</b>	<b>NASF</b>	<b>Multiplier Factor</b>	<b>GSF</b>	<b>FY19 Rates (\$/GSF*)</b>	<b>COST</b>
<b>1) BASE TOTAL</b>			<b>100,000</b>		<b>163,400</b>		<b>50,643.8</b>
	a) Instructional lab (wet)		10,000	1.64	16,400	356.59	5,848.1
	b) Research lab (wet)			1.67	0	472.32	-
	c) Offices		30,000	1.70	51,000	311.62	15,892.5
	d) General			1.90	0	359.81	-
	e) Support			1.20	0	281.14	-
	f) General Classrooms		40,000	1.50	60,000	301.02	18,061.1
	g) Special Use (greenhouse)		20,000	1.80	36,000	301.17	10,842.1
<b>2) ADDED COSTS:</b>							<b>3,038.6</b>
	a) Historic Preservation Considerations						
	b) Green Building Design/LEED Certification Level	_____					3,038.6
	c) Other Energy Efficiencies	_____					
	d) Seismic Design	_____					
	e) High Sophistication Piping	_____					
<b>3) BASE COST</b>							<b>53,682.4</b>
<b>4) ADD ESCALATION COST</b>							<b>4,294.6</b>
	a) Escalation (Annual Statewide Average)	3.2%					
	b) Escalation (Monthly Statewide Average)	0.27%					
	c) Expected Bid Date	5/1/2022					
	d) Number of Months to Bid Date	30					
<b>5) ESCALATED BUILDING BUDGET</b>							<b>57,977.0</b>
<b>6) ADD 10% FOR CONTINGENCIES</b>							<b>5,797.7</b>
<b>SUBTOTAL, BUILDING BUDGET</b>							<b>63,774.7</b>
<b>ADDITIONAL BUDGET ADDS</b>							
<b>7) A/E FEES</b>							<b>6,377.5</b>
	a) On-Site Observation	_____					
	b) Number of Months	24					518.3
	c) Days Per Week	5					
<b>8) REIMBURSABLES</b>							<b>344.8</b>
<b>9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**</b>							<b>2,639.3</b>
10) OTHER ADDS							16,641.6
<b>11) ART IN ARCHITECTURE (As Applicable)</b>							<b>318.9</b>
<b>SUB-TOTAL, BUDGET ADDS</b>							<b>26,840.4</b>
<b>GRANTD TOTAL, BUILDING BUDGET</b>							<b>90,615.1</b>
<b>OTHER</b>							
<b>12) ESTIMATE OF ANNUAL STATE-SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE</b>							<b>0</b>
	a) Number of additional staff	_____					
	b) Salaries and Related	_____					
	c) Utilities	_____					
	d) Repairs and Maintenance	_____					
	e) All Other	_____					
<b>Provide an explanation for all deviations from cost guidelines</b>							
Added costs include FFE (7%); Site work/building demo (15%); Asbestos abatement (5%); And building commissioning, testing and balancing, and technology infrastructure (4%).							

Name of Person of Contact for Further Information Troy Rhoads  
 Phone Number 309-298-1834

\* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E  
 \*\* If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

PROJECT: WESTERN ILLINOIS UNIVERSITY – MACOMB  
CAPITAL RENEWAL

RAMP BUDGET CATEGORY: Remodeling and Rehabilitation

REQUESTED FUNDING: \$24,300,000

BACKGROUND DATA

*Higher Values in Higher Education*, Western Illinois University's Strategic Plan, states:

“Provide safe, accessible, responsible campus environments that meet the needs of University constituencies and reflect the core values of the University.”

Providing a safe, accessible, and responsive campus environment conducive to learning is directly linked to responsive upkeep and repair of facilities. In addition to operating funds, Capital Renewal funds are used to address deferred maintenance needs on campuses. Since Fiscal Year 2004 Western Illinois University has only received \$3.6 million to address critical campus-wide elevator maintenance, utility infrastructure repairs, and numerous other needs on campus and was issued emergency deferred maintenance funds of \$9.5 million in Fiscal Year 2019 for water piping, critical roofs, and chiller needs. The University currently estimates a total deferred maintenance and capital renewal backlog of over \$500 million. As is the case on all campuses in Illinois, there are many projects that have been critically needed for a substantial period of time and are negatively impacting the learning environment.

QUANTIFICATION

The University is making a strong commitment toward improving the campus physical environment. A reduction in the deferred maintenance liability is viewed as integral to achieving that objective. An increase in the Permanent Improvement budget will allow the University to address the increasing backlog of deferred maintenance projects.

Funds will be utilized for classroom modernization; improving HVAC and building energy management controls; enhancing electrical and plumbing distribution systems; and renovating campus sidewalks, drives, and exterior stairs.

DEPENDENT RELATIONSHIPS

There are no other projects that this proposal is dependent.

DESIRED COMPLETION DATE

Design would commence as soon as funds are received.

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

## Resolution No. 19.10/6 Approved Depositories & Signatories

**Resolution:**

**WHEREAS** an informational listing of approved depositories shall be made annually at the fall meeting as part of the President's Report to the Board; and,

**WHEREAS** in accordance with Board of Trustees Regulations Section V.G.1., the following institutions have been approved as depositories of local funds:

Citizens, a Division of Morton Community Bank, Macomb, Illinois;  
First Bankers Trust Company, Macomb, Illinois;  
United Community Bank, Macomb, Illinois;  
First Midwest Bank, Moline, Illinois;  
Fortress Bank (formerly First State Bank of Illinois), Macomb, Illinois;  
US Bank, Chicago, Illinois;  
TBK Bank (formerly Triumph Community Bank), East Moline, Illinois;  
MidAmerica National Bank, Macomb, Illinois;  
The Illinois Funds, Springfield, Illinois;  
Illinois National Bank, Springfield, Illinois; and,

**WHEREAS** the Vice President for Administrative Services is responsible for depositories and major accounts; and,

**WHEREAS** as of October 4, 2019, the following University positions and names to withdraw funds is being requested: Vice President for Administrative Services, William Polley, and Interim President \_\_\_\_\_

**WHEREAS** guidelines established by the President were followed; and,

**THEREFORE** be it resolved that the Board of Trustees approves the signature authority as presented.

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

Report No. 19.10/1

## Purchases of \$100,000 - \$249,999

Vendor	Type of Purchase	Annual Amount <small>(unless otherwise noted)</small>	Number of Bids
Western Illinois University; Macomb, IL	FY20 disbursement of funds for the Federal SEOG program awards.	\$107,235.94	NA
Western Illinois University; Macomb, IL	FY20 disbursement of funds for the FWS program awards.	\$112,025.19	NA
Cordogan Clark and Associates Inc.; Aurora, IL	FY20 continuous order for AE services (third of three optional one-year renewals).	\$120,000 (estimated)	QBS 24 responses
Hayden-McNeil Publishing; Plymouth, MI	FY20 continuous order for textbooks for resale by the University Bookstore.	\$130,000 (estimated)	IPHEC Sole Source
Western Illinois University; Macomb, IL	FY20 disbursement of funds for the Visiting Student scholarships.	\$134,000	NA
CA Inc (dba CA Technologies); Islandia, NY	FY20 software support and maintenance for AIMS (first year of a 3-year contract)	\$139,590.44	Sole Source
Sunbelt Rentals Inc; East Peoria, IL	FY20 continuous order for portable chiller as needed.	\$150,000 (estimated)	IPHEC



Western Illinois University; Macomb, IL	FY20 disbursement of funds for the WEOG-packaged and special awards	\$150,000	NA
D2L Ltd; Palatine, IL	FY20 learning management system (fourth of five possible one-year renewals)	\$156,800.89	3 proposals
Western Illinois University; Macomb, IL	FY20 disbursement of funds for the International Commitment scholarships	\$170,000	NA
Holtzbrinck Publishers LLC; Gordonsville, VA	FY20 continuous order for textbooks for resale by the University Bookstore.	\$170,000 (estimated)	IPHEC Sole Source
Apogee Telecom Inc (dba Apogee); Austin, TX	FY20 satellite signal service for UHDS (fifth year of a five-year contract with five additional one-year renewal options). The BOT previously approved this on June 12, 2015.	\$171,469.92	3
Columbia Pipe and Supply Co; East Peoria, IL	FY20 continuous order for plumbing supplies (second of four 1-year renewal options)	\$200,000	1
Nebraska Book Company Inc; Lincoln, NE	FY20 continuous order for new and used textbooks for resale by the University Bookstore.	\$200,000 (estimated)	IPHEC Sole Source
Media Link, Inc.; Rock Island, IL	Digital marketing buys and advertising tactics. FY20 is the final year of a 3-year contract with seven 1-year renewal options. Previously approved at the September 2018 BOT meeting.	\$210,000 (FY20 estimate)	10 proposals

Air Charter Services, Inc; Fort Myers, FL	Air charters for WIU Football to Northern Colorado, Youngstown, Ohio, and Fargo, ND.	\$217,512	5
Ricoh USA, Inc.; Springfield, IL	FY20 University Copier (Multi-Function Device) Program. This is year 5 of a 5-year contract approved at the June 2015 BOT meeting.	\$228,000 (estimated)	5 proposals
Western Illinois University; Macomb, IL	FY20 disbursement of funds for the WEOG-additional commitment (Admissions) for recruiting awards	\$236,000	NA
AmerisourceBergen Drug Corp; Chesterbrook, PA	FY20 continuous order for pharmaceuticals and vaccines for the shot room at Beu Health Center.	\$240,000 (estimated)	IPHEC
Home Depot USA Inc (dba The Home Depot PRO) (formerly SupplyWorks); Peoria, IL	FY20 continuous order for janitorial supplies.	\$246,000 (estimated)	IPHEC

## Purchases of \$250,000 - \$499,999 Receiving Presidential Approval

Vendor	Type of Purchase	Annual Amount <small>(unless otherwise noted)</small>	Number of Bids
Anne Kinzel; Ames, IA	Perform project management duties as required by the Integrated Pennycross Research Enabling Farm and Energy Resilience grant for The School of Agriculture for the period upon approval/award through July 31, 2024.	\$250,000 (not to exceed)	Exempt (1-13, b, 8)
University of Illinois – CARLI; Champaign, IL	FY20 continuous order for library materials	\$255,000	Intergov't Agreement
Waste Management of Illinois Inc; Macomb, IL	FY20 refuse disposal for Macomb, IL campus. (4th year of a 5-year contract, previously approved by BOT on June 10, 2016)	\$274,935.18	1
Arthur J Gallagher Risk Management Services Inc; Quincy, MA	Student athletic insurance for the period of August 1, 2019 through July 31, 2020 (fifth of nine optional one-year renewals).	\$374,500	3 proposals
Burlington Trailways; Burlington, IA	FY20 continuous order for motor coach charter services for Athletics. This is the first year of a 2-year renewal option.	\$387,500 (estimated)	1
MBS Service Company, Inc; Columbia, MO	FY20 continuous order for textbooks for resale by the University Bookstore	\$400,000 (estimated)	IPHEC Sole Source
Trane, Inc.; Davenport, IA	Two (2) Electric Centrifugal Chillers – Magnet Bearing for Thompson Hall.	\$403,574	2

Fleming Electric Inc; East Peoria, IL	FY20 continuous order to provide electricians to supplement University personnel.	\$450,000 (estimated)	7
Davis & Campbell LLC; Peoria, IL	FY20 General services for labor, employment, and benefit issues. This is the first year of a 5-year agreement with five 1-year renewal options.	\$475,000 (estimated)	5 proposals

## Purchases \$500,000 and above Exempt from BOT Approval

Vendor	Type of Purchase	Annual Amount <small>(unless otherwise noted)</small>	Number of Bids
Marsh USA Inc; Chicago, IL	FY20 property insurance program	\$600,404.56	MHEC
EBSCO Industries Inc; Cary, IL	FY20 continuous order for library materials (exempt from BOT approval)	\$622,000 (estimated)	IPHEC Sole Source
Durham School Services; Southfield, MI	FY20 transit services for Go West (five year of a five-year contract). The BOT previously approved this on June 12, 2015.	\$750,000 (estimated)	1
Western Illinois University; Macomb, IL	FY20 disbursement of funds for the Western Commitment transfer scholarships	\$1,260,390	NA
Interstate Municipal Gas Agency; Auburn, IL	FY20 continuous order for natural gas for use in the utility plant (utilities exempt from BOT approval)	\$1,500,000 (estimated)	Sole Source
Health Insurance Reserve Fund; Springfield, IL	WIU's health insurance contribution for FY20 (CMS contract – exempt from BOT approval)	\$1,944,800	CMS
Academic HealthPlans, Inc.; Colleyville, TX	FY20 student health insurance fees (second 1-year renewal of five 1-year renewal options). The BOT approved the entire contract on March 29, 2013.	\$5,000,000 (estimated)	2 proposals
Western Illinois University; Macomb, IL	FY20 disbursement of funds for the Western Commitment scholarships	\$6,000,000	NA

Sodexo Operations LLC;  
Williamsville, NY

FY20 food service contract. Third of  
three optional one-year renewal  
periods. Previously approved by BOT  
on March 30, 2012.

\$10,325,000

1 proposal

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

## Resolution No. 19.10/7 Purchases of \$500,000 and Over

**Resolution:**

**WHEREAS** Western Illinois University has a need for master control and traffic services for WQPT; and,

**WHEREAS** the above-mentioned project has been administered in accordance with the Illinois Procurement Code and all other pertinent statutes and rules;

**THEREFORE**, be it resolved that the Board of Trustees approves the contracting for

**WQPT-TV Master Control and Traffic Services**

**ITEM DESCRIPTION:** Master control, program signal delivery, and traffic services for WQPT's transmitter in Orion, IL for the 5-year period of November 1, 2019 through October 31, 2024 with the option to renew for two additional one-year periods.

**COST:** \$882,500.00 (5-yr total)  
\$166,500.00 (renewal 1: year 6)  
\$166,500.00 (renewal 2: year 7)  
\$1,215,500.00 (7-yr total with renewal options)

**RECOMMENDED VENDOR:**

Digital Convergence Alliance (DCA); Tampa, FL

**BID SUMMARY:**

Digital Convergence Alliance; Tampa, FL	\$1,215,500.00 (gold) \$1,320,500.00 (platinum)
Illinois Valley Public Telecommunications Corp.;	
Peoria, IL	\$1,758,065.88
Sony Imaging Products & Solutions – Americas	
	No Bid

**FUND SOURCE:** Foundation and Grant

**Resolution:**

**WHEREAS** Western Illinois University has a need for Ag grant sub-awards; and,

**WHEREAS** the above-mentioned project has been administered in accordance with the Illinois Procurement Code and all other pertinent statutes and rules;

**THEREFORE**, be it resolved that the Board of Trustees approves the contracting for

**Grant Sub-Awards**

**ITEM DESCRIPTION:** Sub-awards to State and Federal agencies as required by the Integrated Pennycress Research Enabling Farm and Energy Resilience grant for The School of Agriculture for the period upon approval/award through July 31, 2024.

**COST:** \$7,498,420.00

**RECOMMENDED VENDORS:**

Illinois State University	\$1,200,000
University of Minnesota	\$4,338,025
USDA-Minnesota	\$ 660,395
Ohio State University	\$ 500,000
CoverCress LLC	\$ 800,000

**BID SUMMARY:** Exempt per 1-13, b, 8

**FUND SOURCE:** Grant

**Resolution:**

**WHEREAS** Western Illinois University has a need for a commercial ERP system for higher education; and,

**WHEREAS** the above-mentioned project has been administered in accordance with the Illinois Procurement Code and all other pertinent statutes and rules;

**THEREFORE**, be it resolved that the Board of Trustees approves the contracting for

**Commercial ERP System for Higher Education**

**ITEM DESCRIPTION:** Provide a commercial ERP system for Higher Education which allows input as a development partner in the design and implementation. Services to be provided for a 10-year period.

**COST:** \$2,817,700.81

**RECOMMENDED VENDOR:**

Unified, LLC; Chicago, IL	\$2,817,700.81
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**BID SUMMARY:** Sole Source

**FUND SOURCE:** Local



# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

## Resolution No. 19.10/8 Election of Vice Chair and Secretary of the Board for October 4, 2019-June 30, 2020

**Resolution:**

**WHEREAS**, Section 35-25 of Senate Bill 241 states:

*“Members of the Board shall elect annually by secret ballot from their own number a chairman who shall preside over meetings of the Board and a secretary”*; and,

**WHEREAS**, the Board of Trustees Bylaws, Section VII.A.1., stipulates:

*“The Chair, Vice Chair, and Secretary shall be elected annually by secret ballot by a majority of the voting members of the Board then serving and shall hold office until their successors are elected. Trustees who are elected to serve as the Chair, Vice Chair and Secretary may be elected to those positions for one successive term, after which an intervening term must occur before re-election to the same officer position”*; and,

(History of Officers of the Board Attached)

**WHEREAS**, the Board of Trustees at its July 25, 1997, meeting, agreed to elect officers in conjunction with the fiscal year; and the Western Illinois University fiscal year is July 1-June 30; and

**WHEREAS**, the Board of Trustees at its June 14, 2019 meeting elected Polly Radosh as Chair, Nick Padgett as Vice-Chair, and Jackie Thompson as Secretary for the 2019 – 2020 fiscal year; and

**WHEREAS**, Trustees Padgett and Thompson are no longer members of the Board;

**THEREFORE** be it resolved that the Board of Trustees elects \_\_\_\_\_ as Vice-Chair and \_\_\_\_\_ as Secretary, to complete the unfinished officer terms and for the remainder of the current fiscal year.

**WESTERN ILLINOIS UNIVERSITY  
BOARD OF TRUSTEES  
HISTORY - OFFICERS OF THE BOARD**

**January 1 - June 30, 1996**

Chair	Gretchen Winter
Vice Chair	Lorraine Epperson
Secretary	Dexter Yarbrough

**July 1, 1996 - June 30, 1997**

Chair	Gretchen Winter
Vice Chair	Lorraine Epperson
Secretary	Dexter Yarbrough

**July 1, 1997 - June 30, 1998**

Chair	Lorraine Epperson
Vice Chair	C. Robert Leininger
Secretary	Dexter Yarbrough
Member At Large	Maureen Schuering

**July 1, 1998 - June 30, 1999**

Chair	Lorraine Epperson
Vice Chair	C. Robert Leininger
Secretary	Dexter Yarbrough
Member At Large	Maureen Schuering

**July 1, 1999 - June 30, 2000**

Chair	Lorraine Epperson
Vice Chair	C. Robert Leininger
Secretary	Dexter Yarbrough
Member At Large	Maureen Schuering

**July 1, 2000 - June 30, 2001**

Chair	Carolyn J. Ehlert
Vice Chair	Dexter Yarbrough (until 1/15/01; no Vice Chair 1/15/01-6/30/01)
Secretary	J. Michael Houston
Member At Large	George J. Guzzardo

**July 1, 2001 - June 30, 2002**

Chair	Carolyn J. Ehlert
Vice Chair	Zack Stamp
Secretary	J. Michael Houston

**July 1, 2002 - June 30, 2003**

Chair	Zack Stamp
Vice Chair	J. Michael Houston
Secretary	Dace Richardson

**July 1, 2003 - June 30, 2004**

Chair	Zack Stamp (until 1/16/04) J. Michael Houston (1/16/04-6/30/04)
Vice Chair	J. Michael Houston (until 1/16/04/04; then became Chair) Dace E. Richardson (3/5/04-6/30/04)
Secretary	Dace E. Richardson (until 3/5/04; then became Vice Chair) Trish K. Hammond (3/5/04-6/30/04)

**July 1, 2004 - June 30, 2005**

Chair	J. Michael Houston
Vice Chair	Dace E. Richardson
Secretary	William L. Epperly

**July 1, 2005 - June 30, 2006**

Chair	J. Michael Houston
Vice Chair	Dace E. Richardson (until 11/3/05; no Vice Chair 11/4/05-6/30/06)
Secretary	William L. Epperly

**July 1, 2006 - June 30, 2007**

Chair	William L. Epperly
Vice Chair	Steven L. Nelson
Secretary	Robert J. Cook

**July 1, 2007 - June 30, 2008**

Chair	William L. Epperly
Vice Chair	Steven L. Nelson
Secretary	Robert J. Cook (until 5/22/08)

**July 1, 2008 - June 30, 2009**

Chair	Steven L. Nelson
Vice Chair	J. Michael Houston
Secretary	Donald W. "Bill" Griffin

**July 1, 2009 - June 30, 2010**

Chair	Steven L. Nelson
Vice Chair	J. Michael Houston
Secretary	Donald W. "Bill" Griffin

**July 1, 2010 – September 30, 2011**

Chair	J. Michael Houston
Vice Chair	Carolyn Ehlert Fuller
Secretary	William L. Epperly

**October 1, 2011 – October 24, 2011**

Chair	Carolyn Ehlert Fuller
Vice Chair	William L. Epperly
Secretary	Steven L. Nelson

**October 25, 2011 – December 16, 2011**

Interim Chair	William L. Epperly
Vice Chair	Vacant
Interim Secretary	Donald W. “Bill” Griffin

**December 17, 2011 – June 30, 2012**

Chair	William L. Epperly
Vice Chair	J. Michael Houston
Secretary	Donald W. “Bill” Griffin

**July 1, 2012 – February 24, 2013**

Chair	William L. Epperly
Vice Chair	Carolyn Ehlert Fuller
Secretary	Donald W. “Bill” Griffin

**February 25, 2013 – June 30, 2013**

Chair	William L. Epperly
Vice Chair	Carolyn Ehlert Fuller
Acting Secretary	Cathy Early

**July 1, 2013 – June 30, 2014**

Chair	Cathy Early
Vice Chair	Carolyn Ehlert Fuller
Secretary	Lyneir Cole

**July 1, 2014 – June 30, 2015**

Chair	Cathy Early
Vice Chair	Roger Clawson
Secretary	Phil Hare

**July 1, 2015 – February 20, 2016**

Chair	Roger Clawson
Vice Chair	Yvonne Savala
Secretary	Phil Hare

**February 21, 2016 – March 11, 2016**

Chair	Roger Clawson
Vice Chair	Yvonne Savala
Acting Secretary	Michael Quigley

**March 12, 2016 – June 30, 2016**

Chair	Roger Clawson
Vice Chair	Yvonne Savala
Secretary	Michael Quigley

**July 1, 2016 – June 30, 2017**

Chair	Cathy Early
Vice Chair	Yvonne Savala
Secretary	Roger Clawson

**July 1, 2017 – June 30, 2018**

Chair	Cathy Early
Vice Chair	Steven Nelson
Secretary	Roger Clawson

**July 1, 2018 – March 28, 2019**

Chair	Carolyn Ehlert Fuller *
Vice Chair	Yvonne Savala *
Secretary	Todd Lester *

\* Elected officer removed from Board or resigned prior to March 28, 2019

**March 29, 2019 – June 30, 2019**

Chair	Greg Aguilar
Vice Chair	Nick Padgett
Secretary	Jackie Thompson

**July 1, 2019 – June 30, 2020**

Chair	Mary “Polly” Radosh
Vice Chair	Nick Padgett *
Secretary	Jackie Thompson *

\* Elected officer removed from Board July 10, 2019

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

## Resolution No. 19.10/9 Elect Trustee to Serve on State Universities Civil Service Merit Board

**Resolution:**

**WHEREAS** the State Universities Civil Service Act (110 ILCS 70) established a State Universities Civil Service System under the control of a Board known as the University Civil Service Merit Board (hereafter referred to as the Merit Board); and,

**WHEREAS** the State Universities Civil Service Act (110 ILCS 70/36c) states that:

*“The Merit Board shall be composed of 11 members, ... one of whom shall be a member of the Board of Trustees of Western Illinois University”*; and,

**WHEREAS** the State Universities Civil Service Act (110 ILCS 70/36c) further states:

*“The members of the Merit Board shall be elected by the respective Boards in which they hold membership and they shall serve at the pleasure of the electing Boards”*; and,

**WHEREAS** the Board of Trustees Bylaws, Section IX.F., states:

*“Representatives of the Board to serve on other boards, commissions, and similar bodies shall be designated as required by statute,”*

**WHEREAS** Jackie Thompson was elected at the June 14, 2019 meeting and is no longer a member of the Board.

**THEREFORE** be it resolved that \_\_\_\_\_ was elected at the October 4, 2019 meeting of the Board of Trustees to serve as the representative of Western Illinois University to the Merit Board.

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

Resolution No. 19.10/10

Amendment to the Regulations of the Board of Trustees  
of Western Illinois University Section VI Subsection (A)  
Use of University Facilities

**Resolution:**

**WHEREAS**, the regulations of the Board of Trustees of Western Illinois University allow the board to act as follows when amending the regulations pursuant to Section 1 Board Procedures, Subsection A Board of Trustees: Authority, Paragraph (2)(b) states as follows:

*Board action on the proposal shall not be taken earlier than the next regular meeting following first reading. During the interim between first reading and Board action, the President shall publicly post to the University community for comment the proposed revisions. Up to ten days prior to the Board meeting at which action is to be taken, members of the faculty, staff, and student body may submit their views and comments in writing to the President for distribution to the Board together with the President's recommendation for action on the proposal.*

**WHEREAS**, the Board of Trustees will have first reading of this Resolution on October 4, 2019 and second reading with final approval at the December 13, 2019 meeting.

**THEREFORE**, be it resolved the Board of Trustees of Western Illinois University make the following changes to Section VI Subsection A as follows (words struck through to be deleted):

The University shall develop policies concerning the use of University facilities. The policies and any changes shall become effective when approved by the President.

The policies shall include the following provisions and such other provisions as are necessary and appropriate:

1. Protection of the right of free speech, subject to reasonable limitations on the time, place, and manner of exercise of that right.
2. ~~Restriction of the use of University facilities to events and meetings sponsored by (a) University groups and organizations, (b) non-University groups and organizations, (c) individuals.~~ University facilities may be used by individuals or non-University groups and organizations. ~~only when the event or meeting is of educational, cultural, or social~~

~~significance or serves the general community welfare.~~ Use of University facilities for official activities or by University groups and organizations shall have priority over use by individuals or non-University groups and organizations.

3. Prohibition of fund raisers, canvassers, solicitors, vendors, and their agents from pursuing their occupations on University property ~~except on official University business or~~ in accordance with approved University regulations.
4. Provisions concerning compliance by individuals, groups, and organizations using University facilities with University requirements regarding insurance to protect the Board, its members, and employees.



# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

## Resolution No. 19.10/11 Release of Closed Session Meeting Minutes

### **Resolution:**

**WHEREAS**, the Board of Trustees of Western Illinois University must comply with the Illinois Open Meetings Act 5 ILCS 120/1 et seq;

**WHEREAS**, the Illinois Open Meetings Act requires public bodies to periodically review the minutes of their Closed Session Minutes on at least a semiannual basis to determine what parts of the minutes should be made available to the public because they no longer require confidential treatment;

**WHEREAS**, the Illinois Open Meetings Act permits the Board of Trustees to approve the destruction of the verbatim record no less than 18 months after the completion of the meeting;

**WHEREAS**, the Board of Trustees has reviewed the verbatim recordings of the following meetings: June 12, 2017; July 14, 2017; September 28, 2017; December 15, 2017; March 23, 2018; April 6, 2018; April 30, 2018; May 18, 2018; June 1, 2018; June 7, 2018; June 28, 2018; July 12, 2018; August 23, 2018; September 27, 2018; March 29, 2019; June 13, 2019 and June 14, 2019 to determine whether the need for confidentiality still exist and whether to destroy the verbatim recording;

**WHEREAS**, pursuant to Section 2.06(c) of the Open Meetings Act and no less than 18 months have passed after the completion of the closed session meetings, the Board of Trustees of Western Illinois University may eliminate and destroy the verbatim records of June 12, 2017, July 14, 2017, September 28, 2017 and December 14, 2017;

**WHEREAS**, pursuant to Section 2.06(d) of the Open Meetings Act, the Board of Trustees has reviewed the written minutes of the closed session meetings of December 17, 2015; January 25, 2016; March 10, 2016; April 20, 2016; June 9, 2016; July 14, 2016; October 6, 2016; December 15, 2016; March 30, 2017; June 8, 2017; July 13, 2017; September 28, 2017; December 14, 2017; March 22, 2018, April 5, 2018, April 30, 2018, May 18, 2018, portions of June 1, 2018, portions of June 7, 2018, portions of June 28, 2018, portions of July 12, 2018, August 23, 2018, September 27, 2018, March 29, 2019, June 13, 2019 and June 14, 2019 to determine whether the need for confidentiality still exists with respect to all or part of the minutes;

**THEREFORE**, be it resolved the Board of Trustees of Western Illinois University as follows:

1. The Board has determined the need for confidentiality of the written minutes dated December 17, 2015; January 25, 2016; March 10, 2016; April 20, 2016; June 9, 2016; July 14, 2016; October 6, 2016; December 15, 2016; March 30, 2017; June 8, 2017; July 13, 2017; September 28, 2017; December 14, 2017; March 22, 2018, April 5, 2018, April 30, 2018, May

18, 2018, portions of June 1, 2018, portions of June 7, 2018, portions of June 28, 2018, portions of July 12, 2018, August 23, 2018, September 27, 2018, March 29, 2019, June 13, 2019 and June 14, 2019 still exists and the minutes shall be retained as confidential pending further review in the future to determine their eligibility for release.

2. The Board has determined that the need for confidentiality of the verbatim recording dated June 12, 2017; July 14, 2017; September 28, 2017; December 15, 2017; March 23, 2018; April 6, 2018; April 30, 2018; May 18, 2018; June 1, 2018; June 7, 2018; June 28, 2018; July 12, 2018; August 23, 2018; September 27, 2018; March 29, 2019; June 13, 2019 and June 14, 2019.
3. The verbatim records of the closed session meetings dated June 12, 2017, July 14, 2017, September 28, 2017 and December 14, 2017 are hereby approved for destruction.
4. The Board will review the minutes listed above again at the December 12-13, 2019 meeting to make a determination regarding release.

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

## Resolution No. 19.10/12 Release of Closed Session Meeting Verbatim Recordings

### **Resolution:**

**WHEREAS** the Board of Trustees of Western Illinois University must comply with the Illinois Open Meetings Act 5 ILCS 102/1 et seq;

**WHEREAS**, the Public Access Bureau from the Office of the Illinois Attorney General was asked to review the verbatim closed session meeting recordings for the following dates: March 22, 2018, April 30, 2018, May, 2018, June 1, 2018, June 7, 2018 and July 12, 2018.

**WHEREAS**, after reviewing the verbatim closed session recordings, the Public Access Bureau determined that portions of the closed session meetings violated the Open Meetings Act on March 22, 2018, April 30, 2018, May 18, 2018, June 1, 2018, June 7, 2018 and July 12, 2018.

**WHEREAS**, on April 11, 2019, the Illinois Attorney General's Office determined:

- that the discussions held on July 12, 2018 from 1:50 through 3:48, 6:32 through 15:56, 21:45 through 24:52, 24:53 through 36:23 and 1:21:24 through 1:24:29 were not permitted under the Open Meetings Act and these portions of the verbatim recording should be released and
- the remaining portions of the verbatim recording may remain confidential.

**WHEREAS**, on April 16, 2019, the Illinois Attorney General's Office determined:

- that the Board had already voluntarily made extensive portions of its June 1, 2018 and June 7, 2018 closed session recordings public;
- that the remaining portions of the June 1, 2018 verbatim recording were properly closed and may remain confidential;
- that the discussions held on June 7, 2018 from 17:12 to 19:00 were not permitted under the Open Meetings Act and that this portion of the verbatim recording should be released; and
- that the remaining portions of the June 7, 2018 verbatim recording were properly closed and may remain confidential.

**WHEREAS**, on September 6, 2019, the Illinois Attorney General's Office determined:

- that the Board acknowledged that parts of the March 22, 2018 closed session were not authorized under any exception of the Open Meetings Act specifically from 6:53 through 11:35, 22:18 through 39:55 and 1:39:39 to 2:36:00;
- that the Board acknowledged that parts of the April 30, 2018 closed session were not authorized under any exception of the Open Meetings Act specifically from 1:17:01 through 1:49:12, 1:49:33 through 1:53:21, 1:53:22 through 2:05:50, 1:44 through 1:19:50, 1:25:28 through 1:25:51, 1:26:35 through 1:36:22, 1:37:03 through 1:38:33, and 2:01:06 through 2:02:55.
- that the Board acknowledged that parts of the May 18, 2018 closed session were not authorized under any exception of the Open Meetings Act specifically from 40:59 through 45:50, 49:48

through 50:16, 53:36 through 1:10:00, 1:12:05 through 1:13:09, 1:13:27 through 1:13:49, 1:15:11 through 1:16:07, 1:16:11 through 1:17:08, 1:20:40 through 1:21:07, 1:53:50 through 1:55:42, 2:08:47 through 2:17:09 and 2:17:34 through 2:23:39;

- that the discussion held on March 22, 2018 from 2:58:42 through 3:01:50, 3:04:26 through 3:09:15 were not permitted under the Open Meetings Act and that these portions of the verbatim recording should be released;
- that the discussion held on April 30, 2018 part two of the verbatim recording from 1:25:51 through 1:26:35 was not permitted under the Open Meetings act and that his portions of the verbatim recording should be released; and
- that the remaining portions of the March 22, 2018, April 30, 2018 and May 18, 2018 verbatim recordings were properly closed and may remain confidential.

**WHEREAS**, the Board of Trustees will remedy these violations listed above by making the improper portions of the closed session verbatim recordings available to the public;

**THEREFORE**, be it resolved the Board of Trustees of Western Illinois University as follows:

1. The Board has determined that it is in the best interest of the University to release the improper portions of the following meetings: March 22, 2018, April 30, 2018, May 18, 2018, June 1, 2018, June 7, 2018 and July 12, 2018. The Board has also determined that the remaining portions of the meetings need to remain confidential.

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019  
Enrollment, Retention and Graduation Data  
Report 19.10/2

## **Executive Summary**

- Total headcount enrollment decreased by 10.3 percent (-878 students) from 8,502 in Fall 2018 to 7,624 in Fall 2019.
- Total full-time equivalency (FTE) decreased by 11.7 percent (-853) from 7,260 in Fall 2018 to 6,407 in Fall 2019.
- The total student credit hour production decreased by 11.9 percent (-12,575) from 105,724 in Fall 2018 to 93,149 in Fall 2019.
- The number of new freshmen decreased 4.2 percent (-39) from 934 in 2018 to 895 in 2019.
- The number of new transfers decreased 14.3 percent (-110) from 770 in 2018 to 660 in 2019.
- The number of new graduates decreased 6.9 percent (-38) from 554 in 2018 to 516 in 2019.
- The total undergraduate student enrollment decreased 11.8 percent (-796) from 6,754 in 2018 to 5,958 in 2019.
- The total graduate student enrollment decreased 4.7 percent (-82) from 1,748 in 2018 to 1,666 in 2019.
- The freshmen-to-sophomore retention rate increased from 65.3 percent (2017 cohort) to 67.5 percent (2018 cohort) of the new freshmen class returning for their sophomore year.
- The 6-year graduation rate increased from 46.2 percent to 50.5 percent.

## Headcount Enrollment

The total University headcount enrollment decreased by 10.3 percent (-878 students) from 8,502 in Fall 2018 to 7,624 in Fall 2019 (Table 1). In Fall 2019, the Macomb campus total enrollment decreased 16.2 percent (-1,021 students). The Quad Cities campus total enrollment decreased 8.6 percent (-68 students). The University extension enrollment increased by 14.9 percent (+211 students).

Table 1. Total Headcount Enrollment by Location and Level, Fall 2015 to Fall 2019

	2015	2016	2017	2018	2019	2018-2019
						1 Year % Change
<b>Macomb</b>	<b>8,694</b>	<b>8,107</b>	<b>7,272</b>	<b>6,296</b>	<b>5,275</b>	<b>-16.2%</b>
Undergraduate	7,628	7,134	6,292	5,408	4,498	-16.8%
Graduate	1,066	973	980	888	777	-12.5%
<b>Quad Cities</b>	<b>1,140</b>	<b>976</b>	<b>894</b>	<b>792</b>	<b>724</b>	<b>-8.6%</b>
Undergraduate	804	693	585	537	495	-7.8%
Graduate	336	283	309	255	229	-10.2%
<b>Extension</b>	<b>1,260</b>	<b>1,290</b>	<b>1,275</b>	<b>1,414</b>	<b>1,625</b>	<b>14.9%</b>
Undergraduate	709	716	722	809	965	19.3%
Graduate	551	574	553	605	660	9.1%
<b>University Total</b>	<b>11,094</b>	<b>10,373</b>	<b>9,441</b>	<b>8,502</b>	<b>7,624</b>	<b>-10.3%</b>
Undergraduate	9,141	8,543	7,599	6,754	5,958	-11.8%
Graduate	1,953	1,830	1,842	1,748	1,666	-4.7%

Source: Office of Institutional Research

## New Student Enrollment

The total new student enrollment continued to decline in Fall 2019. The new freshmen class of Fall 2019 was down 39 students from Fall 2018 (-4.2%). The new transfer class of Fall 2019 decreased by 110 students from Fall 2018 (-14.3%). The new graduate class of Fall 2019 decreased by 38 students (-6.9%).

Table 2. New Student Headcount Enrollment, Fall 2018 and Fall 2019

	Freshmen			Transfer			Graduate		
	2018	2019	% Change	2018	2019	%Change	2018	2019	% Change
Macomb	896	848	-5.4%	494	401	-18.8%	293	249	-15.0%
Quad Cities	27	35	29.6%	123	88	-28.5%	51	54	5.9%
Extension	11	12	9.1%	153	171	11.8%	210	213	1.4%
<b>Total</b>	<b>934</b>	<b>895</b>	<b>-4.2%</b>	<b>770</b>	<b>660</b>	<b>-14.3%</b>	<b>554</b>	<b>516</b>	<b>-6.9%</b>

Source: Office of Institutional Research

## Retention and Graduation

Western Illinois University's 6-year graduation rate increased from 46.2 percent to 50.5 percent. The freshmen-to-sophomore retention rate increased from 65.3 percent in 2017 to 67.5 percent of the new 2018 freshmen class returning for their sophomore year.

Table 3 provides retention, four-year graduation, and six-year graduation rates by race/ethnicity for Western Illinois University.

Table 3. Retention and Graduation Rates by Race/Ethnicity

<b>First-Time, Full-Time New Freshmen who Returned for Second Fall Term</b>							
<b>Fall to Fall Retention Rates</b>	<b>2012 Cohort</b>	<b>2013 Cohort</b>	<b>2014 Cohort</b>	<b>2015 Cohort</b>	<b>2016 Cohort</b>	<b>2017 Cohort</b>	<b>2018 Cohort</b>
White	71.7%	78.6%	75.6%	75.9%	77.7%	79.1%	77.5%
Black	50.7%	62.7%	61.0%	58.5%	56.1%	50.5%	54.4%
Hispanic	59.7%	69.0%	61.9%	70.9%	66.2%	61.4%	64.7%
Asian	85.7%	63.2%	71.4%	50.0%	80.0%	100.0%	75.0%
Native American	50.0%	60.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Pacific Islander	0.0%	0.0%	100.0%	33.3%	0.0%	0.0%	50.0%
International	80.0%	80.0%	100.0%	87.5%	64.3%	66.7%	80.0%
Two or More	50.0%	64.0%	46.0%	66.0%	63.2%	65.1%	62.5%
<b>Total</b>	<b>63.3%</b>	<b>72.1%</b>	<b>67.7%</b>	<b>69.2%</b>	<b>67.8%</b>	<b>65.3%</b>	<b>67.5%</b>

<b>First-Time, Full-Time New Freshmen who Graduated within Four Years</b>							
<b>Four Year Graduation Rates</b>	<b>2009 Cohort</b>	<b>2010 Cohort</b>	<b>2011 Cohort</b>	<b>2012 Cohort</b>	<b>2013 Cohort</b>	<b>2014 Cohort</b>	<b>2015 Cohort</b>
White	36.5%	36.5%	37.2%	38.5%	45.7%	44.6%	43.2%
Black	16.7%	12.9%	13.9%	10.3%	15.6%	13.1%	14.8%
Hispanic	21.6%	26.6%	25.0%	28.9%	27.1%	24.6%	31.3%
Asian	11.8%	14.3%	18.2%	42.8%	36.8%	50.0%	21.4%
Native American	16.7%	0.0%	0.0%	50.0%	0.0%	0.0%	0.0%
Pacific Islander	0.0%	50.0%	0.0%	0.0%	0.0%	50.0%	0.0%
International	0.0%	58.3%	33.3%	35.0%	40.0%	100.0%	25.0%
Two or More	22.7%	19.4%	37.2%	17.3%	21.5%	20.0%	32.0%
<b>Total</b>	<b>31.5%</b>	<b>30.6%</b>	<b>29.8%</b>	<b>28.1%</b>	<b>33.4%</b>	<b>30.2%</b>	<b>31.8%</b>

<b>First-Time, Full-Time New Freshmen who Graduated within Six Years</b>							
<b>Six Year Graduation Rates</b>	<b>2007 Cohort</b>	<b>2008 Cohort</b>	<b>2009 Cohort</b>	<b>2010 Cohort</b>	<b>2011 Cohort</b>	<b>2012 Cohort</b>	<b>2013 Cohort</b>
White	58.8%	56.2%	56.9%	59.5%	57.6%	57.8%	62.9%
Black	38.3%	47.8%	41.9%	35.2%	35.9%	27.9%	32.7%
Hispanic	53.5%	50.9%	40.2%	49.2%	46.8%	44.8%	44.5%
Asian	44.8%	52.4%	47.1%	50.0%	36.3%	64.2%	47.3%
Native American	36.4%	33.3%	33.3%	0.0%	0.0%	50.0%	40.0%
Pacific Islander	0.0%	0.0%	100.0%	50.0%	100.0%	0.0%	0.0%
International	60.0%	66.7%	10.0%	75.0%	66.6%	55.0%	70.0%
Two or More	0.0%	0.0%	36.4%	25.0%	51.1%	28.2%	39.2%
<b>Total</b>	<b>56.1%</b>	<b>54.3%</b>	<b>52.8%</b>	<b>53.1%</b>	<b>50.4%</b>	<b>46.2%</b>	<b>50.5%</b>

Source: Office of Institutional Research

## Retention Initiative Update

Dr. Abraham's implementation and utilization of a Retention Tiger Team has identified 15 actions departments throughout the University can take to better enhance student retention. This fast-paced team identified areas including academic advising, courses with high non-success rates, policy and procedural changes, and new initiative implementation. The team researched best practices and reviewed current procedures in hopes recommendations will assist Western Illinois University in drastically improving student retention rates.

The Retention Tiger Team was comprised of the following members:

Rocio Ayard ochoa, Multicultural Center  
Megan Bainter, Scholarship Office  
Doug Freed, Undergraduate Admissions  
Ashley Katz, University Student Center  
Jeremy Robinette, Recreation, Park and Tourism Administration  
Justin Schuch, Student Rights, Responsibilities, and Retention Initiatives  
Michelle Yager, University Advising and Academic Services

15 recommended actions were developed via the Retention Tiger team, with many already put in place for Fall 2019.

The newly implemented Leatherneck Care Referral program offers families, students, faculty, and staff the ability to submit concerns for WIU students. Student Services staff implement a personalized follow-up to deploy resources and assistance for the noted individuals. We have seen strong use this semester from parents, faculty, and staff members allowing Student Services to intentionally connect students to campus resources. In the first 5 weeks of the semester, 85 students were identified through the care referral process for follow-up or intervention by Student Services staff.

The Student Development and Success Center and the Office of Student Rights, Responsibilities, and Retention Initiatives have implemented strategic follow-up with students who have class absences. The Student Development and Success Center reaches out daily to students who submit absence notifications, and the Office of Student Rights, Responsibilities, and Retention Initiatives provides phone or in-person outreach to students who miss an above-average amount of classes or whom faculty have noted as having a high number of absences. By providing deliberate communication and resource sharing, we hope this strategic communication provides support for students to ensure their attendance in class can be a priority.

In addition to tracking care referrals, the Office of Student Rights, Responsibilities, and Retention Initiatives and the Student Development and Success Center track resource sharing related to mentor requests, student questions, and additional follow-up conversations. These offices have tracked over 110 interactions within the first five weeks which will better assist in resource deployment and education in future semesters.

In collaboration with the Office of the Registrar, academic advisors, and the Division of Student Services, we have aggressively been seeking student insight on the reasons students leave Western Illinois University or do not wish to return. Through an exit process and intentional contact, we are certain this information can assist future decision-making to improve student satisfaction and retention efforts. Already this semester we have been able to identify themes from departing students. The most popular reasons for non-returning has been transferring to another college or university, financial constraints, and



military obligations. Students who have exited this semester noted transferring to another college, personal/medical reasons, and finding employment as leading reasons.

The Connections Mapping initiative continues to evolve and provide valuable insight into student trends and how we can best support those who may be in danger of not persisting to Western Illinois University. By identifying student connections to campus in comparison to other decisions students make during their first weeks of the semester, the Office of Student Rights, Responsibilities, and Retention Initiatives has been able to determine students at risk earlier in the semester to intentionally provide one-on-one follow-up and campus resources. This information has also allowed Student Services staff to make data-driven decisions on initiatives and educational event implementation during critical weeks for student success.

The Building Connections Mentorship program has been redesigned for Fall 2019 in hopes to expand volunteer mentor use and reach students who may need additional support. Students enrolled in University 100 through the First Year Experience program continue to be paired with a Building Connections Mentor. Students who have opted into the program are also paired with a member of the Student Rights, Responsibilities, and Retention Initiatives team whose goal is to connect students to campus, resources, and other students. In the first year of this program transition, over 40 students opted into the program to have a mentor. The expansion of this program has connected mentors to more transfer and non-traditional students than in the past. Finally, Building Connections Mentors will take part assisting in coordinated reach out to students identified as potentially struggling during the middle of the fall semester stemming from our Connections Mapping program.

This semester, the staff and advisors in the University Advising and Academic Services center have focused additional efforts on new ways to support students in the Reach (formerly OAS) program. Partnering with undergraduate mentors who are members of our Leatherneck Success Team, a study-table focus offers Reach students a one-stop shop for academic support, mentorships, and connections to campus. Additional academic progress reporting now allows for advisors of Reach students to have a better understanding of the classroom experience and potential academic concerns as they arise. Faculty of students in the Reach program have been assets in communicating and assisting these efforts. Finally, advisors have enhanced access to our Connections Mapping program to better identify areas of concern Reach students may be experiencing outside of the classroom.

Tracking academic support services and use throughout Western Illinois University will become a primary focus. WIU offers tutoring support and academic skill development for students throughout campus. By focusing on tracking and reporting student use, the Office of Student Rights, Responsibilities, and Retention Initiatives and the University Advising and Academic Services Center are able to understand student needs, develop best practices, and encourage additional usage of these valuable services more effectively.

The team also identified a need for a singular calendar system to allow students to see all academic and involvement opportunities offered throughout Western Illinois University. Rebecca Slater and Jeremy Merritt in University Technology have committed to simplify the system in the near future offering full implementation of a singular calendar to meet the needs of our students. Rebecca and Jeremy have already implemented changes to meet this goal.

In the coming weeks, additional recommendations from the Retention Tiger Team will be put into action including implementing diversity, equity, and inclusion-focused developments for students, faculty and staff; developing earlier housing renewal for residents on campus; reviewing of our academic advising models throughout campus; and utilization of “inclusive-access” materials. We look forward to seeing

these initiatives unfold and positively impact the student experience and retention at Western Illinois University.

The entire Retention Tiger Team report follows.

### **Actions for immediate implementation to positively impact retention.**

#### **Implement and expand early intervention initiatives; Leatherneck Care Referral Program, Connections Mapping, drop/withdraw data, transcript requests, non-registered processes.**

*Outcome:* Direct and strategic communication of resources to students identified as at risk.

- *Leatherneck Care Referral Program* - Ability for families, students, faculty, and staff to submit concerns about a WIU student. Staff create and implement a follow-up via phone or in-person.
- *Connections Mapping* - Coordination of data based off of decisions students make during their first weeks on campus. Data compiled and priority list created for direct intervention with students mid-semester.
- *Drop/Withdraw Data* - Direct follow up with students leaving the University to better understand the reasons why they are no longer taking classes. Use data throughout campus pending insight given.
- *Transcript Requests* - Strategic communication to students requesting to have their transcripts sent to another university.
- *Non-Registered List Process* - Collaborating with Registrar's Office, University Housing and Dining Services, and Academic Advisors, strategic communication for additional data collection from students not registered by the given deadlines.
- *Attendance Tracking* - Daily follow up with students reported as missing class in addition to a personal strategic follow up when a student misses a given number of classes throughout the semester.

***Responsibility:***

Justin Schuch, Student Rights, Responsibilities, and Retention Initiatives  
Samantha Klingler, Student Development and Success Center  
Angela Lynn, Registrar's Office

#### **Institute tracking measures for student use of all academic support services throughout campus. Consolidate reporting of academic support services.**

*Outcome:* All data will be consolidated to one office, allowing an efficient, concise and clear tracking of academic support services across campus. This data will drive decisions regarding how we can improve our services.

***Responsibility:***

Michelle Yager, University Advising and Academic Services Center (UAASC)  
Billy Clow, Provost's Office

<b>Current Academic Support Services</b>	<b>Contact Person</b>	<b>Number</b>	<b>Email</b>
Accounting, (8-1152)	Cheryl Westen	298-1023	CA-Westen@wiu.edu
Accounting, (8-1152)	Gregg Woodruff	298-1152	GS-Woodruff@wiu.edu
Biology, (8-1546)	Mari Aanenson	298-2740	MH-Aanenson@wiu.edu
Chemistry, (298-1538)	Amy Howe	298-1538	AR-Coplan@wiu.edu
Computer Science	Dennis DeVolder	298-1452	D-Devolder@wiu.edu
Decision Sciences, (8-1153)	Jessica Lin	298-1638	JL-Lin@wiu.edu
Economics, (8-1153)	Jessica Lin	298-1638	JL-Lin@wiu.edu
Spanish and French	Luciano Picanco	298-1558	LC-Picanco@wiu.edu
Spanish and French	Jen Hamlin	298-2214	JL-Hamlin@wiu.edu
Dep. of Earth, Atmospheric, and Geographic Information Sciences	Samuel Thompson	298-1648	S-Thompson@wiu.edu
Dep. of Earth, Atmospheric, and Geographic Information Sciences	Deborah Lutz	298-1648	DH-Lutz@wiu.edu
History, (8-1470)	Gail Ault	298-1055	GD-ault@wiu.edu
Math 099, 100,123, 133, 137, 206,260, Stat 171 (8-1054) and Philosophy	Boris Petracovici	298-1054	B-Petacovici@wiu.edu
Physics, (8-1596)	Kishor Kapale	N/A	KT-kapale@wiu.edu
Political Science, (8-1055)	Gail Ault	298-1055	GD-ault@wiu.edu
Psychology, (8-1593)	Waggoner 111	N/A	No Dep Tutors, See UAASC
Sociology and Anthropology (8-1056)	Grad. As. located in Morgan 309B	298-1056	JF-Wozniak@wiu.edu
Writing Center	Amy Mossman	298-2815	AP-Mossman@wiu.edu
UAASC Rocky's Resources, (8-1846)	Tim Johnson	298-1846	T-Johnson2@wiu.edu

**Implement singular University wide event/engagement calendar. Discontinue current multiple calendar system.**

**Outcome:** Consolidation of 17 campus calendars ([wiu.edu/calendar/](http://wiu.edu/calendar/)) to one central calendar to create a one-stop shop for students to view events, involvement opportunities, and important dates.

**Responsibility:**

Rebecca Slater, University Technology  
Ashley Katz, Scheduling and Event Services  
Committee convened for campus review and rollout.

**Implement diversity, equity, and inclusion focused conversation sessions for students, faculty, and staff.**

**Outcome:** Increased cultural competence, diversity, equity and inclusion, engagement/involvement, social connectedness, social identity development for students, faculty, and staff members.

**Responsibility:**  
Rocio Ayard Ochoa, Multicultural Center

**Earlier housing renewal for first-year students**

**Outcome:** Earlier identification of student’s intent on returning to campus for sophomore year.

**Responsibility:**  
John Biernbaum, University Housing and Dining Services  
Stacie Hunt, AIMS

**Identify and review courses with highest non-success rate**

**Outcome:** Identification of courses creating barriers for students and focus departmental support on best practices and options.

**Responsibility:**  
Billy Clow, Provost's Office  
Deans & Department Chairs

**Tiger Team Report:**

Tiger Team members reviewed five semesters’ (FL15, FL17, SP18, FL18, SP19) reports via the Registrar’s Office relating to courses with highest percent of non-success.

Non-success was identified as receiving a D, F, withdraw, or no credit.

The following courses were identified as having the highest rate of non-success meeting the following criteria:

- Course size over 15 students
- Non-success rate above 25%
- Course was on list for more than one semester

Course	Title	College	Average Non-Success Rate
MATH99	Interm Alg	Arts and Sciences	47%
MATH137*	Appl Calc 1	Arts and Sciences	42%
MATH100	Core Comp Math	Arts and Sciences	37%
MATH128	Precalc Alg	Arts and Sciences	33%
ENG100	Intro to Writing	Arts and Sciences	33%
REL111*	West Religions	Arts and Sciences	32%
MATH129	Pre-Calc Trig	Arts and Sciences	32%
ET105	Engr Graphis	Arts and Sciences	31%
PSY100*	Intr Psychology	Arts and Sciences	31%
GEOL115*	Into Oceanog	Arts and Sciences	28%
SPAN121*	Elem Spanish 1	Arts and Sciences	28%
ARTS101	Design 1	Fine Arts and Communication	27%
BIOL100*	Biol Concepts	Arts and Sciences	27%
MATH133*	Calc An Geom 1	Arts and Sciences	26%

\* = Denotes course meeting general education requirement

**Considerations:**

The following considerations are recommended to be explored by the Provost's Office when reviewing courses identified.

- Level of instructor teaching course
- Course attendance
- Delivery method; book code use & Delivery method; traditional/online
- National averages for non-success rate
- Time of class
- Cohort failure rates
- C- issuance in STEM classes preventing progression was not a part of this analysis but should be considered as a retention focus

**Actions the team feels would have positive impact on retention but will require in-depth review for implementation for Fall 2020 or as soon as possible.**

**Review current academic advising models and advisor positions. Develop best practices and position description.**

**Outcome:** Development of institutional wide advising model focused on the needs of first-year students.

**Responsibility:**

Billy Clow, Provost's Office  
Michelle Yager, University Advising and Academic Services Center

**Campus wide implementation of web-based tool for advising management via Unified.**

**Outcome:** Streamlined and user-friendly web-based tool for attendance tracking, advising management, and student communication mirroring current use in Athletics. Enhanced communication and scheduling ability for academic advisors. Streamlined progress reporting process for faculty may increase report completion. This objective can assist the review of advising model and best practices.

**Responsibility:**

Billy Clow, Provost Office  
Michelle Yager, University Advising and Academic Services Center (UAASC)  
Lisa Melz-Jennings, University Advising and Academic Services Center (UAASC)  
Rebecca Slater, University Technology

**Incentivizing Reach students to engage in academic resources via micro financial awards**

**Outcome:** Higher retention rates for Reach students. Engagement of students in activities identified as contributing to success and retention. Consider ongoing, small-scale recognition of student academic success, leading to a scholarship for the successful student returning in year two.

**Responsibility:**

Michelle Yager, University Advising and Academic Services Center  
Megan Bainter, Scholarship Office  
Terri Hare, Financial Aid

**Proactive use of Rapid Insight data**

*Outcome:* Earlier intervention and resource deployment for students identified as at risk. Utilizing Rapid Insight data focused on student demographic information will allow for intentional follow up with students during their first days on campus as well as focused education during orientation processes.

*Responsibility:*

Angela Bonifas, Institutional Planning and Research  
Justin Schuch, Student Rights, Responsibilities, and Retention Initiatives

**Explore use of electronic resources and ‘inclusive access’ options for student books**

*Outcome:* Enhanced access to books for students with ability for financial aid to cover the costs of books.

*Responsibility:*

Billy Clow, Provost Office  
Terri Hare, Financial Aid

**Reinvestment from academic departments in Living Learning Community (LLC) program**

*Outcome:* Enhanced investment from academic partners for LLC program and greater connection to academics for students residing in living learning communities

*Responsibility:*

Mishelle Oaks, University Housing and Dining Services  
Academic departments/chairs

**Develop avenues for student engagement and support outside of regular business hours.**

*Outcome:* Option for students to find support and utilize campus resources outside after 4:30PM.

*Responsibility:*

Billy Clow, Provost Office  
John Smith, Student Services  
William Polley, Administrative Services  
Additional team comprised of 2 individuals from Student Services, 2 Administrative Services, and 2 Academic Affairs to develop an action plan and identify needs.

**Focus on student involvement and student leadership advising support and training**

*Outcome:* Enhanced development of advisors for student leadership organizations with retention focus and connections to University resources.

*Responsibility:*

Michelle Janisz, Office of Student Activities

**Implement team to focus on enhanced social media management and/or RSS feeds**

*Outcome:* Directed and enhanced social media communication to current and prospective students.

Social media/digital media coordinators in University Relations and Admissions, who post information as well as monitoring and responding to questions and comments posted across a wide array of social media.

***Responsibility:***

Darcie Shinberger, Director of University Relations  
Alisha Looney, Assistant Director of Communications, University Relations  
Amanda Parkhurst, Graduate Student, University Relations  
Doug Freed, Director of Admissions

**Continued investment in review and revision of First Year Experience (FYE) Program**

***Outcome:*** Continued development of best practices for students through the First Year Experience Program.

***Responsibility:***

Mark Mossman, Provost's Office  
Faculty representative currently teaching a Y course  
First-Year Experience Leadership Committee

**Undergraduate Admissions Report and Recruitment Plan**

**Introduction**

2018-19 was a challenging year in the admissions/enrollment area. Structural, staff and other changes within the University created an environment of uncertainty. Combined with outside forces, these were formidable obstacles to face.

For 2019-20, it is hoped to have stability and consistency to allow strategies, tactics and initiatives to be developed, implemented and maintained. A recruitment plan has been developed and is being implemented. An enrollment Tiger Team of individuals from across campus was formed and quickly created ideas to support enrollment. The plan and Tiger Team report are shared here.

The enrollment challenge did not occur overnight and will not be solved overnight. Stability and consistency will allow more alignment among campus constituencies, enhancing partnerships among alumni, faculty, and others who share the goal of increasing enrollment. We will continue to build the infrastructure to support enrollment moving forward.

**2019-20 Recruitment Plan**

**Overview**

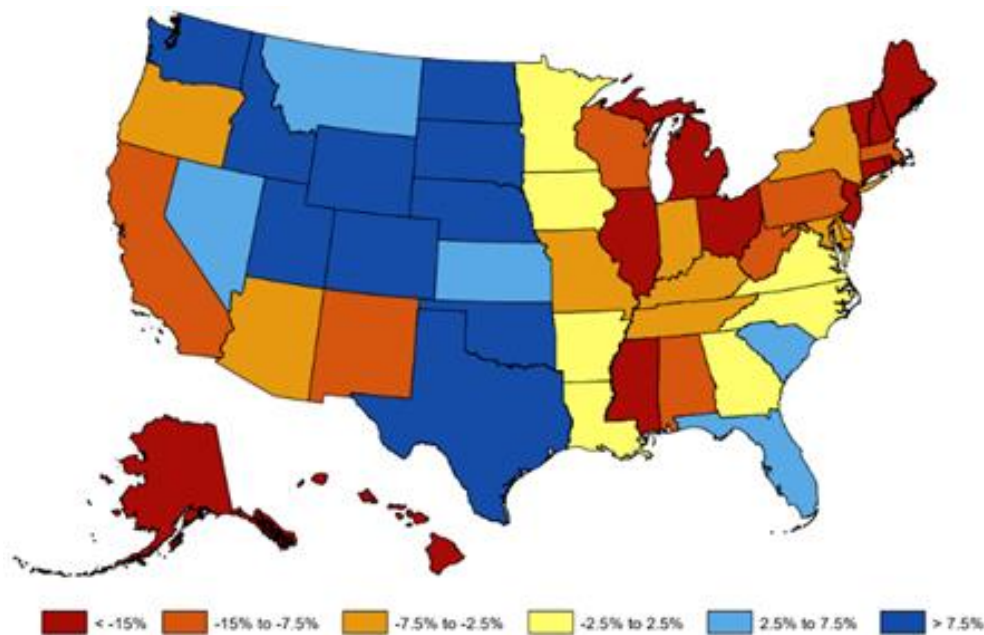
This is a comprehensive review of the recruitment plan & strategy that will be in place to recruit Fall 2020 students. This recruitment plan directs communication plans, addresses local/regional recruitment challenges and seeks to incorporate the campus community in the student recruitment process.

**Future Trends in Recruitment**

Western Illinois University faces a challenging recruitment environment. Illinois residents are increasingly choosing out-of-state schools to pursue higher education which accelerated due to the instability created by the state budget impasse. West Central Illinois has seen a decline in student populations as demonstrated by 18 school consolidations in the local nine-county area over the past 15 years. We continue to see shifts in student demographics, decision-making drivers and financial need for middle-income families.

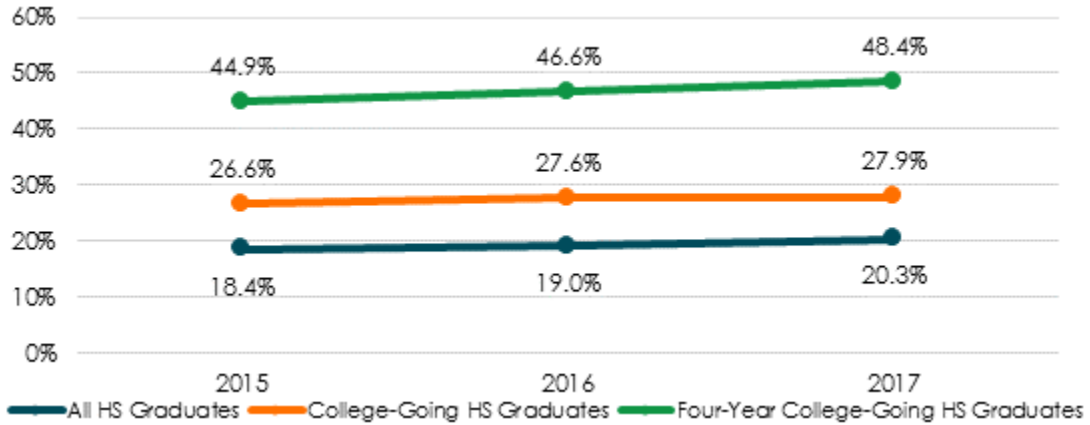
Demographic factors project a decline in the number of Illinois high school graduates, from 145,500 in 2019 to 140,700 in 2024 (WICHE Knocking at the College Door). The Illinois 2025 report projects that enrollment will flatten after 2025, neither increasing nor decreasing. This will have direct implications for freshman and transfer enrollment and, ultimately, graduate, as fewer students from Illinois are available. The Chicagoland market continues to see regional recruiters added by out-of-state universities, potentially diluting a major market for WIU. The Chicagoland Area Regional Representative group increased from 42 in 2004 to 131 in 2018, a more than 200% increase in the number of representatives stationed in the Chicagoland area. With 85% of students considered Illinois residents, the University is heavily dependent on Illinois students for enrollment.

A recent study also reinforced the projected decline in high school graduates, in particular Illinois and the upper Midwest (Grawe, Carleton College):



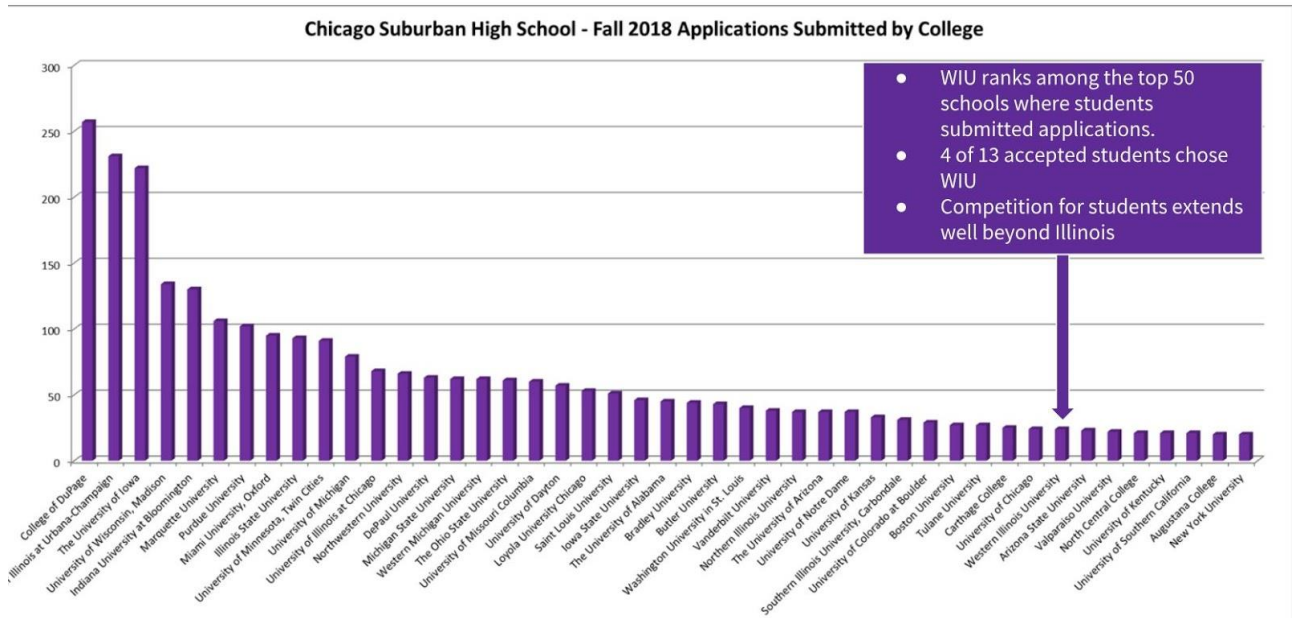
From 2015 to 2017, there was a noticeable increase in the proportion of four-year college-going students enrolling outside the state of Illinois (+3.5 percentage points). In 2017, nearly half (48.4%) of the four-year college-going students enrolled outside the state of Illinois. In addition, slightly more than one-fifth of all Illinois public high school graduates enrolled outside the state.





Data from a Chicago middle income suburban high school illustrates the increasing competition for students. WIU ranked in the top 50 locations where students submitted applications, but received fewer applications than other Illinois state schools, along with colleges in Iowa, Wisconsin, Indiana, Ohio, Minnesota, Michigan, Missouri, Tennessee, Arizona, Kansas and Colorado.

### WIU RANKS AMONG THE TOP UNIVERSITIES AT WHICH STUDENTS APPLIED



### Primary Markets

- Illinois
- Iowa – selected counties
- Missouri - selected counties

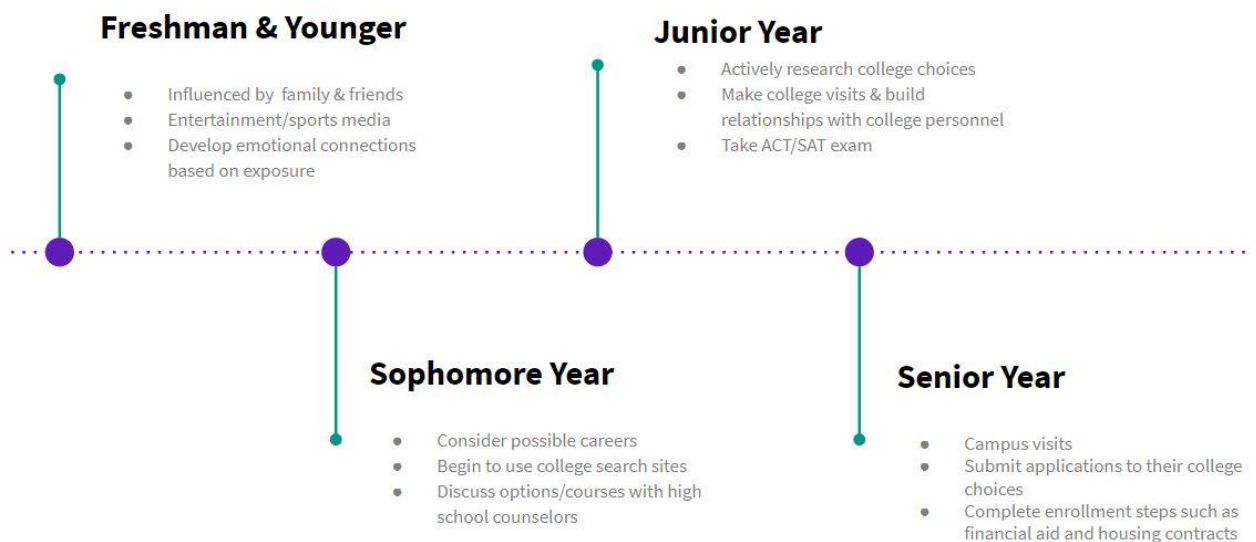
### Secondary Markets

- Iowa – selected counties
- Missouri – selected counties
- Wisconsin – selected counties
- Indiana – selected counties

### Strategic Actions:

- Explore new markets with potential name awareness (where athletic teams play, alumni chapters, applied research, etc.).
- Review, monitor and track effectiveness of student prospect name purchases. Measure against matric rate and retention.

## Prospective Freshman Student Timeline



### Direct Recruitment & Admissions Counselor Outreach

Undergraduate Admissions primarily recruits freshmen, transfer and dual enrollment students in:

- Illinois
- Iowa
- Missouri

with additional outreach to Wisconsin, Indiana and other US states. Outreach and recruitment begin in the early years of high school as student's awareness of college options begins increasing. Admissions counselors promote WIU at high school and community college visits, fairs and panel presentations. They build relationships with students, families, high school counselors and community

college advisors and other influencers. They present information about University academics, support services, scholarship opportunities and admissions requirements. They also promote and directly bring groups of students to both the Macomb and Quad Cities campuses.

In 2018-19, over 1,300 college fairs, high school visits, community college visits and additional presentations were made during recruitment visits in Illinois, Iowa, Missouri, Indiana & Wisconsin.

### **Off-Campus Events & Programming**

Off-campus visits allow for direct contact with prospective students. Existing opportunities need to be refined and new opportunities created to actively recruit students.

#### ***Strategic Actions:***

- Host Home for the Holidays, an outreach event to facilitate current students presenting materials or connecting with students, teachers and counselors at their high school or community college.
- Coordinate Surprise Squad receptions for students in our local area.
- Host a Chicago high school counselor breakfast to engage high school counselors and promote academics.
- Focus a Chicago prospective student reception more specifically on academic programs
- On-site admission visits to meet individually with students and make admissions decisions on-the-spot
- Collaborate and align with academic departments and faculty for targeted programs.
- Create opportunities for regional admissions counselors to meet 1:1 with students.
- Establish a Promote a Program initiative to connect WIU employees with schools and community organizations seeking speakers for events.
- Create opportunities for regional admissions counselors to meet 1:1 with students.
- Provide visible materials to display for WIU graduates who are teachers and counselors

### **On-Campus Events & Programming**

On-campus visits have traditionally been the number one reason students indicate they choose to attend a specific college. Existing opportunities need to be expanded and new opportunities created to actively bring students for on-campus visits. Engagement with a variety of areas, including academic departments, student services and others is required to provide a first-class visit experience.

#### ***Daily Visits w/ campus tour***

Group presentation and campus tour for multiple students and families with an academic connection at the conclusion. Available weekdays and selected Saturdays.

#### ***Discover Western open houses***

Opportunity for the entire campus community to participate in recruitment.

Macomb dates for 2019-20 are: Quad Cities dates for 2019-20 are:

- September 14
- October 14
- October 26
- February 17
- April 4
- November 11
- February 29

#### ***Welcome Wednesdays (Quad Cities campus)***

Group presentation and campus tour for multiple students and families on select Wednesdays (typically the first Wednesday of the month).

### *Western Express*

An invitation-only train trip for accepted students who have not previously visited campus; occurs on select dates in October, November, February, March and April

### *Experience Western*

An overnight visit program for accepted students. Students are paired with a current WIU student to shadow classes. Dates for 2019-20 are:

- February 2-3
- March 1-2
- April 19-20
- Quad Cities Date TBD (no overnight)

### *Group Visits*

Presentations and tours are provided for high school, community college and community-based organizations upon request or when they can be proactively arranged. Groups are welcomed during the academic year and over the summer.

### *Illinois Regional College Fair*

Hosted on the WIU-Macomb campus for high school and community college students and parents

Date: September 12, 2019

### *Academic Department Programs (partial list)*

- School of Agriculture Open House
- College of Arts and Sciences' CAS College Day
- Creative Writing Conference
- Engineering Tech
- WYSE academic challenge
- ICTM math competition
- Agriculture Open House
- Supply Chain day
- Accounting challenge
- Biology day
- Engineering Days (Quad Cities)

### ***Strategic Actions:***

- Enhance daily campus tours and visits by creating the opportunity for guests to connect with academic areas.
- Identify a new, permanent space for the Undergraduate Admission presentation room. Alternatively, explore re-doing the current space in the Admissions Office. Explore new, dedicated space in the University Union, Campus Recreation Center, or other campus location. The Sandburg Lounge is the optimal choice identified to date.
- Bus trips from regional admissions counselors in Chicago, St. Louis, Springfield, Peoria, Bloomington/Normal to bring students to campus and showcase the University
- Increase promotion of on-campus departmental visit opportunities - highlight such opportunities on new part of admissions visit webpage and on Undergraduate Admissions social media
- Support visit programs by offering student transportation to/from events.
- Create a parent group of current WIU students or recent WIU grads to connect prospective parents with peer resources.
- Create opportunities for current WIU students to be a "Buddy" for students to start building relationships before attending campus.

- Community college articulation conference to update advisors/partners on transfer student advising needs
- High school articulation meeting to update counselors state-wide on the opportunities at WIU

**Communication Plan**

The segmented communication plans below have been developed in consideration of the differential needs of freshmen and transfer students. It encompasses the role that students, parents, family members, high school counselors and community college advisors play in the student’s decision-making process. It addresses the need to include various campus constituents into recruitment to build strong networks and relationships to influence the student’s decision on multiple levels and through multiple channels.

**Which people played a significant role in helping you form a relationship with a college?**

People who played a significant role	Percent
My parents	57%
Current students at the college	45%
HS counselors/teachers	44%
Other college-bound students	38%
College admission counselors	38%
College faculty	25%
Graduates/Alumni	21%
College financial aid counselors	20%
College coaches	10%

*Source: Longmire & Company, 2015 Higher Education Relationship Dynamic Study.*

**Sophomore & Younger**

- Conduct community outreach events in collaboration with campus partners, WIU alumni, community members and current WIU students.
- Connect with departmental campus events to promote WIU.
- Establish a WIU presence in local community events in surrounding counties.
- Initiate targeted mailing and communication based on student requests.

**Junior Year**

- Continue building relationships at community outreach events, inclusive of both campuses.
- Initiate targeted mailing and communication based on student requests.
- Initiate the junior prospective student communication plan that includes academics, campus visits, career outcomes and campus opportunities in Macomb and Moline.
- Host students at campus events.

### **Senior Year**

- Continue building relationships at community outreach events, inclusive of both campuses.
- Initiate targeted mailing and communication based on student requests.
- Initiate the senior prospective student communication plan that includes academics, campus visits, career outcomes and campus opportunities in Macomb and Moline.
- Communicate with applied students, parents and high school counselors regarding documents needed for admission.
- Communicate with accepted students, parents and high school counselors regarding enrollment steps, including scholarship and financial aid programs, academics, campus visits, career outcomes and campus opportunities in Macomb and Quad Cities.
- Collaborate with WIU faculty to send targeted academic messages regarding student research opportunities, faculty mentorship and career options.
- Host students at campus events.

### **Transfer Students**

- Initiate the transfer prospective student communication plan that includes academics, campus visits, career outcomes and campus opportunities in Macomb and Moline.
- Communicate with applied students regarding documents needed for admission.
- Communicate with accepted students regarding enrollment steps, including scholarship and financial aid programs, WIU majors, campus strengths and campus opportunities.
- Collaborate with WIU faculty to send targeted academic messages regarding student research opportunities, faculty mentorship and career opportunities.
- Host students at campus events.

### ***Strategic Actions:***

- Implement a Constituent Relationship Management (CRM) system in 2019 to support a robust, multi-channel communication plan to targeted student groups.
- Explore/implement additional electronic communication tools, such as proactive Web intervention, chat, chatbots, and Facebook Messenger.
- Explore video chat events with current students and admissions staff.
- Create a master contact list of influencers, including high school and community college counselors, community-based organizations, teachers, faculty and more.
- Engage faculty/academic programs with admitted students, with methods ranging from phone call to discipline-related event or activity.
- Initiate a review of all communications with prospective and admitted students

### **Financial Incentive Programs**

In response to student trends, and in light of challenging recruitment environments, WIU has implemented the AIM High scholarship program and revised the automatic Western Commitment and Transfer Commitment scholarship programs. The scholarship levels for Fall 2020 are designed to reach a maximum audience and influence more students to attend WIU.

### ***Strategic Actions:***

Review Western Commitment and Transfer Commitment scholarship programs to ensure recruitment goals are being met.

- Explore scholarship levels, requirements and components for freshman/transfer scholarships.
- Explore inclusion of part-time students.
- Explore population-specific scholarships, such as alumni and faculty/staff affiliation.

- Develop a scholarship incentive to high schools to provide to qualified students from which we have not received students.
- Add a Phi Theta Kappa scholarship for transfer students.

## **Website**

### ***Strategic Actions:***

- Revamp the Undergraduate Admissions website to streamline information and enhance service.
- Develop a website for students to more easily locate their admissions counselor.
- Develop one location for scholarships/financial aid

Add website dedicated to the needs of high school and community college counselors.

## **Dual Enrollment**

Expand dual enrollment opportunities to a broader base of high schools and add additional individual students.

### ***Strategic Actions:***

- Create and support more outreach to high schools.
- Communicate opportunities for WIU enrollment after high school completion.
- Complete updates to ensure a smooth transition between dual enrollment and regular admission.

## **University Access Program**

The Office of Academic Services program was established in 1969 to serve students who did not meet regular admission criteria. In 2017, Undergraduate Admissions and the University Advising & Academic Success Center undertook to review program admission criteria and implement consistent, data-driven admissions decisions.

### ***Strategic Action:***

Brand the OAS program with a new name to provide a clearer picture to students and families of the program and its strengths.

- Effective Fall 2019, OAS will be renamed as the Reach Program.
- Promote Reach opportunities to high school counselors, community-based organizations and other influencers to encourage enrollment.
- Support student success through program requirements and retention initiatives.
- Explore options to provide financial support or scholarship options for students.

## **Transfer Students**

Build comprehensive transfer guides, 2+2 agreements and course articulations to assist students with degree completion questions.

### ***Strategic Actions:***

- Identify students admitted but not registered at WIU who now attend community colleges and develop transfer information/marketing campaigns.
- Identify adult students with some college who do not have a degree and develop communication/information to recruit them to WIU; coordinate with General Studies.
- Identify students denied admission to WIU to promote the Transfer Admission Guarantee program.
- Expand participation in the Transfer Admission Guarantee program.
- Explore creation of a Transfer Center.

- Host Preview Days and academic division Information Sessions on CC campuses
- Explore Webcast/virtual information sessions.
- Purchase prospective transfer student names.
- Invite community college Presidents to recommend a student for a scholarship, allowing an entrée to community colleges with traditionally low or no enrollment.
- Pursue Phi Theta Kappa Honor Roll recognition.

### **Alumni Connections**

Proactively reach out to alumni for support in recruitment events.

#### ***Strategic Actions:***

- Create an alumni Legacy Scholarship (or discount) program.
- Collaborate with the Foundation to offer additional full tuition and housing scholarships.
- Engage with alumni to support the Recommend a Student program and host phone-a-thons.
- Strategically invite alumni to attend college fairs, particularly at out-of-state events.
- Invite alumni to attend on- and off-campus WIU recruitment events.
- Increase mailing of existing publications, such as the Alumni Magazine and other University-wide publications to students/parents to showcase outcomes of a WIU education.
- Explore alumni send-off receptions.

### **Faculty Connections**

Engage faculty in communication, on campus and off campus recruitment activities.

#### ***Strategic Actions:***

- Support faculty-led recruitment programs (CAS Day, School of Ag open house) by sending targeted messages to prospective students on behalf of programs.
- Connect faculty with prospective students at off-campus events.
- Coordinate with faculty to visit with students at high schools and community colleges by building/enhancing relationships with teachers or professors in corresponding content areas.
- Collaborate with WIU faculty to send targeted academic messages regarding student research opportunities, faculty mentorship and career options.

### **Enrollment Tiger Team - Fall 2020**

The implementation and utilization of an Enrollment Tiger Team has identified three overarching goals, with 19 strategies and associated tactics for cross-campus involvement in enrollment efforts. The complete report is submitted here in support of enrollment for fall 2020 and beyond.

The Enrollment Tiger Team was comprised of the following members:

- Angela Bonifas, Institutional Research
- Kassie Daly, Undergraduate Admissions
- Doug Freed, Undergraduate Admissions
- Kristine Kelly, Faculty
- Mishelle Oaks, Residence Life
- Suzi Pritchard, Marketing
- Ketra Russell, Housing

**Objective: *Identify specific goals to stabilize Fall 2020 enrollment.***



## **Goal: Enhance and Improve the On-Campus Visit Experience**

### **Strategies for Goal 1**

#### **Identify a new, permanent space for the Undergraduate Admission presentation room.**

#### **Alternatively, explore re-doing the current space in the Admissions Office.**

- Explore new, dedicated space in the University Union, Campus Recreation Center, or other campus location. The Sandburg Lounge is the optimal choice identified to date.
- Obtain new furniture, carpeting, decoration, and lighting to provide a warm and welcoming experience for guests, if remaining in current space.
- Enhance tours by creating opportunities to connect with academic programs/faculty.

#### **Create a wayfinding system across campus, including signage, banners, guideposts, building names and other methods to move visitors around campus.**

- Map out key areas of campus for signage (intersections, blind spots, etc.).
  - Post directional signs for both drivers/street level and pedestrians/sidewalk level.
- Add the names of buildings on the actual building.
- Add signage on the interior part of campus to identify buildings to match the exterior.
- Direct to parking options and make the options clear.
- Promote the interactive campus map feature in the Western Mobile app. Evaluate the use/effectiveness of the Western Mobile app.

#### **Implement Campus-wide Building Clean Up.**

- Replace broken, stained, and falling ceiling tiles and wall tiles.
- Reduce clutter of flyers, posters, etc. taped up in building hallways (suggest these be moved to one central location on each floor?)
- Remove broken furniture from classrooms, hallways, and other areas

#### **Promote Wear Western Campaign**

- Encourage all employees to wear appropriate, professional clothing -- suitable for their specific job (e.g., no tank tops, graphic t-shirts). Encourage service employees (and others) to wear WIU shirts.
- Use the Bookstore to offer a deal on specific polos/professional wear for employees.
- Have a donation of all WIU gear that people don't wear
- Invest in WIU clothing for service employees (e.g., department operating budget to pay for WIU-identifiable wear).

#### **Provide information/encouragement to all campus employees on expectations for campus events and how to greet guests.**

- Educate staff on how to spread a positive message, provide high-level talking points and other information.
- On specific visit days, such as Discover Western or SOAR, highly encourage staff to Wear Western (purple clothing and/or Western branding on clothing).
- Presenters should model clothing option desired.

#### **Look at extended areas of the campus to improve the Macomb visit experience**

- Connect with local government institutions such as WIRC and City Hall to explore possibilities. (Example: Macomb Inn desertion - could the sign be removed?)

## **MEASUREMENTS**

### **Increase campus visit yields from 2018-19 to higher figures from earlier years**

- Improve Yield of Daily Campus Tour Program from 28% in 2018-19 to the 38% in 2015-16

- Improve Yield of Discover Western events from 30% in 2018-19 to 36% in 2015-16
- Improve Yield of Western Express Visit from 51% in 2018-19 to 55% (highest in 4 years)
- Improve Yield of Experience Western from 82% in 2018-19 to 84% (highest in 4 years)
- Evaluate Admissions Visit Experience Survey Results

## **RESOURCES REQUIRED**

- New, dedicated Admissions Tour room decor and work space or new, dedicated, visually appealing space for tours
- Academic area commitment to engage with students after Admissions Office tours
- Facilities staff time to pick up broken furniture and equipment
- Staff time to develop estimated cost for replacing ceiling tiles and other items
- Staff time to map out key areas for wayfinding and determine cost of materials
- Encourage staff to attend Admissions 101. Create a brief overview outline of messaging, talking points and attire
- Implement Speaker's Bureau to connect faculty with need/desire for presenters among various constituencies
- Create parent group of volunteers
- Find/obtain parent survey data
- Encourage Wear Western
- Bookstore to offer deal on clothing

## **Goal: Create a Financial Strategy to Support Enrollment**

### **Strategies for Goal 2**

#### **Create a FACT team for ongoing review of scholarships**

- Develop Fall 2020 scholarship program, considering budget availability, student retention and other factors
- Explore inclusion of part-time students.
- Explore population-specific scholarships, such as alumni and faculty/staff affiliation.
- Develop a scholarship incentive to high schools to provide to qualified students from which we have not received students.
- Add a Phi Theta Kappa scholarship for transfer students.
- Review the scholarship strategy for freshmen/transfers. Create stackable scholarships and explore options for academic discipline-related experiential opportunities and affinity relationships.
- Explore price matching
- Use these to encourage early enrollment/commitment.
- Perhaps use something like a "rolling sale" where the biggest discounts are offered on May 1 and then the discounts decrease over time or the discount is only available for a certain period of time.
- Offer discounts for students who pay in full up front.

#### **Ensure that financial aid is sending award letters by December.**

- Award letters for freshmen need to go out early in the acceptance cycle.

#### **Coordinate departmental grants, awards, waivers, and scholarships with Financial Aid**

- Ensure that all offers are included in financial aid package, as early as possible.
- Enhance the communication internally across offices and departments.

#### **Enhance the existing Scholarships web page.**

- Eliminate the number of website pages/links with conflicting scholarship/FA data.

## **MEASUREMENTS**

- Distribution of financial aid letters before December 31
- Increase in student applications
- Website user behavior measurements

## **RESOURCES REQUIRED**

- Staff time and sufficient system programming support for financial aid to award by desired date.
- Sufficient University budget for scholarship program
- Staff time for analysis of scholarship program
- Compilation of departmental grants and awards and staff time to analyze
- Staff time to identify and analyze Web site conflicts and duplication

### **Goal: Engagement of Prospective Students**

#### **Strategies for Goal 3**

##### **Involve Faculty, Alumni, and Parents in Recruiting Efforts.**

- Create a collaborative approach with faculty who visit specific high school or community college classes to present on their area coordinated with admissions.
- Identify departments who invite specific high school or community college classes to visit campus and have formal presentations about their major, give department and campus tours, and support a high-quality visit experience.
- Request parents of current students to volunteer to be WIU ambassadors who speak to parents of prospective students visiting campus (answer questions, etc.).
- Send information directly to parents of prospective students, in addition to the students themselves, from the Admissions Office/President.
- Survey parents to identify what aspects of the university are important to parents (e.g., clean bathrooms, meal plan). Assess whether we are meeting expectations. Identify areas of improvement.
- Identify alumni who are willing to represent WIU in their communities and at events
- Establish a Speakers Bureau List to connect WIU employees with schools and community organizations seeking speakers for events.
- Engage with alumni to support the Recommend a Student program and host phone-a-thons.

##### **Develop methods to increase campus visits and enrollment applications through personalization of marketing to individuals.**

- Bus high school student groups from local region
- Increase attendance through personalization at Discover Western Open Houses, Western Express visits, Experience Western overnight visit, Quad Cities Welcome Wednesdays and group visits.
- Explore video chat events with current students and admissions staff.
- Obtain program-level data from various web entities for remarketing.
- Develop communication processes to send further customized email to students from WIU staff.
- Evaluate data of accepted students that did not enroll at WIU, so we can position Western in a competitive environment.

##### **Create new connections with transfer students**

- Explore community college articulation and dual admit programs
- Identify students admitted but not registered at WIU who now attend community colleges and develop transfer information/marketing campaigns.
- Identify adult students with some college who do not have a degree and develop communication/information to recruit them to WIU; coordinate with General Studies.
- Review barriers to transfer students, including General Education requirements

- Review tools to create instant transfer guide information for potential transfer students.

#### **Further Develop Diversity and Inclusion Messaging for WIU**

- Offer programming to support Undocumented students
- Hire a bi-lingual recruiter
- Create scholarship opportunities for diverse student populations

#### **Develop new focused areas for Admissions and Marketing to align resources.**

- Expand the “hotspot” mapping to ensure full penetration of existing markets.
- Identify areas of growth to focus on for new markets.

#### **Develop tools to scale student service for recruitment**

- Explore chats, catboats, Facebook Live and Messenger and other platforms

#### **Virtual campus cleanup and wayfinding on wiu.edu**

- Rearchitect the wiu.edu website

#### **Develop a structure of micro-goals to ladder up to the final goal of the projected number of students for Fall 2020.**

- Define the number of applications, campus visits and related goals, by working backwards from the larger goal of the desired increase in number of students.

#### **Promote academic department program options as they are created**

##### **Examples**

- Promote hybrid course options for undergraduates and graduates
- Promote video conferencing courses so students can attend class from their own location (synchronous)
- Promote courses using a flipped classroom

#### **MEASUREMENTS**

Number of Campus Visits year-over-year from (2018-2019) to (2019-2020)

- Daily Campus Tour Program of 1,006 in 2018-19
- Discover Western events of 910 in 2018-19
- Western Express Visits of 33 in 2018-19
- Experience Western of 101 in 2018-19
- Number of “schedule a visit” inquiries on the website year-over-year
- Number of Request Information Inquiries on the website year-over-year
- Number of admissions applications year-over-year
- Housing contracts year-over-year
- Number of external partners involved in recruitment

#### **RESOURCES REQUIRED**

- Identify Admissions liaison to track faculty/staff engagement presentations
- Identify and recruit faculty, alumni and parents to participate
- Resources to support high school students on campus
- Resources for marketing and admissions to implement initiatives
- Bi-lingual staff recruiter
- Faculty to connect with community college partners and teach courses on-site

## 2019-2020 Graduate and International Recruitment Plan

### Introduction

Our total graduate enrollment remains stable with a slight decrease: we have 1666 students in the School of Graduate Studies, down 82 students from the previous year.

Based on our weekly tracking, it is clear the significant decrease in international enrollment has impacted our graduate programs. On the domestic side of our student populations, we see increases in certain areas: online enrollment, for example, is up by 120 students on the Macomb campus.

As such, our plan of action for recruitment and retention now integrates recruitment in both international and graduate programming.

### Plan of Action

After a careful consideration of the Tiger Team Report on International and Graduate Programs (included below), and after a further analysis of our recent enrollment trends, the 2019-2020 Recruitment Plan now includes the following activities:

1. *An increased focus on targeted international recruitment:* We have begun recruitment campaigns (both digital and travel) in India, The Philippines, and Nigeria;
2. *An Increased focus on International Admissions:* we have now integrated the International Admissions Office into the School of Graduate Studies (this was completed in May);
3. *Revamp Organization on International Studies:* Develop specific focus in our work/Continue to Revamp Organization of the Office;
4. *Program Innovation:* Proposed program development will include: Masters in Public Administration (feasibility study needed); Masters in Engineering (Feasibility Study in progress); Masters in Arts Administration (Feasibility Study Approved); Doctoral Degree in Speech Pathology and Audiology (Feasibility Study submitted); online MS in Nursing (Feasibility Study submitted), Polsci/Community Dev integrated degree, MBA/Community Dev dual degree, Business/Community Dev Integrated degree;
5. *Program Delivery Innovation:* We are exploring external partnerships that would allow us to dramatically increase enrollment in two online programs (MBA and Masters in Education);
6. *Webpage:* Develop webpage and video for international students to explain VISA application process;
7. *ESL:* Reduce issues with English proficiency testing and waive ESL in countries with excellent proficiency rates (including India, Ghana, and Nigeria);
8. *Online Programming:* Increase online opportunities for international students in general;
9. *Efficiency in Admissions Workflow:* increase management of all areas of the graduate and international studies admissions funnel (prospect/inquiry, applied, accepted, enrolled);
10. *Integrated Degree Programming:* Increase enrollment in integrated degree programs;
11. *Campus Visits:* Encourage on-campus visits for all prospective students as a part of the communication plan;
12. *QC Campus:* Continue close communication with QC Graduate Admissions Counselor;
13. *QC Campus:* Better align graduate programming with identified QC needs, such as Social Work;

14. *Increase communication*: Continue to communicate with individuals who have initiated graduate application but not completed it;
15. *Increase Communication*: Continue to communicate to all WIU alums;
16. *Grad Program EXPO*: Continue hosting grad program expo in conjunction with the WIU Career Fair;
17. *Graduate Program Advisors*: Continue to meet individually with each grad program to encourage program innovation, domestic recruitment, and international recruitment;
18. *Graduate Student Ambassadors*: Continue to fund the Graduate Student Ambassador program. This program requires grad students to provide campus tours for prospective students, to speak at various School of Graduate Studies functions, and to attend all orientations and open house events;
19. *Focus on WIU Undergraduates*. We will focus recruitment efforts on our own undergraduate students as well.

### **Resources Needed for Execution of Plan**

For International Studies:

Limited. We will use existing funds in application fee account for the marketing, recruitment, and admissions side of this work. In December, we will evaluate the need for an additional office support person to handle larger student services issues.

For Graduate Studies:

Extensive, long-term. We do not need additional resources for recruitment and program innovation in graduate studies. When we are successful in the development of proposed programs, however, we will need additional staffing to deliver them. We will work closely with the Office of Sponsored Projects to develop as many external funding possibilities as possible.

### **Conclusion**

These recruitment activities in graduate and international studies will allow us to do the following:

1. Continue the increase in online graduate student enrollment;
2. Address and reverse the decrease in domestic, f2f enrollment for the Macomb campus;
3. Increase international enrollment from the following countries: India, Nigeria, The Philippines.

## **Tiger Team on International and Graduate Programs**

**Team:** Dr. Mark Mossman, Team Leader; Dr. Mark Bernards (School of Agriculture); Ms. Amanda Schulz (School of Graduate Studies); Dr. Kishor Kapale (Physics, Graduate Council); Ms. Suzi Pritchard (Marketing); Ms. Dana Sistko (International Admissions)

### **Part One: International Programming**

#### *Work This Year:*

1. Recruit through both digital campaigns and travel in India
2. Recruiting focus for The Philippines and Nigeria
3. Meet with Hyderabad, India recruitment specialist Aditya Tallapally in October to discuss the implementation of recruitment activities
4. Make the admissions process more efficient and timely
5. Develop webpage and video for international students to explain VISA application process
6. Reduce issues with English proficiency testing and waive ESL in countries with excellent proficiency rates (including India, Ghana, and Nigeria)
7. Increase the number of points of entry for online courses relevant to international students
8. Overhaul International Admissions webpage
9. Develop specific focus in our work/Continue to Revamp Organization of the Office

#### *Next Two Years:*

1. Establish sustained enrollment through private feeder schools from India into the following programs: Computer Science, Chemistry, Physics, and Biological Sciences
2. Increase our digital functionality for our international audiences
3. Increase online opportunities [develop summer online courses for in-coming international students].
4. Identify and align academic programs with international student demands
5. Increase points of entry into all programs for international students

#### *Resources Needed:*

Limited. We will use existing funds in application fee account for the marketing, recruitment, and admissions side of this work. In December, we will evaluate the need for an additional office support person to handle larger student services issues.

## **Part Two: Graduate Programming**

### *Work This Year:*

1. Develop a new January cohort of 15-20 students in the Speech Pathology & Audiology (SPA) graduate program
2. Explore the development of the following: doctoral degree in SPA, online MS in Nursing, online MPA, Polsci/Community Dev integrated degree, MBA/Community Dev dual degree, Business/Community Dev Integrated degree, masters in engineering, MFS in Arts Administration.
3. Explore and expand other new traditional delivery, hybrid, and online degree programs
4. In general, develop dual degree programming, using the MBA and other degrees as a major linking degree structure
5. Increase collaboration between academic programs, the Illinois Institute for Rural Affairs, and the School of Agriculture
6. Increase collaboration with the Office of Sponsored Projects in order to increase external funding
7. Identify specific QC graduate programs for investment and recruitment

### *Next Two Years:*

Better align graduate academic programming with both international and local community needs (we will have robust international enrollments in Computer Science, robust local enrollments and community engagement in the SPA graduate program, and robust QC campus enrollment in identified graduate programs). We need to approach this work with the following in mind: we have three modes of program delivery (residential, branch, online), each of which requires a different funding and delivery model.

### *Resources Needed:*

Extensive. When we are successful in the development of these programs, we will need additional staffing to deliver them. We will work closely with the Office of Sponsored Projects to develop as many external funding possibilities as possible.



WESTERN ILLINOIS UNIVERSITY  
BOARD OF TRUSTEES

October 4, 2019

Report No. 19.10/3  
Report on Contributions

## Interim Campaign Progress Report July 1, 2019 - June 30, 2020

Pledges Made	Planned Gifts (FV)*	Total Pledges
\$ 962,325	\$ 50,000	<b>\$ 1,012,325</b>
Cash Gifts	Gifts-in- Kind	Total Receipts
\$ 818,813	\$ 33,994	<b>\$ 852,807</b>

	Overall Total	Goal	% to Goal
FY2020	<b>\$ 1,865,132</b>	\$ 8,000,000	23.3%

\*Discounted Present Value for  
 the 1 planned gift pledge(s): \$ 28,454

Deferred gift pledges not included in totals:

Outside scholarships not included in report: \$ 741,448

PURPOSE: Record of fiscal year goals and progress

AUDIENCE: Internal use for administrators, development officers, and board members

NOTES: Cash Gifts do not include pledge payments.

Gifts-in-kind do not include service or noncharitable gifts-in-kind.

Printed on 2019-09-30

## Interim Campaign Progress Report July 1, 2019 - June 30, 2020

COLLEGE/UNIT	PLEDGES	GIFTS	GIFTS- IN-KIND	PLANNED GIFTS	FISCAL YEAR TOTAL
CAS	16,594	54,388	0	50,000	120,982
CBT	25,978	68,972	6,484	0	101,435
COEHS	20,795	68,084	0	0	88,880
COFAC	6,352	93,828	765	0	100,945
LIBRARY	4,296	600	126	0	5,022
HONORS	2,730	720	0	0	3,450
INTL STUDIES	120	66,000	0	0	66,120
STUDENT SERVICES	24,472	17,269	660	0	42,401
QC	7,011	17,450	0	0	24,461
WQPT	44,606	135,531	0	0	180,137
ATHLETICS	649,404	94,650	25,959	0	770,013
ALUMNI	5,821	9,345	0	0	15,166
BGS	102	3,100	0	0	3,202
TRI-STATES RADIO	133,302	60,532	0	0	193,834
UNIV SCHOLARSHIPS	14,175	33,236	0	0	47,411
OTHER	6,566	95,107	0	0	101,673
<b>UNIVERSITY TOTALS:</b>	<b>962,325</b>	<b>818,813</b>	<b>33,994</b>	<b>50,000</b>	<b>1,865,132</b>

Outside scholarships not included in report: \$ 741,448

PURPOSE: Record of fiscal year progress by unit

AUDIENCE: Internal use for administrators, development officers, and board members

NOTES: Gifts do not include pledge payments.

Radio is separate from COFAC; Parent and Family Association is separate from Student Services.

Gifts-in-kind do not include service or noncharitable gifts-in-kind.

Printed on 2019-09-30

## Significant Donors Report Gifts of \$5,000 or more for Fiscal Year July 1, 2019 - June 30, 2020

Name	Pledges & Payments	Cash Gifts	Planned Gifts	Gifts-in-Kind	Soft Credit	Total
Paul Anast	0	5,000	0	0	0	5,000
Arconic Foundation	0	30,000	0	0	0	30,000
Larry Balsamo & Charlene Callison	0	5,000	0	0	0	5,000
Dennis Bowman	5,000	0	0	0	0	5,000
Scott Brouette & Joe Rives	35,587	0	0	0	0	35,587
Dottie & Greg Chapman	8,500	2,000	0	0	0	10,500
Eric & Cherie Clark	10,000	0	0	0	0	10,000
Scott Clarke	13,108	0	0	0	0	13,108
Cobank	0	5,000	0	0	0	5,000
Ron & Kathi Comm	0	5,000	0	0	0	5,000
Compeer Financial	0	7,815	0	0	0	7,815
Cornerstone Realty	0	6,840	0	0	0	6,840
Mariah & Samuel Di Grino	7,000	500	0	0	0	7,500
Doris & Victor Day Foundation	0	15,150	0	0	0	15,150
Dot Foods, Inc.	0	10,500	0	0	0	10,500
Chuck Gilbert & Karen Ihrig-Gilbert	8,820	0	0	0	0	8,820
George Grice	0	36,000	0	0	0	36,000
Growmark Foundation	0	5,000	0	0	0	5,000
Minda Harts	5,000	0	0	0	0	5,000
Dean & Rosemary Huisingh	10,000	0	0	0	0	10,000
Ih Mississippi Valley Credit Union	5,000	0	0	0	0	5,000
Illinois Farm Bureau	0	5,000	0	0	0	5,000
Monica & Rick Iverson	0	11,075	0	0	0	11,075
Judy & Mel Kerr	0	5,000	0	0	0	5,000
Bob Klannukarn	0	3,720	0	0	6,720	10,440
Dan Liehr	5,000	0	0	0	0	5,000
Looser-Flake Charitable Foundation	0	15,000	0	0	0	15,000
Susan Martinelli	8,635	0	0	0	0	8,635
Mary Olive Woods Trust	0	16,727	0	0	0	16,727
George & Renee Mavigliano	10,420	0	0	0	0	10,420
Velma Mc Carney	26,000	0	0	0	0	26,000
Mcdonough Eye Associates And Jill Brody, Md	7,500	0	0	0	0	7,500
Julie Mc Hard-Shike	5,000	0	0	0	0	5,000
Craig Neader	6,000	0	0	0	0	6,000
Sandy Nelson	7,000	110	0	0	0	7,110
Elisabeth & Sam Norwood	0	15,989	0	0	0	15,989

Name	Pledges Made	Cash Gifts	Planned Gifts	Gifts-in-Kind	Soft Credit	Total
Marilyn & Jim Olsen	0	5,000	0	0	0	5,000
Pamela & Chris Ontiveros	10,000	0	0	0	0	10,000
Quad Cities Community Foundation	0	12,500	0	0	0	12,500
Scott Randall	0	0	50,000	0	0	50,000
Refreshment Services - Pepsi Of Macomb	5,000	0	0	800	0	5,800
Paul & Alene Reuschel	9,000	1,000	0	0	0	10,000
River Bend Food Bank	0	5,000	0	0	0	5,000
Sanford Health	500,000	0	0	0	0	500,000
Sarah Knight Memorial	0	7,000	0	0	0	7,000
Mona Sawyer	0	14,794	0	0	0	14,794
Deborah & Mark Schwiebert	5,000	0	0	0	0	5,000
Bonnie Smith-Skripps & Skip Skripps	8,000	65	0	0	0	8,065
Stronghurst Llc	25,000	0	0	0	0	25,000
Summit League	50,000	0	0	0	0	50,000
The Moline Foundation	20,000	0	0	0	0	20,000
Mary Warnock	0	14,005	0	0	0	14,005
Anita & Dennis Werling	0	7,000	0	0	0	7,000
Wesley United Methodist Church'S Fellheimer Trust	0	23,790	0	0	0	23,790
West Central Fs, Inc.	0	800	0	5,625	0	6,425
Weta	0	7,500	0	0	0	7,500
Winona M Winter Charitable Remainder Annuity Trust	0	55,000	0	0	0	55,000
Wiu Center For International Studies	0	66,000	0	0	0	66,000
Margaret Wong	34,000	0	0	0	0	34,000
Sheryl & Dan Yoder	17,900	0	0	0	0	17,900
Dale & Marie Ziegler	0	0	0	0	5,000	5,000
3M Foundation	0	5,000	0	0	0	5,000

PURPOSE: List of significant donors with gifts or pledges \$5,000 or greater for current fiscal year.

AUDIENCE: External (Board) and internal use for administrators and development officers.

NOTES: "Pledges & Payments" includes any new pledges for current or future fiscal years plus the amount paid (or expected to be paid) this year on prior year pledges.  
Total includes memberships for next fiscal year (e.g. Leatherneck Club)

Printed on 2019-09-30

## Annual Fund Report July 1, 2019 - June 30, 2020

COLLEGE/UNIT	# OF PLEDGES	TOTAL PLEDGES	AVERAGE PLEDGE	PLEDGES PAID	CASH	GIK	GIK PAID	*TOTAL GIFTS
CAS	30	13,034	434	2,727	23,106	0	0	25,833
CBT	42	14,706	350	2,957	44,447	6,106	0	53,510
COEHS	27	20,795	770	2,603	41,934	0	0	44,538
COFAC	25	5,512	220	1,219	30,521	35	0	31,775
ALUMNI	57	4,569	80	737	6,620	0	0	7,357
INTL STUDIES	1	120	120	30	0	0	0	30
LIBRARY	4	4,296	1,074	1,274	600	126	0	2,000
HONORS	4	1,320	330	330	720	0	0	1,050
QC	74	7,011	95	675	250	0	0	925
ATHLETICS	460	149,404	325	145,731	94,650	25,959	0	266,340
STUDENT SERVICES	14	16,672	1,191	14,068	16,269	660	0	30,997
BGS	1	102	102	26	3,100	0	0	3,126
TRI-STATES RADIO	501	133,302	266	30,320	60,532	0	0	90,853
WQPT	285	44,606	157	9,414	135,531	0	0	144,945
PFA	0	0	0	0	0	0	0	0
SCHOLARSHIPS	157	15,307	97	1,828	28,288	0	0	30,116
OTHER	25	6,566	263	1,771	79,288	0	0	81,059
<b>Total</b>	<b>1,707</b>	<b>437,322</b>	<b>256</b>	<b>215,710</b>	<b>565,857</b>	<b>32,886</b>	<b>0</b>	<b>814,453</b>

**\*\*Total Annual Fund: \$1,036,066**

Above Pledge totals include:

Leatherneck Club	\$ 147,400
Library Atrium Society	\$ 4,321
Performing Arts Society	\$ 5,752

Above Receipt totals include:

Leatherneck Club	\$ 217,219
Library Atrium Society	\$ 1,849
Performing Arts Society	\$ 5,373

PURPOSE: Record of fiscal year Annual Fund totals by Unit; includes Phonathon and President's Scholarship totals.

AUDIENCE: Internal use for administrators, development officers, and board members.

NOTES:

\*Total Gifts equals Income (Cash, Pledges Paid, Gifts in Kind, and GIK Pledges Paid).

\*\*Total Annual Fund equals sum of Pledges, GIKs, and Cash.

Radio is separate from COFAC; Parent and Family Association is separate from Student Services.

Gifts-in-kind do not include service or noncharitable GIKs.

Printed on 2019-09-30

## Phonathon Report July 1, 2019 - June 30, 2020

COLLEGE/UNIT	# OF PLEDGES	TOTAL PLEDGES	AVERAGE PLEDGE	PLEDGES PAID	CASH	GIK	GIK PAID	*TOTAL GIFTS
CAS	9	500	56	50	0	0	0	50
CBT	11	1,400	127	500	0	0	0	500
COEHS	11	600	55	75	50	0	0	125
COFAC	2	150	75	0	100	0	0	100
ALUMNI	54	4,220	78	650	100	0	0	750
INTL STUDIES	0	0	0	0	0	0	0	0
LIBRARY	0	0	0	0	0	0	0	0
HONORS	0	0	0	0	0	0	0	0
QC	65	2,801	43	200	0	0	0	200
ATHLETICS	28	2,822	101	1,652	0	0	0	1,652
STUDENT SERVICES	1	100	100	0	0	0	0	0
BGS	0	0	0	0	0	0	0	0
TRI-STATES RADIO	0	0	0	0	0	0	0	0
WQPT	0	0	0	0	0	0	0	0
PFA	0	0	0	0	0	0	0	0
SCHOLARSHIPS	142	11,250	79	1,535	0	0	0	1,535
OTHER	1	100	100	0	200	0	0	200
<b>Total</b>	<b>324</b>	<b>23,943</b>	<b>74</b>	<b>4,662</b>	<b>450</b>	<b>0</b>	<b>0</b>	<b>5,112</b>

**\*\*Total Phonathon: \$24,393**

Above Pledge totals include:

Leatherneck Club               \$ 2,822  
 Library Atrium Society           \$ 25  
 Performing Arts Society         \$ 100

Above Receipt totals include:

Leatherneck Club               \$ 1,652  
 Library Atrium Society           \$ 0  
 Performing Arts Society         \$ 0

PURPOSE: Record of fiscal year Phonathon totals by Unit.

AUDIENCE: Internal use for administrators, development officers, and board members.

NOTES:

\*Total Gifts equals Income (Cash, Pledges Paid, Gifts in Kind, and GIK Pledges Paid).

\*\*Total Phonathon equals sum of Pledges, GIKs, and Cash.

Radio is separate from COFAC; Parent and Family Association is separate from Student Services.

Gifts-in-kind do not include service or noncharitable GIKs.

See Annual Fund report for all phonathon and annual fund totals.

Printed on 2019-09-30

# WESTERN ILLINOIS UNIVERSITY

## BOARD OF TRUSTEES

October 4, 2019

### Report No. 19.10/4 Office of Sponsored Projects Annual Report

In FY19, proposal and award dollars increased while the number of proposals submitted and awards received decreased. In FY19, 138 proposals were submitted for \$53.8M as compared to 162 proposals and \$18.4M in FY18. FY19 proposals included one proposal for \$27M, which skews the comparison. However, even without the one large proposal, proposal dollars still increased over \$8M. In FY19, WIU received 124 awards for \$16.3M as compared to 133 awards for \$11.4M in FY18. Similar to proposals, awards included one three-year award (\$1.6M) and two awards for the same project, due to timing (\$985k each). If you annualize the multiyear project and record one award in FY19, award dollars were \$14.2, a \$2.8M increase over the previous fiscal year. WIU faculty and staff continue to be successful in their scholarly grant endeavors.

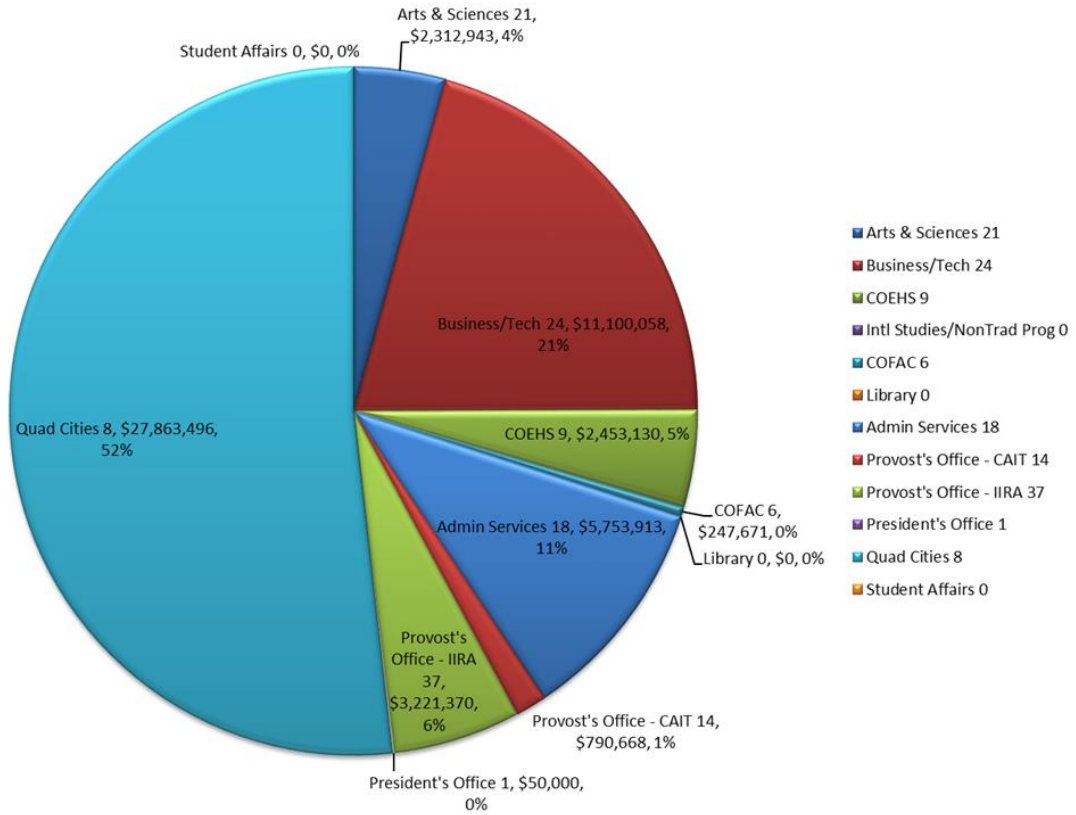
FY19 again brought more administrative burden from the Illinois Governor's Office of Management and Budget (GOMB) Grant Accountability and Transparency Unit (GATU). The overall goal of GATU was to reduce the burden on entities receiving State grant funds while increasing the State's oversight of grants and contracts. However, the implementation of the Grant Accountability and Transparency Act (GATA) has increased OSP's workload significantly and lengthened the time between approval of funding and receipt of the award document. OSP worked closely with project directors as they are now required to complete monthly or quarterly progress reports on GATU forms, which increases their burden. Since the beginning of FY19, OSP is now required to submit documentation of all expenses with each monthly invoice. OSP continues to work with project directors to ensure they are informed of the continuing changes and OSP is updating their processes to comply with the myriad of GATA requirements.

An ongoing goal of the Office of Sponsored Projects is to facilitate faculty research by assisting with proposal preparation and external grant award management. We also aim to increase the number of faculty members involved in applying for external funding to support their scholarly pursuits. One way OSP continues to sustain its support of faculty is by funding the University Research Council (URC) awards. In FY19, OSP funded 7 URC proposals for approximately \$30k. A few highlights of FY19 awards include the following: Dr. Liguong Song, Chemistry, received a National Science Foundation Major Research Instrumentation (NSF MRI) grant (\$300k) to purchase a Liquid Chromatograph Mass Spectrometer for the Forensic Chemistry program. This is the second NSF MRI grant WIU has received in the past three years. In the Biology Department, Dr. James Lamer received an \$865k grant from the Illinois Department of Natural Resources (IDNR) to study Asian Carp in the Mississippi River; and Dr. Chris Jacques received two IDNR grants - \$375k for Assessing Density, Survival and Population Structure of Bobcats and \$300k for Waterfowl and Large River Ecology. Both Dr. Lamer and Dr. Jacques have received similar awards in the past and have received notoriety in each of their specialized fields. All 3 professors had previously received URC funding, which helped them with their successful external grant proposals.

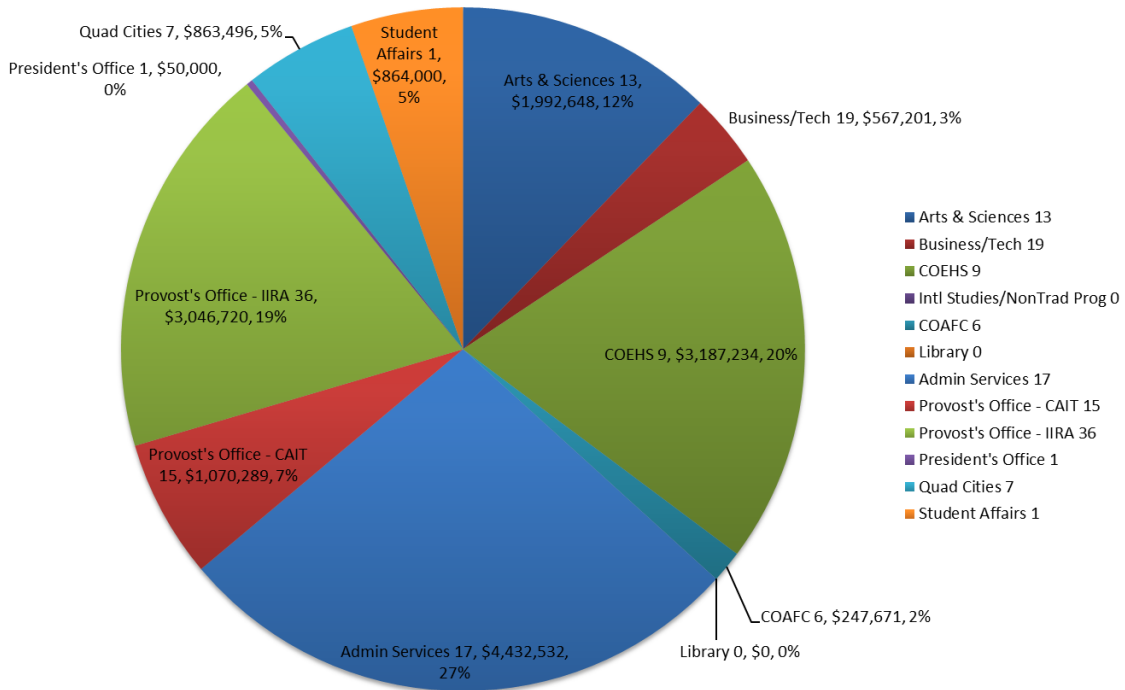
The Illinois Law Enforcement Executive Institute (ILEEI), a fully-funded center on campus directed by Ms. Susie Nichols, continues to significantly increase their grant funding. In FY19 ILEEI was awarded \$4.4M in grants, including a U.S. Department of Justice grant for \$997k for Illinois Behavioral Threat Assessment Initiative. Also in FY19, WIU joined the Illinois Innovation Network (IIN) and OSP assisted in the submission of a \$27M proposal to support capital projects on both campuses. While we are waiting on a decision from the Governor's Office on final funding amounts, collaboration with other state universities has already begun. WIU is currently working with the University of Illinois on a cybersecurity grant proposal. These are just a few examples of OSP support of faculty and staff in pursuit of their scholarly endeavors and external funding.



### FY2019 Proposals



### FY2019 Awards



W. ILLINOIS  
#TOUGH



WESTERN ILLINOIS  
**FIGHTING LEATHERNECKS**

ATHLETICS ANNUAL REPORT  
2018-2019

“

**WE ARE MARCHING ON 'NEATH  
THE PURPLE AND GOLD;  
WE ARE SINGING A SONG THAT  
WILL NEVER GROW OLD.  
ALL THE SONS AND DAUGHTERS  
OF WESTERN, TODAY, GO  
MARCHING ON.  
W-E-S-T-E-R-N YEA! WESTERN**

**HAIL TO WESTERN, TRUE AND  
LOYAL,  
WE ARE HERE TO WIN THIS DAY.  
WHEN YOU SEE THOSE  
CONQU'RING HEROES  
MARCHING DOWN THE WAY  
(RAH! RAH! RAH!)  
EV'RY HEART AND VOICE WILL  
SING THIS MELODY OF  
VICT'RY'S SONG:  
FLING OUT THE PURPLE AND THE  
GOLD, WE'RE MARCHING ON.**

**WESTERN ILLINOIS  
FIGHT SONG**

”

**TRADITION OF  
#TOUGH**

# ALIGNMENT WITH **UNIVERSITY CORE VALUES**

## **EDUCATIONAL OPPORTUNITY**



## **PERSONAL GROWTH**



## **SOCIAL RESPONSIBILITY**

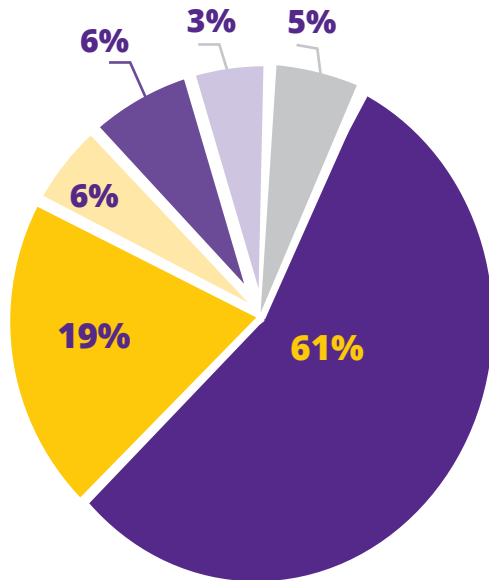


## **ACADEMIC EXCELLENCE**

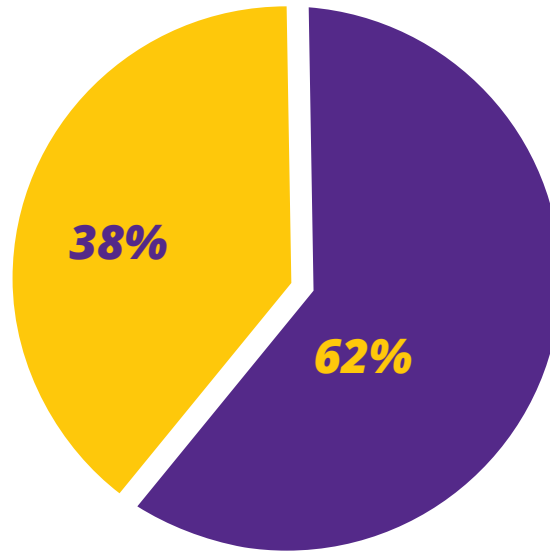


# WHO WE ARE

## DEMOGRAPHICS



- White**
- African-American**
- Hispanic**
- Two or more races**
- Other/Unknown**
- Non-Resident/Alien**



- Male**
- Female**

# 19

## DIVISION I SPORTS

### MEN'S SPORTS

- BASEBALL
- BASKETBALL
- CROSS COUNTRY
- FOOTBALL
- GOLF
- SOCCER
- SWIM/DIVE
- TRACK & FIELD

### WOMEN'S SPORTS

- BASKETBALL
- CROSS COUNTRY
- GOLF
- SOCCER
- SOFTBALL
- SWIM/DIVE
- TENNIS
- TRACK & FIELD
- VOLLEYBALL

**408** STUDENT-ATHLETES

ILLINOIS TRADITION OF  
**#TOUGH**

# AFFILIATIONS

## THE SUMMIT LEAGUE



*Denver Pioneers, North Dakota Fighting Hawks, North Dakota State Bison, Omaha Mavericks, Oral Roberts Golden Eagles, Purdue Fort Wayne Mastodons, South Dakota Coyotes, South Dakota State Jackrabbits, Western Illinois Leathernecks*

## MISSOURI VALLEY FOOTBALL CONFERENCE



*Illinois State Redbirds, Indiana State Sycamores, Missouri State Bears, North Dakota State Bison, Northern Iowa Panthers, South Dakota Coyotes, South Dakota State Jackrabbits, Southern Illinois Salukis, Western Illinois Leathernecks, Youngstown State Penguins*

**SPRING 2019**

**WOMEN'S SPORT**  
WITH THE HIGHEST TEAM GPA

**3.8 GPA**

WOMEN'S BASKETBALL

**MEN'S SPORT**  
WITH THE HIGHEST TEAM GPA

**3.35 GPA**

MEN'S GOLF

**68%** OF  
STUDENT-ATHLETES  
**ABOVE A 3.0**

ILL TRADITION OF  
**#TOUGH**

# STUDENT-ATHLETE ACADEMIC HIGHLIGHTS

**3.199**



FL 18

**3.197**



SP 19

## CUMULATIVE STUDENT-ATHLETE GPA

# SAAC & COMMUNITY SERVICE FIGURES

**2,808** COMMUNITY SERVICE HOURS

**\$11,637** RAISED TO BENEFIT LOCAL, NATIONAL, AND VARIOUS INTERNATIONAL ORGANIZATIONS

## LOCAL & NATIONAL CHARITY EVENTS & BENEFITS

- Special Olympics
- Dance Marathon
- YMCA Youth Day Carnival
- National Girls & Women's Sports Day
- Summit League Food Fight
- Polar Plunge
- Salvation Army – Angel Tree
- We Care
- Night to Shine
- Paint the Paws
- Shaymus Relays

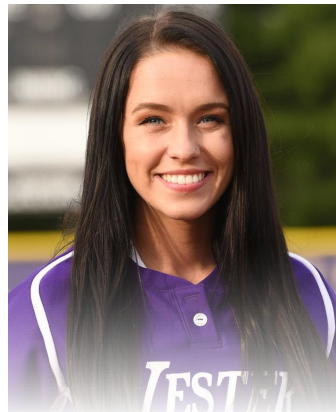
## ACADEMIC PARTNERSHIPS

- Broadcasting & Journalism
- Sport Management
- Athletic Training
- Band

2019-20 SAAC BOARD



**SAAC PRESIDENT**  
CASSIDY JURKAITES | GOLF



**SAAC VP**  
ASHLEY MINYARD | SOFTBALL



**SAAC SECRETARY**  
NICOLE BEEBE | TRACK & FIELD, CROSS COUNTRY

# 2018-19 **ATHLETIC**



## **Baseball**

- Recorded the most single-season wins (22) in 12 years to go alongside the most Summit League victories ever (16).



## **Football**

- Khaleen Saunders was selected 84th overall in the 2019 NFL Draft, becoming Western's first draftee in the last 10 seasons.



## **Track & Field**

- Bo Brasseur became the first Leatherneck to win a gold medal at the Summit League Championships in the long jump event, and qualified for the 2019 NCAA West Outdoor Prelims.



## **Women's Basketball**

- Led the nation with a 3.767 GPA to sit atop the WBCA Academic Team Honor Roll.



# ACHIEVEMENTS



## **Men's Basketball**

- Was the first-ever No. 8 seed to defeat a No. 1 seed in the Summit League Men's Basketball Tournament after a 79-76 victory over South Dakota State.



## **Swimming & Diving**

- Earned four medals at the Summit League Championships where the women's 200-yard medley relay also set a school record of 1:45.91.



## **Softball**

- Defeated Iowa, 10-1, for program's second straight win over a Power Five program.

## **Google Cloud Academic All-District First Team**

- Kobe Webster (Men's Basketball), Kyle Williams (Football)

## OTHER PROJECTS

- **Baseball Halo**
- **Coaches' Hallway**
- **Weight Room**
- **Softball Shed**
- **Track & Field Restripping and Resurfing**
- **Track & Field Throwing Area**

# FACILITY RENOVATIONS



**Coaches' Hallway**



**Weight Room**

# **WESPYS** STUDENT-ATHLETE AWARDS

MALE SENIOR STUDENT-ATHLETE OF THE YEAR

**Khalen Saunders, Football**

FEMALE SENIOR STUDENT-ATHLETE OF THE YEAR

**Taylor Higginbotham, Basketball**

MALE ATHLETE OF THE YEAR

**Sean McGuire, Football**

FEMALE ATHLETE OF THE YEAR

**Taylor Higginbotham, Basketball**

MALE ROOKIE OF THE YEAR (FRESHMAN OR TRANSFER)

**Adam Peterson, Swimming**

FEMALE ROOKIE OF THE YEAR

**Danni Nichols, Basketball**

MALE UNSUNG HERO

**Otis Dortch, Basketball**

FEMALE UNSUNG HERO

**Madison Boone, Softball**

MALE COURAGE AWARD

**Elijah Elkerton, Football**

FEMALE COURAGE AWARD

**Emily Marrs, Golf**

MALE LEATHERNECK (JUNIOR OR SENIOR)

**Tre Hendon, Football**

FEMALE LEATHERNECK (JUNIOR OR SENIOR)

**Payton Abbott, Softball**

CHEERLEADER OF THE YEAR

**Emily Sica**

MALE HIGHLIGHT OF THE YEAR

**CJ Schaeffer Jr.'s walk-off, grand slam against South Dakota State**

FEMALE HIGHLIGHT OF THE YEAR

**Bo Brasseur broke the school outdoor record in the long jump, which ranked No. 20 in the nation at the time**

TEAM PERFORMANCE OF THE YEAR

**Men's basketball knocked off No. 1 South Dakota State in the first round of the Summit League Tournament**



MALE SENIOR STUDENT-ATHLETE OF THE YEAR  
**Khalen Saunders, Football**



FEMALE SENIOR STUDENT-ATHLETE OF THE YEAR  
**Taylor Higginbotham, Women's Basketball**

# EXTERNAL ENGAGEMENT



2019  
**PURPLE & GOLD  
AUCTION**

## LEATHERNECK CLUB

- Leatherneck Club Golf Outing – Macomb
- Western Challenge
- Purple & Gold Auction
- Leatherneck Club Socials



## DAY OF GIVING (\$23,810)

**MEMBERSHIP LEVEL AT  
HISTORIC HIGHS (639 HOUSEHOLDS)  
OVER \$339,000 DONATED**

## CORPORATE SPONSORSHIPS ELITE MEMBERS

- Burlington Trailways
- Citizens Bank
- MDH
- MTC Communications
- Refreshment Services Pepsi
- WGEM



2019  
**WESTERN CHALLENGE**



2019  
**LEATHERNECK CLUB  
GOLF OUTING**

THE TRADITION OF  
**#TOUGH**

# MARKETING & BRAND AWARENESS

**GOLEATHERNECKS.COM**  
**1,644,689 PAGE VIEWS IN 2018-19**

## TWITTER (MAIN ACCOUNT)

Followers: 12.1K+

## INSTAGRAM (MAIN ACCOUNT)

Followers: 3,300+

## FACEBOOK (MAIN ACCOUNT)

Followers: 11,700+



@WIUFootball | 10.9K Followers

Ranked No. 23 in the FCS in generating Twitter interactions in 2018. (Skullsparks.com)



@WIUMensHoops | 2,683 Twitter Followers

Upset over SDSU in 2019 Summit League Tournament generated 466K Tweet impressions, 17.3K profile visits, and added 68 new followers in the month of March.

Impressions = the number of times a Tweet has been seen

THE TRADITION OF  
**#TOUGH**



WESTERN ILLINOIS  
**FIGHTING LEATHERNECKS**

ATHLETICS ANNUAL REPORT  
2018-2019

# WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 4, 2019

## Report No. 19.10/6 Quarterly Planning Update

The following displays the status of actions on the University's Fiscal Year 2020 Planning Calendar.

- Prepare the Academic Year 2020-2021 Strategic Plan Supplement:
  - The Academic Year 2019-2020 Social Responsibility Task Force has been appointed. Membership is displayed in the *September 2019 Strategic Plan Update* ([www.wiu.edu/university\\_planning/planningupdates.php](http://www.wiu.edu/university_planning/planningupdates.php)).
  - The Task Force will prepare a Strategic Plan Supplement that identifies actions needed to ensure that Western meets and exceeds all Higher Learning Commission criteria, core components, subcomponents, and federal compliance requirements for accreditation. This will be presented to the Board in June 2020.
- Maintain the University's ongoing relationship with the Higher Learning Commission:
  - The University was not required to submit a Fiscal Year (FY) 20 Financial Recovery Plan. Western was required to submit required plans for the two previous fiscal years due to financial ratios reflecting the effects of the statewide budget impasse.
  - An annual update on enrollments in Teach-Out programs will be submitted this quarter.
  - Institutional renewals to participate in the State Authorization and Reciprocity Act (distance education delivery outside Illinois), deliver online courses to Iowa residents, and host Museum Studies at the Figge Art Museum in Davenport (IA) will be submitted this quarter in accordance with federal compliance requirements.
  - The Senior Vice President for Strategic Planning and Initiatives attended two webinars on the criteria for accreditation last quarter, and will attend three webinars this quarter to ensure that Western is current with accreditation requirements.
- Continue to advance the goals and priorities of the President's Executive Institute (PEI):
  - A status report on PEI goals and priorities was made in the *August 2019 Strategic Plan Update*.
  - A subsequent update will be made in a Strategic Plan Update this quarter.
- Participate in the Illinois Innovation Network:
  - The Interim CIO and a Computer Science faculty member are exploring cybersecurity grant, curriculum, and application partnerships.

- The Senior Vice President for Strategic Planning was elected to a two-year term on the four-person Executive Committee that will oversee implementation of Network polices.
- Institutional participation in the Network’s four standing committees: Research and Collaboration, Entrepreneurship, Public Policy and Funding, and Education and Workforce Development will begin this quarter.
- Advance Military Partnerships
  - The Military Task Force sent care packages to deployed WIU students, alumni, and friends; launched university advertising on the Rock Island Arsenal (RIA) for first time; and successfully advocated for the removal of the University 100 degree requirement for veterans.
  - The Directors of the School of Law Enforcement and Justice Administration and the MBA program are exploring offering courses, as soon as Spring 2020, on the RIA.
  - The Executive Director of the School of Distance Learning and Outreach is also exploring General Studies enrollment partnerships with RIA personnel.
- Complete service to the Higher Learning Commission:
  - The Senior Vice President for Strategic Planning and Initiatives:
    - Serves as a Student Success Mentor for Dakota State University (SD), and Institutional Actions Council (IAC) member. The IAC is the primary decision-making body for the Commission.
    - Completed training to serve as a chairperson for IAC hearings.
    - Will complete location visits for East Central University (OK) during this quarter.
- Prepare planning materials for Western Illinois University Board of Trustees meetings:
  - Three summary reports are being prepared for the December 2019 Board Meeting.
    1. Quarterly Planning Update.
    2. FY20 Higher Values in Higher Education Update.
    3. FY20 Master Plan Update.
- Distribute monthly Strategic Plan Updates:

<u>Month</u>	<u>Topic</u>
September 2019	Social Responsibility Task Force membership, charge, and process.
August 2019	FY19 President’s Executive Institute goals, priorities, and accomplishments.
July 2019	Summary of institutional accomplishments on the <i>FY19 Positioning Western Illinois University for the Future Plan</i> .