

Western Illinois University

Board of Trustees Meeting

October 12th and 13th, 2023

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WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 12th and 13th, 2023

Western Illinois University
Quad Cities, Illinois

Agenda Topic	Action
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October 12, 2023 – Complex C Suite 3420, QC Campus

Motion to Convene to Open Session – 5:30 p.m.	Action
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Roll Call	Action
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Motion to Convene to Closed Session	Action
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Motion to Convene to Open Session	Action
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Adjourn	Action
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October 13, 2023 – Riverfront Hall 104, QC Campus

Motion to Convene to Open Session – 8:30 a.m.	Action
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Roll Call	Action
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Public Comments

Review of Previous Meeting Minutes

Review and approval of June 7th, 2023 Open and Closed Session and June 8th, 2023 Open Session meeting minutes.

Chairperson’s Remarks

Chair – Carin Stutz

President’s Remarks

President Guiyou Huang

Agenda Topic

Reports and Discussion Items

Report No. 23.10/1

Purchases of \$100,000-\$499,999.99 or Exempt
(Vice President of Finance and Administration, Paul Edwards)

Report No. 23.10/2

Budget and Financial Data for Quarter Ended June 30, 2023
(Vice President of Finance and Administration, Paul Edwards)

Report No. 23.10/3

Academic Affairs Report
(Provost and Academic Vice President, Manoochehr Zoghi)

Report No. 23.10/4

Externally Sponsored Grants and Contracts for the 4th Quarter
(Provost and Academic Vice President, Manoochehr Zoghi and Director of Sponsored Projects, Shannon Sutton)

Report No. 23.10/5

Office of Sponsored Projects Annual Report
(Provost and Academic Vice President, Manoochehr Zoghi and Director of Sponsored Projects, Shannon Sutton)

Report No. 23.10/6

Report on Contributions
(Vice President for Advancement, Alumni Relations and Athletics, Clare Thompson)

Report No. 23.10/7

Facility Assessment Report
(Assistant Vice President of Facilities Management, Troy Rhoads)

Report No. 23.10/8

Quad Cities Campus Priorities, Strategies, and Highlights
(Vice President of QC Campus Operations, Kristi Mindrup)

Report No. 23.10/9

Admissions Report
(Interim Vice President for Student Success, John Smith and Admissions Director, Doug Freed)

Report No. 23.10/10

Report on External Audits
(Vice President of Finance and Administration, Paul Edwards)

Verbal Reports and Updates

Vice President of Finance and Administration, Paul Edwards
Interim Vice President for Student Success, John Smith
Athletics Director, Paul Bubb
Director of JIDE, Carl Ervin
Director of Governmental Relations, Zach Messersmith

General & Advisory Group Reports and Comments

Student Government Association, Kyle Ramlow (Macomb)
Student Government Association, Ashley Danner (Quad Cities)
Faculty Senate Chair, Julia Albarracin
Faculty Council Co-Chair, WIU-Quad Cities, Everett Hamner and/or Dana Lindemann
Civil Service Employees Council, Jackie Price
Council of Administrative Personnel President, Paul Bubb

Resolutions and Action Items

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- | | |
|--|---------------|
| Resolution No. 23.10/1 | Action |
| FY 2024 All-Funds Budget
(Vice President of Finance and Administration, Paul Edwards and Budget Director, Renee Georges) | |
| Resolution No. 23.10/2 | Action |
| FY 2025 Appropriated Operating Budget Recommendations
(Vice President of Finance and Administration, Paul Edwards and Budget Director, Renee Georges) | |
| Resolution No. 23.10/3 | Action |
| FY 2025 Appropriated Capital Budget Recommendations
(Vice President of Finance and Administration, Paul Edwards and Budget Director, Renee Georges) | |
| Resolution No. 23.10/4 | Action |
| FY2024 Repair and Maintenance of the Official Residence
(Assistant Vice President of Facilities Management, Troy Rhoads) | |
| Resolution No. 23.10/5 | Action |
| Approved Depositories and Signatories
(Executive Director of Financial Affairs, Ketra Roselieb) | |
| Resolution No. 23.10/6 | Action |
| Approval of Presidential Evaluation
(Board Member, Polly Radosh) | |

- Resolution No. 23.10/7 **Action**
 Approval of Presidential Agreement
 (Board Member, Polly Radosh)
- Resolution No. 23.10/8 **Action**
 Approval of the Calendar Year 2024 Board of Trustees Meeting Dates
 (Senior Executive Assistant to the President, Athena Brooks)
- Resolution No. 23.10/9 **Action**
 International Union of Operating Engineers, AFL- CIO Local Union No. 399 – Landscape
 Maintenance 2023-2026 Bargaining Agreement
 (Vice President of Finance and Administration, Paul Edwards)
- Resolution No. 23.10/10 **Action**
 International Union of Operating Engineers, AFL- CIO Local Union No. 399 –
 Mechanical Maintenance/Heating Plant 2022-2025 Bargaining Agreement
 (Vice President of Finance and Administration, Paul Edwards)
- Resolution No. 23.10/11 **Action**
 Illinois Fraternal Order of Police Labor Council 2023-2026 Bargaining Agreement
 (Vice President of Finance and Administration, Paul Edwards)
- Resolution No. 23.10/12 **Action**
 Approval of WIU Chapter of University Professionals of Illinois Local 4100 (UPI) 2023-
 2026 Bargaining Agreement
 (Vice President of Finance and Administration, Paul Edwards)
- Resolution No. 23.10/13 **Action**
 Approval of The American Federation of State, County and Municipal Employees,
 Council 31, AFL-CIO Local No. 417 – Clerical 2023-2024 Bargaining Agreement
 (Vice President of Finance and Administration, Paul Edwards)
- Resolution No. 23.10/14 **Action**
 Approval of The American Federation of State, County and Municipal Employees, Council
 31, AFL-CIO Local No. 417 – Building Services 2023-2024 Bargaining Agreement
 (Vice President of Finance and Administration, Paul Edwards)
- Resolution No. 23.10/15 **Action**
 Purchases of \$500,000 and Over
 (Vice President of Finance and Administration, Paul Edwards)
- Resolution No. 23.10/16 **Action**
 Election of Vice Chair of the Board for October 13, 2023 - June 30, 2024
 (Interim General Council, Victoria Smith)

Old Business

New Business

Next Meeting

December 4th and 5th, 2023 - Union, Macomb

Adjourn

- The meetings audio will be streamed live at <https://www.youtube.com/user/WesternIllinoisU>
- Public comments will be held to a total of 30 minutes. Comments will be limited to 3 minutes for those speaking in person and 500 words for those writing. Those who wish to have your comments read, please email them to Athena Brooks at AM-Brooks@WIU.edu by 12:00 p.m. (noon) on Wednesday, October 11, 2023.
- Trustees will meet in person.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Review and Approval of the Meeting Minutes of:
June 7, 2023

Minutes will be available for review at:

http://www.wiu.edu/board_of_trustees/minutes/index.php

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Review and Approval of the Meeting Minutes of:
June 8, 2023

Minutes will be available for review at:

http://www.wiu.edu/board_of_trustees/minutes/index.php

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Report No. 23.10/1 -- Purchases of \$100,000-\$499,999.99 or Exempt

Purchases of \$100,000 - \$249,999

Vendor	Type of Purchase	Annual Amount (unless otherwise noted)	Number of Bids
Dunn Law Firm LLP; Bloomington, IL	FY24 continuous order for immigration attorney. (5 th year of 5-yr award with one 5-yr renewal option)	\$100,000 estimated	IPHEC
Technolutions Inc; New Haven, CT	FY24 Slate information management system used for outreach and engagement (year 2 of a 5-yr agreement)	\$100,000	IPHEC
McAllister & Quinn, LLC; Washington, DC	Grant consulting services (year 2 of a 2-year renewal term)	\$108,000	1
Western Illinois University – CAIT; Macomb, IL	OLN course development, hosting/support for ILETSBEI. (grant-funded)	\$111,250	Internal Agreement
Ohio Valley Conference; Brentwood, TN	FY24 officiating fees – women’s volleyball, women’s soccer, men’s & women’s basketball	\$143,200	Exempt
American Precision Supply Inc; Hampshire, IL	FY24 continuous order for plumbing supplies as needed (BEP-certified vendor)	\$145,000	IPHEC

Contributor Development Partnership, PBC; Boston, MA	FY24 portion of a 4-year agreement (4/1/22-5/31/26) to provide membership & gift processing services for WQPT-TV	\$146,031	1
Sunbelt Rentals Inc; East Peoria, IL	FY24 continuous order for portable chiller rental as needed.	\$150,000 estimated	IPHEC
MacMillan Holdings LLC (dba Holtzbrinck Publishers LLC); New York, NY	FY24 continuous order for textbooks for resale by the University Bookstore to be ordered as needed.	\$154,000 estimated	IPHEC Sole Source
Securitas Security Services USA Inc; Bettendorf, IA	FY24 security services for WIU-QC	\$160,000 estimated	1
Digital Convergence Alliance (DCA); Tampa, FL	FY24 master control, program signal delivery, and traffic services for WQPT's transmitter in Orion, IL (months 40-51 of 60, previously approved by the BOT October 4, 2019)	\$166,500	2
Ensono Inc; Downers Grove, IL	FY24 CA Technologies mainframe software support and maintenance for AIMS (year 2 of 2)	\$178,446.66	Sole Source
Public Broadcasting Service; Arlington, VA	FY24 annual membership and programming fees for WQPT	\$180,968.45	Exempt
Franczek Radelet PC; Chicago, IL	FY24 continuous order for general legal services for BOT as needed.	\$220,000 estimated	IPHEC

HD Supply Facilities Maintenance (dba Home Depot Pro); Atlanta, GA	FY24 continuous order for janitorial supplies, equipment, and parts (year 2 of a 5-yr award with one 5-yr renewal option)	\$246,000 estimated	IPHEC
Adidas America Inc; Westerville, OH	FY24 continuous order for athletic apparel and gear for WIU Athletics (4th year of five 1-yr renewal options, previously approved by BOT March 27, 2015)	\$249,000 estimated	1
Amp Electrical Services Inc; Galesburg, IL	FY24 continuous order to provide electricians to supplement University personnel (2nd of four optional one-year renewals)	\$249,000 estimated	5
H & S Mechanical Inc; Bartonville, IL	FY24 continuous order to provide plumbers/pipefitters to supplement University personnel (1 st of four optional one-year renewals)	\$249,000 estimated	1

Purchases of \$250,000 - \$499,999 Receiving Presidential Approval

Vendor	Type of Purchase	Annual Amount (unless otherwise noted)	Number of Bids
City of Macomb; Macomb, IL	FY24 continuous order for fire protection for Macomb campus (year 3 of a 3-year agreement)	\$250,000	Intergov't Agreement
Waste Management of Illinois Inc; Macomb, IL	FY24 refuse disposal for Macomb, IL campus. (3rd year of a 5-year renewal option, previously approved by BOT on June 10, 2016)	\$260,300 estimated	1

University of Illinois – CARLI; Champaign, IL	FY24 continuous order for library materials to be ordered as needed.	\$265,000 estimated	Intergov't Agreement
AmerisourceBergen Drug Corp; Romeoville, IL	FY24 continuous order for pharmaceuticals for resale at Beu Health Center	\$300,000 estimated	Exempt
Arthur J Gallagher Risk Management Services Inc; Quincy, MA	Student athletic insurance (fully-insured) for the period of August 1, 2023 through July 31, 2024 (9th of nine optional one-year renewals).	\$306,475 (\$250 deductible)	3 proposals
City of Macomb; Macomb, IL	FY24 transit services for Macomb campus	\$320,000 estimated	Intergov't Agreement
McGraw Hill Global Education (Georgia Holdings Inc); East Windsor, NJ	FY24 continuous order for textbooks for resale by the University Bookstore to be ordered as needed.	\$325,000 estimated	IPHEC Sole Source
Air Planning Inc; Salem, NH	Football air charters from Moline, IL for games at New Mexico State, Southern Utah, North Dakota University, and North Dakota State University.	\$343,818 estimated	3
Marsh USA Inc; Chicago, IL	FY24 master insurance program premiums	\$345,000 estimated	IPHEC
Burlington Stage Lines LTD (Burlington Trailways); Burlington, IA	FY24 continuous order for motor coach charter services as needed by WIU Athletics.	\$350,000 estimated	1
MidAmerican Energy Company; Davenport, IA	FY24 continuous order for electricity and natural gas for QC campus	\$351,000 estimated	IPHEC

Gunther Construction / UCM; Galesburg, IL	Parking lot rehabilitation at Knoblauch Hall Parking Lot and the Simpkins Hall Circle on the Macomb campus.	\$358,598.43	1
MBS Service Company, Inc; Columbia, MO	FY24 continuous order for textbooks for resale by the University Bookstore to be ordered as needed.	\$400,000 estimated	IPHEC Sole Source
Ameren Illinois Company (dba Ameren CIPS); St Louis, MO	FY24 continuous order for natural gas (utilities exempt from BOT approval)	\$418,000 estimated	Sole Source
Carnegie Dartlet LLC; Westford, MA	FY24 digital media services (includes search, online advertising, and media buys). (1 st of seven optional 1-yr renewals)	\$468,000 estimated	9 proposals
Cengage Learning; Florence, KY	FY24 continuous order for textbooks for resale by the University Bookstore to be ordered as needed (resale – exempt from BOT approval)	\$495,000 estimated	IPHEC Sole Source
Pearson Education Inc; Old Tappan, NJ	FY24 continuous order for textbooks for resale by the University Bookstore to be ordered as needed (resale – exempt from BOT approval)	\$495,000 estimated	IPHEC Sole Source
IBM Corporation; Livermore, CA	FY24 IBM mainframe software maintenance (1 st of five optional 1-yr renewals)	\$499,000 estimated	Sole Source

Purchases \$500,000 and above Exempt from BOT Approval

Vendor	Type of Purchase	Annual Amount (unless otherwise noted)	Number of Bids
EBSCO Industries Inc; Cary, IL	FY24 continuous order for library materials to be ordered as needed (exempt from BOT approval)	\$560,000 estimated	IPHEC Sole Source
Kone Inc; Peoria, IL	FY24 continuous order for elevator maintenance for Macomb campus.	\$600,000 estimated	IPHEC
Mesirow Insurance Services (Alliant); Chicago, IL	FY24 Master Property Insurance	\$858,456 estimated	IPHEC
Ameren Illinois Company (dba Ameren CIPS); St Louis, MO	FY24 continuous order for delivery of electricity for Macomb campus (utilities exempt from BOT approval)	\$960,000 estimated	Sole Source
City of Macomb; Macomb, IL	FY24 continuous order for water supply for Macomb campus (utilities exempt from BOT approval)	\$1,020,000 estimated	Intergov't Agreement
Health Insurance Reserve Fund; Springfield, IL	WIU's health insurance contribution for FY24 (CMS contract – exempt from BOT approval)	\$1,944,800	CMS
Interstate Municipal Gas Agency; Auburn, IL	FY24 continuous order for natural gas transport for the Macomb campus (utilities exempt from BOT approval)	\$2,490,000 estimated	IPHEC

Berkshire Hathaway Energy dba MidAmerican Energy Services; Davenport, IA	FY24 continuous order for electricity for Macomb campus (utilities exempt from BOT approval)	\$2,905,000 estimated	IPHEC
Academic HealthPlans, Inc.; Colleyville, TX	FY24 student health insurance program. The BOT approved on March 24, 2023. MHEC award with United Healthcare Services, Inc. Academic HealthPlans appointed WIU Broker of Record.	\$5,000,000 estimated	MHEC/ IPHEC2124
Sodexo Operations LLC; Williamsville, NY	FY24 continuous order for food services (year 4 of a 5-year agreement, previously approved by BOT on June 12, 2020)	\$10,750,000 estimated	1

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Report No. 23.10/2 -- Budget and Financial Data for Quarter Ended June 30, 2023

The Board of Trustees reviews preliminary fiscal year (July 1 – June 30) spending plans each June, and the Board approves all-funds budgets each September. Once approved by the Board, Western Illinois University’s all-funds budgets are submitted to the Illinois Board of Higher Education, Illinois State Legislature, and the Governor.

The Board of Trustees approved the Western Illinois University Fiscal Year 2023 All Funds Budget by source of funds and estimated object of expenditure on September 22, 2022 (see Western Illinois University Board of Trustees Resolution No. 22.9/1). Per Board approval, Western Illinois University was authorized to spend up to \$213.4 million during Fiscal Year 2023, and the President was authorized to make technical adjustments in budgets if necessary.

After approving institutional spending plans, the Board of Trustees receives quarterly revenue and expenditure reports to review the University’s financial status and compliance with institutional spending plans. Tables 1 and 2 on the following pages display revenue and expenditures for Appropriated Funds and Auxiliary Facilities System Funds for the fourth quarter of Fiscal Year 2023.

Appropriated Funds

Fiscal Year 2023 Revenue through June 30, 2023

Tuition, interest, and other income are estimated in the fall and based on projected enrollments, historical retention rates, and prior year assessed tuition and tuition waivers. The Fiscal Year 2023 estimate for tuition, interest, and other income was \$52.9 million. After year-end adjustments, income fund revenue ended at 97.4% of original estimated income.

Fiscal Year 2023 Income Fund Revenue (Dollars in Thousands)			
	Budget	Revenue through 6/30/2023	Percent of Budget
Assessed Tuition	51,585.0	50,008.9	96.9%
Interest	80.0	201.5	251.9%
Other	<u>1,190.0</u>	<u>1,246.2</u>	104.7%
Total	\$ 52,855.0	\$ 51,456.6	97.4%

Funds were received on a regular schedule from the comptroller during FY23. The majority of budgeted expenditures for the fiscal year were for personnel services (faculty and staff salaries), contractual and financial aid obligations.

Fiscal Year 2023 Appropriated Funds Expenditures (Dollars in Thousands)			
		Expenditures through 6/30/2023	
	<u>Budget</u>	<u>Expenditures</u>	Percent of <u>Budget</u>
Personnel Services	\$ 77,500.0	\$ 77,388.7	99.9%
CMS Health Insurance	1,944.8	1,944.8	100.0%
FICA/Medicare	1,600.0	1,145.7	71.6%
Commodities	900.0	683.6	76.0%
Operation of Automotive Equipment	175.0	175.8	100.5%
Travel	250.0	272.9	109.2%
Contractual Services	12,350.0	12,281.9	99.4%
Permanent Improvements	100.0	201.8	201.8%
Equipment/Library Books	2,247.2	1,484.7	66.1%
Telecommunications	150.0	91.8	61.2%
Awards/Grants/Matching	20,983.0	20,324.4	96.9%
Interest	-	-	
Transfer to Equipment Reserve	-	-	
Transfer to Deferred Maint. Reserve	-	-	
Total Expenditures	\$ 118,200.0	\$ 115,996.1	98.1%

Additional Fiscal Year 2023 Appropriated Funds Budget Items

Original Fiscal Year 2023 estimates for tuition, interest, and other income total \$52.9 million while estimated Income Fund expenditures for Fiscal Year 2023 total \$66.1 million (See Table 1b). Original projected revenue combined with original spending authority estimated an ending deficit of \$13.2 million. Personnel attrition and other cost saving measures such as partial budget loads, essential spending and adjusted year end spending deadlines were utilized in an effort to reduce expenditures as much as possible. The following table reflects an ending deficit of \$12.5 million in the income fund.

Income Fund (Dollars in Thousands)			
	<u>Revenue</u>	<u>Expenditures</u>	<u>Excess(Deficit)</u>
FY 2014	73,329.0	73,168.4	160.6
FY 2015	75,673.5	74,870.2	803.3
FY 2016	74,640.7	105,207.8	(30,567.1)
FY 2017	69,739.1	52,875.8	16,863.3
FY2018	63,771.5	67,215.0	(3,443.5)
FY2019	56,607.5	62,642.8	(6,035.3)
FY2020	50,387.7	48,112.8	2,274.9
FY2021	53,367.9	52,991.6	376.3
FY2022	53,836.5	57,887.8	(4,051.3)
FY2023	51,456.6	63,928.7	(12,472.1)

Auxiliary Facilities System

Fiscal Year 2023 Revenue through June 30, 2023

At the end of the fourth quarter of Fiscal Year 2023, Western Illinois University assessed \$21.5 million in housing and dining and \$5.2 million in student fees. Auxiliary Facilities system revenue exceeded original FY2023 estimates.

Fiscal Year 2023 Auxiliary Facilities System Revenue (Dollars in Thousands)			
		Revenue through 6/30/23	Percent of
	<u>Budget</u>	<u>Revenue</u>	<u>Budget</u>
Assessed Housing and Dining	\$ 20,295.0	\$ 21,537.9	106.1%
Sales	3,022.7	3,341.3	110.5%
Assessed Student Fees	4,775.7	5,221.2	109.3%
Other	<u>2,231.2</u>	<u>3,251.7</u>	145.7%
Total	\$ 30,324.6	\$ 33,352.1	110.0%

Fiscal Year 2023 Expenditures through June 30, 2023

As a result of decreased revenue, budgets for expenditures were decreased; thus, expenditures are in line with previous fiscal years. Expenditures for the Auxiliary Facilities System were limited to essential operational needs because of cash flow concerns. Adjusted year end spending deadlines were also implemented.

Fiscal Year 2023 Auxiliary Facilities System Expenditures (Dollars in Thousands)			
	<u>Budget</u>	Expenditures through 6/30/23	
		<u>Expenditures</u>	Percent of <u>Budget</u>
Personnel Services	\$ 9,500.0	\$ 8,838.7	93.0%
Unemp/FICA/Medicare/Retirement	120.0	92.1	76.8%
Commodities	1,000.0	289.8	29.0%
Operation of Automotive Equipment	70.0	68.9	98.4%
Travel	33.0	9.2	27.9%
Contractual Services	15,350.0	13,208.5	86.0%
Permanent Improvements	275.0	7.2	2.6%
Equipment/Library Books	250.0	60.2	24.1%
Telecommunications	2.0	0.7	35.0%
Awards/Grants/Matching	1,300.0	1,100.6	84.7%
Other (Cost of sales, principal & interest payments on outstanding bonds, transfers to reserves, etc)	9,800.0	9,295.1	94.8%
Total Expenditures	\$ 37,700.0	\$ 32,971.0	87.5%

Fiscal Year 2023 Cash Flow through June 30, 2023

At the end of the fourth quarter of Fiscal Year 2023, Western Illinois University had a cash balance of (\$3.7) million in the income fund and \$24.1 million in the Auxiliary Facilities System restricted funds. Income fund inflows for the quarter are \$7.1 million and outflows are \$17.8 million resulting in a net decrease in cash of \$10.7 million. Auxiliary Facilities System restricted fund inflows for the quarter are \$4.3 million and outflows are \$9.5 million resulting in a net decrease in cash of \$5.2 million.

Budget and Financial Data for Periods Ended June 30, 2023

Cash Flow

	<u>Income Fund</u>	<u>AFS (Restricted)</u>
Cash balance April 1, 2023	\$ 7,062,518	\$ 29,356,296
Cash Inflows		
Tuition, Fee, & Other unrestricted receipts	3,784,776	4,322,503
State appropriations	3,307,206	-
Total Cash Inflows	<u>7,091,982</u>	<u>4,322,503</u>
Cash Outflows		
Payroll	(14,901,894)	(2,085,628)
Goods, Services, & Other cash outflows	(2,905,372)	(7,456,181)
Total Cash Outflows	<u>(17,807,266)</u>	<u>(9,541,809)</u>
Net Increase (decrease) in cash	<u>(10,715,284)</u>	<u>(5,219,306)</u>
Cash balance June 31, 2023	<u>\$ (3,652,766)</u>	<u>\$ 24,136,990</u>

Appendix A
State of Illinois Definitions for Reporting Institutional Revenues by Source of Funds
And Institutional Expenditures by Estimated Objects of Expenditure

Sources of Funds

State Appropriated Funds are the general revenue fund appropriations from the State of Illinois.

University Income Fund represents tuition revenue.

Auxiliary Facilities System represents revenue from housing and dining and the University's bond revenue fee that supports University Housing and Dining Services, University Union, and Campus Recreation.

Estimated Objects of Expenditures

Personnel Services are payments of wages and salaries.

Contractual Services represent payment for services from vendors. The largest contractual expense for Western Illinois University is utilities.

Travel reimbursements to employees or vendors for in-state and out-of-state travel include transportation, mileage, lodging, and meals.

Commodities support purchase of consumable materials (e.g., office supplies).

Equipment and Library Materials support purchases over \$100 for tangible property (e.g., office furniture, equipment, and library books and periodicals).

Awards and Grants primarily support student financial aid.

Telecommunication Services represent all telephone and communication services (e.g., long distance, fax machine and local telephone charges).

Operation of Automotive Equipment includes the operation, maintenance, and repair of automotive equipment.

Permanent Improvements are used for the remodeling and renovation of existing structures.

CMS Health Insurance and Medicare are shared, state-mandated expenditures that reduce the institution's discretionary spending authority.

Table 1
Budget and Financial Data through June 30
Appropriated
Educational Assistance and Income Fund Combined

Appropriated Funds	FY23 Budget	Revenue through June 30	
		FY23	FY22
Revenue			
State Appropriations	\$ 52,067,400	\$ 52,067,400	\$ 52,067,400
Assessed Tuition	51,585,000	50,008,892	48,479,336
Interest	80,000	201,509	38,053
Other	<u>1,190,000</u>	<u>1,246,216</u>	<u>5,319,109</u>
Total Revenue	<u>\$ 104,922,400</u>	<u>\$ 103,524,017</u>	<u>\$ 105,903,898</u>
Expenditures through June 30			
Expenditures			
Personnel Services	\$ 77,500,000	\$ 77,388,708	\$ 74,868,269
CMS Health Insurance	1,944,800	1,944,800	1,944,800
FICA/Medicare	1,600,000	1,145,650	1,089,391
Commodities	900,000	683,589	735,753
Operation of Automotive Equipment	175,000	175,835	151,099
Travel	250,000	272,923	131,805
Contractual Services	12,350,000	12,281,862	11,783,844
Permanent Improvements	100,000	201,748	59,131
Equipment/Library Books	2,247,200	1,484,747	2,214,745
Telecommunications	150,000	91,849	98,323
Awards/Grants/Matching	<u>20,983,000</u>	<u>20,324,378</u>	<u>16,878,009</u>
Total Expenditures	<u>\$ 118,200,000</u>	<u>\$ 115,996,089</u>	<u>\$ 109,955,169</u>

Table 1a
Budget and Financial Data through June 30
Educational Assistance Fund

	FY23 Budget	Revenue through June 30	
		FY23	FY22
Appropriated Funds			
Educational Assistance Fund			
Revenue			
State Appropriations	\$ 52,067,400	\$ 52,067,400	\$ 52,067,400
Total Revenue	<u>\$ 52,067,400</u>	<u>\$ 52,067,400</u>	<u>\$ 52,067,400</u>
	FY23 Budget	Expenditures through June 30	
		FY23	FY22
Expenditures			
Personnel Services	\$ 49,322,600	\$ 49,498,630	\$ 49,513,825
CMS Health Insurance	1,944,800	1,944,800	1,944,800
FICA/Medicare	800,000	623,970	608,775
Commodities	-	-	-
Operation of Automotive Equipment	-	-	-
Travel	-	-	-
Contractual Services	-	-	-
Permanent Improvements	-	-	-
Equipment/Library Books	-	-	-
Telecommunications	-	-	-
Awards/Grants/Matching	-	-	-
Total Expenditures	<u>\$ 52,067,400</u>	<u>\$ 52,067,400</u>	<u>\$ 52,067,400</u>

Table 1b
Budget and Financial Data through June 30
Income Fund

	FY23 Budget	Revenue through June 30	
		FY23	FY22
Appropriated Funds			
Income Fund			
Revenue			
Assessed Tuition	\$ 51,585,000	\$ 50,008,892	\$ 48,479,336
Interest	80,000	201,509	38,053
Other	<u>1,190,000</u>	<u>1,246,216</u>	<u>5,319,109</u>
Total Revenue	<u>\$ 52,855,000</u>	<u>\$ 51,456,617</u>	<u>\$ 53,836,498</u>
	FY23 Budget	Expenditures through June 30	
		FY23	FY22
Expenditures			
Personnel Services	\$ 28,177,400	\$ 27,890,078	\$ 25,354,444
CMS Health Insurance	-	-	-
Unemp/FICA/Medicare/Retirement	800,000	521,680	480,616
Commodities	900,000	683,589	735,753
Operation of Auto Equipment	175,000	175,835	151,099
Travel	250,000	272,923	131,805
Contractual Services	12,350,000	12,281,862	11,783,844
Permanent Improvements	100,000	201,748	59,131
Equipment/Library Books	2,247,200	1,484,747	2,214,745
Telecommunications	150,000	91,849	98,323
Awards/Grants/Matching	<u>20,983,000</u>	<u>20,324,378</u>	<u>16,878,009</u>
Total Expenditures	<u>\$ 66,132,600</u>	<u>\$ 63,928,689</u>	<u>\$ 57,887,769</u>

Table 2
Budget and Financial Data through June 30
Auxiliary Facilities System

	FY23 Budget	Revenue through June 30	
		FY23	FY22
Revenue Bond			
Auxiliary Facilities System			
Assessed Housing and Dining	\$ 20,444,974	\$ 21,537,939	\$ 19,910,800
Sales	2,872,750	3,341,253	2,989,651
Assessed Student Fees	4,775,691	5,221,217	4,746,257
Other	<u>2,231,212</u>	<u>3,251,691</u>	<u>5,235,442</u>
Total Revenue	<u>\$ 30,324,627</u>	<u>\$ 33,352,100</u>	<u>\$ 32,882,150</u>

	FY23 Budget	Expenditures through June 30	
		FY23	FY22
Expenditures			
Personnel Services	\$ 9,500,000	\$ 8,838,668	\$ 8,361,353
Unemp/FICA/Medicare/Retirement	120,000	92,166	92,785
Commodities	1,000,000	289,822	234,712
Operation of Automotive Equipment	70,000	68,922	62,128
Travel	33,000	9,184	2,457
Contractual Services	15,350,000	13,208,486	11,523,576
Permanent Improvements	275,000	7,200	255,649
Equipment	250,000	60,246	209,709
Telecommunications	2,000	679	1,048
Awards/Grants/Matching	1,300,000	1,100,567	1,069,786
Other (cost of sales, principal & interest payments on Outstanding Bonds, transfers to reserves, etc)	<u>9,800,000</u>	<u>9,295,095</u>	<u>9,289,903</u>
Total Expenditures	<u>\$ 37,700,000</u>	<u>\$ 32,971,035</u>	<u>\$ 31,103,106</u>

WESTERN ILLINOIS UNIVERSITY

BOARD OF TRUSTEES

October 13, 2023

Report No. 23.10/3 -- Academic Affairs Report

EXECUTIVE SUMMARY OF SELECT ACCOMPLISHMENTS

THE COLLEGE:

Educational outreach, enhancement, and experiential learning activities continue to be an important part of the CAS and the CAS Departmental engagement beyond the formal classroom and traditional coursework. A wonderful example is this summer's WIU Physics and Illinois Mathematics and Science Academy's (IMSA) Summer Experience. Chair of Physics, Dr. Kishor T. Kapale led the IMSA-WIU summer research program for high-school students from its inception to its execution in collaboration. Eight IMSA students participated in individualized research projects during two weeks in July that culminated in the students presenting their research work on the last day of the activity on July 21, 2023 and earning college credit. This opportunity will be offered again and Physics is currently working with the Provost's Office on offering online courses for IMSA students. Also, in response to my 2022 CAS Welcome Letter and the NYT report that middle school students were struggling more than elementary school students, Mathematics and Philosophy Chair Dr. Victoria Baramidze spearheaded our Mathematics and Edison School Tutoring Program, focusing on students in the sixth grade. This partnership began with the Macomb School District to develop a pilot mathematics class. The tutoring program, which began in early February, brought WIU math and middle school education majors into Edison School on weekdays after school, for about one hour per day, to work with local sixth graders. The tutoring program will continue. The College expects to expand this important educational outreach collaborative activity to other CAS disciplines and programs.

DEPARTMENTS:

Chemistry:

- Dr. Ligu Song mentored five graduate students in the area of forensic chemistry during June 2023. In addition to his mentoring these students Professor Song submitted an interim report to Department of Justice which is providing continued external support for his research. Additional activities of Professor Song during this period involves acting as an expert reviewer for a manuscript

submitted to the *Journal of Food Chemistry* and also attending a Webinar on Isomers, Homologs, and Analogues of THC -Challenges for Identification and Separation of New Psychoactive Substances by Jeffrey Williams, Cayman Chemical Company.

- Additionally, Professor Song met with visiting prospective undergraduate students interested in the Forensic Chemistry Program during this period.
- Dr. John Determan, Assistant Professor spent his summer as a Visiting Assistant Professor at Michigan State University conducting research in theoretical chemistry and more specifically in developing Gaussian Basis Sets for Utilization with Density Functional Approximations. At Michigan State University (MSU), Professor Determan collaborated with Professor Angela Wilson, the current President of the American Chemical Society. Lilie Purcel an undergraduate researcher in Professor Determan's laboratory at WIU is also at MSU this summer as a Research Experience for Undergraduates student and is conducting her research in a biochemistry lab working on a virology project.
- These summer months have been very hectic for Ms. Shu-Hui (Kay) Tsai, Laboratory Manger in her efforts to coordinate with the Physical Plant in vacating and removing/inventorying chemicals from various rooms previously occupied by the department and now being fixed and modified for occupancy by members of Geography, GIS and Geology departments. In her capacity as the Laboratory Manger of our department Kay visited and helped the Department of Agriculture to identify and in some cases assay older chemicals from that department for eventual disposal in August.
- As always, Kay is an active participant in our outreach efforts and during this period Kay visited West Prairie High School in Sciota, IL to assist/consult with the move of the chemicals from the current location to the new school's science lab in Colchester, IL.
- Professor Mette Soendergaard mentored three undergraduates and two graduate students in biochemistry/oncology research. During this period Professor Soendergaard was also invited to present a session at the upcoming Midwest ACS Regional Meeting to be held in St. Louis at the end of October.

History:

- Tim Roberts, "Western Illinoisans' Roles in the Civil War," presentation for the Central Congregational Church, Galesburg, June 25. URL Galesburg Train Show among 13 things to do this weekend
- Tim Roberts and student Abby Troxell-Skaggs, research consultants for City of Macomb and Macomb Area Conventions and Visitors Bureau, for registration on the National Park Service's National Underground Railroad Network to Freedom of McDonough County Underground Railroad sites

- Febe Pamonag, Panel organizer and presented a peer-reviewed paper titled "Gender, Colonialism, and Resistance in a Filmic Representation of the Culsion Leprosarium (Philippines)" at the international and triennial Berkshire Conference on Women, Genders, and Sexualities, Santa Clara University, Santa Clara, California, June 28-July 2, 2023.
- Lee Brice, "What is Military History Now? Considering Current Methodologies and Topics in Studies of Ancient Militaries." Delivered at University of Amsterdam, Amsterdam, Netherlands, May 16, 2023.
- Lee Brice, "Ancient Mining and Silver Processing at Laurio and Thorikos in Attika." Delivered at Thorikos for the American School of Classical Studies at Athens, June 15, 2023.
- Lee Brice, "Recent Results of Numismatic Research at the Hellenic Numismatic Museum." Delivered for the American School of Classical Studies at Athens, July 20, 2023.

IES / ES PhD:

- Professor Viadero and two Ph.D. students submitted a manuscript to the *Journal of the American Water Resources Association*: Viadero, R., Thomas, D. and S. Babatunde, "A Practical Assessment of the Recurring Proposal to Divert Water from the Mississippi River to Supply the Colorado River Basin," *Journal of the American Water Resources Association*, manuscript ID JAWRA-23-0052-P, submitted July 3, 2023.
- The Environmental Science Research team has installed a solar-powered cellular data-controlled water level and microclimate system at Nahant Marsh, in Davenport, IA. This system was acquired with support from the Carver Family Trust. This new system is the fifth of its kind to be used across Western's service region and complements the 15 Bluetooth-controlled water level sensors that are also used by the group.

Mathematics & Philosophy:

- Dr. Dinesh Ekanayake was a plenary speaker for the International Conference on Mathematics and Mathematics Education (ICMME 2023).
- Dr. Susie Brooks, the Summer Enrichment Camp, "Math on the Mississippi", June 2023 coordinator, 48 students attended the two sessions.
- News items about the WIU LA program:
 - 1) WIU to Enhance Learning Assistant Program Fall 2023
https://www.wiu.edu/news/newsrelease.php?release_id=19317
 - 2) Scaling Up: Peer-Learning Program Grows Across Colleges, Inside Higher Ed

<https://www.insidehighered.com/news/student-success/academic-life/2023/08/04/student-employees-support-active-learning-college>

- Kathleen Felt attended 23 webinars, facilitated 2 breakout sessions at "Implementation in Upper Elementary and Middle School Classrooms at the Building Thinking Classrooms" conference.
- Student accomplishments: Noah Seys' solution to Problem B1 of the 83rd Putnam Exam was selected to be published in the October 2023 issue of the American Mathematical Monthly because they found it to be a "beautiful solution" to the problem. Since the Putnam exam offers twelve problems each year, this means that only twelve solutions are selected for publication each year. Usually, the twelve solutions are written by twelve different students. Context: were 3,415 students that took the 83rd Putnam Exam, which was held on Saturday, December 3, 2022. Of those 3,415 students, only 12 students were selected to have one of their solutions published. An estimated 300 students (out of 3,415) got full credit for their solution to Problem B1, and of those ~300 students, only 1 student (me) was selected to have their solution published for Problem B1.

Nursing:

- Quarterly report was released from the National Council State Board of Nursing, 14/14 students have passed their Licensing exam! (We still have 13 more to take the exam).
- 100% of the graduating nursing students that wanted a job are employed.
- Nursing Resource Coordinator, Danielle Knowles graduated this past spring with a Master's of Science in Nursing.
- Dr. Laura Harden has led the SON Admission, Progression and Retention Committee to identify students that fall below the 3.0 GPA criteria. She has developed a communication form for the students and their faculty mentor to meet with those at-risk nursing students. In addition, nursing students that are at risk have to meet weekly with a nursing tutor, practice medication calculations and practice nursing skills in the simulation room. As a result, nursing has retained more students and 2 students that were at risk, passed NCLEX (the licensing exam).

Physics:

- Computational Time: PHY230076 - Access to Computational Resources for Outreach and Teaching Experiences in Radio Astronomy Research. PI: Esteban Araya, Western Illinois University. Awarded Resources: ACCESS Credits: - 200,000.0 ACCESS Credits Indiana Jetstream2: 200,000.0 SUs. Note from ACCESS: "The estimated value of these awarded resources is \$3,200. The allocation of

these resources represents a considerable investment by the NSF in advanced computing infrastructure for U.S. The dollar value of your allocation is estimated from the NSF awards supporting the allocated resources." The resources were used for the PHYS177 Summer Class (IMSA research experience).

- Poster Presentation: Azia Robinson (NMT student), Peter Hofner, Tatiana Rodriguez (NMT student), Esteban D. Araya, Qizhou Zhang. I-poster at the 242th AAS summer meeting (New Mexico, June 2023): "SMA Observations of the High Mass Protostellar Candidate IRAS 19411+2306 A", AAS 242, 202.04.
- Poster Presentation: Tatiana Rodriguez (NMT student), Peter Hofner, Esteban D. Araya. I-poster at the 242th AAS summer meeting (New Mexico, June 2023): "A Multi-Scale Approach to Understand Outflows from High-Mass Protostars", AAS 242, 202.05.
- Poster Presentation: Ananay Sethi (NMT student), Peter Hofner, Tatiana Rodriguez (NMT student), Esteban D. Araya. I-poster at the 242th AAS summer meeting (New Mexico, June 2023): "VLA H₂O Maser Observations Towards High-Mass Protostellar Candidates", AAS 242, 202.07.
- Poster Presentation: Diana V. Lopez, Esteban D. Araya. Poster presented at the Alpha-Cen meeting and Guatemalan School of Astrophysics NEAE a-Cen/GUASA 2023 (Quetzaltenango, Guatemala, July 2-8, 2023): "In Search for Angular Momentum in Molecular Outflows: using high-angular resolution maser observations", <https://astro.alphacen.org/en/conferencia/>
- STEM Camp: Dr. P. K. Babu and Dr. S. B. Mallur conducted physics laboratory based experiential learning activities on gravity and electricity and Dr. Kishor T. Kapale conducted activities on quantum games for 18 regional high school students. Summer STEM camp at WIU, July 10-14, 2023.
- STEM Camp: Dr. Kishor T. Kapale organized a night-time sky-viewing session and a movie night for the summer camp participants.
- WIU-IMSA High School Summer Research Experience: Dr. P. K. Babu and Dr. S. B. Mallur supervised nanomaterials research laboratory activities for 4 high school students, Dr. E. D. Araya supervised two students and Dr. Kishor T. Kapale supervised two students during July 10-21, 2023.
- Two dual enrollment students with the participation of undergraduate student G. Sojka and graduate student Al Evans learned how to conduct observations with the VLA as part of the preparation of the scheduling blocks used for the July 21st observations supervised by Dr. E. D. Araya, principal investigator of the proposal "Investigating the Ionized Flow from an HII Region using Excited OH Absorption", Very Large Array (VLA) radio telescope of the National Radio Astronomy Observatory (NRAO), a facility of the National Science Foundation (NSF). Telescope allocation: 1.6 hours at Priority A (time awarded, observations conducted in July 2023).

- Dr. Kishor T. Kapale managed the IMSA-WIU summer research program for high-school students from its inception to its execution in collaboration with Mrs. Aparna Kapale, other departmental faculty, and many other campus entities. We are proud to have been successful in providing a research conducive atmosphere for the students in the department. Eight IMSA students participated in individualized research projects during two weeks in July that culminated in the students presenting their research work on the last day of the activity on July 21, 2023.

We specially appreciate the support from Dean Susan Martinelli-Fernandez. We hope that offering summer research opportunities to the high-school students be a permanent feature on the WIU campus not just in the physics but across all other STEM disciplines and not just for IMSA students but also for other interested high-school students.

Political Science:

- Julia Albarracín - Elected Chair of Faculty Senate, 2023-2024
- Julia Albarracin received the College of Arts and Science's Outstanding Faculty Award in Research.
- Julia Albarracin - "Citizenship and Belonging among DACA Recipients," Paper delivered at the 2023 Latin American Studies Association Conference, Vancouver, May 24-27, 2023.
- Julia Albarracin - Feature in "Immigrants Making a Positive Impact in Illinois," Illinois Public Media, NPR, <https://will.illinois.edu/21stshow/story/the-positive-stories-of-immigration-and-debunking-misinformation>
- Julia Albarracin traveled to Argentina in July to set up a study abroad program at the Catholic University of Córdoba, and work on a research project about Josephine Baker's Trips to Argentina in the 1940s and 1950s, under the Department of Education Title VI Grant WIU Global Citizens.
- Julia Albarracin conducted research about Josephine Baker's trips to Argentina in the 1940s and 1950s at the Beinecke Rare Book & Manuscript Library, Yale University, under the Department of Education Title VI Grant WIU Global Citizens.

Psychology:

- Leigh Ann Fislser submitted as Co-I on a Department of Defense Grant for 4-years of funding for a \$2.2 million-dollar proposal entitled "Validating an Employment Readiness Training for Underserved Young Adults with Autism via Mixed Reality Simulation: A Randomized Controlled Study"
- Kim McClure consulted with creator and CEO Rob Ruben of RealSim Systems and members of the Police Training Institute.
- Kim McClure provided Eyewitness Memory Consultation to Mike Olewinski, Grundy County Public Defender.

- Student Kenedy Cox completed a Neuroscience Summer Internship at the University of Florida.
- The newly established Western Autism Center for Excellence (WACE) received \$40,000 from the Fellheimer Foundation which allowed for the hire of one 13-hour GA position in Psychology as well as a 13-hour GA position in Speech Pathology. This center is a collaboration between the departments of Psychology and Speech Pathology and Audiology. It provides free autism evaluations to children aged 5 or younger.
- Colin Harbke made a presentation on the neuroscience of flavor perception to 19 high school students as part of the STEM summer camp held in Macomb.
- Established a new external contract for a school psychology GA with Cuba Unit School District.
- Launched the School Psychology "Adopt-a-Student" campaign which is designed to help offset some of our graduate student's extra costs but appealing to our alumni and friends.

College of Business and Technology

WIU College of Business and Technology Partners with Knack Peer Tutoring to Scale Support to Business and Technology Students - The Western Illinois University College of Business and Technology (CBT) is eager to announce the upcoming partnership with Knack Tutoring. Beginning Fall 2023, enrolled CBT students will have access to free on-demand tutoring services, fostering an environment of growth and exceptional achievement. The CBT believes that the Knack peer tutoring platform will empower students, foster personal growth and support students' academic success in business and technology fields. By supporting student retention, peer tutoring will help the WIU College of Business and Technology achieve its goal of preparing the next generation of business and technology innovators to thrive in an evolving, interconnected global economic environment.

WIU MBA Partners with IMEG Corp- WIU's online MBA program will serve as one of three national options for employees of the IMEG Corp interested in completing graduate business education with employer tuition assistance. The IMEG Corp headquartered in Rock Island, IL is a leading engineering design firm with over 2,200 employees working across 75 locations within the US and abroad. The WIU MBA program has been home for many regional employees seeking a graduate credential, but this new partnership places WIU in a position enhance employee education delivered to IMEG employees.

SCM National Science Foundation (NSF) Grant Collaboration -Dr. Zimmerman, School of Management and Marketing, and Dr. Christopher Merrett, Director, Illinois Institute for Rural Affairs, in conjunction with the Illinois Innovation Network, Governors

State University, Southern Illinois University, Northern Illinois University, University of Illinois at Chicago, University of Illinois at Urbana Champaign, and Eastern Illinois received a \$1,000,000 National Science Foundation (NSF) grant titled "NSF Engines: Type-1: Smart Logistics Engine". The Smart Logistics Engine (SLE) will bring together innovators across public and private sectors to advance use-inspired, translative research centered around core advances in transportation logistics that spurs the growth of industries in which all workers and their communities meaningfully participate. The WIU portion of the grant will engage the Illinois Waterway Port Statistical Area leveraging the expertise of our SCM faculty member, Dr. Zimmerman.

Ag Scholarships Endowed - Three new endowed scholarships will reside in the School of Agriculture and will be offered for the first-time in the fall 2023 semester. The first scholarship is the Wayne Whipps endowed scholarship, the second is the Henry Taylor and Lorraine Steinberg endowed scholarship, and third is the Dave Johnston endowed scholarship. We appreciate the student financial support dedicated by their donors.

Ag Classroom Upgrades Funded Illinois Farm Bureau has provided \$10,000 to upgrade the technology in the Livestock Center classroom. This upgrade will include a large touch-screen with computer, classroom podium, and other instructional technologies to enhance this off-campus classroom. This classroom is utilized for course labs, hosting meetings, and a hub for judging competitions.

Ag Facility Improvements Receive Funding - Compeer Financial has provided \$10,000 to renovate the Livestock Center main hallway and restroom facilities. This project will include retiling the main hallway and bathrooms, plus renovating bathroom fixtures as well as a fresh coat of paint. The Livestock Center is the primary facility for judging competitions, recruitment activities, and course labs.

Alumni Support Agriculture Initiatives - Mike Thurow, CEO of Spectrum Technologies, donated \$32,000 worth of technology to the School of Agriculture to enhance the research capabilities of our faculty. Items included in this donation include a new weather station, soil moisture probes, solar power modules, digital refractometer, and a light meter. These donated items will not only enhance our research programs, but also aid in writing and securing external grants.

WIU Accounting Student Posts a Win at "Project Run with It" - Accounting major, Sara McGinnis, was one of only a handful of Beta Alpha Psi students chosen nationally to participate in the prestigious "Project Run with It" at this summer's national convention. 'Project Run with It' is an elite case competition in which Beta Alpha Psi students work in teams to develop solutions for a non-profit organization. Beta Alpha Psi is the premier honors organization for students in Accounting, Finance, and Business Analytics. The Macomb chapter is one of the most prestigious in the country and currently holds a 34-year streak for recognition as a superior chapter. Ms. McGinnis' Team won first place in the competition held on

Beta Alpha Psi Continues as a Superior Chapter – WIU’s chapter of Beta Alpha Psi, the International Honor Society for Financial Information Students, has again been recognized as a Superior Chapter at this year's annual convention. The chapter holds one of the longest streaks of such distinguished recognition nationally, with 34 consecutive awards. While the chapter excels holistically, individual members thrive as well.

SHRM Chapters Receive Superior Merit Award - Western Illinois University's Society for Human Resource Management (SHRM) student chapters on the Macomb and Quad Cities campuses received a 2022-2023 Superior Merit award designation from the national chapter of SHRM for providing excellent growth and development opportunities to student chapter members. The SHRM student chapter merit award program encourages the development of more effective student chapters and distinguishes outstanding activities and projects. Chapters are recognized based on chapter operations, chapter programming and professional development of members, support of the human resource profession and SHRM engagement.

Broad Band Ready Grant Updates - The School Computer Sciences is finishing up its obligations with the School of AFED and the Institute for Rural Affairs for the Broadband READY grant. Plans include purchasing additional Chromebooks with remaining funds and issuing them to partner libraries. We eagerly anticipate a formal decision on new funding that will allow us to extend the Chromebook lending program and the educational outreach events through a second year.

COLLEGE OF EDUCATION AND HUMAN SERVICES

COEHS New Student Welcome Event

175+ incoming students joined faculty, staff, and returning student leaders in the College of Education & Human Services for an afternoon of conversations & connections on Friday, August 18. The activities, listed below and designed by the faculty and staff, directly addressed retention barriers and motivational opportunities highlighted in national and Western research and the COEHS Involvement & Belongingness Survey conducted in Spring 2023.

- Meet Your Major
- Speed Friending
- Breathwork and Stress Management Techniques
- Self-Care Strategies That Work
- Inflatable Obstacle Course & Climbing Wall
- Make & Take WIU Memorabilia
- Conversations & Board Games
- Yard Games
- And snacks!

In the post-event feedback from incoming students and the volunteers who helped make the event, the response to "Should we host a Welcome event again next year?" is 100% yes!

CNED/CSP

- Clinical Mental Health Internship students completed their Transgender Assessment Training, which is the first step in being able to provide assessments and write letters of support through the WIU LGBTQ+ clinic. This year, faculty partnered with providers at The Project of the Quad Cities, who hosted the training and co-presented with department faculty. Students were able to learn more about the services The Project provides and see it in action. It was a great opportunity for our CMHC internship students to connect with a community agency and learn about the resources available.
- Dr. McLean participated in CampGPT. It is a 3-week training program on Artificial Intelligence (generative AI tools). It was sponsored by EdTec Center @ World Education. Dr. McLean worked throughout the summer with the COEHS ChatGPT Workgroup and developed recommendations for faculty syllabi regarding AI use in the classroom and on assignments. With the COEHS Chat GPT Workgroup, the development of an online AI Resources Center for faculty will be available through Western Online.
- Eight Counselor Education students and alumni traveled to Greece for a study abroad program that focused on multicultural counseling and alternative wellness practices during the months of June and July. The trip was designed and led by Dr. Leslie O’Ryan, professor in the department. While in Greece students were able to immerse themselves in Greek culture and learn about various traditional healing practices based on the teaching of Hippocrates. Students also engaged in learning beyond the classroom by presenting on a topic of diversity from the Tree of Hippocrates, gaining a certificate in Greek massage and gaining an understanding of cultural sensitivity.

HEALTH SCIENCES & SOCIAL WORK

A SW Orientation will be held Wednesday, Sept. 6. Students new to WIU this year and last year are invited to attend.

The Social Work Student Diversity Council is underway and will meet Monday, Sept. 11.

We are holding our first social work connections event on 9/26. It is Social Work and Self-care. Cara Cerullo with UCC will be doing a self-care burnout presentation and then

we will hopefully be doing some mentoring with first year students at the end of the event.

Approximately 100 students enrolled in Master of Public Health program F23

KINESIOLOGY

- COHES Teacher of the Year -Ritchie Gabbei
- Unit-A Promotion-Baofu Wang
- Earned a second Ph.D-Jim Sarra
- Jenn Plos traveled to Mexico to complete the project "Athletic Trainers are Health Care" initiative grant that was previously awarded but put on hold due to COVID restrictions for the past two years.
- Conference presentation: Jennifer Plos (Kinesiology) and Cara Cerullo (University Counseling Center) are invited 2023 National Athletic Trainers' Association (NATA) Clinical Symposia & AT Expo Speakers and their session on "Development and Implementation of a Suicide Prevention Program: An Overview for the Clinical AT"
- The project team of Jennifer Plos, Cara Cerullo, Chad Cerullo, Beth Wilson, Hannah Hendrickson (WIU) and Matt Mischkind NCAA Innovations Grant for comprehensive Suicide Prevention Navigator Program for Student-Athletes. VitaCog Suicide
- Miguel Narvaez-Traveled to Mexico to complete the project "Athletic Trainers are Health Care" initiative grant that was previously awarded but put on hold due to COVID restrictions for the past two years.
- Narvaez, M. (2023). Riesgo de lesiones en la práctica juvenil de las artes marciales" (Risk of injuries in youth practice in martial arts). 30th Congreso Internacional FOD 2022. 30th International Conference of the School of Sport Organization, Autonomous University of Nuevo Leon.
- Narvaez, M., Rotich, W. (2022). "Uso de Kinovea para análisis de movimiento" (Use of Kinovea for movement analysis). North American Society for the Sociology of Sport Convention, Las Vegas, NV.
- Narvaez, M., Rotich, W. (2022). From Colin Kaepernick to George Floyd: The ambivalence of America's Sports Organizations in the broader conversation on Diversity, Equity and Inclusion. North American Society for the Sociology of Sport, Las Vegas, NV.
- Narvaez, Miguel. (2023). Attended 7th International and National Advisory Board Meeting at School of Sports Organization (FOD), Autonomous University of Nuevo Leon (UANL), Mexico, Served as President of the Board. March 3-4,2023.
- Narvaez, Miguel. (2023). Invited to be Academic Director of the International Human Motricity Network for the period 2023-2025, a group of researchers from various universities around the world.

- Served on a Ph.D. thesis defense committee at the Autonomous University Nuevo Leon.
- Tim Piper-Hosted The American Drug Free Powerlifting Federation Single Event National Championships, March 4th, 2023 (Dr. Piper)..
 - Hosted Senior Olympics, April 27-28th, 2023 (Dr. Piper).
 - Piper, T., Radlo, S., Gerhardt, K., Brooks, D., & Schnaiter, J. (2023). The Effects of Deception on Maximal Strength, Goals, and Physical Self-Efficacy. *International Journal of Strength and Conditioning*, 3(1).
 - Waller, M., Bonder, I., Tangeman, M., Shim, A., Piper, T. (2023). Integration of Clean Variations, Progressions, and Application in Strength and Conditioning Programs. *NSCA Coach*, 10(1): 6-13.
- Whitney Piper-Exercise Science student Whitney Piper was named College Scholar.
- Exercise Science student Whitney Piper was awarded 1st place in the Phi Kappa Phi Senior Research Competition Lowell Grail Undergraduate Research Award. 'Bar Balance Perception as a Percentage of One Repetition Maximum for Bench Press.' Dr Radlo, Faculty Advisor.
- Ritchie Gabbei and Baofu Wang-Hosted Unified Sports Festival, April 21st, 2023 (Drs. Gabbei and Wang).

LAW ENFORCEMENT AND JUSTICE ADMINISTRATION

- The School of LEJA has completed 18 Juvare certificates to retain our \$1million dollar contractual obligations with that U.S. analytical software company and completed the certificate of training with D4H to meet their \$1 million-dollar International analytical contract requirements as well. All of these certificates result in our continuing participation and renewal of these contracts.
- We have also launched the Emergency Operation Center's apprenticeship program for this year.
- In light of the \$2 million plus grant from IEMA and Senator Durbin, we have met with the team of engineers to further strategize on the remodeling of Currens Hall into the State of Illinois' backup EOC. Discussions included meeting DOD as well as historical preservation requirements. We are on point to spend the \$2 million grant funding by 8/2025.
- IEMA /Federal funding from Senator Duckworth is in final negotiations for WIU's Western EOC project. It will be a 2 - 3-year grant spending allotment. It was included in the most recent draft budget bill for \$1,550,000 but is awaiting on the final Senate Appropriations budget. This is to further the work begun with

Durbin's funding and the \$600,000 received from IEMA for materials and supplies in 2022. I am a PI on this EOC project as well.

- The School of LEJA is also currently working on new certifications with ESRI (GIS).
- A fire professor is contracted to teach a national Fire and Emergency Services Education class (FESHE) on Legal Aspects of Fire Emergencies from August through October 2023.
- An LEJA professor is scheduled to teach a one-day course for ILETSEI entitled Project management in September 2023.

We also have the following upcoming events:

- 8/31 Meet and Greet new students and transfers
- 8/18 Alumni Social for Career Fair participants in the evening
- 8/19 LEJA Career Fair 100+ agencies
- 8/27 LEJA Open House 40+ students registered thus far.

MILITARY SCIENCE

No Report

RECREATION, PARKS, TOURISM & HOSPITALITY

- The Department of Recreation, Park and Tourism Administration (RPTA) officially became the Department of Recreation, Park, Tourism, and Hospitality (RPTH) on July 1, 2023. This name change is more representative of who we are since Hospitality Management merged with us.
- RPTH is settled into its new home in Knoblauch Hall and will be hosting an open house September 9th in conjunction with the Mega Reunion from 9:30-11:00 a.m. for friends, partners and alumni to show off the new space.
- RPTH was recently reaccredited by the Council on Accreditation Parks, Recreation, Tourism, and Related Professions (COAPRT) largely in part to the efforts of Ms. Julie Eggleston. RPTH is the 4th oldest continuously accredited program, first earning accreditation in 1978.
- Dr. Megan Owens, RPTH, with The McDonough County Youth Task Force is coordinating a special First Responder Field Day for 1000 Macomb school students Friday, September 1.
- RPTH will be hosting its student welcome and orientation September 5th from 4:30-6:00 pm.
- RPTH will be represented at the Discover Wellness Summit in Galesburg on Friday, September 15.

- Ms. Mindy Pheiffer continues to bring in groups large and small of ages from elementary school to senior citizens from across Illinois and Missouri to Horn Field Campus exposing them to nature and WIU.
- Ms. Jill Cassady has grown the popularity of her Western Area Career System course to the point of needing another section. This is a program that exposes local area high school students to food service management careers and is taught in the demo kitchens in Knoblauch.
- Dr. Jeremy Robinett was recently named WIU's 2023 Veterans Champion of the Year in Higher Education.
- Dr. Minsun Doh was named the recipient of COEHS Award for Outstanding Community and University Service.
- Dr. Young Gin Choi and Dr. Megan Owens were recently tenured and promoted to Associate Professors.
- Dr. Mike Lukkarinen was recently named Chair of RPTH after having served as interim chair for the previous 5 years.
- Dr. Don McLean has done yeoman's work in getting the RPTH Masters Practitioner Option from idea to approved program. This is a MS program for those currently working in the field in the public or non-profit areas with at least 2 years of experience.

Education

- 62 students enrolled in C&I 110–This is a large increase
- School Program Enrollments up approximately 13% compared to last fall
- 170 enrolled in paraprofessional programs
- 100 additional Master of Arts in Teaching students have been provisionally licensed since spring making a total of 170 residents hired into school districts around the state. 266 MAT students enrolled F23, 464 on our active roster.
- 25 EDL students have started the dissertation writing process. Approximately 100 students are enrolled in the EdD program F23
- ECACE Grant: \$1,000,000 grant to support Early Childhood Education recruitment, retention, and support in workplace.

COEHS- Generative AI Policy for Course Syllabus

COEHS ChatGPT Working Group has recommended a generative AI policy for the faculty members. The rapid diffusion of generative AI tools necessitates that these recommendations be further amended as the tools continue to evolve. The faculty might choose any one of these guidelines for their syllabi, or none at all. The recommendation is in two parts and faculty can adapt the statement by combining the two parts.

- **Open Use of Generative AI Tools for Assignments:** Students are encouraged to explore the use of generative AI tools for completing their assignments. Students must acknowledge that they are using generative AI tools to assist them in generating creative content for certain assignments. Academic writing requires citations and references of sources and a similar approach has to be followed for AI-generated material. All such generated material should be cited and referenced using APA 7th edition.
- **Pre-approved use of Generative AI Tools for Specific Assignments:** Students have the option to use generative AI tools for specific assignments with limited scope and subject to prior approval from the instructor. Students should comply with the guidelines set by the instructor and the syllabus for the approved assignments. Academic writing requires citations and references of sources and a similar approach has to be followed for AI-generated material. All such generated material should be cited and referenced using APA 7th edition.
- **Prohibition of Generative AI Tools for Assignments:** In adherence to the course syllabus policy, the use of any type of generative AI tool for assignments or coursework is strictly prohibited. Students must complete their assignments without any assistance from generative AI tools. The current WIU Academic Integrity Policy addresses this in Section I.A.1: Plagiarism is presenting the work of another as one's own.

Plagiarism occurs whenever one quotes another person's actual words or replicates all or part of another's product without acknowledgment. This includes all information gleaned from any source, including the Internet.

Along with these three options the working group has also provided information about citation and designing assignments. The group is also developing an AI resource center, planning a conference, and workshop for faculty me

College of Fine Arts and Communication

The College

Support for the Great Leatherneck Cares Block Party

Coordinating with Athletics on the Ohio Valley Conference move

Sports Broadcasting-

Football, Men's and Women's Basketball and Soccer, Baseball, Softball, and Volleyball

Marching Band

Westernettes Dance Team

Pep Band

Continued support across the university including:

Alumni Donor Banquet

Commencement Macomb and QC (orchestra and anthem vocalists)

Scholarship Banquet

Athletics Purple and Gold Banquet

Founders Day

University Assembly

Distinguished Faculty Lecture

200+ Gallery Showings, Performance, Recital, Lecture as well as hundreds of client visits in the Speech and Hearing Clinic. All open to our students and the public.

88.7% COFAC participation rate for the early fall Student Academic Activity Verification / Retention Outreach

The College has revised its OKR's per the Provost initiative and continues to monitor progress across all our recruiting and retention efforts.

Department of Art and Design

Rocky on Parade 2023 will be revealed at the Homecoming Parade.

Bill Howard is teaming up with Veterans groups to produce the Veterans Tribute Mural for the Football Stadium.

Bill Howard completed another community mural for the Sports Corner, celebrating Athletics across Macomb.

Sherry Lindquist presented a paper at the International Congress of Medieval Studies (Kalamazoo, MI) entitled "Accessories of Sin: Demonic Fashion in Boschian Hellscales".

Department of Broadcasting and Journalism

Quintin Parker traveled to Nashville, Tennessee and participated in Ohio Valley Conference (OVC)/ESPN+ training, as WIU prepares to enter the Ohio Valley Conference. Plans are underway for the transition from Missouri Valley and Summit League to the OVC.

Will Buss completed his doctorate (Ed.D.) at Western Illinois University.

Pam Peters presented a paper titled *Small Historically Black Colleges and Universities' information sharing on Instagram during the COVID-19 pandemic*, in the Minorities and Communication (MAC) Division at the Association for Education in Journalism and Mass Communication conference in Washington D.C. on August 7.

Department of Communication

Josh Averbeck is working with Illinois Innovation Network (IIN) on a Social Innovation project.

The annual Career Preparation Day 2023 is set for next month.

The Museum Studies Program

Museum Studies students completed summer internships at nine museums/sites:

- Butterworth Center and Deer Wiman House, Moline, IL
- Bettendorf Family Museum, IA
- Computer Museum of America, Roswell, GA
- Figge Art Museum, Davenport, IA
- German American Heritage Center and Museum, Davenport, IA
- Hauburg Estate, Rock Island, IL
- Moniteau County Historical Museum, California, MO
- National Park Service Midwest Regional Office, Omaha, NE
- Putnam Museum, Davenport, IA

Museum Studies Program Fall Orientation: 20 students and faculty attended the Museum Studies Program orientation and welcome meeting on Thursday, August 17.

Six students presented their professional experiences during the Museum Studies Internship Showcase on August 18 and 25. The internship is part of the program's exit requirements before graduation. Students include Zack Baraglia, Julia Gabbard, Mercedes Hynick, Alex Nasharr, Eli Sadler, and Lindsey VanDieren

Nine students were hired by QC museums to serve as Museum Studies Graduate Assistants for the fall 2023 semester. These are externally funded assistantships Sites include:

- Butterworth Center and Deer Wiman House, Moline, IL
- Bettendorf Family Museum, IA
- Bix Biederbeck Museum, Davenport, IA (2 positions)
- Figge Art Museum, Davenport, IA (2 positions)
- German American Heritage Center and Museum, Davenport, IA
- Putnam Museum, Davenport, IA
- Iowa Museum Association, 2023 Annual Conference Assistant

Alumna Clare Tobin, Assistant Director of the German American Heritage Museum, will be awarded the Iowa Museum Association *Rising Star Award* during the Iowa Museum Association Annual Conference.

The Iowa Museum Association Annual Conference will be held in the Quad Cities on OCT. 1-3, 2023. The WIU-QC campus will host all sessions on Tuesday, October 3. 100 participants are expected to attend, and all WIU Museum Studies program students attend the full conference for free.

- Students will present a session at the conference reflecting on their learning and engagement with the spring 2023 Luchadores Exhibit as part of the Museum Exhibition course.
- Dr. Heidi Lung and Dr. Angela McClannahan-Simmons will both present separate sessions at the conference.

The MST Department refreshed the program's mission and values.

Museum Studies has applied for a 30K grant for technology and materials upgrades to the Museum Studies classroom on the QC Campus.

School of Music

The Community Music School Summer Session welcomed 133 students for 3 weeks of summer camps in June, including an expanded marching band leadership camp and new professional development opportunities for regional music educators.

Dr. Brian Winnie, Director of Choral Studies, launched a new professional choral ensemble, *With One Voice*, and presented performances at WIU and in Chicago. The ensemble brought together professional singers and teachers from our region, WIU faculty, and advanced students and alumni.

The Marching Leatherneck Band under the direction of Dr. Matt Thomas, is participating in the FOR WHOM THE BELL TOLLS, Metallica Marching Band Competition. The band has established a nationwide competition with \$180,000 in prizes across a number of categories. You can see the halftime show entered into the competition at all home football games and the WIU Marching Band Classic this fall.

Department of Speech Pathology and Audiology

Speech Pathology and Audiology program received \$100,000 gift from a patient to provide a Graduate Assistant for our hearing clinic (recruitment and retention tool).

The SPA Summer Clinic served 447 clients in the speech and hearing clinics over the 5-week summer session.

100% Pass Rate of the PRAXIS professional exam and 100% employment within one month of graduation (most before graduation) for our graduates.

Started the Autism Clinic of Excellence at Western Illinois University (partnering with the Psychology Department), already full for fall 23 and waitlisted for spring 24.

Department of Theatre and Dance

The Department of Theatre and Dance will produce a 15-show season for 2023-2024.

Largest Fall Unified Student Audition participation since 2017.

Largest ever University Dance Company audition participation (since its integration with Theatre)

Recent Notable Alum Achievements:

Melody Betts (MFA 2009) - National Tour to Broadway THE WIZ

Brian McKinley (BFA 2017) - Black Rep Director of Education and Community Outreach

Charleston Oglesby (MFA 2017) - Currently an Agent at Stewart Talent in Chicago elected to serve as the President of DUMELA - BIPOC Theatre & Dance Alumni Council

Tri States Public Radio

TSPR continues to broadcast news and music programming 7 days a week, 365 days a year and continues to be one of the very few local media outlets in the area.

Tri States Public Radio has upgraded their three studios and two edit booths with new digital studio boards. The upgrade brings an additional editing booth online. This space provides additional space for use by voice tracking students and student reporters. The system has remote capabilities, allowing for offsite troubleshooting and adjustments.

The University Gallery

The Gallery is open for business this fall after pretty severe damage during the spring storms. The roof membrane was ripped away and 6" of water filled the gallery. Luckily, no works of art were damaged in the flood. Much thanks go to Facilities Maintenance and Gallery Director Tyler Hennings, for getting the facility back in working condition over the summer.

The Gallery and Studio Annex (HPA Gallery) will play host to 18 exhibits this year including the High School Art Exhibition and Awards on October 27, where high school students from around Illinois can submit their art work for juried awards

Centennial Honors College

Enrollment Management and Recruitment

Approximately 12% of the entering class at WIU have been admitted into the Honors College. There are 114 new freshmen who have entered into the Honors College. This number is higher than in recent years, where the entering classes in the fall semesters have been around 9%.

The Honors College will continue to work with the Office of Admissions to effectively implement strategies to attract students to join honors.

The Honors Academic Advisors hosted an On-campus Recruitment event in the Honors College at 3:00 p.m. on August 30, 2023. They will also be participating in the Transfer Preview Days on September 29 and October 27.

The Honors College, in collaboration with the Office of Admissions, will host Honors Day on November 3, 2023 for prospective honors students.

Updates and Continuing Activities

The Honors Rewards Discount Program has been reinstated after a brief hiatus during the pandemic. The Honors College partners with businesses in the Macomb and Quad Cities areas to offer discounts to honors students in celebration of their academic success. Participating businesses can be found on the Honors College website. Please show them your support.

The Honors College will continue to work on a strategic plan and SWOT Analysis for the college.

The college has mobilized an Ad hoc team to review and revamp the honors curriculum.

Events

The Honors College hosted its annual ice cream social on August 30, 2023 at 4:00 p.m. in Horrabin Hall 1. Games were played inside and outside of Horrabin Hall 1 and prizes were awarded. Current honors students and some students who are interested in joining honors attended the event. It was well attended.

The Honors College, in collaboration with the Department of Political Science, will host the annual recognition of Constitution Day on September 18, 2023. There will be student poster presentations followed by a panel discussion. Some of the high schools in the region may log in to listen to the panel discussion via YouTube.

The Honors Fall Fling will be held on October 6, 2023 on the Horn Field Campus.

Planning is underway for the annual Pre-Law Symposium, which is scheduled for October 10, 2023 in the Brattain Lounge. The Keynote Speaker is Illinois Supreme Court Justice Mary O'Brien.

Webpage

The landing page on the Honors College webpage has been updated.

University Libraries

Strategic Objectives and Actions

One of our strategic objectives and actions is creating services and resources that help our students' retention rate. The literature explains that students who visit and use the library stay in schools 85% more than others. In the first two weeks of the academic year, the traffic at the WIU Libraries increased 35%.

Following the WIU Libraries Diversity Plan, the first CT Vivian Librarian Sol Valentín Cátala from Puerto Rico was hired.

WIU Libraries started this new academic year with two pilot projects. First, the Digital Scholarship Center, which, during the first two weeks, has been helping students overcome digital literary limitations. Second, the Center for Undergraduate Research is a collaborative project with the Centennial Honors College to standardize undergraduate research at WIU.

General Studies Bachelor of Arts degree program enrollment:

Summer 2023, we have 124 students enrolled in 611 credit hours.

Summer 2022, we had 127 students enrolled in 596 credit hours.

Summer credits are up over last year.

Spring 2023 we had 213 students enrolled in 2056 credit hours.

Spring 2022 we had 210 students enrolled in 1850 hours.

Global Studies

245 new international students from 38 countries arrived on campus for fall 2023.

Study Abroad and Outreach

Summer 2023

3 faculty-led programs held:

WISE Spain--May 27-June 26 14 students, 1 leader

Hippocrates, Holism & Healing (Greece)--June 30-July 9 8 students, 1 leader

WIFI France--July 2-31 10 students, 1 leader

Fall 2023

Faculty-led Course: The Hills are Alive: Austrian Culture in Today's World--December 31, 2023-January 10, 2024 6 students, 1 leader

Individual outgoing (WIU) students: 2

1 semester exchange student going to Kansai Gaidai in Japan
1 student participating in Atlantis exchange program (Fall semester at INSEEC in Lyon, France)

Incoming exchange students: 5 total

3 undergraduates

2 Nursing students from University of Alicante, Spain

1 LEJA student from University Jaume I, Spain

2 graduate students, both in Atlantis program to get their MBAs--1 from INSEEC, 1 from Linkoping University

During the Fall, marketing activities will be initiated for 9 faculty-led programs for Spring and Summer 2024:

Tropical Ecology: the Galapagos

Disney World Communication Culture

International Healthcare Systems: Grenada

Cinema Italiano

Art in Italy: Political Mythologies

International Trade: Costa Rica

Baltic Adventures: Finland and Estonia

WISE Mexico

WIFI France

Summer

Camps

of camps: 4

of registrations: 99

Sponsored Credit Courses

Course: EDS 458

Sponsor: Moline-Coal Valley CUSD #40

Instructor: Carla Paciotto

of students: 14

Course: EDS 457

Sponsor: Beardstown CUSD #15

Instructor: Gloria Delany-Barmann

of students: 7

Fall

LIFE

of courses: 36

of registrations: 627

Sponsored Credit Courses

Course: EM 355

Sponsor: Lifeguard & Schuyler County Emergency Services

Instructor: Ben Brewer

of students: 3 (sitting in regular section)

Course: EM 353

Sponsor: Lifeguard & Schuyler County Emergency Services

Instructor: Ben Brewer

of students: 1 (sitting in regular section)

Course: EDS 430(G)

Sponsor: Moline-Coal Valley CUSD #40

Instructor: Gloria Delany-Barmann

of students: 9

Course: EDS 435(G)

Sponsor: Moline-Coal Valley CUSD #40

Instructor: Carla Paciotto

of students: 23

Course: EDS 430(G)

Sponsor: Beardstown CUSD #15

Instructor: Gloria Delany-Barmann

of students: 6

Train Station Store Sales

Alumni Made Sales: \$494.70

Art Student (Molly): \$62

Departmental Made Sales: \$815.05

Donated Items Sold: \$223.40

Bookstore Purchased Items Resold: \$586.64

Faculty/Staff Books: \$139.37

Jackie Richmond Donated Items: \$219.52

Total Sales Over Last Year: **\$2,540.68**

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Report No. 23.10/4 -- Externally Sponsored Grants and Contracts for the
4th Quarter

Executive Summary:

Report on externally sponsored grants and contracts and income-producing contracts received by the University provided to the Board of Trustees on a quarterly basis.

	<u>Quarter to Date</u>		
Three Months Ended June 30	<u>2023</u>	<u>2022</u>	<u>2021</u>
Awards > \$50,000	\$2,265,984 (4)	\$2,628,447 (8)	\$1,951,905 (11)
Total Awards, (regardless of value)	\$2,492,150 (15)	\$2,942,894 (31)	\$2,169,062 (30)

	<u>Fiscal Year to Date</u>		
Twelve Months Ended June 30	<u>FY23</u>	<u>FY22</u>	<u>FY21</u>
Awards > \$50,000	\$17,645,192 (46)	\$37,739,512 (49)	\$30,376,971 (57)
Total Awards, (regardless of value)	\$18,449,768 (88)	\$38,562,123 (114)	\$31,169,325 (121)

Summary of Externally Sponsored Grants and Contracts

<u>Quarterly Totals</u>		<u>Annual Totals</u>	
<u>Quarters</u>			
1st	\$ 5,773,225 (27)	FY22	\$38,562,123 (114)
2 nd	\$ 5,075,013 (22)	FY21	\$31,169,325 (121)
3 rd	\$ 5,109,380 (24)	FY20	\$28,516,125 (117)
4 th	\$ 2,492,150 (15)	FY19	\$16,321,791 (124)
Total	\$18,449,768 (88)	FY18	\$11,451,766 (133)

Selected Sponsored Projects Funded by External Agencies in the 4th Quarter FY2023

Grants and Contracts

Amount of Grant or Contract: \$67,684
 Grantor/Contractor: Illinois Attorney General
 Date Received: June 8, 2023
 Term: July 1, 2023 through June 30, 2024
 Director/Fiscal Agent: Paul Sweet
 Purpose: Public Service. The purpose of this project is to host and maintain the Attorney General's legacy website.

Amount of Grant or Contract: \$75,000
 Grantor/Contractor: Illinois Department of Commerce & Economic Opportunity
 Date Received: April 7, 2023
 Term: July 1, 2022 through June 30, 2023
 Director/Fiscal Agent: Theresa Ebeler
 Purpose: Public Service. The purpose of this project is to support the Procurement Technical Assistance Center (PTAC) office.

Amount of Grant or Contract: \$123,300
 Grantor/Contractor: Illinois Board of Higher Education
 Date Received: April 18, 2023
 Term: January 24, 2023 through June 30, 2023
 Director/Fiscal Agent: Cara Cerullo
 Purpose: Public Service. The purpose of this project is to address gaps in mental health services on campus through training, peer support, and community-campus partnerships.

Amount of Grant or Contract: \$2,000,000
 Grantor/Contractor: Illinois Emergency Management Agency
 Date Received: May 4, 2023
 Term: September 1, 2022 through August 31, 2025
 Director/Fiscal Agent: Jill Myers
 Purpose: Public Service. The purpose of this project is to support the establishment of an emergency operations center on the WIU campus.

Additional Information

Number of First or Second time Proposals and Awards

Fourth Quarter:	<u>1st Proposal</u>	<u>2nd Proposal</u>	<u>1st Award</u>	<u>2nd Award</u>
	1	1	1	0
Fiscal Year to Date:	<u>1st Proposal</u>	<u>2nd Proposal</u>	<u>1st Award</u>	<u>2nd Award</u>
	6	3	3	0

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Report No. 23.10/5 -- Office of Sponsored Projects Annual Report

WIU faculty and staff continue to stay busy submitting proposals and administering awards. In FY23 faculty and staff submitted 94 proposals for \$30.5M and received 88 awards for \$18.5M. As you can see, WIU faculty and staff continue to be successful in their scholarly and public service grant endeavors.

The Office of Sponsored Projects continues to work with WIU's faculty and staff to prepare and submit proposals to external funding agencies. For the past few years, WIU has engaged the services of McAllister & Quinn, an external grant-writing firm. McAllister & Quinn works closely with the Sponsored Projects Pre-Award Specialist, reviews WIU's current portfolio and metrics, and suggests external funding opportunities. They also work with WIU faculty and staff on WIU-proposed and led grant opportunities. McAllister & Quinn provides training opportunities for OSP staff and others via webinars as well as assisting OSP staff with other grant-related questions. During FY23 WIU received three grant awards in which McAllister & Quinn were engaged:

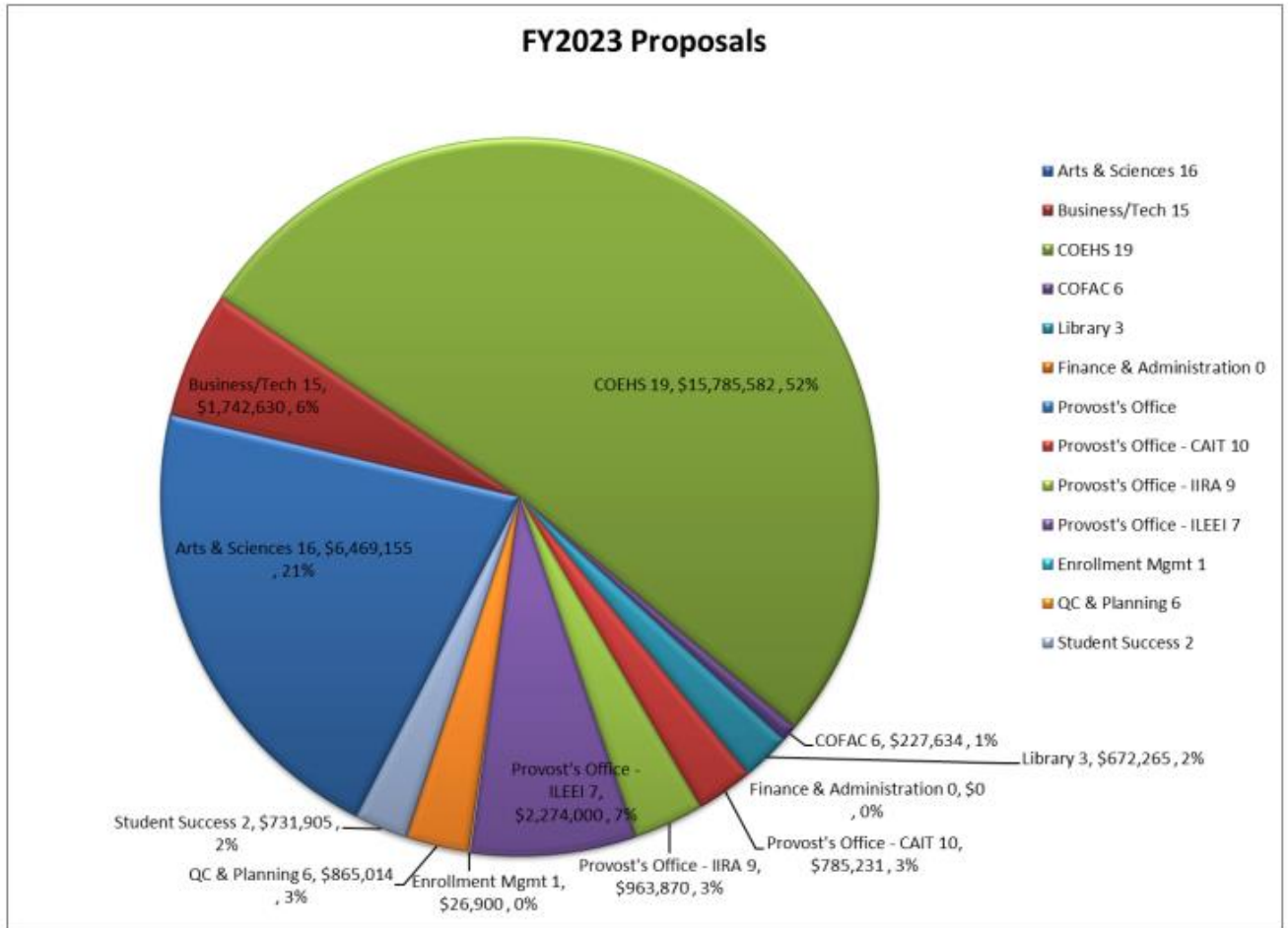
Drs Robert Mann, Susan Brooks, Jose Pavez, and Denny Barr submitted a NOYCE proposal to the National Science Foundation and received a five-year award for \$908,236 for "*Recruiting and Preparing Outstanding STEM Teachers for Placement in West Central Illinois Public Schools to Repair and Sustain the Regional STEM Teacher Pipeline*". The Robert Noyce Teacher Scholarship Program supports talented science, technology, engineering, and mathematics (STEM) undergraduate majors and professionals to become effective K-12 STEM teachers.

Drs Blair McDonald and Dave Hunter submitted a National Science Foundation S-STEM (NSF Scholarships in Science, Technology, Engineering, and Mathematics) proposal and received a five-year award for \$750,000 for "*Improving Career Readiness for Engineering Students Through a Mentored Living Learning Community*". The main goal of the S-STEM program is to enable low-income students with academic ability, talent, or potential to pursue successful careers in promising STEM fields. Recognizing that financial aid alone cannot increase retention and graduation in STEM, the program provides awards to institutions of higher education (IHEs) not only to fund scholarships, but also to adapt, implement, and study evidence-based curricular and co-curricular activities that have been shown to be effective

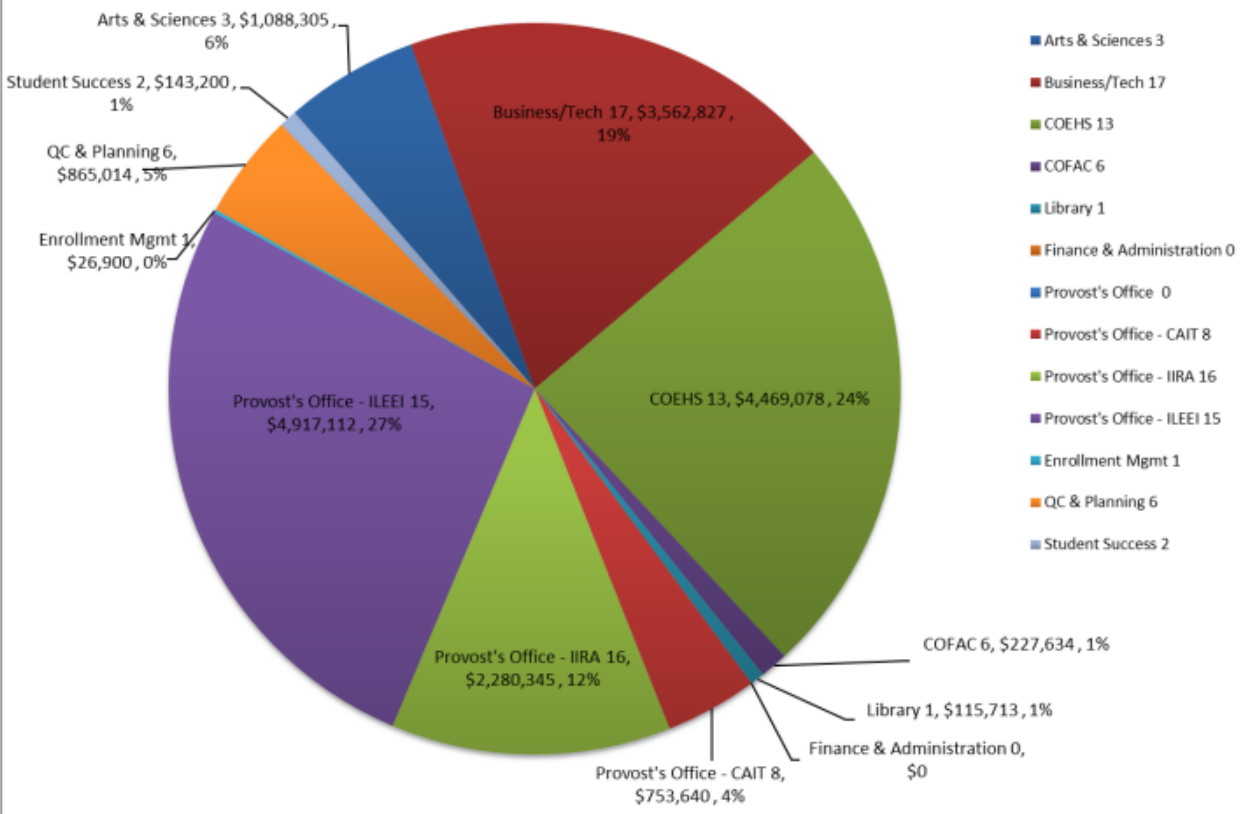
supporting recruitment, retention, transfer, student success, academic/career pathways, and graduation in STEM.

Drs Hector Maymi-Sugranes and Julia Albarracin submitted an Undergraduate International Studies and Foreign Language (UISFL) proposal to the US Department of Education and received a two-year award for \$235,549 for “*WIU Global Citizens: Illinois International Scholars Initiative*”. The UISFL program provides grants for planning, developing, and carrying out projects to strengthen and improve undergraduate instruction in international studies and foreign languages in the United States.

These are just the three successful grants received in FY23 with assistance from McAllister & Quinn. WIU continues to work with them on several other proposals and initiatives. In addition, as evidenced above in the first paragraph, WIU faculty and staff have submitted many proposals and had success in obtaining grants throughout the fiscal year.



FY2023 Awards



WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Report No. 23.10/6 -- Report on Contributions

Fundraising Progress Report July 1, 2023 - June 30, 2024

Pledges Made	Planned Gifts (FV)*	Total Pledges
\$ 277,059	\$ 0	\$ 277,059
Cash Gifts	Gifts-in- Kind	Total Receipts
\$ 1,437,880	\$ 31,218	\$ 1,469,098

	Overall Total	Goal	% to Goal
Fiscal Year	\$ 1,746,157	\$ 8,000,000	21.8%
Campaign	\$ 48,569,400	\$ 100,000,000	48.6%

*Discounted Present Value for
the 0 planned gift pledge(s):
\$ 0

Deferred gift pledges not included in totals:

PURPOSE: Record of fiscal year goals and progress
AUDIENCE: Internal use for administrators, development officers, and board members
NOTES: Cash Gifts do not include pledge payments.
Gifts-in-kind do not include service or noncharitable gifts-in-kind.
Printed on 2023-09-12

Fundraising Progress Report July 1, 2023 - June 30, 2024

COLLEGE/UNIT	PLEDGES	GIFTS	GIFTS- IN-KIND	PLANNED GIFTS	FISCAL YEAR TOTAL
CAS	13,339	320,382	646	0	334,367
CBT	16,620	67,090	0	0	83,710
COEHS	6,187	293,570	0	0	299,757
COFAC	24,207	126,430	0	0	150,637
LIBRARY	109	1,365	135	0	1,609
HONORS	858	20,000	0	0	20,858
GLOBAL STUDIES	1,320	525	0	0	1,845
STUDENT SERVICES	14,068	15,065	0	0	29,133
QC	3,645	11,700	0	0	15,345
WQPT	3,406	74,966	0	0	78,372
ATHLETICS	23,469	196,648	30,258	0	250,375
ALUMNI	399	2,850	179	0	3,428
BGS	0	405	0	0	405
TRI-STATES RADIO	134,156	11,631	0	0	145,787
UNIV SCHOLARSHIPS	3,443	20,910	0	0	24,353
OTHER	31,831	274,343	0	0	306,174
UNIVERSITY TOTALS:	277,059	1,437,880	31,218	0	1,746,157

PURPOSE: Record of fiscal year progress by unit

AUDIENCE: Internal use for administrators, development officers, and board members

NOTES: Gifts do not include pledge payments.

Radio is separate from COFAC; Parent and Family Association is separate from Student Services.

Gifts-in-kind do not include service or noncharitable gifts-in-kind.

Printed on 2023-09-12

Significant Donors Report Gifts of \$5,000 or more for Fiscal Year July 1, 2023 - June 30, 2024

Name	Pledges & Payments	Cash Gifts	Planned Gifts	Gifts-in-Kind	Soft Credit	Total
Cory Clem - APEX Financial Associates	0	200	0	8,000	0	8,200
Jobu Babin	5,680	0	0	0	0	5,680
Robert & Judy Baker	5,000	0	0	0	2,000	7,000
Scott Bennett	0	0	26,582	0	0	26,582
Marty Brown	0	25,000	0	0	0	25,000
CoBank	0	5,000	0	0	0	5,000
Ernie & Pamela Codillis	0	20,000	0	0	0	20,000
Carolyn Colvin	0	0	100,010	0	0	100,010
Jamie & Mick Cumbie	20,000	0	0	300	0	20,300
Doris & Victor Day Foundation	0	12,500	0	0	0	12,500
Jerry & Ann Ernst	15,000	0	0	0	0	15,000
Marshall Ervin	0	1,200	0	0	98,430	99,630
Curt & Christine Farr	0	5,000	0	0	0	5,000
Katherine & Randy Gemeraad	0	0	0	0	250,000	250,000
Chuck Gilbert & Karen Ihrig-Gilbert	11,280	120	0	0	0	11,400
George Grice	6,120	0	0	0	0	6,120
Illinois Farm Bureau	0	11,000	0	0	0	11,000
John Deere World Headquarters	0	10,000	0	0	0	10,000
Sue Martinelli	9,335	250	0	0	0	9,585
Joyce & Jim Nielsen	0	15,000	0	0	0	15,000
Sheila Nollen	12,000	0	0	0	0	12,000
Quad Cities Chamber of Commerce	0	10,000	0	0	0	10,000
Paul & Alene Reuschel	5,000	0	0	0	0	5,000
Ruth Richert	0	40,100	0	0	0	40,100
Charles Rudiger	0	13,000	0	0	0	13,000
Sarah Knight Memorial	0	12,000	0	0	0	12,000
Marion & Jack Schulte	0	0	0	0	7,500	7,500
Arlie Seymour	0	0	274,345	0	0	274,345
Sodexo America, LLC	0	40,000	0	0	0	40,000
google.org	0	55,565	0	0	0	55,565
Anita & Dennis Werling	0	5,000	0	0	0	5,000
Wesley United Methodist Church's Fellheimer Trust	0	11,400	0	0	0	11,400
West Central FS, Inc.	0	5,000	0	0	0	5,000

Name	Pledges & Payments	Cash Gifts	Planned Gifts	Gifts- in- Kind	Soft Credit	Total
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PURPOSE: List of significant donors with gifts or pledges \$5,000 or greater for current fiscal year.

AUDIENCE: External (Board) and internal use for administrators and development officers.

NOTES: "Pledges & Payments" includes any new pledges for current or future fiscal years plus the amount paid (or expected to be paid) this year on prior year pledges.
Total includes memberships for next fiscal year (e.g. Leatherneck Club)

Printed on 2023-09-12

Annual Fund Report July 1, 2023 - June 30, 2024

COLLEGE/UNIT	# OF PLEDGES	TOTAL PLEDGE AMT	AVERAGE PLEDGE AMT	PLEDGES PAID	CASH	*TOTAL RECEIVED
CAS	4	1,520	380	299	6,075	6,374
CBT	5	6,920	1,384	1,695	6,215	7,910
COEHS	4	1,230	308	285	6,155	6,440
COFAC	20	5,556	278	1,314	4,350	5,664
ALUMNI	1	50	50	50	2,430	2,480
GLOBAL STUDIES	0	0	0	0	525	525
LIBRARY	1	109	109	18	1,365	1,383
HONORS	0	0	0	0	0	0
QC	2	2,120	1,060	30	200	230
ATHLETICS	2	830	415	3,534	39,040	42,574
STUDENT SERVICES	11	3,039	276	578	2,215	2,793
BGS	0	0	0	0	405	405
TRI-STATES RADIO	445	134,156	301	24,333	10,131	34,464
WQPT	20	3,406	170	572	74,611	75,183
PFA	0	0	0	0	0	0
UNIV SCHOLARSHIPS	10	2,828	283	83	19,910	19,993
OTHER	4	16,209	4,052	734	13,285	14,019
Total	529	177,973	336	33,526	186,912	220,438

****Total Annual Fund: \$364,885**

PURPOSE: Record of fiscal year Annual Fund totals by Unit; includes Phonathon and President's Scholarship totals.

AUDIENCE: Internal use for administrators, development officers, and board members.

NOTES:

*Total Received equals Income (Pledges Paid + Cash).

**Total Annual Fund equals sum of Pledges and Cash.

Radio is separate from COFAC; Parent and Family Association is separate from Student Services.

Printed on 2023-09-12

Phonathon Report July 1, 2023 - June 30, 2024

COLLEGE/UNIT	# OF PLEDGES	TOTAL PLEDGE AMT	AVERAGE PLEDGE AMT	PLEDGES PAID	CASH	*TOTAL RECEIVED
CAS	0	0	0	0	100	100
CBT	0	0	0	0	150	150
COEHS	2	90	45	50	25	75
COFAC	2	60	30	10	0	10
ALUMNI	0	0	0	0	150	150
GLOBAL STUDIES	0	0	0	0	0	0
LIBRARY	0	0	0	0	0	0
HONORS	0	0	0	0	0	0
QC	0	0	0	0	0	0
ATHLETICS	0	0	0	0	0	0
STUDENT SERVICES	2	210	105	0	25	25
BGS	0	0	0	0	50	50
TRI-STATES RADIO	0	0	0	0	0	0
WQPT	0	0	0	0	0	0
PFA	0	0	0	0	0	0
UNIV SCHOLARSHIPS	8	370	46	0	0	0
OTHER	0	0	0	0	0	0
Total	14	730	52	60	500	560

****Total Phonathon: \$1,230**

PURPOSE: Record of fiscal year Phonathon totals by Unit.

AUDIENCE: Internal use for administrators, development officers, and board members.

NOTES:

*Total Received equals Income (Pledges Paid + Cash).

**Total Phonathon equals sum of Pledges and Cash.

Radio is separate from COFAC; Parent and Family Association is separate from Student Services.

Printed on 2023-09-12

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Report No. 23.10/7 -- Facility Assessment Report

- | | |
|---|-------------------------|
| Chiller Loop - South Campus (818-010-105) | \$11,975,000 |
| <ul style="list-style-type: none">• Connecting multiple buildings on the south side of Murray St and installing a chilled water plant in the Heating Plant Annex Natatorium• Excavation and installation of all underground piping is complete• Piping in individual buildings and work in the chilled water plant continues with key component delivery and installation expected February-March 2024.• Expected substantial completion late March 2024 with final completion June 2024 | |
| Roof replacements -Various Buildings (818-010-103) | \$6,150,000 |
| <ul style="list-style-type: none">• Heating Plant Annex roof complete• Currens Hall roof complete• Knoblauch roof complete• Library upper portion of the building has been tuck pointed• Expect bid release on phase 3 to be November of 2023• Substantial completion expected by August 2024 | |
| Campus Electrical Infrastructure (818-010-106) | \$3,300,000-\$3,500,000 |
| <ul style="list-style-type: none">• Design modifications for re-bid• Bond in house supplement \$200,000• Construction duration 12 months | |
| Heating Plant building envelope repair (818-010-108) | \$2,800,000 |
| <ul style="list-style-type: none">• 100% design expected late Fall of 2023• Bid release scheduled for February 2024• Expected completion November 2024 | |
| Center for Performing Arts (818-010-096) | \$124,026,486 |
| <ul style="list-style-type: none">• Construction of 100,000 sq. ft performing arts teaching and performing space• Foundation and concrete structural work 75% complete.• Structural steel installation commencing• Construction duration 30 months expected substantial completion August 2025 | |

Total	<u>\$148,451,486 M</u>
Deferred Maintenance	\$24.425M
Capital Improvement	\$124.026M

Key Current In-House projects

Emergency Operations Center / Currens Hall \$2M

- Remodel Currens Library into a DOD approved Emergency Operations Center
- Funds released and project is in design phase

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Report No. 23.10/8 -- Quad Cities Campus Priorities, Strategies, and Highlights

Guided by the Western Illinois University – Quad Cities Strategic Initiatives Plan, the following report outlines Quad Cities Campus priorities and strategies for academic year 2023-2024, and Strategic Initiative highlights from Summer 2023. Quad Cities Campus growth and sustainability are directly influenced by institution-wide commitment and collaboration at every level of the organization.

The Quad Cities Campus organizational structure is uniquely situated because of geographic distance between Macomb and Moline, and also because of the Quad Cities campus' interconnectedness with and dependence upon university divisions and departments. As a result, this report includes priorities, strategies, and highlights that reflect the activities across the university, between campuses, and across departments within all vice-presidential areas.

Priorities and Strategies

The following five priorities and strategies for Academic year 2023-2024 are informed by the Quad Cities Strategic Initiatives planning document and represent opportunities for strategic institutional growth, connections that promote students' experiential learning and long-term goals, innovative outreach, community engagement that supports the University, and promoting an inclusive University and campus culture for students, faculty and staff.

(Link to Quad Cities Plan: http://www.wiu.edu/aasp/university_planning/)

1. Increase and prioritize institutional focus on ***University growth and support via the Quad Cities Campus***, with attention to programmatic responsiveness to student and community need. (Strategic Initiative 2 – Position WIU Quad Cities as a hub of transdisciplinary innovation focused on core values & 3 strategic domains)
 - Work with the Provost's office on a plan to promote healthy course inventory and schedule rotation, while balancing on-campus and online course offerings.
 - Utilize the Quad Cities as the institutional hub for post-traditional student recruitment to on-campus and online programs.
 - Build connections between Quad Cities industry and WIU academic departments to explore and implement where feasible existing and new degree and micro credential opportunities.

2. Position the University Center for Career Preparation and Employer Engagement as a resource for students and employers to ***establish career pathways and experiential learning opportunities***. (Strategic Initiative 1 – Meaningful Experiences)

- Improve targeted employer engagement by utilizing data and by seeking out new organizations for projects, internships, and career pathways for students and alumni.
- Increase collaboration with academic colleges and departments through development of program engagement plans and by promoting Center resources to faculty, schools, and departments.
- Continued focus on serving specific student populations including: 1) Online students, 2) Students with undecided majors, 3) International students, and 4) First Generation students.
- Leverage the Quad Cities campus location to create intentional connections with employers and potential supporters of students, and of opportunities to co-brand the WIU Career experience.

3. ***Amplify community support for WIU*** by owning our own narrative as WIU sets the pace and tone for higher education in the Quad Cities region. (Strategic Initiative 3 – Promote high-demand and accessible programs and opportunities.)

- Establish priorities list, make contacts, and form partnerships via Executive Director Career/Outreach.
- Collaborate with marketing and make presentations to community partners to tell WIU story
- Bring external stakeholders to campus for University and non-university events, meetings, workshops and more.

4. ***Align Quad Cities Campus priorities and community resources*** within the University Comprehensive Campaign. (Strategic Initiative 2 – Position WIU Quad Cities as a hub of transdisciplinary innovation focused on core values & 3 strategic domains.)

- Work with the Advancement team to identify campus needs that are mutually beneficial to donors.
- Work with the Advancement team to identify projects and opportunities that allow WIU to expand scope of programs and operations in the Quad Cities.
- Utilize the Quad Cities campus as a portal of support from the Quad Cities region to the entire University including Macomb, Quad Cities, and Online.

5. ***Ensure effective, efficient, and fiscally responsible campus operation*** with an emphasis on inclusive and positive campus culture. (Strategic Initiative 1 – Meaningful Experiences)

- Review staffing to identify new efficiencies and areas of innovative collaboration.
- Continue practices of fiscally responsible resource allocation, identifying ways to conserve and reduce expense while maintaining core operations.
- Shore up processes and procedures to ensure institutional and procedural compliance across areas, and develop related documentation for sustainability.
- Maintain current level of events and programs that foster student, faculty, and staff engagement on campus with each other and with our community, and that promote positive morale and sense of University pride.

Summer Highlights & Accomplishments

Quad Cities Planning Advisory Council

The Quad Cities Planning Advisory Council (QC PAC) includes area leaders and stakeholders in industry, education, business, and other agencies and organizations that provide knowledge, advice, and connections that assist Western Illinois University fulfill its strategic aspirations in the Quad Cities region. The most recent reconstituted QC PAC is re-energized by the enhancement of membership, new charter inspired by Provost Manoochehr Zoghi, and establishment of subcommittee working groups focused on institutional priorities including 1) Outreach and Recruitment, 2) Innovation and Entrepreneurship, 3) Workforce Development, and 4) Philanthropy and Fundraising. Each subcommittee is led by a WIU representative, who guides conversation, collects input, and infuses action items into institutional initiatives and opportunities.

The next QC PAC meeting is scheduled for October 12th. The entire University community is invited to access community input via the QC PAC members for purposes of planning, perspective, and input.

Quad Cities Strategic Initiatives Connection: Maintaining an advisory group to share ideas, trends, and connections to promote awareness of University initiatives. (Initiative 2, Action 3a)

Innovative Alignment – WIU Career Center and Quad Cities Outreach

Audrey Adamson began her new role as Executive Director of the WIU Career Center and Quad Cities Outreach on August 1st. This position strategically leverages the connection between the Center for Career Preparation and Employer Engagement with the opportunities and resources available in the Quad Cities metropolitan area. Following the realignment of the Career Center to the Vice President of Quad Cities Campus Operations, the dedicated professionals from both Macomb and Quad Cities centers collaborate across the miles, and continue to connect with institutional retention and student engagement initiatives.

The outreach focus of the Executive Director position raises the visibility of Career Centers located on both campuses and online to employers and agencies focused on workforce development throughout the West Central Illinois region and beyond. This position also expands Western's coverage for community outreach and partnership development that contributes to University growth, support, and impact.

The Career Center met with undecided students during orientation activities to discuss career pathways and conducted individual major exploration appointments during the start of the semester. The Center also hosted or supported eight career fairs, including the growing Quad Cities Career Expo with over 140 employers and networking opportunities for all WIU students.

Center staff built upon external and internal partnerships with other regional colleges and universities, and partnered with Student Engagement to launch a series of career readiness online resources through Leatherneck Link, the student activities platform. The Career Center also developed and shared a "Faculty Engagement Menu" to provide additional info about career readiness resources and is growing academic partnerships with departments.

Quad Cities Strategic Initiatives Connection: Increase direct interface opportunities between WIU programs and people with Quad Cities area businesses and organizations (Initiative 1, Action 2a; Initiative 2, Action 3).

Community Impact – Small Business Development Center

The Illinois Small Business Development Center (SBDC), based on Western Illinois University's two campuses in Macomb and Moline, collaborates with stakeholders throughout the region to offer certified, confidential individual counseling to assist small business entrepreneurs. Ann Friedrichs recently assumed duties as the Director of the WIU SBDC, and Maria Ramos and Carrie Kessler lead the minority outreach and business advisement activities of the center. The team covers a wide territory throughout the region, offering programming, services, and shares expertise and good practices at professional conferences. Below is a list of second quarter activities, that served hundreds of clients – including 148 self-identified Minority clients, while engaging in impactful community partnerships:

- Served 100+ self-identified Minority clients offering free, dual language tax assistance through the Voluntary Income Tax Assistance Clinic, in collaboration with the WIU Accountancy program.
- Hosted City of Moline meetings for the Business Owner Occupied Stabilization Transformation (BOOST) program, and welcomed hundreds of applicants to campus for a kickoff event and subsequent summer sessions. SBDC also hosted the Quad Cities Chamber for a minority business discussion.
- Attended and presented at the Illinois Entrepreneurship and Small Business Growth Association in Springfield, where Maria Ramos spoke about Engaging Hispanic Businesses.
- Assisted minority clients in opening restaurants in two rural area communities with an investment of more than \$500,000 and adding more than 10 new jobs
- Participated in the Opportunity Equity Forum that took place in Sterling Illinois – sponsored by OMEE, attended the Hy-Vee Minority Summit, and the ASBDC Conference in Nashville.

Quad Cities Strategic Initiatives Connection: Support economic and cultural development through active partnerships and programming (Initiative 2, Action 3).

A Public Media Service of Western Illinois University – WQPT – Public Television

WQPT-TV received prestigious recognition for locally written and produced programs featuring stories of our region. Written by Lora Adams-Kopriva and edited by Chris Ryder, two programs were nominated for the 2023 Mid-America Regional Emmy® Awards. To view these nominated programs online, visit WQPT.org/snapshots.

- *Your Dutch Friend* – the story of how two young sisters, Juanita and Betty Wagner of Danville, Iowa became pen pals with Anne Frank and her sister Margo, just as Amsterdam was occupied by Nazi Germany on May 10, 1940).

- *Norma Jean, the Elephant* – the story of twin elephants who each became famous through extraordinary circumstances, one suffering a tragic death by lightning while scheduled to perform in Oquawka, Illinois.

As part of ongoing community outreach, WQPT embraced the national promotion of September as suicide awareness month. On Thursday, September 21st, in partnership with Dr. Carrie Alexander-Albritton and the Department of Counselor Education and College Student Personnel, WQPT hosted a special film screening and panel discussion on suicide prevention. The film, *My Ascension*, was created to inspire and educate audiences, and provide a spark to help individuals and communities enhance suicide prevention efforts and save lives.

WQPT continued its second year of its WQPT PBS Summer of Adventure outreach programming, which included interactive and engaging touchpoints with:

- 22 libraries throughout the region
- 2 on-campus WIU outreach events;
- 10 community events (Mercado, Sterling Farmers Market, Music on the Lawn, Being Bilingual Rocks concert, Rock Island-Milan Schools Back to School Bash, MLK Center Family Day)
- 11 summer school/camp visits (Silvis Parks Department, Spring Forward in Rock Island, Spring Forward in Moline, Washington Elementary Summer School, APK Daycare in Colona)

Quad Cities Strategic Initiatives Connection: Engage in partnerships that provide engaging opportunities for students (Initiative 1, Action 7); Support initiatives that extend education, entertainment and cultural programming to promote diversity and quality of life (Initiative 2, Action 3c); and cultivate reciprocal relationships with K-12 (Initiative 2, Action 4).

Early Connections – STEM Summer Camp

Western Illinois University – Quad Cities inspired and engaged summer campers in math and science concepts during two summer camp sessions offered in July. Enrollment goals were exceeded for both camps, and a record 47 fourth through eighth grade campers attended *Math on the Mississippi*, and 20 attended *Muggles in a Wizard's World*.

This year's camps were also designed to remove financial barriers for interested campers and their families. The camp planning team with leadership from Jennifer von Kaenel secured donations from the Riverboat Development Authority, Moline Kiwanis, and a private donor to provide camp scholarships.

This year, a new summer camp coordinating team was formed, with staff from WQPT, campus administration, advancement, and marketing. Faculty, local teachers, and the Moline Library staff and WQPT volunteers were also involved in planning and implementing the details of camps, including providing meals, arranging transportation, and hosting before and aftercare that contributed to the higher-than-expected participation.

Special thanks to Melissa Gravert, Elaine Kaple, Jennifer von Kaenel, Lexi Yoggerst, and Brittney Pate for their exceptional, above and beyond service beyond their regular roles to make camps possible this year. The team received positive evaluations from participants, and aims to convene a

group to assess the camp as well as provide recommendations for ways WIU can support Quad Cities campus summer camps on a sustainable basis.

Quad Cities Strategic Initiatives Connection: Expand academic pathways via early exposure opportunities for K-12, preschool, and community college students such as summer campus, on-campus events, and engaging presentations in local schools (Initiative 2, Action 4a).

Promoting Summer Student Engagement

Quad Cities Student Services utilized the summer months to plan for and expand services to students. Plans for a new Esports arena are underway in Riverfront Hall 114. The new space will accommodate the increased student interest in Esports competition, and will expand physical space, technology, and equipment to a location more accessible to students. The expansion will expand the number of available games and competitions and will also provide space for the WIU – Quad Cities Board Game Club. These spaces prepare students for engaging opportunities on and off campus, as evidenced by Quad Cities student Luis Peralta’s recent chess tournament championship on August 5th, where he competed with chess players from across the Midwest.

Riverfront Hall 114 was previously occupied by an underutilized Student Computer Lab. The smaller lab in Riverfront 239 will offer the same technology, yet with more appropriate equipment volume that will result in cost savings over time.

In addition to well-attended New Student Orientations, Quad Cities Student Services and the Admissions Team hosted a welcome social for first-year students. Over 50 new students from various majors attended, with opportunities to meet other students, participate in activities, and get familiar with campus spaces.

Elaine Kaple and Curtis Williams collaborated to enhance Student Services guidelines for fiscal processes. They evaluated departmental needs, and coordinated with Business Services to ensure alignment with university procedures and state guidelines. New documentation was also created, along with a training plan for all Quad Cities student organization business. Elaine also worked to redistribute vehicle reservation processes that were previously housed under Student Services in an effort to decentralize and empower vehicle users to more easily access and process their own departmental vehicle reservations.

Quad Cities Strategic Initiatives Connection: Foster personal growth through engaging and meaningful college experiences (Initiative 1).

Quad Cities-based Academic Programs

Academic programs with a primary home base in Moline create opportunities for Quad Cities-focused outreach and initiatives that impact students and the community. Through proximity, partnerships, and pathways, the following highlights illustrate the ways Quad Cities-based programs maximize proximity and geography to create opportunity for students and contribute to the quality of life in the region and beyond.

Counselor Education

Clinical Mental Health (CMH) internship students completed Transgender Assessment Training, which is the first step in being able to provide assessments and write letters of support through the WIU LGBTQ+ clinic. This year faculty partnered with providers at The Project of the Quad Cities, who hosted the training and co-presented with department faculty.

Eight Counselor Education students and alumni traveled to Greece for a study abroad program that focused on multicultural counseling and alternative wellness practices during the months of June and July. The trip was designed and led by Dr. Leslie O’Ryan, professor in the department. While in Greece students immersed themselves in Greek culture and learned about various traditional healing practices based on the teaching of Hippocrates. Students also engaged in learning beyond the classroom by presenting on a topic of diversity from the Tree of Hippocrates, gaining a certificate in Greek massage and gaining understanding an understanding of cultural sensitivity.

Dr. Rebecca McLean participated in CampGPT. It is a 3-week training program on Artificial Intelligence (generative AI tools). It was sponsored by EdTec Center @ World Education. Dr. McLean worked throughout the summer with the College of Education and Human Services (COEHS) ChatGPT Workgroup and developed recommendations for faculty syllabi regarding AI use in the classroom and on assignments. With the COEHS Chat GPT Workgroup, the development of an online AI Resources Center for faculty will be available through Western Online.

Environmental Science: Large River Ecosystems

Environmental Science: Large River Ecosystems is the Quad Cities-based Ph.D. program that prepares students to contribute to the field, while actively contributing research, scholarship, and service to the field and to community partners. Summer highlights feature new publication activity, river sensor system installations that benefit river monitoring throughout the region, and university and community collaborations focused on environmental impact.

- In August, Dave Thomas and Samuel Babatunde passed their Ph.D. qualifying examinations and are now Ph.D. Candidates.
- Prof. Viadero along with Ph.D. candidates Dave Thomas and Samuel Babatunde, submitted a manuscript for publication in the Journal of the American Water Resources Association. Their work is an assessment of proposals to supplement water supplies in the southwestern US by diverting water from the Mississippi River.
- Viadero, R., Thomas, D. and S. Babatunde, "A Practical Assessment of the Recurring Proposal to Divert Water from the Mississippi River to Supply the Colorado River Basin," Journal of the American Water Resources Association, manuscript ID JAWRA-23-0052-P, submitted July 3, 2023.
- Prof. Viadero's new textbook, "Aquatic Environmental Systems: An Interdisciplinary Approach for Scientists and Engineers" will be published by Taylor and Francis Publishing in December 2023.

- The Environmental Science Team expanded its network of water level and microclimate sensors to include a new site at Nahant Marsh in Davenport, IA. The new sensor system was acquired with support from the Carver Family Trust, and complements existing sensor arrays located from East Moline to Macomb. This work will allow WIU and Nahant Marsh researchers and educators to monitor and share real-time surface water discharge rates from the Marsh as well as the movement of groundwater in this flood-prone location adjacent to the Mississippi River.
- WIU Environmental Science Researchers continued work with the City of Moline to address new regulatory requirements for nutrient monitoring on the Rock and Mississippi Rivers. As a result of this work, the team has a growing set of contemporaneous water quality data in both rivers. The group is also collaborating with Fehr Graham Engineering and Environmental in Aurora, IL, which is leading a similar effort on the Sterling-Rock Falls reach of the Rock River.
- The Environmental Science Team continued its collaboration with the School of Agriculture on an assessment of the impacts of cover crops in corn and soybean production. They are currently in year three of a five-year study.

Quad Cities Strategic Initiatives Connection: Leverage advantages associated with the Quad Cities campus location on the Mississippi River to address environmental opportunities (Initiative 2, Action 1e); Support academic programs with a curricular and research focus on environmental science and innovation (Action 1f); and team up with environmentally focused nonprofit organizations that contribute to the health of our watershed (Action 1h).

Library

In June Quad Cities Librarian, Dr. Jeff Hancks, was one of 18 US scholars to attend a two-week seminar focused on the Holocaust at Yad Vashem, the World Holocaust Remembrance Center, in Jerusalem. Jeff had the opportunity to interact with some of the world's leading Holocaust scholars, research in Yad Vashem's archives, and meet a number of Holocaust survivors living in Israel.

The Jeff Leibovitz Special Collection of Holocaust Education Materials, located in the Quad Cities Library, continues to grow and provide regional teachers with instructional materials and information related to the Holocaust. The Leibovitz Board is planning a 30th anniversary celebration for the collection in October 2024 by hosting an institute on the Quad Cities Campus for regional teachers and teacher education students to learn how to integrate Holocaust education into their classes.

Museum Studies

The Museum Studies graduate experience is marked by meaningful, hands-on opportunities that prepare students to contribute to the field and to the institutions they engage with during internships and future employment. This summer, students completed internships throughout the Quad Cities region and beyond, including:

- Butterworth Center and Deere Wiman House, Moline, IL
- Bettendorf Family Museum, IA

- Computer Museum of America, Roswell, GA
- Figge Art Museum, Davenport, IA
- German American Heritage Center and Museum, Davenport, IA
- Hauburg Estate, Rock Island, IL
- Moniteau County Historical Museum, California, MO
- National Parks Service Midwest Regional Office, Omaha, NE
- Putnam Museum, Davenport, IA

During the Museum Studies Program Showcase (Aug 18 and 25) six students presented their professional experiences working in museums as part of the program's exit requirements before graduation. Students include: Zack Baraglia, Julia Gabbard, Mercedes Hynick, Alex Nasharr, Eli Sadler, and Lindsey VanDieren

Alumna Clare Tobin, Assistant Director of the German American Heritage Museum, will be awarded the Iowa Museum Association Rising Star Award during the Iowa Museum Association Annual Conference to be held on the Quad Cities campus in October. One hundred participants are expected to attend, and all students in the WIU Museum Studies program will attend the full conference for free. Students will present a session at the conference reflecting on their learning and engagement with the spring 2023 Luchadores Exhibit as part of the Museum Exhibition course. Dr. Heidi Lung and Dr. Angela McClannahan-Simmons will both present separate sessions at the conference.

Quad Cities Strategic Initiatives Connection: Position WIU – Quad Cities as the only public regional comprehensive university that serves the area as a hub of transdisciplinary innovation focused on academic excellence and social responsibility within three strategic domains: 1) Innovation and Science, 2) Health, Education, and Public Service, and 3) Enterprise and Commerce (Initiative 2, Actions 1e, 1g, 1h, 2b, 2c, 3, 3e).

WESTERN ILLINOIS UNIVERSITY

BOARD OF TRUSTEES

October 13, 2023

Report No. 23.10/9 -- Admissions Report

Overview, Background and Situational Analysis

New student enrollment and overall enrollment is a complex interplay of a range of factors, including:

- Institutional image and reputation
- Student perception
- Competition
- Cost
- Service
- Academic program
- Modality of instruction
- Physical campus environment
- Perception of the value of college
- Economy

The enrollment challenge at WIU did not occur overnight and will not be solved overnight. The environment for recruiting and enrolling new students is very challenging. Competition is hyper intense, among other factors, for a declining market of students. This is particularly true in our primary market of the state of Illinois.

Illinois is one of the largest exporters of high school graduates in the nation. Surrounding states have a much higher percentage of students who stay in-state compared to Illinois and import a larger percentage of their enrollments from other states, such as Illinois. (WIU IR data, May 2021)

West Central Illinois has seen a decline in student populations as demonstrated by 18 school consolidations in the local nine-county area over the past 20 years.

The Chicagoland market continues to see regional recruiters added by out-of-state universities, continuing to dilute a major market for WIU. The Chicagoland Area Regional Representative (CARR) group began in 1998 with six members from six colleges. It increased 42 members in 2004 (primarily in the Midwest) to 116 in 2023 (from 84 colleges in 28 states and 3 countries), a more than 150% increase in the number of representatives stationed in the Chicagoland area since 2004.

College Board data indicates that the Chicagoland area is the most heavily recruited area in the country, based on the number of name searches and purchases of student data by a wide variety of universities.

Increasing numbers of high school students are opting not to attend college anywhere, according to Education Advisory Board (EAB) data (called non-consumers).

Increasing numbers of community college students are choosing to take courses online, which makes reaching them at in-person events harder.

Freshman data

Fall 2019 was the lowest point for newly enrolled fall freshmen in the past decades, with 895. Fall 2020 saw a major, historic increase in freshmen of 19% compared to fall 2019. This was the first increase for freshmen since 2011.

The University has exceeded the fall 2019 freshman class enrollment every fall since then:

- Fall 2020 - 1,064
- Fall 2021 - 920 (COVID)
- Fall 2022 - 1,074
- Fall 2023 - 968

Based on data from WICHE and National Center for Education Statistics, 321 is the average number of students that Illinois colleges outside of UIUC, Illinois State, UIC, College of DuPage and Harper College would expect from Illinois. Western has greatly exceeded the expected average over the past few years.

The University of Illinois Urbana-Champaign and Illinois State University continue to admit and enroll more freshmen students. Given the finite population of students, when those two universities enroll more students, there are fewer for Western to attract. UIUC has the largest freshman class in its history this fall and Illinois State enrolled its largest class in 36 years.

In fall 2023, there are 258 students with a 3.90 GPA or higher, a 5% increase over fall 2022 and a 13% increase over fall 2021. 27% of the incoming class has a 3.90 GPA or higher.

Total Enrollment Profile

For fall 2023, here is the breakdown of enrollment by type and class level. The high percentage of WIU seniors this fall is an indicator that overall enrollment for the following year will be down.

- New Freshmen enrollment - 13.5%
- New Transfer enrollment - 8.5%
- New Graduate enrollment - 8%
- Sophomores - 11%
- Juniors - 16.5%
- Seniors - 24%
- Graduates (excluding new) - 21%
- Dual Enrollment - 1%

Modern Admissions Office

The Undergraduate Admissions office continues to evolve to a modern day office to meet the needs of today's students. The office may not be what many have experienced in an admissions office in the past. The days of simply visiting high schools and community colleges and providing campus tours to visitors to recruit students are long gone. Those are still strategies used today and they have been joined by a host of other recruitment methods. A major evolution is the expansion of electronic methods of connecting with students and parents and an expectation of an elevated campus visit experience. This plan continues the evolution of the office to stay current with modern recruitment practices.

Summary

This plan identifies the wide array of existing recruitment activity that will be executed and outlines planned improvements in strategies and tactics for the fall 2024 recruitment cycle. We are looking to continue to recruit students who want to be at Western and will be successful.

Strategies and Tactics

Undergraduate Admissions uses a plethora of strategies and tactics to identify, engage and build relationships with students, parents/guardians/caregivers and influencers. Momentum has been built in recruitment strategies and tactics. Continuing this momentum, we will expand and refine these areas:

- Lead Generation
- Communication and Messaging
- On-Campus Events
- Off-Campus Events
- Systems, Application Processing and Other Office Engagement
- Admissions Staffing

Lead Generation

Lead generation is the strategy and process of obtaining names of prospective students and converting them into someone who has an interest in Western Illinois. We will obtain contact information and interests of students for the purpose of aggressive recruitment. Leads are

obtained using numerous tactics and students at this stage are engaged in a variety of ways. Among these are name purchases, direct admissions counselor outreach, digital and mass media advertising, websites, direct mail and college search and planning organizations.

There is close coordination between the Marketing department and Admissions on various lead generation strategies and tactics.

An area of focus for improvement in lead generation this year is to offer Admissions support to academic departments that are hosting events and activities for students. Admissions has offered to create the reservation forms for these activities so that the proper information can be collected to enable follow-up. If the departments will engage with Admissions and use our reservation form, it should help the lead generation process.

Admissions does not have every name of every student across the country. There is a desire to add as many names as possible to the recruitment funnel and names are added when the student names can be obtained. There have been efforts to continue to obtain names and contact information for prospects down to the freshman level of high school. These are the numbers of freshmen prospects in the funnel as of September 1, based on their expected college entrance the fall after high school graduation:

- Fall 2024 - 122,000
- Fall 2025 - 44,000
- Fall 2026 - 6,700
- Fall 2027 - Not obtained yet

First source is the first time a student came into the Western Illinois prospect system. These are the top first sources for fall 2023 for freshmen:

1. PSAT Name Purchase
2. Application for Admission
3. Encoura Name Purchase
4. Contact Obtained at an off-campus visit
5. SAT Name Purchase

For transfers:

1. Application for Admission
2. Contact Obtained at an off-campus visit
3. PSAT Name Purchase

We will continue to grow the number of leads throughout the cycle as admissions counselors connect with students and influencers at a variety of recruitment events and as students make visits to WIU.

Name Purchases

Student names and contact information will be purchased through list vendors for students, including:

- Encoura
- College Board
- Cappex, which is a college search website
- Phi Theta Kappa for transfer students.

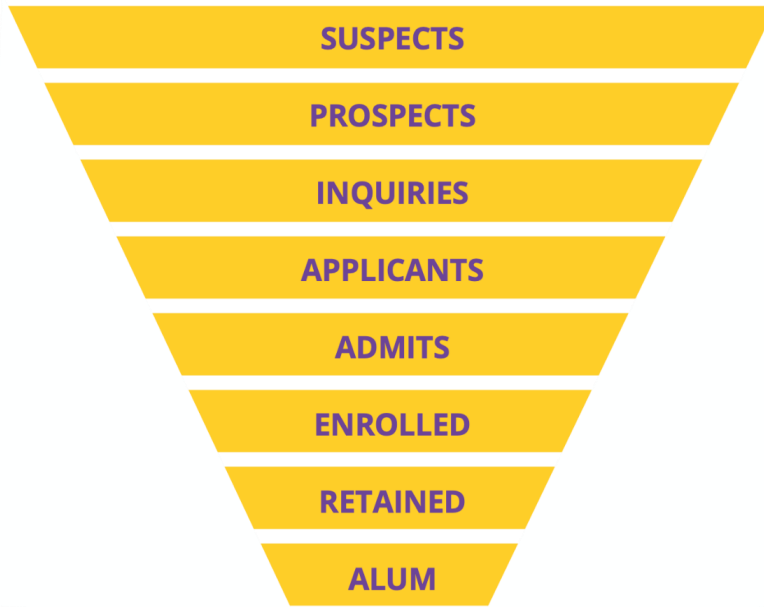
We will continue to expand our reach demographically and geographically. Name purchases have been expanded to high school students graduating in 2025 and 2026 to build pipelines for future classes.

Cappex, a leading college search website for students, will provide 35,000 names of non-duplicated students from Illinois, Iowa, Indiana, Missouri, Michigan and Wisconsin. This will help us diversify recruitment efforts beyond Illinois.

Continued investment in lead generation and prospect attainment is needed to fill the top of the funnel.

The graphic below is a typical admissions funnel keeping the varying populations of students in clear buckets. Suspects are the general population of all people in the world and then at each stage students move through until they graduate and become an alum.

Western Illinois uses this funnel strategy in recruiting and enrolling students, starting with prospects at the top and moving through various stages to enrollment of students. Traditional lead generation was via collecting cards at high school and community college visits and student search mailings. In addition to these methods, there are a variety of electronic methods of adding top-level funnel prospects, including digital marketing and college search and planning websites.



Communication and Messaging

The number of communication channels needing to be managed has increased significantly in the past 10-20 years. Prior to the exponential growth of electronic communication and social media, the major sources of information and communication with prospective students and parents were college nights, high school and community college visits, direct mail/publications, and telephone outreach. These sources of information have significantly less impact in today’s environment but are still used. Information is available to students 24/7 and on demand. Among the communication channels to manage today include:

Web sites	Email	Texting
Video	Student engagement communities	Facebook
Twitter (X)	Instagram	Tik Tok
High school visits	College Fairs	High school and CC visits
Direct mail	Publications	

Significant human and fiscal resource redirection within the Admissions Office has occurred to engage and support these additional channels. Communication with students is a major source of time spent by admissions counselors and the leadership team in the Office.

Communications across various audiences will increase in volume and quality of communications and are based on the admissions funnel. Communication will continue to evolve

to be more responsive and personalized. The enhanced communication and outreach via texting, email, direct mail, social media provides extensive personal contact with students.

The chart below shows the average number of contacts made across the funnel (prospects, admits, etc.) for both freshman and transfer students. This includes emails, texts, and print communication to students. There has been a **715% increase** in communication to freshmen and a **620% increase** to transfers since 2019, with enormous average increases each year.

	Freshmen	% Increase	Transfer	% Increase
Fall 2023	683.41	42.46%	497.38	41.24%
Fall 2022	479.71	57.62%	352.14	76.41%
Fall 2021	304.35	57.34%	199.62	53.57%
Fall 2020	193.44	130.84%	129.99	88.25%
Fall 2019	83.80		69.05	
2019-23 Change		715.53%		620.32%

Communication Flows

We will continue to build out a communication plan that is inclusive of all undergraduate student types and campus or online location. Among the audiences for specific communication flows:

- Prospective summer/fall 2024 freshmen
- Prospective summer/fall 2025 freshmen
- Prospective summer/fall 2026 freshmen
- Parents of prospective freshmen
- Prospective summer/fall 2024 transfers
- Admitted summer/fall 2024 Macomb freshman
- Admitted summer/fall 2024 Quad Cities freshman
- Admitted summer/fall 2024 Online freshman
- Admitted summer/fall 2024 Macomb transfer
- Admitted summer/fall 2024 Quad Cities transfer
- Admitted summer/fall 2024 Online transfer
- Parents of admitted Macomb freshmen
- Influencer/stakeholders (high school and community college counselors/advisors, faculty, teachers and other entities)

Qualitative improvements include designing all emails in an HTML graphic format, allowing for more visual elements. Embedded video use will also be expanded across all communication flows, working closely with University Marketing to develop branded videos. Video is the most consumed form of media by prospective students, according to 2023 research from RNL.

New for Fall 2024 there will be an expansion to include communication campaigns to parents of prospective students and an increase in communication to parents of admitted students.

This is an example of the start of one of the above communication flows that will be used for fall 2024. This is the Macomb freshman admit flow. There will be many more communications added and the flows will be built for the other 12 flows.

Medium	Days After Admission	Topic	Call to Action
Email	1	Western Bound - Congratulations on admission	Be excited about Western
Direct Mail	1	Congratulations self mailer, Western Bound	Be excited about Western
Email - Admissions Counselor	4	Congratulations from your admissions counselor with personalized video	Be excited about Western
Direct Mail	4	Mailed Accept Letter	Clear letter of admission
Email	7	Activate STARS/Email accounts with ID number	Make note of ID number; login to accounts
Direct Mail	8	Print Piece - Self-mailer with ID card	Keep the ID card and feel engaged with WIU
Email	14	High-Quality Academics	Learn about academics
Email	21	Encourage a Visit campus	Schedule a campus visit
Email, Direct Mail, Texting		Continue to build out the flow	

		The below will start later in the process when the service is available	
Email	1/1/2023	Happy New Year!	
Email	12/4/23	STARS pushes to login	Sign-in to STARS; Activate WIU email
Email	1/9/24	Financial Aid/FAFSA Application	Complete the FAFSA
Email	1/12/24	Sign-up for Housing	Sign-up for WIU Housing
Email	3/1/24	Sign-Up for Orientation	Sign-up for Orientation
Email	3/7/2024	Let us Know Your Intent to Enroll	Indicate Yes on STARS

Website

The web is usually cited by students as the number one source of information about colleges (RNL, 2023). Enhancements were made this year on the Admissions website by adding a section for students to be able to identify their path by the type of student (dual enrollment, home school, visiting/guest, etc.), adding out-of-state and undocumented student landing pages, and revising the Campus Visit page at wiu.edu/visit to be more dynamic and informative. (see image below)

Undergraduate Visit Options

Browse WIU's upcoming events that are open for registration below!

Unable to visit campus? Admissions counselors are available for virtual meetings to answer your questions. Find your counselor's calendly availability [here](#) to schedule an appointment to meet with them.

CAMPUS TOURS - MACOMB

Learn why WIU is an outstanding option for you at a group presentation from Undergraduate Admissions, followed by a walking tour of the Macomb campus.

DISCOVER WESTERN PREVIEW DAY

Experience all that WIU offers you. Learn about academic programs, meet current students, picture yourself in a residence hall, eat lunch in a dining center, and get a full campus tour.

TRANSFER VISITS

Whether you're coming from a community college or another four-year school, you can transfer seamlessly. Join us for exclusive transfer events to learn more about WIU.

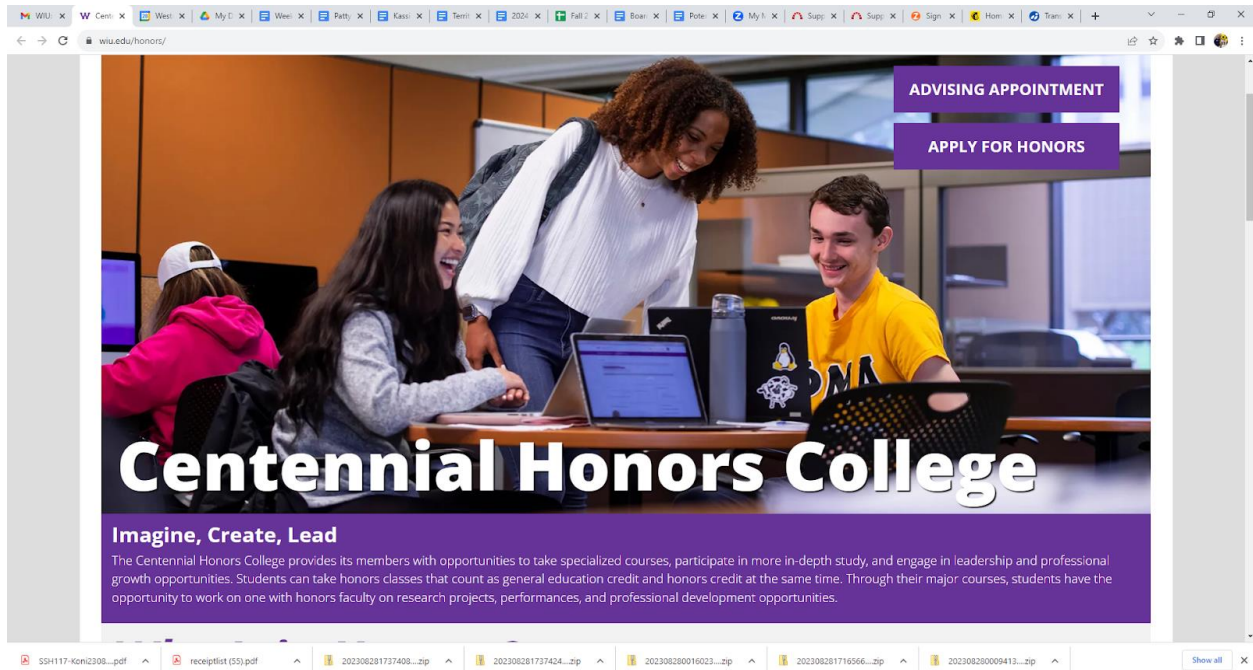
Highlights Aug 2023.pdf | _MC_SUBJECT_.html | Fall 2024 Admit V...html | Fall 2024 Admit A...html | Fall 2024 Freshma...html | Show all

New content will be developed and continued improvement will be made, including in the:

- Admissions home page
- Campus Visit pages
- Admissions FAQs
- Automated import of Request for Information landing page inquiries

Honors College site - New for 2024

A collaboration with the Honors College and Marketing led to the development of a new, fresh and aggressive website for the Honors College. This will support recruitment efforts aimed at attracting high-achieving students (see home page below).



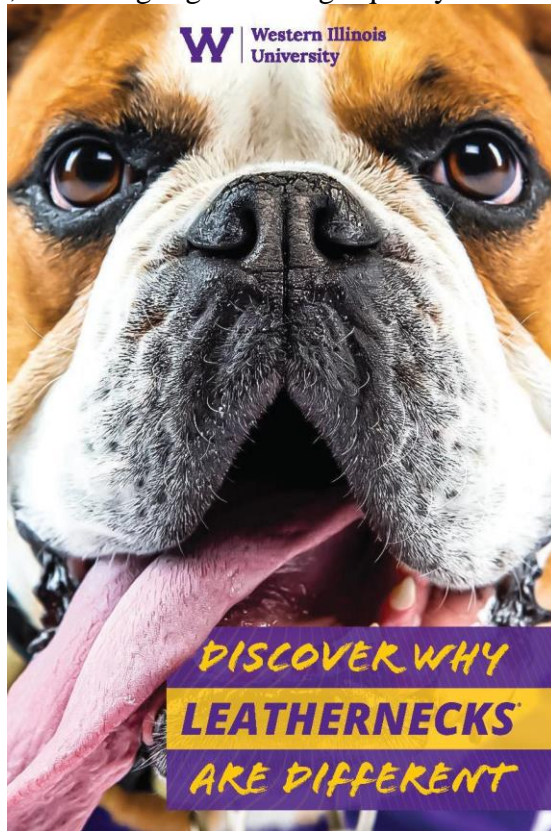
Major Publications

The office produces a series of major publications in close collaboration with the Marketing department. These publications are designed with consistent elements used throughout the pieces and to evoke an emotional response. These include a:

- travel viewbook, which is used for on-and off-campus recruitment visits



- academics brochure, which highlights the high-quality academic program options



- transfer viewbook, which is used with transfer students on-campus and at off-campus community college visits



- Quad Cities viewbook that highlights the QC campus and is used with students in proximity to the QC (in progress)

The brochures were planned and coordinated to have complimentary design features, information dissemination, and carry the Western brand imaging and messaging.

A series of publications that are mailed to students is included as part of the communication flows to students. Publications include an initial mailer informing students they are admitted and has a foldout poster, a follow-up communication with a student ID card to help students feel connected to Western and a postcard with stickers that students can use.

New publications planned for this cycle include:

- the development of a brochure in Spanish
- an Honors College publication to highlight and promote the high quality of academics at Western

Social Media

The office maintains multiple social media platforms to inform and engage students, and works closely with the Marketing Office on university-wide social. The platforms used include:

- Facebook
- Twitter
- Instagram
- TikTok

Staff within the office have created TikToks that have been used on the university social accounts. Current student Ambassadors have created content, done social media takeovers, and day in the life types of posts.

New for fall 2024 is engagement with two new platforms, ZeeMee and CampusESP. ZeeMee is a social channel used by prospective students to engage with each other, and it has features including Ask a Current Student and Ask a Counselor. Ambassadors will be trained to be on the platform and answering and engaging in the Ask a Current Student section. Admissions counselors and admissions leadership will engage in the Ask a Counselor section. The WIU teams can also post information and announcements on the platform.

CampusESP is a platform for parents to engage and find out information. Recent research indicates that 85% of parents want information at least weekly from colleges. This platform will allow parents/guardians to engage with and receive information from WIU on a regular basis.

Individual admissions counselors have also developed social media content and channels to engage with prospective students and parents.

Academic Program Engagement

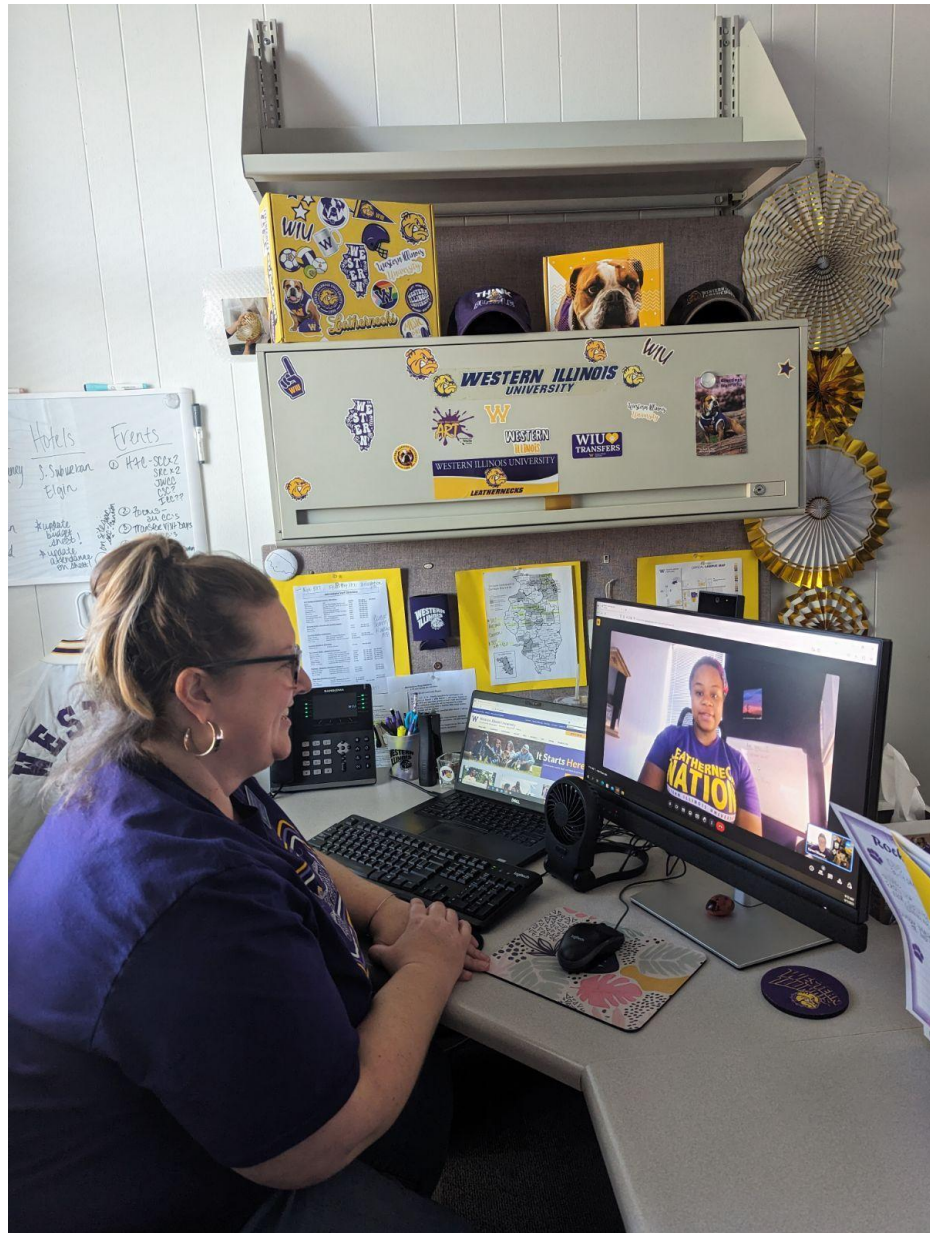
Academic programs are sent lists of prospective and newly admitted students, both freshmen and transfers. This allows faculty members to engage directly and personally with students interested in their program. Departments are encouraged to follow-up and they use a variety of methods, including email, handwritten notes, and phone calls.

Personal Engagement

Admissions counselors engage with both prospective and admitted students. They also engage with parents/guardians of students. There are many occasions where counselors will continue to communicate with students and parents after the student enrolls and even after classes begin. These communication tactics take a significant amount of time for admissions counselors.

Macomb Admissions Ambassadors and Quad Cities Emissaries (both are groups of current students) will produce handwritten note cards to students when they connect with them on campus tours or in other ways.

- Admissions counselors engage with students using a variety of media, including email, text, phone call and 1:1 Zoom meetings (see photo below).



- Counselors communicate with students about the high-quality of the WIU academic programs and send How Can I Help You emails to build relationships
- Counselors know and apply a wide range of University knowledge about student recruitment to walk students through Next Step processes such as setting up their STARS and email accounts, Registration 101 and understanding their financial aid award letter
- Counselors offer drop-in meeting times virtually to allow students to connect with a small group of students and the admissions counselor
- Counselors create personalized videos to communicate the high-quality of a Western education and to provide information to students on Next Steps to guide them through the process.
- Videos are also created to post on various social media channels to engage students and build affinity for Western.

Influencer Connection

A dedicated website providing information and resources for high school counselors has been developed and maintained. The site provides information on admissions criteria, opportunities for advanced credits and visiting campus.

There is also a dedicated website for community college advisors with updates and useful information for those working with transfer students. The site provides information on transfer guides, transferring credit, admissions requirements and more.

On-Campus Events

Campus visits are often the top reason students indicate they choose to attend a specific college. A significant amount of human and fiscal resources have been and will continue to be used to ensure a memorable visit experience.

Continuous Improvement of the On-Campus Visit Experience

Various improvements have been made to the visit experience:

- re-envisioning the Discover Western preview days in location and program content, including a new welcome format to include current students (see photo below)



- creating a WIU-themed Corbin and Thompson showroom so visitors are excited by housing (see photo below)



- provided a hospitality station in the Admissions Office for in-person, on-campus visits with water and snacks and this is also available at the WIU-QC campus
- providing lunch during the Western Express programs
- escorting Western Express visitors to and from the train station
- providing lunch for QC on-campus group visits
- expanding the current student connection to students at events, with more student panels and student-led tours

More options have been provided for students and families to visit campuses, including Saturday Showcases and academic program-specific events. Virtual options have also expanded.

A Campus Visit Advisory Team of faculty and staff was formed to gain input from various stakeholders across the campus and has provided valuable feedback for improvements.

Expanded and enhanced training with the Admissions Ambassador team of current students will continue to improve the visit experience. Maintaining smaller group size for tours and expanding the knowledge base of Ambassadors will improve the daily visit experience.

We will utilize student emissaries at the WIU-QC campus for student led tours during Welcome Wednesdays and group visits.

Using our large campus visit programs as a base, we will continue to make improvements in the visitor experience and ensure that students (and parents/guardians) will feel like they belong at WIU. We will continue to rethink the student/parent experience to ensure students are yielding from the campus visit experience.

Discover Western Preview Days

These are the largest events hosted by Western (see photo below). These events provide multiple opportunities for freshmen and transfer students to engage with academic programs and faculty through a fair setting and individual program presentations. Guests also take advantage of lunch in the dining center, experience a campus tour and see the Housing facilities, apply for admission and speak 1:1 with an admissions counselor. Planned dates for 2023-24 are:

- October 9
- October 28
- November 11
- February 19
- March 2
- April 27



In-Office Presentations/Campus Tours

Students/guests can choose from during the week or select Saturdays to schedule a time for a group presentation followed by a campus tour led by a current student Ambassador. Students have the opportunity to choose to meet with an academic program/faculty member after the tour. Students receive a handwritten postcard from their admissions Ambassador tour guide post visit.

Illinois Regional College Fair at WIU

Western serves the local community as a host site for a college night on-campus for an Illinois Regional College Fair (IRCF). This event invites students from 21 local high schools to participate and allows another method to reach local students. These are the local high schools that are invited to attend the Fair:

- A-C Central Astoria
- Astoria
- Avon
- Brown County
- Bushnell-Prairie City
- Canton
- Cuba
- Farmington
- Hamilton
- Havana
- Illini West
- Lewistown
- Macomb
- Monmouth-Roseville
- Rushville-Industry
- Southeastern
- Spoon River Valley
- United
- Warsaw
- West Central
- West Prairie

Welcome Wednesdays - Quad Cities

The Quad Cities campus has a visit option on the first Wednesday of the month. Students/guests receive a presentation about Western and the QC campus, followed by a campus tour and the opportunity to speak 1:1 with Admissions staff.

Evening/Saturday Visit options - Quad Cities

There are select evening and Saturday visit options available for the Quad Cities campus. Students can attend an information session followed by a student led tour of campus and student panel.

Freshman-Specific Events

- Explore WIU sees local students bussed to the Macomb campus for hands-on activities with many of our WIU academic program partners and faculty. More than 170 local students attended in spring 2023. (see photo below)



- Western Overnight (formerly Experience Western) provides the opportunity for admitted seniors to visit campus and be hosted by a current student over a Sunday/Monday. Students will experience a variety of activities, including the Campus Rec center, the Digital Rec, learn from various support offices and then they will attend class with their current student guide on Monday. This is an opportunity for Western to get students to commit to attending WIU. There was a 22% increase in students who attended one of the overnight programs last year (see photo below)

12:27



← Instagram



pickwiuwithcam
Western Illinois University



 Liked by **westerniluniv** and **62 others**

pickwiuwithcam A little recap of some of my favorite students Experiencing Western this Spring 🐾... more



- Western Express will bring invited, admitted students along the Amtrak train route to campus for a daylong event. Students will be escorted on the train by the Chicago-based admissions counselor team who will also escort the students during their day on campus. Students will enjoy lunch in the dining center, take a campus tour and learn about the wide variety of opportunities available to them at WIU. Planned date is December 1.

Transfer-Specific Events

- Rocky's Transfer Preview Days (see photo below) focuses intentionally on transferring students and their guests. Students will receive information about and from:
 - Student Resource Fair
 - Transfer specific info presentation
 - Transfer student panel
 - Tour of campus
 - Lunch
 - Check on application status or apply for admission



- Western will again host a Community College Transfer Articulation meeting on the Macomb campus. Each university may host one of these events yearly. This event allows Western to provide academic program and other updates to community college advisors. November 10 is the date this year.

Group Visits

Individual high schools and community colleges have the opportunity to bring groups of students to either the Macomb or Quad Cities campus to explore and learn about Western (see photo below). These visits have various components depending on the desire of the group. Among

these groups will be TRIO groups from community colleges who come to learn about transfer options available to them.

Among the groups scheduled for fall 2023 at Macomb are:

- Auburn HS
- Havana HS
- Pekin HS
- Peoria Manual HS
- Spoon River College TRIO
- United HS

Among the groups scheduled for fall 2023 at Quad Cities are:

- Bettendorf HS (IA)
- Pleasant Valley HS (IA)
- Rock Island HS
- Sauk Valley College TRIO
- United Township HS



Summer Camp Presentations

Presentations are made to high school participants at various summer camps held at Western Illinois. The purpose is to provide information, engagement, recruitment materials and selling points about Western.

Athletic Department Engagement

The Athletic Department brings prospective student-athletes to campus to recruit them for their teams. Admissions has made presentations and provided campus tours for prospective student-athletes who are visiting campus.

New for the 2023-24 Cycle

A new Honors Day program is planned in conjunction with the Honors College, where Honors College faculty will provide hands-on, engaging interactions with students. Both freshman and transfer students who are eligible for the Honors College will be invited to participate in this event. The planned date is November 3.

A Macomb local high school counselor breakfast will be held on September 21. This will be an opportunity for high school counselors in close proximity to Western to attend and learn about the opportunities for their students. It will also be an opportunity to learn from them what Western can do better to engage with their students and allow us to thank them for their support and help. School counselors from these schools will attend:

- Bushnell Prairie City
- Cambridge HS
- Hamilton HS
- Illini West HS
- Macomb HS
- Mercer County HS
- Quincy HS
- Spoon River Valley
- United HS
- West Prairie

In coordination with the Quad Cities Esports team, we will actively look to bring other teams to campus from around the QC. We will hold tournaments on campus featuring local high school students. We will actively seek to partner with other schools that could also benefit from the spaces we have.

Completely student-led presentations/tours will be scheduled at various times to provide the most authentic experience possible for our guests who would like that type of experience.

Admissions Ambassadors will have business cards they can use to provide to prospective students so that the student can connect with the Ambassador through the ZeeMee platform.

Off-Campus Recruitment Strategies

Recruitment territories are the basis of dividing admissions counselor responsibilities within the Admissions Office and the associated travel and events attended. High school and community college visits take a significant amount of time for admissions counselors.

Recruitment Travel

Extensive off-campus travel will occur to high schools and community colleges throughout Illinois, Iowa, Missouri, and a southern portion of Wisconsin. This outreach is based on market analysis and will support lead generation and applications for admission. Using a territory model, admissions staff develop and continually update strategic plans for each area and then execute throughout the year.

Visits will include direct high school/community college visits to classrooms, college fairs, and other special invitation events. These opportunities provide in-person contact with prospective students and in some visits, influencers such as high school counselors. Visits will be made at individual high schools and community colleges, at Illinois Regional College Fairs, National College Fairs in Chicago and St. Louis, community-based organizations, Chicago Public School network fairs, Tech Center of DuPage county wide college fair and State University Transfer Days at community colleges.

Alternative tactics to reach students will be executed. Among these are:

- Coffee shop visits, such as meeting students at a Starbucks
- Connecting with clubs/organizations within schools, such as Phi Theta Kappa and TRIO, to present to student groups

Below is a breakout by student type.

Freshman Recruitment

A strategic review of territories and staffing has led to revised territory assignments for the fall 2024 cycle. Increased emphasis has been made on those high schools that have yielded well and where those students have retained. Refinement of existing territories will lead to travel efficiencies and communication enhancements with students.

In addition to the regular high school visits and college fairs/nights, various counselors will conduct on-site admissions visits where they can meet 1:1 with students and admit them on-the-spot if they meet admissions requirements.

Examples of high school engagement and how connections are made in multiple ways and through multiple tactics.

Macomb High School

The school was visited seven times in the 2022-23 academic year, sometimes with multiple staff members:

- In September for a sign-up visit to speak with students
- In September, an onsite admission program was held to admit students on the spot.
- In November, there was a Dual Enrollment Night to provide information about options and opportunities
- In February, a Next Steps session was held all day to meet with students 1:1 and provide help and walk students through processes required to enroll at WIU
- In February, several presentations were made during Wellness Day
- In May, presentation of Honors awards were made at Honors Night
- In May, Surprise Squad with Ray visited Macomb. This event brought the mascot Ray to meet and take photos with students who were committed to attending WIU. Cool and trendy bucket hats were also given to all attendees (see photo below)



We also connect with Macomb students who attend the College Fair that Western hosts in September each year to bring students to campus.

Davenport North (Iowa - in the Quad Cities area)

Multiple visits were made in the last two years to a full classroom of high-achieving students to present to those students. These visits also led to students from Davenport North visiting the Quad Cities campus last April for an engineering-related event and then again in May with a group of other Davenport students from West and Central as well (see photo below).

Davenport North also visited the Macomb campus last November, as well.

We also connect with Davenport North students at 2 separate college fairs in the Quad Cities area.

This has been our best feeder high school from Iowa over the past several years, with 15 new freshmen enrolled and 13 retaining to the second year.



Onsite admission visits

Onsite admission programs allow students to apply and receive an admissions decision on the spot. This also allows counselors to begin to build relationships with admitted students. Onsites have been planned for these high schools and more will be added:

- Macomb
- West Prairie
- Collinsville
- Illini West
- Oswego East

Chicagoland Next Steps/Registration Event

The Chicago regional team will coordinate with the First Year Advising Center to host a Chicagoland event to walk students through the Next Steps to get ready to register. Students who have completed the steps will be able to register on-the-spot at the event. This is planned and it will need to be determined if the registration component can be completed with declared students who have a major advisor and not a first-year advisor.

Dual Enrollment In-Person Sessions

Various staff will visit high schools to promote Dual Enrollment opportunities and get students admitted and connected to an advisor to register. Among the schools planned to be visited are Macomb, Bushnell, West Prairie, Cambridge and Alwood.

Virtual Events

Admissions counselors conduct a variety of virtual events to connect with students and parents on many topics of interest and to provide direct information on completing Next Steps. Planned sessions include:

- Virtual Next Steps Workshops
 - Prospective Student Series
 - General Information Sessions
 - Application Workshops
 - Dual Enrollment Information Sessions
 - Admitted Series
 - Next Steps w/ College Lingo Sessions built in
 - Financial Aid/Reading your award letter
 - Scholarship Portal Workshop
 - Dual Enrollment Orientation

Direct Admission Pilot with Chicago Public Schools (CPS)

We are participating in the Chicago Public School's Office of School Counseling and Postsecondary Advising (OSCPA) "Direct Admissions" initiative. CPS is piloting an initiative in which students will be given early notification of their admissibility to a select list of institutions at the beginning of their Senior year. Students would still need to apply to each institution in order to be "formally" admitted, but the question as to whether or not they WILL be admitted will be answered up front. The intention of this initiative is to remove any doubt our students may have on whether or not they are "college material" by giving them accessible options from the onset of their college exploration process.

Common Application Direct Admissions

We are exploring participation in the Common Application Direct Admissions program to help recruit more students from Illinois. Participating colleges set a minimum GPA for students in their home state. Common App then finds students who meet these GPA and residency requirements, using their Common App responses.

Qualified students then receive a direct admission offer email from Common Application and can apply to Western directly, knowing that they will be admitted if their official credentials match what they have submitted to the Common App.

High School Influencer Engagement

Connect and engage with college preparation organizations, including the Chicago Compact, Chicago Scholars and Green Halo. These organizations connect with students and help prepare them for college. WIU is able to connect with students at events hosted by these organizations. The Chicago Compact has a three-pronged approach, with recruitment/admissions, retention/student success and financial aid groups. The Admissions Office engages with the recruitment/admissions group and the corresponding offices at WIU engage with their respective groups.

Among the engagement will be presentations by the Chicago regional team at the Compact symposium, which allows connection with a wide variety of counselors from CPS to let them know about Next Steps for students, including signing up for Orientation and completing Registration 101.

Western is also often requested to serve on panels to speak about college in general, the admissions process, big vs. small colleges, etc.. These engagements help build relationships with high school counselors and students. These are among the high schools where we have traditionally been asked and expect to be invited again this year:

- Rock Island
- Boylan
- Somonauk
- Forreston
- Downers Grove North
- Downers Grove South
- West Leyden
- Argo
- Lyons

Western Illinois will engage in the State High School Counselor presentations. One session is in-person at Southern Illinois University-Edwardsville in September and the second meeting is virtual to a statewide network. The director of admissions at each university has 10 minutes to present and is also able to connect with counselors directly at the in-person event.

Transfer Recruitment

A strategic review of territories and staffing has led to a revised territory assignment for the fall 2024 cycle. Staffing has been aligned to even out the number of students in territories for communication and geographical need for visits. This will enable more direct communication to students and with community college influencers.

Within the territories, community colleges are broken into groups of schools depending on potential enrollment, with the various groups determining the number of visits made.

In addition to community college table visits, counselors will conduct on-site admissions visits where they can meet 1:1 with students and admit them on-the-spot if they meet admissions requirements.

In the past year, transfer admissions counselors conducted transfer-specific sessions at Orientation to support the new student onboarding process.

State University Transfer Days (SUTD)

Counselors will also participate and engage in State University Transfer Days, which are daylong events that are hosted by community colleges and bring universities to the community colleges. These events include a meeting with community college advisors for updates and then a fair for students after the updates. There are 14 SUTD's scheduled and we will be in attendance at all 14.

Onsite admission visits

Onsite admission programs allow students to apply and receive an admissions decision on the spot. This also allows counselors to begin to build relationships with admitted students. Onsites have been planned for these community colleges and more will be added:

- Spoon River
- Illinois Valley Community College



Virtual Workshops

The WIU Transfer Team will continue to hold virtual workshops to support students, including:

- applying to WIU and completing the admissions application
- completing next steps after acceptance
- paying for college
- and understanding their financial aid award letter.

Virtual College Fair

New for fall 2024, the transfer team will participate in the virtual college fair for Liberal Arts/Business majors sponsored by Phi Theta Kappa to reach students nationwide who are high-achieving community college students.

Personal connection

- Meet and connect with students through coffee shop visits and pizza parties at community college apartments
- Invite admitted students to Horn Field for team building, high ropes and the climbing wall

Community College Influencer Engagement

Connect and engage with a variety of community college influencers. These include Phi Theta Kappa advisors to make presentations to high-achieving students.

Systems, Application Processing and Other Office Engagement

There are many support operations within the Admissions Office that are critical to the success of the on- and off-campus recruitment activities.

Design and Implementation of the Slate CRM - A Yearlong Project

The Slate CRM is a modern prospecting, recruitment and application system in successful use at many colleges and universities across the country. The Slate CRM will initially be used by all of the admissions offices and the advancement area. These modules are under active development and when ready and integrated with the MVS system will provide enhanced functionality and reporting tracking of various aspects in admissions in at least these areas:

- Admissions Application
- Admissions Portal
- Event Management System
- Communications Flow

The Slate CRM will enhance efficiency and collaboration for communication with prospective students from all areas of the campus. The sophistication of this system will provide enhanced ability for the campus to recruit and admit students. The CRM will eventually allow for a more coordinated approach to communication and will consolidate communication within one platform. Leveraging Slate to communicate with applicants will help with yield of all audiences.

No additional human resources were allotted to the Admissions Office (or other areas of campus) for implementation so the implementation process has been divided among various staff members, with the Admissions Processing Coordinator being named one of three Slate captains (the Slate term for an implementation leader). Numerous office staff are involved in the Slate project and are handling the additional workload in an excellent manner and maintaining all of their other duties. Due to this type of implementation plan, the implementation of Slate is progressing at a perhaps slower than expected pace.

Admissions Application Processing

The Undergraduate Admissions processing team efficiently processes more than 10,000 applications yearly, across three semesters. Processing includes electronic intake and review of applications, support documents such as transcripts, imaging of documents in the imaging system, and troubleshooting problems for students. The average time to process applications has been constant in a timely manner for the past several years.

Transfer Credit Evaluation

Transfer credit evaluations are completed by the office. A recent policy change has allowed the office to make decisions faster and for more types of classes without going through academic programs and delaying the process.

Common Application

The Common Application is an international consortium of more than 1,000 colleges that has a standard admissions application that allows a student to complete their basic demographic information and then apply to multiple colleges using that single application. The Common Application was mandated for use by Illinois public universities beginning with the fall 2022 cycle, which added a complete additional application process to the office. Whether one application or 100,000 is received, there is an amount of work to set-up and maintain this separate application system. The Common Application has added a very significant amount of work to the processing team as about 1,800 to 2,000 additional applications have been received and it takes about twice as long to process the application due to the extra information that is provided by the Common Application.

The Enrollment Process (Next Steps)

These are among the many offices that are directly involved in various components of the new student recruitment, admissions and enrollment process. This is provided so that there is clarity on which office is conducting which service. Each office also develops communications and messaging and provides direct service to students, which has an impact on new student enrollment.

Function	Office
Direct Recruitment Events where the purpose of the event is student recruitment	Undergraduate Admission
Receive and process admissions applications	Undergraduate Admissions

Orientation	Transition and Academic Skills
Registration 101 (Freshman only)	First-Year Advising Center
Academic Advising to help students select classes (Freshman Undecided, Reach and Hope Chicago)	First-Year Advising Center
Academic Advising to help students select classes (Freshmen with a Declared Major)	Academic Department Major Advisor
Academic Advising to help students select classes (Transfers)	Academic Department Major Advisor
Housing Contracts	Housing and Dining
Billing and Payment Plans	Billing and Receivables
Financial Aid/Scholarships	Financial Aid

Admissions Staffing

There has been a paradigm shift in the Admissions Office over the past year with admissions counselors, going from a more regionally-based admissions counseling staff to a more Macomb campus-based staff. There are also three admissions staff on the Quad Cities campus and three regionally-based counselors in the Chicagoland area. The Macomb and Quad Cities on-campus staff engage in extensive travel throughout the year and are also on campus to support the enhanced on-campus visit experience. Extensive and ongoing training of staff includes key features of academic programs, relationship-based sales techniques, and marketing messaging points. These messaging points will be reinforced with both new and returning admissions staff and current student Ambassadors.

Western has fewer admissions counselors than other Illinois directional universities, such as Eastern Illinois and Southern Illinois University-Carbondale, by a significant number.

The current student Ambassador team will be utilized more extensively in events, tours and other recruitment opportunities across campus. The current student perspective is invaluable in recruiting new students.

The Admissions Office Welcome Center has evolved from primarily answering inbound telephone calls to also answering email from multiple inbound mailboxes, serving as the first point of contact for visitors to the office and welcoming them to campus. There used to be two staff members in the Welcome Center and there is now one, which does put a strain on services during peak times. The office has tied the main telephone line into the admissions counselor's phones so that they may help answer phones during peak times but, of course, the opportunity cost of doing this is that those staff members are taken away from other recruitment activities. The office receives a large volume of calls that are not related to admissions and there is often research and consultation required to know how to properly route the call or the email.

Processing team members also work at the Welcome Center; again, the opportunity cost is that staff are away from their other duties.

The Admissions Office staff works longer and harder than many units on campus, in both on-and off-campus venues. Staff in the office work regular office hours, and then add in nights and weekends (including Sundays) to connect with students at times that are convenient for them. There are many University events correctly sponsored by other areas of campus and Admissions is among the top offices in volunteering their time for events that are not related to recruiting students or Admissions. As University community members, many staff in Admissions volunteer time to the University. Among the events include:

- Macomb Heritage Days
- Quad Cities John Deere Golf Classic
- Macomb Chamber Business After Hours
- Macomb Downtown Block Party
- Quad Cities Mercado on Fifth
- Quad Cities Welcome Week
- Macomb Welcome Back Tents for the first week of classes
- Macomb Welcome Back Picnic at move-in
- Rocky After Dark
- Macomb Housing Move-In
- Macomb Kinder Monday
- Macomb New Transfer Student Mixer
- Macomb Orientation Mingling
- Quad Cities ESports events

In addition, our processing team volunteers for various events and activities to support the office, such as doing the welcome reception at Discover Western programs.

Summary

The enrollment challenge did not occur overnight and will not be solved overnight and is a daily priority with high urgency. Challenges over the past year have been enormous and continue. Stability and consistency moving forward will allow more alignment among campus constituencies, enhancing partnerships among faculty, the Provost's Office, Marketing, University Relations, Institutional Research, AIMS, Budget, Student Success, Alumni and others who share the goal of increasing enrollment. We will continue to build the infrastructure to support enrollment moving forward.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Report No. 23.10/10 -- Report on External Audits

This is a report of the activity and the results of the FY 2022 Annual External Financial Audit, Compliance Examination, and other outsourced audits.

Annual External Financial Audit and Compliance Examination FY 2022

1. Financial Audit – 1 finding
 - a. Inadequate Internal Controls over Census Data (repeat)
2. Compliance Examination – total findings 7 – the one above and the following:
3. Inadequate Internal Control over Student Enrollment Reporting (new)
4. Noncompliance with the *University Guidelines* on Excess Funds (repeat)
5. Noncompliance with the *University Guidelines* on Subsidies (repeat)
6. Lack of Adequate Controls over the Review of Internal Controls over Service Providers (repeat)
7. Weakness in Cybersecurity Programs and Practices (repeat)
8. Weakness with Payment Card Industry Data Security Standards (new)

Full detail of these audits may be found on the State of Illinois Auditor General's Website:

<http://www.auditor.illinois.gov/Audit-Reports/WESTERN-ILLINOIS-UNIVERSITY.asp>

Other External/Outsourced Audits, Regulatory Reviews, or Agreed-Upon Procedures:

1. NCAA – Independent Accountants' Report on Applying Agreed-Upon Procedures- June 30, 2022
2. WIUM-FM/WIUW-FM Radio Financial Statements & Independent Auditors' Report- June 30, 2022
3. Western Illinois University Foundation Financial Statements & Independent Auditors' Report- June 30, 2022
4. WQPT-TV Financial Statements & Independent Auditors' Report- June 30, 2022

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/1 -- FY 2024 All-Funds Budget

Resolution:

WHEREAS Western Illinois University must prepare an annual all-funds budget for Appropriated Funds, University Income Funds, and All Other Funds for the Illinois Board of Higher Education, Illinois State Legislature and the Governor; and,

WHEREAS the Fiscal Year 2024 All-Funds Budget requires Western Illinois University Board of Trustees approval prior to submission; and,

WHEREAS the Fiscal Year 2024 All-Funds Budget presented today advances the goals of the University's Strategic Plan, *Higher Values in Higher Education*, on both Western Illinois University campuses and statewide strategic planning goals for higher education, as identified in *IBHE 2021, A Thriving Illinois: Higher Education Paths to Equity, Sustainability and Growth*; and,

WHEREAS the Fiscal Year 2024 All-Funds Budget presented today maintains Western Illinois University's public commitments to conservative fiscal management and public accountability to students, their families, and state taxpayers:

THEREFORE, be it resolved that the Board of Trustees approves the Fiscal Year 2024 All-Funds Budget as presented in the Fiscal Year 2024 All-Funds Budget document and be it further resolved that the President be authorized to make technical adjustments in these budgets if necessary.

Fiscal Year 2024 All-Funds Budget

To ensure full budgetary disclosure within Illinois public universities, the Illinois Board of Higher Education requires each public university Board of Trustees to approve a budget for the upcoming fiscal year. The plan must include all sources of university funds categorized by State Appropriated Funds, University Income Funds, Auxiliary Services Funds, and All Other Non-Appropriated Funds. The budget approved by the Western Illinois University Board of Trustees is submitted to the Illinois Board of Higher Education, Illinois State Legislature, and the Governor.

The following table presents Western Illinois University’s Fiscal Year 2024 All-Funds Budget to be approved by the Western Illinois University Board of Trustees. This budget is presented with a FY2024 state appropriation of \$55.7 million. This budget was passed by the General Assembly and signed by the Governor on June 7th 2023.

Fiscal Year 2024 All-Funds Budget					
	State Appropriated	University Income	Auxiliary Facilities System	Other Non- Appropriated	Total
Personnel Services	\$ 52,967,400	\$ 27,532,600	\$ 10,000,000	\$ 13,500,000	\$ 104,000,000
Medicare	800,000	800,000	120,000	250,000	1,970,000
Contractual Services	-	12,250,000	15,750,000	13,500,000	41,500,000
Travel	-	360,000	35,000	300,000	695,000
Commodities	-	975,000	1,085,000	1,500,000	3,560,000
Equipment	-	2,000,000	100,000	2,200,000	4,300,000
Awards/Grants & Matching Funds	-	15,300,000	1,300,000	22,000,000	38,600,000
Telecommunication Services	-	150,000	-	175,000	325,000
Operation of Automotive Equip.	-	235,000	85,000	300,000	620,000
Permanent Improvements	-	180,000	75,000	175,000	430,000
CMS Health Insurance	1,944,800	-	-	1,100,000	3,044,800
Other	-	-	9,550,000	1,400,000	10,950,000
Total FY2024 Operating Budget	\$ 55,712,200	\$ 59,782,600	\$ 38,100,000	\$ 56,400,000	\$ 209,994,800

Statewide budgeting for higher education follows a two-step process. Prior to the start of the fiscal year, the Western Illinois University Board of Trustees must approve a preliminary spending plan for the next fiscal year beginning July 1. Table 1 presents the *Western Illinois University Preliminary Spending Plan* for fiscal years 2022, 2023 and 2024. This plan was approved by Western Illinois University Board of Trustees in June (*Resolution No. 23.6/2*).

Table 2 presents the All-Funds Budget approved by the Western Illinois University Board of Trustees for Fiscal Years 2022, 2023, and 2024. Differences in values budgeted for the *Fiscal Year 2024 Preliminary Spending Plan* (Table 1) and the *Fiscal Year 2024 All-Funds Budget* (Table 2) are due to the following factors:

- The *Fiscal Year 2024 Preliminary Spending Plan*, approved by the Western Illinois University Board of Trustees in June 2023, was based on projected student enrollment. The *Fiscal Year 2024 All-Funds Budget*, presented today, is based on actual Fall 2023 enrollment.
- Western Illinois University bases institutional budgets on previous fiscal year expenditures. The *Fiscal Year 2024 Preliminary Spending Plan*, approved by the Western Illinois University Board of Trustees in June 2023, was based on estimated Fiscal Year 2023 expenditures. The *Fiscal Year 2024 All-Funds Budget*, presented today, is based on actual Fiscal Year 2023 expenditures.

Fiscal Year 2024 Spending Priorities

Following a fiscally conservative model, Western Illinois University's annual budget preparation process uses the previous year's budget and Strategic Plan priority and resource allocation decisions as base. This practice supports advancement of the *University Mission Statement* and attainment of institutional goals and priorities stated in *Higher Values in Higher Education*.

As guided by *Higher Values in Higher Education*, funds will be applied to the University's highest priorities, including increasing faculty and staff salaries to meet and exceed the average of peer institutions, enrollment, recruitment and retention efforts, diversity initiatives, support for student scholarships, support for academic programs, student access and opportunity initiatives in the Quad Cities and deferred maintenance needs.

Pending Board approval, the University will continue to aggressively pursue Strategic Plan priorities. Personnel services, Medicare, and CMS health insurance expenditures totaling \$109.0 million represent 51.9 percent of the University's Fiscal Year 2024 planned all-funds budget expenditures, followed by items supporting the academic mission of the University: awards and grants (student financial aid), contractual services (primarily utilities and food service), and commodities.

Integrated Planning, Budgeting, and Accountability Reporting Processes

Because Western Illinois University engages in integrated planning, budgeting, and accountability reporting processes, the *Fiscal Year 2024 All-Funds Budget* report should be read in conjunction with *The Fiscal Year 2025 Appropriated Operating and Capital Budget Recommendations* to the Illinois Board of Higher Education identifying how funding will create sustainability for instructional, research, and service activities that directly contribute to Illinois' knowledge-based economy through successful implementation of *Higher Values in Higher Education*.

Table 1
Western Illinois University
Fiscal Year 2022 Through FY2024 Preliminary Spending Plan

	State Appropriated Funds	University Income Funds	Auxiliary Facilities System Funds	Other Non- Appropriated Funds	Total
Fiscal Year 2022					
Personnel Services	\$ 46,843,200	\$ 29,656,800	\$ 8,960,000	\$ 12,100,000	\$ 97,560,000
Medicare	800,000	800,000	120,000	150,000	1,870,000
Contractual Services	-	9,600,000	15,600,000	14,350,000	39,550,000
Travel	-	200,000	37,500	500,000	737,500
Commodities	-	1,180,200	300,000	2,000,000	3,480,200
Equipment	-	1,250,000	100,000	2,000,000	3,350,000
Awards & Grants and Matching Funds	-	13,700,000	1,300,000	25,000,000	40,000,000
Telecommunication Services	-	250,000	-	350,000	600,000
Operation of Automotive Equipment	-	125,000	70,000	300,000	495,000
Permanent Improvements	-	150,000	75,000	300,000	525,000
CMS Health Insurance	1,944,800	-	-	1,200,000	3,144,800
Other	-	-	10,237,500	250,000	10,487,500
Total FY2022 Operating Budget	\$ 49,588,000	\$ 56,912,000	\$ 36,800,000	\$ 58,500,000	\$ 201,800,000
Fiscal Year 2023					
Personnel Services	\$ 49,322,600	\$ 26,677,400	\$ 9,500,000	\$ 12,100,000	\$ 97,600,000
Medicare	800,000	800,200	120,000	150,000	1,870,200
Contractual Services	-	11,000,000	15,500,000	13,000,000	39,500,000
Travel	-	200,000	35,000	250,000	485,000
Commodities	-	800,000	1,200,000	1,800,000	3,800,000
Equipment	-	1,000,000	100,000	3,200,000	4,300,000
Awards & Grants and Matching Funds	-	15,930,000	1,300,000	24,750,000	41,980,000
Telecommunication Services	-	200,000	-	275,000	475,000
Operation of Automotive Equipment	-	125,000	70,000	225,000	420,000
Permanent Improvements	-	100,000	75,000	300,000	475,000
CMS Health Insurance	1,944,800	-	-	1,200,000	3,144,800
Other	-	-	9,800,000	250,000	10,050,000
Total FY2023 Operating Budget	\$ 52,067,400	\$ 56,832,600	\$ 37,700,000	\$ 57,500,000	\$ 204,100,000
Fiscal Year 2024					
Personnel Services	\$ 52,967,400	\$ 26,532,600	\$ 10,000,000	\$ 12,100,000	\$ 101,600,000
Medicare	800,000	800,000	120,000	150,000	1,870,000
Contractual Services	-	12,350,000	16,500,000	13,000,000	41,850,000
Travel	-	250,000	35,000	250,000	535,000
Commodities	-	900,000	1,100,000	1,500,000	3,500,000
Equipment	-	2,247,200	100,000	3,000,000	5,347,200
Awards & Grants and Matching Funds	-	16,200,000	1,300,000	24,725,000	42,225,000
Telecommunication Services	-	150,000	-	200,000	350,000
Operation of Automotive Equipment	-	175,000	70,000	275,000	520,000
Permanent Improvements	-	100,000	75,000	250,000	425,000
CMS Health Insurance	1,944,800	-	-	1,000,000	2,944,800
Other	-	-	9,800,000	250,000	10,050,000
Total FY2024 Operating Budget	\$ 55,712,200	\$ 59,704,800	\$ 39,100,000	\$ 56,700,000	\$ 211,217,000

Table 2
Western Illinois University
Fiscal Year 2022 Through 2024 All-Funds Budget

	State Appropriated Funds	University Income Funds	Auxiliary Facilities System Funds	Other Non- Appropriated Funds	Total
Fiscal Year 2022					
Personnel Services	\$ 46,843,200	\$ 30,656,800	\$ 8,960,000	\$ 12,100,000	\$ 98,560,000
Medicare	800,000	800,000	120,000	150,000	1,870,000
Contractual Services	-	10,600,000	14,250,000	13,850,000	38,700,000
Travel	-	300,000	37,500	350,000	687,500
Commodities	-	1,680,200	350,000	2,000,000	4,030,200
Equipment	-	2,250,000	100,000	2,825,000	5,175,000
Awards & Grants and Matching Funds	-	13,850,000	1,800,000	25,000,000	40,650,000
Telecommunication Services	-	250,000	20,000	175,000	445,000
Operation of Automotive Equipment	-	150,000	70,000	300,000	520,000
Permanent Improvements	-	375,000	300,000	300,000	975,000
CMS Health Insurance	1,944,800	-	-	1,200,000	3,144,800
Other	-	-	10,792,500	250,000	11,042,500
Total FY2022 Operating Budget	\$ 49,588,000	\$ 60,912,000	\$ 36,800,000	\$ 58,500,000	\$ 205,800,000
Fiscal Year 2023					
Personnel Services	\$ 49,322,600	\$ 28,177,400	\$ 9,500,000	\$ 12,200,000	\$ 99,200,000
Medicare	800,000	800,000	120,000	225,000	1,945,000
Contractual Services	-	12,350,000	15,350,000	12,950,000	40,650,000
Travel	-	250,000	33,000	300,000	583,000
Commodities	-	900,000	1,000,000	1,600,000	3,500,000
Equipment	-	2,247,200	250,000	3,025,000	5,522,200
Awards & Grants and Matching Funds	-	20,983,000	1,300,000	24,750,000	47,033,000
Telecommunication Services	-	150,000	2,000	275,000	427,000
Operation of Automotive Equipment	-	175,000	70,000	300,000	545,000
Permanent Improvements	-	100,000	275,000	275,000	650,000
CMS Health Insurance	1,944,800	-	-	1,200,000	3,144,800
Other	-	-	9,800,000	400,000	10,200,000
Total FY2023 Operating Budget	\$ 52,067,400	\$ 66,132,600	\$ 37,700,000	\$ 57,500,000	\$ 213,400,000
Fiscal Year 2024					
Personnel Services	\$ 52,967,400	\$ 27,532,600	\$ 10,000,000	\$ 13,500,000	\$ 104,000,000
Medicare	800,000	800,000	120,000	250,000	\$ 1,970,000
Contractual Services	-	12,250,000	15,750,000	13,500,000	\$ 41,500,000
Travel	-	360,000	35,000	300,000	\$ 695,000
Commodities	-	975,000	1,085,000	1,500,000	\$ 3,560,000
Equipment	-	2,000,000	100,000	2,200,000	\$ 4,300,000
Awards & Grants and Matching Funds	-	15,300,000	1,300,000	22,000,000	\$ 38,600,000
Telecommunication Services	-	150,000	-	175,000	\$ 325,000
Operation of Automotive Equipment	-	235,000	85,000	300,000	\$ 620,000
Permanent Improvements	-	180,000	75,000	175,000	\$ 430,000
CMS Health Insurance	1,944,800	-	-	1,100,000	\$ 3,044,800
Other	-	-	9,550,000	1,400,000	\$ 10,950,000
Total FY2024 Operating Budget	\$ 55,712,200	\$ 59,782,600	\$ 38,100,000	\$ 56,400,000	\$ 209,994,800

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/2 -- FY 2025 Appropriated Operating Budget Recommendations

Resolution:

WHEREAS, Western Illinois University prepares annual appropriated operating recommendations for the Illinois Board of Higher Education, Illinois State Legislature and the Governor; and,

WHEREAS, fiscal year 2025 appropriated operating budget recommendations require Western Illinois University Board of Trustees approval prior to submission; and,

WHEREAS, the *Fiscal Year 2025 Appropriated Operating Budget Recommendations* presented today advance the goals of the University's Strategic Plan, *Higher Values in Higher Education*, on both Western Illinois University campuses, and the Illinois Board of Higher Education's statewide strategic plan for higher education, *IBHE 2021, A Thriving Illinois: Higher Education Paths to Equity, Sustainability and Growth*;

THEREFORE, be it resolved that the Board of Trustees approves the fiscal year 2025 appropriated operating budget recommendations as presented in the *Fiscal Year 2025 Appropriated Operating Budget Recommendations* and be it further resolved that the President be authorized to make technical adjustments in the operating budget recommendations if necessary.

Fiscal Year 2025 Appropriated Operating Budget Recommendations
Western Illinois University

Western Illinois University recommends a \$20.5 million general revenue increase in funding for fiscal year 2025 operations.

Through meaningful state support, internal reallocations, and successful implementation of the University’s Strategic Plan, *Higher Values in Higher Education*, Western Illinois University continues to advance the three goals of The Illinois Board of Higher Education’s *IBHE 2021, A Thriving Illinois: Higher Education Paths to Equity, Sustainability, and Growth*;

Goal One: Close the equity gaps for students who have been left behind.

Goal Two: Build a stronger financial future for individuals and institutions.

Goal Three: Increase talent and innovation to drive economic growth.

Illinois Board of Higher Education guidelines divide operating recommendations into two categories: salary and cost increases and support for program priorities. Salary and cost increases represent 21.0 percent of the University’s budget increase recommendation. This includes funding for salary increases, related Social Security contributions, and other inflationary increases associated with University operations (utilities, library materials, and all other institutional operations). The remaining 79.0 percent of the University’s recommendation supports programs identified in *Higher Values in Higher Education*.

Western Illinois University Fiscal Year 2025 Appropriated Funds Operating Budget Request			
	Dollar Increase	Percent Increase	Priority
Salary and Cost Increases			
Salaries	\$2,300,000	2.86%	
Other General Costs	<u>1,900,000</u>	6.97%	
Total Salary and Cost Increases	\$4,200,000	3.47%	
Program Priorities			
Enrollment, Retention and Student Success Initiatives	1,150,000		1
Justice, Inclusion, Diversity and Equity Initiatives	1,150,000		2
Student Financial Aid	4,000,000		3
Expanded and New Academic Program Faculty Support	1,650,000		4
Quad Cities Campus - Student Service Expansion	1,250,000		5
STEM, Regional, and High Demand Program Investment	1,050,000		6
Permanent Improvements and Campus Infrastructure Enhancements	<u>6,000,000</u>		7
Total Program Priorities	\$16,250,000		
Total All Increases	\$20,450,000		

Salary Increases for Faculty and Staff. As stated in *Higher Values in Higher Education*, Western Illinois University’s highest priority is to increase faculty and staff salaries to meet and exceed the mean of peer institutions. Salary erosion is a critical issue facing Western Illinois University. The ability to recruit and retain high achieving and diverse faculty and staff is directly related to ensuring educational quality. Our employees have had to endure furloughs, reduced salaries and increased workloads in recent years. While we are working to internally reallocate funds to provide increases, our request for salary support attempts to rebuild the salary erosion and ensure competitiveness.

Support for Program Priorities. Western Illinois University is seeking \$16.3 million in funding for program priorities identified in *Higher Values in Higher Education*. These include:

- **Enrollment, Retention and Student Success Initiatives (\$1,150,000)** to support staffing and programming to further enhance the University’s initiatives in places that provide crucial assistance for students, from their initial enrollment at Western through graduation, further enrich the student experience, both in and out of the classroom and ensure students’ academic success.
- **Justice, Inclusion, Diversity, and Equity Initiatives (\$1,150,000)** to support and further enhance initiatives that create, ensure and sustain an inclusive and equitable, as well as a just and diverse, environment across all social identities.
- **Student Financial Aid (\$4,000,000)** to support affordable access to higher education.
- **Expanded and New Academic Program Faculty Support (\$1,650,000)** funding to fill faculty positions to support enhanced, expanded, and new academic programs to meet the critical workforce needs of our region, the state, and beyond the state’s borders.
- **Quad Cities Campus - Student Service Expansion (\$1,250,000)** to support staffing, programming, and facilities enhancements essential to recruiting, retaining, and fostering degree attainment for a diverse student population in the Quad Cities metropolitan area and beyond.
- **STEM, Regional, and High Demand Program (\$1,050,000)** provides additional support for critical faculty, staff, and equipment and facilities improvements for STEM programs.
- **Permanent improvements and campus infrastructure enhancements (\$6,000,000)** to reduce the deferred maintenance backlog of over \$500 million and improve operational efficiencies.

The requested \$16.3 million will restore Western Illinois University’s status as a state-supported institution of higher education. Appropriations have seen slight increases in recent years but overall appropriations between fiscal years 2002 and 2024 decreased by approximately \$9 million or 14 percent. The reduction amount equates to approximately \$66 million after adjusting to account for inflation using the Higher Education Price Index. During this same time period, unfunded cost increases have been incurred for utilities, Illinois Veterans Grants, CMS health insurance and other unfunded mandates. The effect of this is that tuition costs (University Income Fund) associated with vital functions of higher education are being shifted from a shared statewide priority to the responsibility of students and their families.

Changes from Fiscal Year 2024 Operating Recommendation Request

Consistent with the University’s Strategic Plan, salary increases are the University’s highest priority. Cost increases for utilities, library material and other operating expenses are also important. Western Illinois University has not received funding for salaries or increased costs in over 20 years and is requesting \$4.2 million.

Western Illinois University is also requesting \$16.3 million in state funding to support its Strategic Plan, *Higher Values in Higher Education*. Funds to increase faculty and staff salaries to meet and exceed the average of peer institutions, enrollment, recruitment and retention efforts, justice, inclusion, diversity and equity initiatives, support for student scholarships, support for academic programs, student service expansion initiatives in the Quad Cities and deferred maintenance needs will improve economic development, educational partnerships, access, diversity, affordability, productivity, and accountability in Illinois public higher education.

(Dollars in Thousands)				
	Fiscal Year		Difference	
	2024	2025	Amount	Percent
Total Recommended Increase	<u>\$19,120.0</u>	<u>\$20,450.0</u>	<u>\$1,330.0</u>	6.96%
Salary and Cost Increases	<u>\$3,150.0</u>	<u>\$4,200.0</u>	<u>\$1,050.0</u>	33.33%
Salary Increases	\$1,750.0	\$2,300.0	\$550.0	
Cost Increases				
Other General Materials	\$1,400.0	\$1,900.0	\$500.0	
Program Priorities	<u>\$15,970.0</u>	<u>\$16,250.0</u>	<u>\$280.0</u>	1.75%
Enrollment, Retention and Student Success Initiatives	\$1,150.0	\$1,150.0	\$0.0	
Justice, Inclusion, Diversity and Equity Initiatives	\$1,150.0	\$1,150.0	\$0.0	
Student Financial Aid	\$4,000.0	\$4,000.0	\$0.0	
Expanded and New Academic Program Faculty Support	\$1,650.0	\$1,650.0	\$0.0	
Quad Cities Campus - Student Service Expansion	\$1,250.0	\$1,250.0	\$0.0	
STEM, Regional, High Demand Program Investment	\$1,050.0	\$1,050.0	\$0.0	
Permanent Improvements and Campus Infrastructure Enhancements	\$5,720.0	\$6,000.0	\$280.0	

**Western Illinois University’s Fiscal Year 2025 Operating Recommendations
To the Illinois Board of Higher Education**

Western Illinois University’s fiscal year 2025 operating budget request will be submitted to the Illinois Board of Higher Education October 13, 2023, pending board approval.

**FY2025 OPERATIONS AND GRANTS
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Faculty and Staff Salaries

AMOUNT REQUESTED: \$2,300,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

BRIEF DESCRIPTION OF REQUEST:

Higher Values in Higher Education, Western Illinois University's Strategic Plan, displays the University's goals, priorities, and contributions to the statewide strategic plan for higher education, *A Thriving Illinois: Higher Education Paths to Equity, Sustainability and Growth*. Consistent with these plans, Western Illinois University seeks funding for our highest institutional priority: meeting and exceeding average faculty and staff salaries at peer institutions.

At the core of any great university and system of higher education is a dedicated, diverse, and high-achieving employee base. Implementation and the ultimate success of the goals and priorities of *Higher Values in Higher Education* and *A Thriving Illinois: Higher Education Paths to Equity, Sustainability and Growth* are the direct responsibility of Western Illinois University's faculty and staff. Compensation is a critical element to the recruitment and retention of a university community dedicated to economic development, educational partnerships, access, diversity, inclusion, quality, productivity, and accountability.

Recruiting and retaining high-achieving and diverse faculty and staff are directly related to improving the quality of academic and co-curricular programs and services. Such actions in the competitive job market necessitate faculty and staff salaries that meet and exceed the mean of peer institutions.

JUSTIFICATION FOR BUDGET REQUEST:

Illinois' strengths include its diverse economy, rich natural resources, strategic location, and well-trained workforce. Illinois owes much of its economic success and stability to the strong system of higher education. Continued prosperity is contingent upon statewide partnerships committed to investment in fair, equitable, market value faculty and staff salaries. The resources requested in this partnership proposal will be combined with other University funds to advance the highest priority actions in *Higher Values in Higher Education* which will help provide faculty and staff salaries that meet and exceed the mean of peer institutions.

**FY2025 OPERATIONS AND GRANTS
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Enrollment, Retention and Student Success Initiatives

AMOUNT REQUESTED: \$1,150,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

BRIEF DESCRIPTION OF REQUEST:

Higher Values in Higher Education, Western Illinois University's Strategic Plan, outlines the goals in areas of student recruitment, student health and wellness, student retention and graduation, and student preparation. To help further these efforts, funds are being requested to support staffing and operating needs related to admissions, student counseling, student academic advising, financial aid services and career services. The number of budgeted positions critical to supporting these areas has declined by almost 40 percent due to the lack of funding. These positions include Academic Advisors, University Counselors, Financial Aid staff, and Career Development staff, all of which are critical to the mental well-being and academic success of our students. While the number of Admissions Counselors has not changed during this time period, there has been no financial ability to increase the number of positions dedicated to recruitment.

JUSTIFICATION FOR BUDGET REQUEST:

The University is committed to ensuring our students have adequate services to support them academically, mentally, and professionally to not only increase retention, but more importantly, to commit to their future success. Funds will be used to recruit diverse applicants to restore Academic Advisor, Counselor, Financial Aid, and Career Development positions to provide superior services to our students and enhance the retention and success of our students. Funds will also be used to increase Admission recruitment positions. Further increasing enrollment and retention efforts remain top University priorities.

**FY2025 OPERATIONS AND GRANTS
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Justice, Inclusion, Diversity and Equity Initiatives

AMOUNT REQUESTED: \$1,150,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

BRIEF DESCRIPTION OF REQUEST:

Justice, inclusion, diversity and equity initiatives are an integral part of the Western Illinois University Strategic Plan. These initiatives are included within three of the four University goals and are also among the top institutional priorities. Our institution actively engages in creating a campus and community cultural environment where all members feel valued, respected and heard. The University celebrates and recognizes the diversity of its campus community with the ultimate goal of creating a university where every faculty, staff, and student member, no matter their background, can excel and realize their full potential. Funding would assist this goal by allowing Western Illinois University to move towards realizing the vision of a highly diverse, inclusive, and welcoming campus and community.

JUSTIFICATION FOR BUDGET REQUEST:

Western Illinois University creates and sustains an inclusive environment across all social identities. Justice, inclusion, diversity and equity are emphasized, promoted and realized through every office and classroom across the University and surrounding communities. We serve as a resource for and stimulus to educational, cultural, environmental, community and economic development in our region and well beyond it for the public good.

Funds will be used to continue to foster the progression and sustainability of justice, inclusion, diversity and equity initiatives and to embrace a culture of understanding, acceptance, and sense of belonging. This will be achieved by allocating additional resources received to initiatives such as:

- organization of new staff and operations
- enabling departments to create courses and participate in research and professional development as it relates to justice, inclusion, diversity and equity
- improving and developing retention initiatives catered to historically underrepresented groups while providing support to signature and growth programs
- providing emergency financial assistance to high-need, historically underrepresented students to help reduce student financial barriers
- improving and ensuring that the salaries of historically underrepresented groups meet the mean of peer institutions
- reinvesting in areas vital to enrollment, retention, and student success to assist in the development of a College Pipeline program to attract, enroll, support, retain and graduate historically underrepresented students

**FY2025 OPERATIONS AND GRANTS
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Student Financial Aid

AMOUNT REQUESTED: \$4,000,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

BRIEF DESCRIPTION OF REQUEST:

Higher Values in Higher Education, Western Illinois University's Strategic Plan, states:

“Western Illinois University also emphasizes affordability because a college education is essential in today’s global and highly technological community. We firmly believe that higher education, and the benefits that it accords, is an investment, and that no student should be denied a college education because of financial need. We provide access and affordability to a high-quality educational experience that is responsive to student needs and circumstances.”

Funds are being requested to provide students with financial aid opportunities to support access and affordability to higher education. Western Illinois University students have benefited and will continue to benefit from the increase in the MAP grant and provision of POW/MIA funds. These funds are greatly appreciated. The addition of GEER grant funds in recent years has had a tremendous impact on student success. Upcoming changes in aid may see many students continue to experience a gap between cost and the ability to pay. This gap creates an increased need for financial assistance and has forced needy students to borrow at high levels utilizing federal student loans. Even with higher levels of borrowing, a majority have insufficient funds to pay their college expenses. Providing new and enhanced strategies for reducing the amount of student indebtedness upon graduation is consistent with the University’s Strategic Plan, *Higher Values in Higher Education*, and statewide strategic planning goals for higher education, identified in The Illinois Board of Higher Education’s *A Thriving Illinois: Higher Education Paths to Equity, Sustainability and Growth*.

JUSTIFICATION FOR BUDGET REQUEST:

As the model behind the state’s Truth in Tuition law, Western Illinois University continues to ensure that no student is denied access to higher education because of financial need. Funding will be used to provide scholarship dollars to high-need, academically talented students to help reduce student indebtedness upon graduation. Funding will also allow Western Illinois University to sustain its AIM High match commitment of institutional support to incoming students.

**FY2025 OPERATIONS AND GRANTS
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Expanded and New Academic Program Faculty Support

AMOUNT REQUESTED: \$1,650,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

BRIEF DESCRIPTION OF REQUEST:

Our first goal in *Higher Values in Higher Education* is to “ENRICH ACADEMIC EXCELLENCE.” As such, Western Illinois University will continue to recruit, retain, and support high-achieving, diverse world-class faculty and staff members that are second to none. The success of the university is defined by its faculty and staff who engage and transform the lives of their students through their instruction in the classroom or online; who contribute to our society’s larger pursuit of knowledge and truth through their research and creative activities; and who articulate the vision, mission, and values of our institution through their daily service on committees, councils, working groups, and larger community commitments.

In order to remain at the cutting edge of higher education and to continue to provide to our students all of the opportunities a successful higher education experience creates, we must reinvest in programs where the need is great and where we find the foundations in place to grow our institution. Funds are requested to support current programmatic needs necessary to deliver the top tier education our students deserve. Transformative education is fueled by exceptional faculty who bring expertise into the classroom, labs, and studios, and into our communities. This request will enable us to hire those faculty and to deliver that special expertise to the students of Western Illinois University.

JUSTIFICATION FOR BUDGET REQUEST:

It is imperative that we provide support to our signature and growth programs as we stabilize and take higher education for the western region of Illinois to the next level of excellence. We provide a truly transformational higher education for a diverse group of constituents who are the future of our great state. First generation students are our bedrock. We are committed to excellence for our students, who deserve nothing short of the best. Put simply, in order to deliver meaningful expanded and new academic programs to our students, we require an increase in our personnel.

**FY2025 OPERATIONS AND GRANTS
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Quad Cities Campus – Student Services Expansion for Workforce Preparation, Mental Health and Educational Opportunities for Diverse Populations

AMOUNT REQUESTED: \$1,250,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

BRIEF DESCRIPTION OF REQUEST:

Since 1913, WIU has offered programs and courses in the Quad Cities. The first phase of the current campus location on the Mississippi Riverfront opened in 2012 and the second phase in 2014. Western Illinois University's riverfront campus in Moline provides a vital service to the Quad Cities region as the only public, regional comprehensive university. Over the past 10 years, Western Illinois University - Quad Cities has expanded its facilities by 100,000 square feet, relocated the campus to align with community plans, and has also evolved from a two-year upper division completion campus into an institution that offers 4-year bachelor's, master's, and doctoral degree programs.

Western Illinois University's Quad Cities campus offers 19 undergraduate, 15 graduate, and 2 doctoral degree programs through convenient on-campus and online formats. The majority of the WIU-Quad Cities student body are residents of the Quad Cities region, and the campus also attracts students from across the country and internationally. WIU-Quad Cities services a large proportion of students with post-traditional academic and life experiences, and all students live, work, and enjoy the benefits of internships, employment, cultural experiences, and entertainment within the community. While on campus, students have access to student organizations and activities, and spaces that include state of the art classrooms, STEM laboratories, WIU-QC Library, Esports venue, a fitness center, environmentally sustainable buildings, natural landscape and inspiring views.

As a publicly available facility, funds from this request will be used to create and operate critical services and campus amenities needed to foster student access and educational opportunity, including 1) career development and workforce preparation, 2) student development and mental health counseling, and 3) services, programs, and pathways that expand educational access and opportunity to diverse populations.

JUSTIFICATION FOR BUDGET REQUEST:

Illinois public universities are catalysts of community and economic development. Western Illinois University is committed to advancing statewide and regional priorities to recruit and retain top talent, contribute to the statewide economy, and lower out-of-state migration rates. Western Illinois University's Quad Cities campus location on the immediate border of Illinois and Iowa positions the bi-state region as a destination for quality, applied academic programs that meet the region's workforce demands through emphasis on practical, hands-on experiences, research, workforce preparation, and future employment, all centered on Western's commitment to promote diversity, equity, and inclusion.

Western Illinois University received state capital funding to construct and open new Quad Cities facilities in 2012 and 2014, but to date has not yet received funding, especially during a period of significantly reduced state funding, to align campus physical expansion with necessary programmatic and operational support to promote campus growth and student access. With the funding outlined in this request, WIU – Quad Cities will be positioned to grow and expand student success services through career development and academic programming and by forging innovative, strategic connections between WIU students and employers, businesses, and non-profit organizations throughout the region. Western Illinois University-Quad Cities will also expand

programs and services for student experiences that are responsive to post-COVID student needs by promoting student educational access, inclusive and engaging campus culture, social connectedness, and mental wellness.

The State's investment in Western Illinois University-Quad Cities growth will have immediate return on investment to state taxpayers. Over 90 percent of WIU-QC graduates stay in the Quad Cities region upon graduation. The Quad Cities region is home to over 150 employers on Forbes Fortune 1000 list and the Rock Island Arsenal, a major military installation. The Quad Cities region draws a labor shed of 580,000, with half of workforce age residents (ages 15-64) are comprised of Generation Z and Millennial populations. With additional funding, WIU will build on the momentum of physical campus expansion and community-responsive program offerings, and will be positioned to execute its Quad Cities Strategic Initiatives Plan to increase student access and opportunity, contribute to the region's economic strength and workforce needs, address social equity and justice, and enhance the quality of life in the Quad Cities region and beyond.

**FY2025 OPERATIONS AND GRANTS
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: STEM, Regional, and High Demand Degree Programs

AMOUNT REQUESTED: \$1,050,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

BRIEF DESCRIPTION OF REQUEST:

To address the projected workforce needs of 1 million additional STEM graduates, to also address the needs for graduates that would serve our region, and to enhance our other high demand degree programs, Western Illinois University is increasing our investment in these areas of study. This investment moves us towards realizing the vision of a highly diverse, creative, and adequate STEM, Regional, and high demand workforce. These areas are vital to the transformation and future as a country, the future of our region, and the future of our students' success. Likewise, the United States Department of Labor and the United States Department of Commerce continue to indicate that the demands in these areas are growing at a high rate.

The Cyber Security program, housed in the School of Computer Sciences, prepares students to help fill a widening shortfall of cyber security professionals. The program provides opportunities for undergraduate research in numerous methods of digital asset protection, such as real-time media encryption, cloud security, IoT Security, etc. Short-term goals include seeking designation as a National Security Agency Center of Academic Excellence in Cyber Defense Education, creating an online cyber security center for community outreach and dissemination, and seeking funding for the many related objectives of the program. Long-term goals include offering multiple tracks within the cyber security degree program, becoming a significant regional cyber security research center, and furthering the University's military-friendly image by helping train military affiliated candidates to support and defend the nation against cyber security threats.

Investment in the Emergency Operation Center (EOC) will assist in our ability to provide the technology needed to offer training in Web EOC, GIS, drone surveillance, crime mapping, and disaster programming, assistance, and analysis. These technologies are vital in our educating future professionals in predicting, responding to, and recovering from all forms of ever-growing emergencies and disasters. Not only do these resources promote skills necessary to prepare our graduates for careers in public safety, criminal justice, emergency management, and private security activities, they are also vital in securing continuity of services in times of need. Further, these resources afford us the ability to provide ongoing assistance to professionals in the region and state. Specifically, we have used these skills to support search and rescue operations, to aid first responders during floods, fires, and tornadoes, and to assist local Regional Offices of Education and medical facilities for planning and preparing for the recent pandemic.

The convergence of disciplines and the cross-collaboration that characterizes contemporary STEM programs, regional program needs and other high demand programs have made collaboration a centerpiece of our current efforts.

JUSTIFICATION FOR BUDGET REQUEST:

Funds will be used to:

- ensure appropriate facilities for engineering labs by renovating existing space, planning future space, identifying equipment operating needs, and identifying off-campus lab opportunities.
- fund operations and purchases of essential software and laboratory equipment to support instruction and to comply with external accreditation requirements and recommendations.
- promote growth in STEM programs, especially engineering and engineering technology, to meet the labor needs of industrial partners.
- update and improve access to existing research facilities in order to support research that can address the challenges of the 21st century.
- enable academic departments, disciplinary and cross-disciplinary units, to create or enhance facilities through the addition or augmentation of technology and cyberinfrastructure, to create environments that enhance research and integrate interdisciplinary research.
- to improve teaching effectiveness and student engagement.

The funds will also be used to provide salaries for additional full-time faculty, and support staff to accommodate the increasing numbers of students in these areas as well as provide for the necessary facilities and equipment improvements.

**FY2025 OPERATIONS AND GRANTS
DETAIL OF RESOURCES REQUESTED FOR NEW PROGRAMS
AND PROGRAM PRIORITIES**

NAME OF INSTITUTION: Western Illinois University

TITLE OF REQUEST: Permanent Improvements and Campus Infrastructure Enhancements

AMOUNT REQUESTED: \$6,000,000

SOURCE OF FUNDS REQUESTED: Appropriated Funds

BRIEF DESCRIPTION OF REQUEST:

Higher Values in Higher Education, Western Illinois University's Strategic Plan, states:

"Provide safe, accessible, responsible campus environments that meet the needs of University constituencies and reflect the core values of the University."

Providing a safe, accessible, and responsive campus environment conducive to learning is crucial in a community of learners. The University estimates a total appropriated deferred maintenance backlog in excess of \$500 million. This large backlog of projects is negatively impacting the campus learning environment, as well as operational efficiencies.

In addition to funds requested for deferred maintenance needs, capital renewal funds are also used to address deferred maintenance priorities on campuses. While some emergency capital renewal funds have been released in recent years the lack of consistent funding has led to the inability to address issues such as elevator maintenance, utility infrastructure repairs, and other critical needs on campus. Deferred maintenance has reached a critical point on campus and it is much more cost effective to maintain needs regularly rather than on an emergency-basis. The reactionary response on an emergency only basis has also led to outages that negatively affect learning and other campus operational activities.

JUSTIFICATION FOR BUDGET REQUEST:

The University is making a strong commitment toward improving the campus physical environment. A reduction in the deferred maintenance liability is viewed as integral to achieving that objective. Funds will be utilized for classroom modernization; improving HVAC and building energy management controls; enhancing electrical and plumbing distribution systems; and renovating campus sidewalks, drives, and exterior stairs.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/3 -- FY 2025 Appropriated Capital Budget Recommendations

Resolution:

WHEREAS, Western Illinois University must prepare annual appropriated capital budget recommendations for the Illinois Board of Higher Education, Illinois State Legislature, and the Governor; and,

WHEREAS, Western Illinois University's Fiscal Year 2025 budget recommendations advance institutional progress and sustainability for the University's Strategic Plan, *Higher Values in Higher Education*, Campus Master Plans on the Macomb and Quad Cities campuses, and the Illinois Board of Higher Education's statewide strategic plan for higher education, *IBHE 2021, A Thriving Illinois: Higher Education Paths to Equity, Sustainability and Growth*; and,

WHEREAS, the Fiscal Year 2025 Appropriated Capital Budget Recommendations require Western Illinois University Board of Trustees approval prior to submission:

THEREFORE, be it resolved that the Board of Trustees approves the Fiscal Year 2025 Appropriated Capital Budget Recommendations as presented in the *Fiscal Year 2025 Appropriated Capital Budget Recommendations* document, and be it further resolved that the President be authorized to make technical adjustments in the capital budget recommendations if necessary.

Fiscal Year 2025 Capital Budget Recommendations
Western Illinois University

Western Illinois University recommends \$491.7 million for capital projects to support high-quality academic programs, co-curricular services, and regional economic development for fiscal year 2025. All of the requested funds will support construction and renovations on the Macomb and Moline campuses to address highly needed space for premier academic programs. A total of \$32.3 million in capital renewal funds is also requested to support critical deferred maintenance needs.

Background

Composition of the Recommendation

Western Illinois University operates two distinct campuses, and each has unique capital priorities and needs. The University has prioritized the overall needs of the University into the recommendation below.

Western Illinois University			
Fiscal Year 2025 Capital Recommendation			
(Dollars in Thousands)			
<u>Priority</u>	<u>Description</u>	<u>Project Type</u>	<u>Requested Amount</u>
1	WIU - Macomb Science Phase II	Renovation	\$95,000
2	WIU - Macomb Stipes Hall	Renovation	\$76,000
3	WIU - Macomb Education Building	New Construction	\$134,000
4	WIU - QC Phase Three	New Construction	\$60,310
5	WIU - Macomb Malpass Library	Renovation	\$126,430
Total Recommendation			\$491,740

A summary statement documenting need for these projects is displayed below. Additional, detailed information on the scope, design, and costs of each project begins on page three of this report.

Priority 1: Western Illinois University-Macomb Science Building Phase II Phase II will continue with the improvements to the science programs at WIU by renovating an existing building.

Priority 2: Western Illinois University-Macomb Stipes Hall Renovation Stipes Hall was constructed in 1968 and has had no major renovations or updates. The University through the Macomb Facilities Master Plan update and Strategic Building Renovation Matrix has identified the building as a priority for renovation. The building is a high profile, heavily used part of the academic programs on campus and it also has a high deferred maintenance backlog.

Priority 3: Western Illinois University-Macomb Education Building Horrabin Hall was originally constructed in 1965 as a laboratory school and encompassed K-12 grades. The needs of the College of Education and Human Services do not match the current building construction.

Priority 4: Western Illinois University-Quad Cities Riverfront Campus Building Phase Three In 2010, the state committed to building the first two phases on the newly developing Western Illinois University-Quad Cities Riverfront Campus. Building Complex Three will complete the construction of the new campus that serves a regional population of over 375,000 residents and leverages approximately \$175 million in private investment and foundation support for education, entrepreneurship, technology, new jobs, and economic opportunity.

Priority 5: Western Illinois University-Macomb Malpass Library Renovation The Malpass Library was constructed in 1978 and has antiquated building control systems leading to poor quality heating, ventilation, and air conditioning. This problem produces extremely detrimental impacts on storage, teaching, research, and student/faculty/staff recruitment and retention. Updated research and collaborative facilities will benefit the mission of the University while supporting existing and new academic programs.

Continuing Priorities The University will continue to strongly advocate for the release of appropriated capital support for the Macomb Science Building Phase I. This will allow for the construction of a new science building and an addition and remodel to Currens Hall. The new science building will consolidate existing and support new academic programs, as Western Illinois University becomes a leading comprehensive university in the United States.

Capital Renewal The University is requesting \$32.3 million in capital renewal funds to be utilized for classroom modernization; health life safety elevator repairs; improving HVAC and building energy management controls; enhancing electrical and plumbing distribution systems; and renovating campus sidewalks, drives, and exterior stairs.

Priority Changes from Fiscal Year 2024

The priorities for FY2024 are shown below. There are no changes between our FY2024 and FY2025 request.

Priority Changes			
Description	Project Type	<u>FY2025</u>	<u>FY2024</u>
WIU - Macomb Science Phase II	Renovation	1	1
WIU - Macomb Stipes Hall	Renovation	2	2
WIU - Macomb Education Building	New Construction	3	3
WIU - QC Phase Three	New Construction	4	4
WIU - Macomb Malpass Library	Renovation	5	5

Adhering to Illinois Board of Higher Education guidelines and format, the following recommendations for Western Illinois University’s Fiscal Year 2025 capital projects will be made (pending Western Illinois University Board of Trustees approval).

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB SCIENCE PHASE II

PRIORITY: 1

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$95,000,000 (Planning, Design and Construction)

BACKGROUND DATA

The current College of Arts and Sciences' facilities, Currens Hall (physical sciences, 1970), Waggoner Hall (life sciences, 1968), and Tillman Hall (earth sciences, 1953) are obsolete in providing high-quality instructional laboratories. These facilities were constructed before modern laboratory standards were developed by the American Society of Heating, Refrigerating and Air-Conditioning Engineers. Western Illinois University science facilities fall below acceptable indoor air quality and energy-efficiency standards. The antiquated laboratory fume-hood systems and poor-quality heating, ventilation, and air conditioning systems yield inadequate comfort and humidity control. This problem produces extremely detrimental impacts on teaching, research, and student/faculty/staff recruitment and retention.

The basic teaching and laboratory layouts of Western Illinois University's current science facilities are pedagogically obsolete and do not easily allow for the integration of new science technologies. A new facility to house science-based programs will provide the ability to integrate new laboratory technologies with the latest in science pedagogy and will foster multidisciplinary interaction through the consolidation of departments from previously diverse locations. In addition, planning studies were completed to evaluate future projects to renovate Currens and Waggoner Halls to allow the College of Arts and Sciences to consolidate academic programs to a single campus locale and provide for additional facility improvements/enhancements for the humanities and social sciences which are critical to the mission of the College of Arts and Sciences and Western Illinois University.

QUANTIFICATION

Western Illinois University completed a space planning and utilization study for a new state-of-the-art science facility during Fiscal Year 2007 with an update completed in Fiscal Year 2014. This project will continue the Science Facilities project by remodeling existing facilities.

DEPENDENT RELATIONSHIPS

This project would commence upon completion of the Macomb Science Phase I.

DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

WESTERN ILLINOIS UNIVERSITY
BUILDING BUDGET ESTIMATION FORM
BUDGET YEAR
2025

WU - Macomb Science Phase II		(in thousands of \$)				
Space Type	Text Entry Fields	NAF	Multiplier Factor	GSF	FY23 Rates (\$/GSF*)	COST
1) BASE TOTAL		102,000		164,220		49,813.8
a) Instructional lab (wet)		51,000	1.64	83,640	326.24	27,286.4
b) Research lab (wet)			1.67	0	432.11	-
c) Offices		20,400	1.70	34,680	285.09	9,886.9
d) General			1.90	0	329.18	-
e) Support			1.20	0	257.20	-
f) General Classrooms		30,600	1.50	45,900	275.39	12,640.5
g) Special Use (greenhouse)			1.80	0	275.53	-
2) ADDED COSTS						3,487.0
a) Historic Preservation Considerations						
b) Green Building Design/ LEED Certification Level	_____					2,988.8
c) Other Energy Efficiencies	_____					
d) Seismic Design						
e) High Sophistication Piping						498.1
3) BASE COST						53,300.8
4) ADD ESCALATION COST						6,662.6
a) Escalation (Annual Statewide Average)	5.0%					
b) Escalation (Monthly Statewide Average)	0.42%					
c) Expected Bid Date	5/1/2026					
d) Number of Months to Bid Date	30					
5) ESCALATED BUILDING BUDGET						59,963.4
6) ADD 10% FOR CONTINGENCIES						5,996.3
SUBTOTAL, BUILDING BUDGET						65,959.7
ADDITIONAL BUDGET ADDS						
7) A/E FEES		10%	*			6,596.0
a) On-Site Observation	_____					
b) Number of Months	24					527.3
c) Days Per Week	5					
8) REIMBURSABLES						329.8
9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**						2,766.3
10) OTHER ADDS						18,468.7
11) ART IN ARCHITECTURE (As Applicable)						329.8
SUB-TOTAL, BUDGET ADDS						29,017.9
GRAND TOTAL, BUILDING BUDGET						94,977.6
OTHER						
12) ESTIMATE OF ANNUAL STATE-SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE						0
a) Number of additional staff	_____					
b) Salaries and Related						
c) Utilities						
d) Repairs and Maintenance						
e) All Other						
Provide an explanation for all deviations from cost guidelines						
The FY23 GSF Rate in the 'Base Total' section has been adjusted because this is a major remodeling request rather than a new facility request.						
Other adds include added costs for building commissioning, testing and balancing, and technology infrastructure (3%); FFE (18%); and Asbestos abatement (5%)						

Name of Person of Contact for Further Information Troy Rhoads
Phone Number 309-298-1834

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees.
** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB STIPES BUILDING REMODEL

PRIORITY: 2

RAMP BUDGET CATEGORY: Major Remodeling

REQUESTED FUNDING: \$76,000,000 (Planning, Design and Construction)

BACKGROUND DATA

Stipes Hall was constructed in 1968. Stipes Hall has not had any renovations or major remodeling since its opening over 50 years ago. The University, through its recent Macomb Campus Master Plan update and Strategic Building Renovation matrix, has identified Stipes as a high priority for renovation. Stipes Hall has over 140,000 square feet of classroom and office space and houses the College of Business and Technology.

QUANTIFICATION

In the Macomb Master Plan update, the Master Plan Steering committee identified eight renovation criteria that were used to prioritize building renovation projects. Stipes Hall is a high profile building on campus, has high critical deferred maintenance and houses University Signature programs. Updated academic facilities will benefit the academic mission of the College of Business and Technology and the University.

The remodeled facility will utilize green and sustainable technologies appropriately designed to meet academic needs and satisfy the University's goal to construct LEED Silver certified facilities.

DEPENDENT RELATIONSHIPS

These actions are consistent with the Western Illinois University-Macomb campus master plan.

DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

WESTERN ILLINOIS UNIVERSITY
BUILDING BUDGET ESTIMATION FORM
BUDGET YEAR
2025

WIU - Macomb Stipes Remodel						(in thousands of \$)
Space Type	Text Entry Fields	NASF	Multiplier Factor	GSF	FY23 Rates (\$/GSF*)	COST
1) BASE TOTAL		100,000		158,000		43,926.7
a) Instructional lab (wet)			1.64	0	326.24	-
b) Research lab (wet)			1.67	0	432.11	-
c) Offices		25,000	1.70	42,500	285.09	12,116.3
d) General			1.90	0	329.18	-
e) Support			1.20	0	257.20	-
f) General Classrooms		65,000	1.50	97,500	275.39	26,850.8
g) Special Use		10,000	1.80	18,000	275.53	4,959.6
2) ADDED COSTS						2,635.6
a) Historic Preservation Considerations						-
b) Green Building Design/ LEED Certification Level	_____					2,635.6
c) Other Energy Efficiencies	_____					-
d) Seismic Design	_____					-
e) High Sophistication Piping	_____					-
3) BASE COST						46,562.3
4) ADD ESCALATION COST						5,820.3
a) Escalation (Annual Statewide Average)	5.0%					
b) Escalation (Monthly Statewide Average)	0.42%					
c) Expected Bid Date	5/1/2026					
d) Number of Months to Bid Date	30					
5) ESCALATED BUILDING BUDGET						52,382.6
6) ADD 10% FOR CONTINGENCIES						5,238.3
SUBTOTAL, BUILDING BUDGET						57,620.9
ADDITIONAL BUDGET ADDS						
7) A/E FEES						5,762.1
a) On-Site Observation	10%					5,762.1
b) Number of Months	24					527.3
c) Days Per Week	5					288.1
8) REIMBURSABLES						288.1
9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**						2,211.2
10) OTHER ADDS						9,219.3
11) ART IN ARCHITECTURE (As Applicable)						288.1
SUB-TOTAL, BUDGET ADDS						18,296.2
GRAND TO TAL, BUILDING BUDGET						75,917.1
OTHER						
12) ESTIMATE OF ANNUAL STATE-SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE						0
a) Number of additional staff	_____					-
b) Salaries and Related	_____					-
c) Utilities	_____					-
d) Repairs and Maintenance	_____					-
e) All Other	_____					-

Provide an explanation for all deviations from cost guidelines

The FY23 GSF Rate in the 'Base Total' section has been adjusted because this is a major remodeling request rather than a new facility request.

Other adds include FFE (7%); Asbestos abatement (5%); building commissioning, testing and balancing, and technology infrastructure (4%)

Name of Person of Contact for Further Information Troy Rhoads
Phone Number 309-298-1834

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees
** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

PROJECT: WESTERN ILLINOIS UNIVERSITY - MACOMB EDUCATION BUILDING

PRIORITY: 3

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$134,000,000 (Planning, Design and Construction)

BACKGROUND DATA

Horrabin Hall was constructed in 1965 as a laboratory school housing K-12 grades. Horrabin has not had any major renovations or retrofits in 55 years. The College of Education and Human Services is housed in the 150,000 square feet of classrooms and offices in Horrabin.

QUANTIFICATION

In the Macomb Master Plan update, the Master Plan Steering committee identified eight renovation criteria that were used to prioritize building renovation projects. Horrabin Hall was identified as a high priority for renovation due to high critical deferred maintenance, containing University signature programs and facilities not matching the current needs of the College. Updated academic facilities will benefit the academic mission of the College and the University.

The new facility will promote the latest in teaching styles, electronic classrooms and student/faculty interactions, as well as utilize green and sustainable technologies appropriately designed to meet academic needs and satisfy the University's goal to construct LEED Silver certified facilities.

DEPENDENT RELATIONSHIPS

This project would utilize existing campus space.

DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

WESTERN ILLINOIS UNIVERSITY
BUILDING BUDGET ESTIMATION FORM
BUDGET YEAR
2025

WIU - Macomb Education Building						(in thousands of \$)
Space Type	Text Entry Fields	NASF	Multiplier Factor	GSF	FY23 Rates (\$/GSF*)	COST
1) BASE TOTAL		100,000		163,400		69,464.1
a) Instructional lab (wet)		10,000	1.64	16,400	489.11	8,021.4
b) Research lab (wet)			1.67	0	647.84	-
c) Offices		30,000	1.70	51,000	427.42	21,798.4
d) General			1.90	0	493.52	-
e) Support			1.20	0	385.61	-
f) General Classrooms		40,000	1.50	60,000	412.88	24,773.0
g) Special Use		20,000	1.80	36,000	413.09	14,871.3
2) ADDED COSTS						4,167.8
a) Historic Preservation Considerations						
b) Green Building Design/ LEED Certification Level	_____					4,167.8
c) Other Energy Efficiencies	_____					
d) Seismic Design	_____					
e) High Sophistication Piping	_____					-
3) BASE COST						73,631.9
4) ADD ESCALATION COST						9,204.0
a) Escalation (Annual Statewide Average)	5.0%					
b) Escalation (Monthly Statewide Average)	0.42%					
c) Expected Bid Date	5/1/2026					
d) Number of Months to Bid Date	30					
5) ESCALATED BUILDING BUDGET						82,835.9
6) ADD 10% FOR CONTINGENCIES						8,283.6
SUBTOTAL, BUILDING BUDGET						91,119.5
ADDITIONAL BUDGET ADDS						
7) A/E FEES						9,112.0
	10%			*		
a) On-Site Observation	_____					
b) Number of Months	24					527.3
c) Days Per Week	5					
8) REIMBURSABLES						455.6
9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**						3,897.5
10) OTHER ADDS						28,247.1
11) ART IN ARCHITECTURE (As Applicable)						455.6
SUB-TOTAL, BUDGET ADDS						42,695.1
GRAND TOTAL, BUILDING BUDGET						133,814.6
OTHER						
12) ESTIMATE OF ANNUAL STATE-SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE						0
a) Number of additional staff	_____					
b) Salaries and Related	_____					
c) Utilities	_____					
d) Repairs and Maintenance	_____					
e) All Other	_____					

Provide an explanation for all deviations from cost guidelines

Added costs include FFE (7%); Site work/building demo (15%); Asbestos abatement (5%); And building commissioning, testing and balancing, and technology infrastructure (4%)

Name of Person of Contact for Further Information Troy Rhoads
Phone Number 309-298-1834

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees
** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

PROJECT: WESTERN ILLINOIS UNIVERSITY - QUAD CITIES
RIVERFRONT CAMPUS BUILDING COMPLEX THREE

PRIORITY: 4

RAMP BUDGET CATEGORY: Buildings, Additions, and/or Structures

REQUESTED FUNDING: \$60,310,000 (Planning, Design and Construction)

BACKGROUND DATA

Western Illinois University-Quad Cities Riverfront Campus Phase III

Western Illinois University-Quad Cities (WIU-QC) offers public higher education opportunities in a metropolitan area of over 375,000 residents. In recognizing the growth and capacity limits of WIU-QC at its former location, the State supported the first two (of three) phases for construction of the Western Illinois University-Quad Cities Riverfront Campus to achieve *Illinois Public Agenda* Goal 4 of better integrating Illinois' educational, research, and innovation assets to meet economic needs of the state and its regions.

Post-Phase II operations will generate economic impacts for the region of approximately 330 jobs and \$13.0 million in labor income. In total, the Western Illinois University-Quad Cities Riverfront Campus will leverage a total of approximately \$175.0 million in private investment and foundation support for education, entrepreneurship, technology, new jobs, and economic opportunity.

According to a study by the Urban Land Institute, Western Illinois University's fully completed Riverfront Campus is the critical eastern anchor to downtown Moline and Mississippi riverfront developments, including private developments directly to the west, and most recently including \$400 million local, state, and federal investments in renovation and newly built properties in Moline Centre, Edgewater Riverfront area, and the Florecente neighborhood. As a conservative steward of state resources, Western Illinois University Phase III will focus on the academic mission of the University, enhance experiential learning opportunities for students and contribute to the workforce needs of the Quad Cities region. Western Illinois University students, employees, and alumni support the local economy and job creation through connections and proximity to nearby housing, bookstores, retail, food, and other public and private services.

QUANTIFICATION

As a hub of innovation, collaboration, and outreach, Western Illinois University Phase III seeks to enhance experiential learning opportunities, respond to community workforce needs, and increase student and community engagement and collaboration on campus.

- Early Learning Center – provides early childhood education to families in the community while offering experiential learning opportunities to WIU students preparing to fill the need for early childhood education teachers. Serves as a collaboration hub for educators across the region.
- STEM Laboratories – creates spaces for applied learning and research and expanded high-demand course offerings in engineering, physics, chemistry, environmental science, and science education.
- Auditorium and Event Space – establishes a hub in the center of the Quad Cities metropolitan area for collaboration, innovation, exchange of ideas, and engaging extra-curricular experiences for students.

DEPENDENT RELATIONSHIPS

There are no dependent relationships between this project and any other state-funded capital project. However, there are significant educational and economic development gains to be noted. The completed Western Illinois University-Quad Cities Riverfront Campus will have an economic impact of over \$50 million annually and will double the number of college graduates to 500 annually.

DESIRED COMPLETION DATE

This project will be completed as soon as possible after funds have been released. A traditional planning then construction approach will take up to 54 months to complete.

WESTERN ILLINOIS UNIVERSITY
BUILDING BUDGET ESTIMATION FORM
BUDGET YEAR
2025

WIU - Quad Cities Riverfront Phase III						(in thousands of \$)
Space Type	Text Entry Fields	NASF	Multiplier Factor	GSF	FY23 Rates (\$/GSF*)	COST
1) BASE TOTAL		45,775		74,523		34,007.5
a) Instructional lab (wet)		2,800	1.64	4,592	489.11	2,246.0
b) Research lab (wet)		2,800	1.67	4,676	647.84	3,029.3
c) Offices		4,600	1.70	7,820	427.42	3,342.4
d) General		12,000	1.90	22,800	493.52	11,252.2
e) Support		5,000	1.20	6,000	385.61	2,313.7
f) General Classrooms		16,000	1.50	24,000	412.88	9,909.2
g) Special Use		2,575	1.80	4,635	413.09	1,914.7
2) ADDED COSTS:						2,040.5
a) Historic Preservation Considerations						
b) Green Building Design/ LEED Certification Level	_____					2,040.5
c) Other Energy Efficiencies	_____					
d) Seismic Design	_____					
e) High Sophistication Piping	_____					-
3) BASE COST						36,048.0
4) ADD ESCALATION COST						4,506.0
a) Escalation (Annual Statewide Average)	5.0%					
b) Escalation (Monthly Statewide Average)	0.42%					
c) Expected Bid Date	5/1/2026					
d) Number of Months to Bid Date	30					
5) ESCALATED BUILDING BUDGET						40,554.0
6) ADD 10% FOR CONTINGENCIES						4,055.4
SUBTOTAL, BUILDING BUDGET						44,609.4
ADDITIONAL BUDGET ADDS						
7) A/E FEES						4,460.9
	10%				*	
a) On-Site Observation	_____					
b) Number of Months	15					337.0
c) Days Per Week	5					
8) REIMBURSABLES						223.0
9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**						1,756.6
10) OTHER ADDS						8,698.8
11) ART IN ARCHITECTURE (As Applicable)						223.0
SUB-TOTAL, BUDGET ADDS						15,699.3
GRAND TOTAL, BUILDING BUDGET						60,308.6
OTHER						
12) ESTIMATE OF ANNUAL STATE-SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE						445
a) Number of additional staff	3					
b) Salaries and Related						130
c) Utilities						200
d) Repair and Maintenance						115
e) All Other						
Provide an explanation for all deviations from cost guidelines						
Added costs include FFE (7%); LEED (3%); Site work (3.5%); And building commissioning, testing and balancing, and technology infrastructure (4%)						

Name of Person of Contact for Further Information Troy Rhoads
Phone Number 309-298-1834

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E Fee
** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

PROJECT: WESTERN ILLINOIS UNIVERSITY – MACOMB MALPASS LIBRARY REMODEL

PRIORITY: 5

RAMP BUDGET CATEGORY: Major Remodeling

REQUESTED FUNDING: \$126,430,000 (Planning, Design and Construction)

BACKGROUND DATA

Malpass Library, constructed in 1978, is obsolete in providing a high-quality research facility and archival repository. Standards developed by the American Society of Heating, Refrigerating and Air-Conditioning Engineers have improved dramatically, and the Western Illinois University library now falls well below acceptable indoor air quality and energy-efficiency standards currently in place. The antiquated building controls system leads to poor quality control of the heating, ventilation, and air conditioning system. Building envelope leaks and poor air circulation have contributed to low indoor air quality, which further leads to respiratory and other health complaints among staff and users. These factors produce extremely detrimental impacts on learning, modern pedagogy, research, student/faculty/staff recruitment and retention, and housing of materials, some of which are old, fragile, and/or regionally significant.

The current layout of the facility does not easily allow for the integration of new technologies. Furthermore, the configuration hampers instructional innovation and reduces opportunities for learning and study. Power distribution and wireless infrastructure are inadequate for today's collaborative teaching, research, and study needs that require flexible spaces and involve using mobile devices.

The renovated library building will also better support academic programs. This includes the University Writing Center and the General Studies program.

QUANTIFICATION

In the Macomb Master Plan update, the Master Plan Steering committee identified eight renovation criteria that were used to prioritize building renovation projects. Malpass Library is a high-profile building on campus, has high critical deferred maintenance and houses University Signature programs. Updated research and collaborative facilities will benefit the academic mission of the University. The remodeled facility will utilize green and sustainable technologies appropriately designed to meet academic needs and satisfy the University's goal to construct LEED Silver certified facilities.

DEPENDENT RELATIONSHIPS

These actions are consistent with the Western Illinois University-Macomb campus master plan.

DESIRED COMPLETION DATE

Design will commence as soon as funds are received with total project completion estimated at 54 months.

WESTERN ILLINOIS UNIVERSITY
BUILDING BUDGET ESTIMATION FORM
BUDGET YEAR
2025

WIU - Macomb Malpass Library Remodel						(in thousands of \$)
Space Type	Text Entry Fields	NASF	Multiplier Factor	GSF	FY23 Rate (\$/GSF)	COST
1) BASE TOTAL		140,300		253,510		80,991.2
a) Instructional lab (wet)			1.64	0	326.24	-
b) Research lab (wet)			1.67	0	432.11	-
c) Offices		13,300	1.70	22,610	285.09	6,445.9
d) General		110,000	1.90	209,000	329.18	68,797.6
e) Support		13,000	1.20	15,600	257.20	4,012.4
f) General Classrooms		3,000	1.50	4,500	275.39	1,239.3
g) Special Use (greenhouse)		1,000	1.80	1,800	275.53	496.0
2) ADDED COSTS:						4,859.5
a) Historic Preservation Considerations						-
b) Green Building Design/LEED Certification Level	_____					4,859.5
c) Other Energy Efficiencies	_____					-
d) Seismic Design	_____					-
e) High Sophistication Piping	_____					-
3) BASE COST						85,850.7
4) ADD ESCALATION COST						7,511.9
a) Escalation (Annual Statewide Average)	5.0%					
b) Escalation (Monthly Statewide Average)	0.42%					
c) Expeted Bid Date	3/31/2026					
d) Number of Months to Bid Date	21					
5) ESCALATED BUILDING BUDGET						93,362.6
6) ADD 10% FOR CONTINGENCIES						9,336.3
SUBTOTAL, BUILDING BUDGET						102,698.9
ADDITIONAL BUDGET ADDS						
7) A/E FEES						10,269.9
a) On-Site Observation	10% *					
b) Number of Months	24					527.3
c) Days Per Week	5					
8) REIMBURSABLES						513.5
9) CDB CONSTRUCTION ADMINISTRATION FEE (3%)**						3,682.2
10) OTHER ADDS						8,215.9
11) ART IN ARCHITECTURE (As Applicable)						513.5
SUB-TOTAL, BUDGET ADDS						23,722.3
GRAND TOTAL, BUILDING BUDGET						126,421.2
OTHER						
12) ESTIMATE OF ANNUAL STATE-SUPPORTED OPERATIONS AND MAINTENANCE EXPENSE						0
a) Number of additional staff	_____					
b) Salaries and Related	_____					
c) Utilities	_____					
d) Repairs and Maintenance	_____					
e) All Other	_____					

Provide an explanation for all deviations from cost guidelines

The FY23 GSF Rate in the 'Base Total' section has been adjusted because this is a major remodeling request rather than a new facility request.

Other adds include FFE (3%); Asbestos abatement (5%);

Name of Person of Contact for Further Information Troy Rhoads
Phone Number 309-298-1834

* The Capital Development Board's Centralized Fee Negotiation Professional Services and Fees Handbook, (March 2009), provides guidance in developing the budget for A/E fees
** If adding CDB Construction Administration Fee, Public Act 93-0032 increased the fee from 1.5% to 3.0% effective July 1, 2003.

PROJECT: WESTERN ILLINOIS UNIVERSITY – MACOMB CAPITAL RENEWAL

RAMP BUDGET CATEGORY: Remodeling and Rehabilitation

REQUESTED FUNDING: \$32,300,000

BACKGROUND DATA

Higher Values in Higher Education, Western Illinois University’s Strategic Plan, states:

“Provide safe, accessible, responsible campus environments that meet the needs of University constituencies and reflect the core values of the University.”

Providing a safe, accessible, and responsive campus environment conducive to learning is directly linked to responsive upkeep and repair of facilities. In addition to operating funds, Capital Renewal funds are used to address deferred maintenance needs on campuses. The University currently estimates a total deferred maintenance and capital renewal backlog of well over \$500 million. As is the case on all campuses in Illinois, there are many projects that have been critical in need for a substantial period of time and are negatively impacting the learning environment.

QUANTIFICATION

The University is making a strong commitment toward improving the campus physical environment. A reduction in the deferred maintenance liability is viewed as integral to achieving that objective. An increase in the Permanent Improvement budget will allow the University to address the increasing backlog of deferred maintenance projects.

Funds will be utilized for classroom modernization; health life safety elevator repairs; improving HVAC and building energy management controls; enhancing electrical and plumbing distribution systems; and renovating campus sidewalks, drives, and exterior stairs.

DEPENDENT RELATIONSHIPS

There are no other projects that this proposal is dependent of.

DESIRED COMPLETION DATE

Design would commence as soon as funds are received.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/4 -- FY2024 Repair and Maintenance of the Official Residence

Resolution:

WHEREAS, Section II (A) (14) of the Board Regulations governs the expenditures for the official residence; and

WHEREAS, the Western Illinois University Board of Trustees Finance Committee established guidelines at the June 4, 2004 Board of Trustees meeting regarding ongoing maintenance of the official residence; and,

WHEREAS, the Vice President of Administrative Services now known as the Vice President for Finance and Administration is responsible for performing maintenance of at least \$20,000 annually and presenting a report to the Board at the June meeting; and,

WHEREAS, the FY 2024 expenses at the official residence will exceed \$20,000 and will need to be presented to the Board of Trustees for their approval; and,

WHEREAS, President Huang and Assistant Vice President of Facilities Management Rhoads determined the necessity of the repairs and maintenance.

THEREFORE, be it resolved that the Board of Trustees approves the following expenditures:

1. Replacement of main entrance door and sidelights \$15,000

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/5 -- Approved Depositories and Signatories

Resolution:

WHEREAS, an informational listing of approved depositories shall be made annually at the fall meeting as part of the President's Report to the Board; and,

WHEREAS, in accordance with Board of Trustees Regulations Section V.G.1., the following institutions have been approved as depositories of local funds:

Citizens, a Division of Morton Community Bank, Macomb, Illinois;
First Bankers Trust Company, Macomb, Illinois;
United Community Bank, Macomb, Illinois;
First Midwest Bank, Moline, Illinois;
Fortress Bank (formerly First State Bank of Illinois), Macomb, Illinois;
US Bank, Chicago, Illinois;
TBK Bank (formerly Triumph Community Bank), East Moline, Illinois;
MidAmerica National Bank, Macomb, Illinois;
The Illinois Funds, Springfield, Illinois;
Illinois National Bank, Springfield, Illinois;
JPMorgan Chase, Chicago, Illinois; and,

WHEREAS, the Vice President for Finance and Administration is responsible for depositories and major accounts; and,

WHEREAS, as of October 13, 2023, the following University positions and names to withdraw funds is being requested: President Guiyou Huang and Vice President for Finance and Administration Paul Edwards; and,

WHEREAS, guidelines established by the President were followed; and,

THEREFORE, be it resolved that the Board of Trustees approves the signature authority as presented.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/6 -- Approval of Presidential Evaluation

Resolution:

WHEREAS, the Board of Trustees is responsible for the Presidential Assessment and Agreement; and

WHEREAS, the Board of Trustees sought the input from various constituency groups on campus including the Faculty Senate, Student Government Association, Council of Administrative Personnel and the Civil Service Employee Council;

THEREFORE, the Board of Trustees review each evaluation and created the summary evaluation of Dr. Guiyou Huang.

BE IT FURTHER RESOLVED THAT:

1. The Board of Trustees of Western Illinois University approves the attached evaluation of Dr. Guiyou Huang.

Evaluation of President Guiyou Huang
Board of Trustees
June 14, 2023

The Board of Trustees has received evaluation materials from the Faculty Senate, the Council of Administrative Personnel (COAP), Civil Service Executive Council (CSEC), administrative personnel within the president's direct reports who were not included in the COAP evaluation, and Student Government Association (SGA). Each campus organization used their own instrument to conduct the evaluation within their own groups. This document summarizes the evaluation from each group.

Faculty Senate

The Faculty Senate used a 5-point Likert scale to evaluate the president on management, relationships with faculty and departments, campus climate, management of facilities, administrative appointments, and allocation of resources. The evaluation instrument included 28 assessment questions, and eight demographic questions. Respondents included 159 faculty with a response rate of 47 percent. The mean score on all items is 3.25 on the 5.0 scale.

Items with the highest scores included:

The President:

- Uses management practices that promote diversity (3.84)
- Promotes the University to the local community (3.71)
- Fosters effective relationships with the BOT (3.68)
- Fosters effective relationships with local community (3.66)
- Effectively promotes WIU to Western Illinois Region (3.66)

Items with the lowest scores included:

The President:

- Effectively promotes policies that foster activities in your department (2.92)
- Directs the university's academic facilities to meet needs of your department (2.86)
- Fosters effective relationships with University Professionals of Illinois (UPI) (2.68)
- Allocates resources so that your department can accomplish research mission (2.54)

Council of Administrative Personnel (COAP)

The COAP evaluation included responses from 51 members (36% response rate). They also used a 5-point Likert scale. Their evaluation was summarized in bar-graph form, but was converted to a numerical scale for comparison to the Faculty Senate evaluation. The composite score on all 18 items is 3.18 on the 5.0 scale.

Highest scoring items:

- Advances mission of the University (3.94)
- Leadership in diversity (3.92)

- Progressing toward goals in his priorities (3.52)
- Promotes a healthy, safe, and pleasant work environment (3.43)
- Effectively communicates to internal constituencies the mission, goals, priorities of University (3.43)

Lowest scoring Items:

- Promotional opportunities for COAP staff (2.98)
- Promotes development opportunities for COAP staff (2.90)
- Promotes policies/procedures for supportive environment responsive to employees' workplace needs (2.88)
- Recruits a good administrative team (2.25)
- Supports COAP leadership to promote recruitment/retention of qualified COAP (2.49)

Civil Service Executive Council (CSEC)

The CSEC surveyed only the members of the executive council. Most items in their survey received 10 responses. They used a 4-point scale that rated the president's performance on key items from "strongly disagree" to "strongly agree." Results were displayed on pie charts with percentages noted. Questions focused on leadership, advancement of the goals of the University and the president, diversity, planning and budget, communication, and support. There were 18 items on the survey. Because of the very small number of responses, an accurate assessment should include only trends.

Items that score the highest evaluation, with the majority of respondents rating "agree" or strongly agree":

- Effective communication with internal constituencies about the University's mission, goals, priorities
- Leadership to increase campus diversity
- Successful implementation of short and long-term strategic planning

Items that scored the lowest evaluation, with the majority of respondents rating "disagree" or "strongly disagree":

- The president provides leadership to promote and retain qualified Civil Service personnel
- The president supports professional development opportunities for CSEC staff
- The president supports leadership opportunities for CSEC staff
- The president supports promotional opportunities for CSEC staff
- The president manages budget and cash flow to minimize the impact on students, faculty and staff.

Cabinet and Administrative Personnel Not Surveyed by COAP

The cabinet and other administrators were asked to answer eight questions about advancing the mission and priorities of WIU, accomplishing objectives and priorities, leadership and management, budget and

finance, fundraising, communication, planning, and support of faculty and staff. A 5-point Likert scale was used.

Because of the very small number of respondents, numerical averages are not reliable. On most items, the evaluation was mixed across all response ranges.

Student Government (SGA)

SGA evaluated the health of the University across five areas: academic excellence, educational access, personal growth, social responsibility, and organizational health of the campus culture. No rating scale was included. They summarized the perspective of SGA on key areas of the University. Respondents see improvement in key areas, such as technology in classrooms, access to services that help educational advancement, and student participation in campus events. They have concerns about retention and they want to see continued attention toward improving diversity among the faculty.

They expressed a concern that any policy that affects students should be presented to the SGA General Assembly before it is forwarded to the Board of Trustees. They noted a problem with this during the past year.

The SGA applauds the president's establishment of the JIDE office and the Anti-Racism Task Force, but do not think this area is getting enough attention. They further note that much work still needs to be done to promote a culture that entices students to remain committed to WIU.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/7 -- Approval of Presidential Agreement

Resolution:

WHEREAS, the Board of Trustees is responsible for the Presidential Assessment and Agreement; and

WHEREAS, the Board of Trustees sought the input from various constituency groups on campus and the Trustees create a summary evaluation of Dr. Guiyou Huang;

WHEREAS, Trustees Radosh and Stutz reviewed and negotiated an updated agreement with Dr. Guiyou Huang;

THEREFORE, be it resolved that Dr. Guiyou Huang will continue to be appointed the President of Western Illinois University.

BE IT FURTHER RESOLVED THAT:

1. The Board of Trustees of Western Illinois University approves the attached contract continuing the employment of Dr. Guiyou Huang setting out conditions of employment while serving as President of Western Illinois University,

PRESIDENTIAL EMPLOYMENT AGREEMENT

This Presidential Employment Agreement (the "Agreement") is made and entered into as of this 28th day of September, 2023, by and between the Board of Trustees of Western Illinois University (the "Board") and Dr. Guiyou Huang ("Dr. Huang" or the "President") (the Board and the President are collectively referred to as the "Parties").

Article I

RECITALS

01.01 The Board is an arm and agency of the State of Illinois and a body politic and corporate with its principal places of business in Macomb and Moline, Illinois. The Board was created by statute to, *inter alia*, operate, manage, control, and maintain Western Illinois University (110 ILCS 690/35-10).

01.02 The Board desires to continue employing Dr. Guiyou Huang to serve as President of Western Illinois University (the "University").

Article II

THE BOARD'S AGREEMENTS WITH THE PRESIDENT

02.01 Employment: The Board hereby employs Dr. Huang as President of Western Illinois University for a term commencing September 28, 2023, and ending June 30, 2025. Dr. Huang hereby accepts such employment on the terms and conditions set forth in this Agreement.

02.02 CEO: The President shall be the University's Chief Executive Officer and shall have full authority and responsibility within the framework of the general policies determined by the Board for the organization, direction, and supervision of the University and for its effective administration and management.

02.03 Duties: The President shall report directly to the Board, and, subject to the President's Agreements under Article III, shall perform those services and duties that are consistent with the position as President of the University, that are required of the President of the University by law, or which may be assigned to him by or under the authority of the Board consistent with his position as President, including the following:

- a. provide general leadership for the University;
- b. make recommendations concerning the mission, scope, and organization of the University and concerning plans and policies for the development and enhancement of University operations and activities;
- c. administer and direct University plans, operations, programs, and activities in the areas of academic affairs, administrative and fiscal affairs, student affairs, and public affairs and development;

- d. serve, under the general direction of the Board, as the principal spokesperson and representative for the University with the Governor and General Assembly, Illinois Board of Higher Education, and other external constituencies;
- e. develop and maintain good public relations, including establishment of rapport between the University and the regions in which it is located and the public which it serves;
- f. make recommendations concerning the initiation, continuation, or modification of University programs and activities;
- g. make recommendations concerning the operating and capital budget requests, appropriation requests, and internal budgets of the University;
- h. make appointments of such officers and employees as may be designated by the Board; and
- i. perform such other duties as may be delegated by the Board or established by Statute of the State of Illinois or the written Rules, Regulations, Bylaws or Policies of Western Illinois University.

02.04 Compensation and Benefits: As compensation for the services to be performed, the President shall receive the following:

- a. Base Salary. The President shall receive an initial annual base salary in the amount of \$320,000.00 payable in equal installments in accordance with the appropriate University payroll schedule. Salary shall include deductions for state and federal taxes and employee benefits. At any point during the term of this Agreement, the Board, in its discretion, may increase (but not decrease) the president's Base Salary as set forth in (b). In the event that the Board determines that an increase is warranted, such increased amount shall thereafter become President's Base Salary. If a decrease in salary is negotiated with the faculty bargaining unit, the President's salary will be decreased by the same amount as the maximum faculty decrease.
- b. Increase. The base salary provided for in paragraph 02.04.a. of this Agreement shall be subject to such increases as the Board may determine from time to time. Any salary reviews shall be upon determination by the Board during the President's annual evaluation that the President has attained substantial progress towards the satisfaction of the Presidential goals/accomplishments, which Presidential goals shall have been mutually agreed upon by the President and the Board (or its designated committee) in writing.
- c. Evaluation of the President. The Board is required by law to review the President's performance on an annual basis. The evaluation will occur in the Spring Semester, if Dr. Huang remains in position, with performance metrics to be determined at a later date in consultation with the President and approved by the Board of Trustees.
- d. Retirement. The University will make contributions to the President's State University Retirement System self-managed plan per the schedule accorded to administrative employees of the University.

- e. Insurance. The President shall receive health insurance benefits, life insurance benefits, workers' compensation coverage, and other such benefits accorded to administrative and professional employees of the Board that are authorized by law or rule.
- f. Sick Leave. The President shall be entitled to sick leave benefits equal to one and one-half days per calendar month, which days may be accumulated up to the maximum number specified by the Board's Regulations, plus such non-cumulative days provided on an annual basis, as are specified by the Board's Regulations.
- g. Vacation. The President shall be entitled to paid vacation consisting of two working days per calendar month, which days may be accumulated up to the maximum number specified by the Board's Regulations.
- h. Office. The President shall be provided a private office, secretarial assistance, and such other facilities and services suitable to the position and adequate for the performance of the duties of President.
- i. University Residence. The President shall be required as a condition of employment to live in an official residence provided by the Board. The President and his family and guests shall have full access to the University President's residence during the term of this Agreement.

The President shall conduct official entertainment at the University residence from time to time each year, the catering costs of which and any other reasonable expenses related to official entertainment at the University residence shall be paid by the University. The President shall review the nature, extent, and cost of any such official entertainment periodically with the Chair of the Board.

The President shall submit to the Board for approval an annual budget for repair, remodeling, and furnishing of the official residence. Requests for Board approval of such projects shall be accompanied by a description of the project, a project budget, and a statement of justification. In addition, prior Board approval shall be required for each such project which has not been previously approved by the Board, provided that in emergency situations such approval may be granted by the Board Chairperson, after consultation with the President, and reported to the Board at its next meeting.

- j. Automobile. The President shall be entitled to an automobile for University business and personal use. This automobile shall be maintained by the University. Fuel for business use thereof shall be paid by the University. The University shall be responsible for insurance coverage for the automobile, but the President shall provide insurance for those times when the vehicle is used exclusively for personal business. On an annual basis the President shall provide a record of the personal use miles which shall be reported as income to the President for tax purposes.
- k. Travel. The University shall pay reasonable travel expenses, hotel bills, and other necessary and proper expenses for the President while he is traveling on the University's business that are authorized by law or rule, including reasonable travel expenses for the President's spouse, if any, to accompany the President on no more than two out-of-state professional business trips per year.

- l. Professional Organizations. The University shall reimburse the President for dues and costs of membership of any professional or civic organizations to which the President may from time to time be a member, the costs of which shall be reviewed periodically by the Chair of the Board.
- m. Professional Development. The President shall be entitled to expend up to five thousand dollars (\$5,000.00) annually in payment for professional development activities to ensure his fulfillment of the presidential duties relating to the mission of the University. The amount can be expended at the President's discretion, subject to appropriate expense documentation being submitted to the Board Chair.
- n. Entertainment. The University shall pay for or reimburse the President for all official entertainment, the nature, extent, and cost of which shall be reviewed periodically with the Chair of the Board.
- o. Outside Activity. Although the President shall devote substantially all of his business time and efforts to fulfilling his duties as President, he may serve on two (2) outside compensated boards that do not compete or present a conflict of interest with respect to the University, subject to the prior written approval of the Chair of the Board of Trustees, such approval not to be unreasonably withheld. In addition, other outside commitments (whether paid or unpaid) that may require a substantial amount of the President's time must be approved in advance and in writing by the Chair of the Board of Trustees. President may not engage in any outside activity that the Board of Trustees reasonably concludes presents a conflict of interest or would otherwise materially impair his ability to perform his duties. All compensation received by President in connection with approved outside activities shall be paid to and retained by President and reported in accordance with applicable tax law and University policies as they exist from time to time, with no effect on the amount of salary, benefits or other compensation to which President may be entitled under this Agreement. By contrast, all honoraria, gifts or other payments received for activities conducted in President's capacity and in the performance of his duties as President shall be remitted to the University (whether such standard is met shall be subject to good faith determination by the Chair of the Board of Trustees).

Article III

THE PRESIDENT'S AGREEMENTS WITH THE BOARD

03.01 Discharge of Duties: The President agrees as President of the University to discharge the authority and responsibilities delegated by the Board. The President agrees to remain responsible to the Board for the execution of the Board's Governing Policies and Regulations as they exist or may, from time to time, be amended. The President agrees to discharge the authority and responsibilities delegated by the Board to him and to consult with the Board and such constituencies as are appropriate.

03.02 Board Review: The President shall assist the Board in conducting annual performance reviews by furnishing such oral and written reports as the Board may from time to time request.

03.03 Use of Benefit Time: The President shall not take vacation if such vacation or leave unreasonably interferes with properly discharging the duties outlined in this Agreement.

Article IV

THE MUTUAL AGREEMENTS OF THE PRESIDENT AND THE BOARD

04.01 Term: The term of appointment as President of the University under this Agreement shall be September 28, 2023 until June 30, 2025.

The agreement will terminate automatically on June 30, 2025 unless his appointment is renewed or extended by the Board of Trustees.

04.02 Termination: Notwithstanding the termination date set forth in paragraph 02.01, this Agreement may be terminated by any of the following:

- a. the mutual agreement of the parties;
- b. the resignation of the President;
- c. the mental or physical disability or incapacity of the President;
- d. termination for "cause," in accordance with the provisions of paragraph 04.03 of this Agreement;
or
- e. termination or reassignment of the President without "cause," in accordance with paragraph 04.04 of this Agreement.

04.03 Termination for Cause: The Board may terminate this Agreement upon written notice to the President prior to the expiration of the term of this Agreement. If the Board terminates this Agreement for cause, the Board shall have no obligation to pay the President any salary or benefits after the effective date of the termination of the President's employment, except any accrued but unpaid salary and benefits as of the date of the President's termination. As used in this Agreement, cause includes but is not limited to:

- a. violation of any material provision of this Agreement;
- b. material acts of dishonesty, disloyalty in the conduct of the affairs of the President;
- c. falsification or intentional misrepresentation of material information concerning the University's affairs, as reasonably requested by or under the authority of the Board or failure to disclose to the Board, material information concerning the University's affairs;

- d. conviction of a crime involving acts constituting fraud, intentional dishonesty, moral turpitude, or any other activity that materially compromises the reputation of the Board or the University;
- e. violation of any material policies or procedures, now existing or hereafter established by the Board; or
- f. being under the influence of any illegal controlled substances or alcohol while performing the functions of the office of President or conviction of any offense involving illegal controlled substances or operation of a university vehicle.

Provided further that, before termination for cause is effective, the Board will give the President a meaningful opportunity to be heard, present written position papers, and present testimony and other evidence at a hearing called by the Board to consider termination of the President's employment.

04.04 Termination Without Cause: The Board may, by agreement of majority vote of the full Board, terminate this Agreement without cause or reassign the President without cause. The effective date of any termination or reassignment under this paragraph shall be no less than thirty (30) days after the date of termination or reassignment vote. The parties acknowledge the provisions of Section 35-190 of the Western Illinois University Law, 110 ILCS 690/35 and 5 ILCS 415/10, governing severance pay. If the Board terminates this Agreement and the President's position as President without cause at any time during the term of this Agreement, the President will be entitled to receive: (i) any accrued benefit time and benefits; (ii) five (5) weeks of severance payments based on the President's salary at the time of termination, and (iii) last paycheck, in accordance with the University's normal payroll practices, equal to his then-current presidential Base Salary (less applicable deductions).

If the President is terminated without cause, the President may transfer to the faculty as a tenured professor of English subject to the following conditions:

- a. the President will retain the presidential salary for 6 months per the Board of Trustees Regulations. After 6 months, the President's full-time salary in such teaching position shall be equivalent to not less than the full-time salary of the highest paid professor of the tenured faculty in the English department at the University at the time of termination. He will be required to teach in person, hold in-person office hours, and fulfill the obligations of a tenured professor.
- b. upon request the President shall be granted a one-semester leave during which time the President shall have no teaching obligations to the University. He will be obligated to provide a minimum of one semester of teaching or repay the salary provided during the leave period.

04.05 Resignation: The President may terminate this Agreement and his appointment as President by providing the Board with at least one hundred eighty (180) days prior written notice. If the President resigns from the Presidency, the President will not be entitled to any further compensation or benefits as President other than any accrued rights or benefits. During the period from the notice of the President's resignation through his last day serving as President of the University, the President shall fulfill his duties as President and shall cooperate and provide reasonable assistance in the transition to a new University president.

04.06 Automatic Termination: Regardless of any other provision of this Agreement, this Agreement shall terminate automatically if the President dies or becomes disabled, or totally incapacitated or incapable of carrying out the duties as defined by the University and Board, for a period of 90 days or more. The Board reserves the right to require the President to submit to a medical examination, either physical or mental, in the event the Board deems the President disabled, totally incapacitated, or incapable of carrying out the duties as President.

04.07 Mutual Termination: The Parties may mutually agree in writing to terminate this Agreement at any time for reasons satisfactory to both parties. In such event, the terms and conditions associated with such early termination will be set out via mutual agreement between the parties.

04.08 Outside Employment: Following the President's termination under paragraphs 04.02, 04.03, 04.04, or 04.06, or his resignation under paragraph 04.05, any employment by the President outside of WIU, except as permitted by state law and by the governing University Professional of Illinois ("UPI") contract, will terminate this Presidential Employment Agreement.

04.09 Retention of University Residence and Automobile: Following the President's termination under paragraphs 04.02, 04.03, 04.04, or 04.06, the President shall be entitled to reside in the University residence and continue to use a University automobile for sixty (60) days from the effective date of the termination. The President shall be responsible for insurance coverage and fuel costs associated with the automobile for that 60-day period.

Following the president's resignation under paragraph 04.05, the President's use of the University residence and a University automobile shall terminate at the end of the 180-day period set forth in that section.

04.10 Dispute Resolution: The Parties agree to make a good faith effort to resolve any dispute arising from the President's employment or termination of employment in an amicable fashion.

- a. Mediation. To the extent that any dispute arising from the President's employment or termination of employment cannot be resolved amicably, the Parties agree to submit the dispute to non-binding mediation. Mediation shall be conducted within the State of Illinois by an experienced mediator selected jointly by the Parties. The mediator's fee shall be shared equally between the Parties. Mediation shall occur within thirty (30) days of the date of selection of the mediator.

- b. Arbitration. If the mediation is unsuccessful, the dispute will be submitted to arbitration, initiated and conducted according to either the JAMS Streamlined (for claims under \$250,000) Arbitration Rules and Procedures or the JAMS Comprehensive (for claims over \$250,000) Arbitration Rules and Procedures of JAMS or its successor, except as modified herein, in effect at the time the request for arbitration is made. The arbitration shall be conducted within the State of Illinois before a single neutral arbitrator appointed in accordance with the JAMS Arbitration Rules. The arbitrator shall follow Illinois law and the Illinois Rules of Evidence in adjudicating the dispute and shall retain jurisdiction to oversee the enforcement of any award. Subject to the ability of the Parties hereto to vacate a decision or award under the Federal Arbitration Act, any decision or award of the arbitrator shall be final, binding and conclusive on the Parties hereto and their respective affiliates, as applicable. The Parties agree to equally divide the cost of any arbitration administrative fee and the compensation of the arbitrator.

04.11 Section 409A of the Internal Revenue Code: This Agreement is intended to comply with the requirements of Section 409A of the Internal Revenue Code of 1986, as amended ("Section 409A"). Accordingly, all provisions in the Agreement, or incorporated by reference, are to be construed and interpreted to comply with Section 409A and, if necessary, any provision will be held null and void, to the extent such provision (or part thereof) fails to comply with Section 409A or regulations under that section. The University and President agree that, for purposes of the limitations on nonqualified deferred compensation under Section 409A, each payment of compensation under this Agreement will be treated as a separate payment of compensation for purposes of applying the Section 409A deferral election rules and the exclusion from Section 409A for certain short-term deferral amounts. The University and President also agree that any amounts payable solely on account of an involuntary separation from service of President within the meaning of Section 409A will be excludible from the requirements of Section 409A, either as involuntary separation pay or as short-term deferral amounts (e.g., amounts payable under the schedule prior to March 15 of the calendar year following the calendar year of involuntary separation) to the maximum possible extent. Notwithstanding anything to the contrary in this Agreement, all reimbursements and in kind benefits provided under this Agreement will be made or provided in accordance with the requirements of Section 409A, including, where applicable, the requirement that (1) any reimbursement is for expenses incurred during the period of time specified in this Agreement, (2) the amount of expenses eligible for reimbursement, or in kind benefits provided, during a calendar year may not affect the expenses eligible for reimbursement, or in kind benefits to be provided, in any other calendar year, (3) the reimbursement of an eligible expense will be made no later than the last day of the calendar year following the year in which the expense is incurred, and (4) the right to reimbursement or in kind benefits is not subject to liquidation or exchange for another benefit.

Article V

OTHER MUTUAL AGREEMENTS

05.01 Notices: All notices required or allowed by this Agreement must be hand delivered or mailed by certified mail, postage prepaid, return receipt requested. Unless and until changed by a Party giving written notice to the other, the addresses below will be the addresses to which all notices required or allowed by this Agreement must be sent:

If to the University:

Western Illinois University
Attn: Chair of the Board of Trustees
1 University Circle, Sherman Hall 209
Macomb, IL 61455

If to the President:

Dr. Guiyou Huang
Office of the President
Western Illinois University

Delivery of any such notice shall be deemed to occur on the earlier of actual receipt or tender and rejection by the intended recipient.

5.02 Invalidity: If any provision of this Agreement is adjudged to be void or otherwise unenforceable, in whole or in part, such adjudication shall not affect the validity of the remainder of this Agreement. This provision applies even if, by statute or rule, part of the arbitration provisions of this Agreement are unenforceable.

5.03 Non-Appropriation: Obligations of the Board shall cease immediately without penalty or further payment being required if, in any fiscal year, the Illinois General Assembly or federal funding source fails to appropriate, appropriation is not sufficient or otherwise make available funds for this Agreement. Board shall notify the President and the President shall have the right to immediately terminate this agreement.

05.04 Full Understanding: This Agreement constitutes the entire understanding of the parties hereto and supersedes any and all prior or contemporaneous representations or agreements, whether written or oral, between the parties, and cannot be changed or modified (except by operation of paragraph 04.07) unless in writing signed by the parties hereto.

05.05 Illinois Law: This Agreement shall be interpreted and construed in accordance with the laws of the State of Illinois, which shall be the forum for any lawsuit arising from or incident to this Agreement.

05.06 Board Policy; Board Regulations: Reference in this Agreement to Board Policy or Board Regulations shall be deemed to include and incorporate any amendments, modifications or replacements that may be enacted from time to time.

05.07 No Waiver: No delay or failure to enforce any provision of this Agreement shall constitute a waiver or limitation of rights enforceable under this Agreement.

05.08 No Assignment: This Agreement is not assignable but shall be binding upon the heirs, administrators, representatives, and successors of both parties.

05.09 Disability: The provisions of the Board's regulations concerning compulsory disability leave shall apply to the President, and this Agreement may be terminated in accordance therewith.

IN WITNESS WHEREOF, the President and the authorized representative of the Board have executed this Agreement on the day first written above.

THE BOARD OF TRUSTEES OF

PRESIDENT

WESTERN ILLINOIS UNIVERSITY

BY: _____
Carin Stutz, Chair

Dr. Guiyou Huang

Date: _____

Date: _____

Attest: _____
Cody Cornell, Secretary

Date: _____

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/8 -- Approval of the Calendar Year 2024 Board of Trustees Meeting Dates

Resolution:

WHEREAS, Western Illinois University is subject to the requirements of 110 ILCS 690/ which states: “Meetings of the Board shall be held at least once each quarter on the campus of Western Illinois University...;” and,

WHEREAS, the Vice Presidents, Budget Director, Board Treasurer, University Attorney, Institutional Research and Planning Director, Equal Opportunity and Access Director, Internal Auditor, Alumni Director and the Director of Governmental Relations were consulted regarding the State of Illinois, IBHE and Board of Trustees deadlines and regulations:

THEREFORE, be it resolved that the Board of Trustees approves the following meeting dates for the Calendar Year 2024:

Board of Trustees Calendar – 2024

March - QC campus

- Mar 21, 2024: [Board of Trustees Meeting](#)
- Mar 22, 2024: [Board of Trustees Meeting](#)

June - Macomb

- Jun 6, 2024: [Board of Trustees Meeting](#)
- Jun 7, 2024: [Board of Trustees Meeting](#)

Sept - QC campus

- Sep 26, 2024: [Board of Trustees Meeting](#)
- Sep 27, 2024: [Board of Trustees Meeting](#)

Retreat

- October 11, 2024: One day meeting in Macomb – (Homecoming Oct 12th)

Dec - Macomb

- Dec 5, 2024: [Board of Trustees Meeting](#)
- Dec 6, 2024: [Board of Trustees Meeting](#)

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/9 -- International Union of Operating Engineers, AFL-CIO Local Union No. 399 – Landscape Maintenance 2023-2026 Bargaining Agreement

Resolution:

WHEREAS, Western Illinois University Board of Trustees must approve collective bargaining agreements prior to implementation; and,

WHEREAS, an agreement was reached on August 8, 2023, and was ratified on August 31, 2023, by the IUOE Local 399 – Landscape Maintenance

THEREFORE, be it resolved that the Board of Trustees approves the agreement as presented.

International Union of Operating Engineers, Local 399 – Landscape Maintenance

An agreement was reached on August 8, 2023, and was ratified on August 31, 2023, for the period of July 1, 2023, through June 30, 2026, with the International Union of Operating Engineers, Local 399 – Landscape Maintenance representing approximately 10 employees.

Contract Language

The contract contains all the provisions required by law. In addition, it contains specific articles reflecting the unique circumstances of Western Illinois University. The parties agreed to update holiday pay, minimum number of holidays recognized by the University, overtime compensatory maximum, update pay for operating specified equipment, wages and effective date of agreement and update pronoun language.

Wage Settlement

The parties agreed to a three percent (3%) base wage increase for Fiscal Year 2023 retroactive to July 1, 2023. The parties agreed to a three percent (3%) base wage increase for Fiscal Year 2024 and two percent (2%) base wage increase for Fiscal Year 2025. The parties also agreed to a potential wage re-opener based on the salary survey.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/10 -- International Union of Operating Engineers,
AFL- CIO Local Union No. 399 – Mechanical Maintenance/Heating Plant
2022-2025 Bargaining Agreement

Resolution:

WHEREAS, Western Illinois University Board of Trustees must approve collective bargaining agreements prior to implementation; and,

WHEREAS, an agreement was reached on August 8, 2023, and was ratified on August 31 2023, by the IUOE Local 399 – Mechanical Maintenance/Heating Plant

THEREFORE, be it resolved that the Board of Trustees approves the agreement as presented.

International Union of Operating Engineers, Local 399 – Mechanical Maintenance/Heating Plant

An agreement was reached on August 8, 2023, and was ratified on August 31, 2023, for the period of July 1, 2022, through June 30, 2025, with the International Union of Operating Engineers, Local 399 – Mechanical Maintenance/Heating Plant representing approximately 21 employees.

Contract Language

The contract contains all the provisions required by law. In addition, it contains specific articles reflecting the unique circumstances of Western Illinois University. The parties agreed to update union dues section, update overtime language, minimum number of holidays recognized by the University, increased shift differential, added administrative closure language, wages and effective date of agreement and update pronoun language.

Wage Settlement

The parties agreed to a three percent (3%) base wage increase for Fiscal Year 2023 retroactive to July 1, 2022. The parties agreed to a three percent (3%) base wage increase for Fiscal Year 2024 retroactive to July 1, 2023 and a two percent (2%) base wage increase for Fiscal Year 2025.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/11 -- The Illinois Fraternal Order of Police Labor Council 2023-2026 Bargaining Agreement

Resolution:

WHEREAS, Western Illinois University Board of Trustees must approve collective bargaining agreements prior to implementation; and,

WHEREAS, an agreement was reached on August 22, 2023 and ratified on September 14, 2023 by the Illinois Fraternal Order of Police Labor Council:

THEREFORE, be it resolved that the Board of Trustees approves the agreement as presented.

Illinois Fraternal Order of Police Labor Council

An agreement was reached on August 22, 2023 and was ratified on September 14, 2023 for the period of July 1, 2023 through June 30, 2026, with the Illinois Fraternal Order of Police Labor Council representing approximately 19 employees.

Contract Language

The contract contains all the provisions required by law. In addition, it contains specific articles reflecting the unique circumstances of Western Illinois University. The parties agreed to a shift bid procedure, incorporated previous memorandum language, updated overtime procedure, new employee reimbursement agreement, increased shift differential, wages, effective date of agreement and update pronoun language.

Wage Settlement

The parties agreed to a four and a half percent (4.5%) base wage increase for Fiscal Year 2023 retroactive to July 1. The parties agreed to a three and a half percent (3.5%) base wage increase for Fiscal Year 2024 and three and a half percent (3.5%) base wage increase for Fiscal Year 2025.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/12 -- Approval of the WIU Chapter of University Professionals of Illinois Local 4100 (UPI) 2023-2026 Bargaining Agreement

Resolution:

WHEREAS, the Board of Trustees must approve collective bargaining agreements prior to implementation; and

WHEREAS, an agreement was reached on May 18, 2018 and was ratified by the WIU Chapter of University Professionals of Illinois (UPI) on September 1, 2023.

THEREFORE, be it resolved that the Western Illinois University Board of Trustees hereby approves the agreement as presented.

2023-2026 WIU/UPI Tentative Agreement

- Basic salary increases to include a \$3,600 increase to base salary for all bargaining unit employees (Units A and B) for the 2023-2024 academic year and 3% increases to base salary for years 2024-2025 and 2025-2026.
- Professor Five-Year Appraisal Adjustments (PFYAA) in lieu of minima increases will replace the Merit Increase program for Full Professors with 5, 10, and 15 years in rank. PFYAA will provide base salary increases of up to 8%. Details of the portfolio-based program will be reflected in a separate Memorandum of Understanding and criteria for earning the PFYAA will be developed by each academic department as part of their Department Criteria (DC) document.
- Retirement Incentive. If a bargaining unit member signs an irrevocable election to retire (IER) agreement, they will receive 6% basic salary increases each year for up to two years prior to their retirement date. During this period (from the time the IER is submitted up until the date of retirement), the individual faculty member will not be eligible for any additional salary increases, including basic increases and increased overload assignments.

- BPTO Training. Faculty members shall receive one ACE upon completion of the Best Practices in Online Teaching (BPTO) or similar designated university online teaching training.

UPI and WIU also agreed to reopen the Distance Education sections of the contract once the Office of Distance Education (ODES) has finalized new course development training curriculum and processes.

- General Studies course compensation. The rate that faculty members shall be paid for Bachelors of General Studies (BGS) courses taught outside of load will increase from \$40 to \$60 per credit hour/per student. UPI and WIU also agreed to the creation of a joint committee to study the impacts of moving BGS courses to in-load assignments.
- Tutored study will be eliminated.
- Course Modalities. When assigning courses and course sections, chairs/directors must ensure that each assigned course or section of a course is limited to a single instructional modality, course type (as defined by the Registrar's Office). However, modality changes based on program need may occur up to the start date of the course. For example, a Macomb or QC on-campus course can be converted to livestream modality, in which a faculty member teaches the course from an on-campus classroom and provides students the opportunity to meet in-person or via livestream, up until the semester begins.

Online course modalities cannot be combined with any other course modality, including on-campus, livestream or hybrid sections of a course. However, hybrid course sections can include a livestream option in instances where the faculty member is amenable to inclusion of such an option. Inclusion of a livestream option in a hybrid course will result in the faculty member being compensated with one additional ACE assignment for the course (For example, a faculty member would receive 4.0 ACEs for a 3-semester hour hybrid course that has a livestream component).

- Department Workload Equivalent (DWEs). In addition to both defined ACE loads and department specific roles and responsibilities, the following activities shall be assigned ACE loads in all DWE documents: student supervision, formal mentoring roles, student research supervision, undergraduate capstone projects, and recruitment and retention activities.
- Program Coordinators: DWE documents shall include detailed job duties/descriptions for all Program Coordinator roles in the department. Additionally, ACE assignments for program coordinators in each department shall be specified in the DWE. Where department chairs are unable or unwilling to fulfill program coordinator duties during the summer session, summer compensation shall also be specified in the DWE.
- Program Accreditation and Review. Faculty members assigned to oversee, collect, and/or analyze data; write reports; or otherwise to be involved in program accreditation or review processes will be awarded one to three ACEs per academic semester based upon the level of their involvement in the accreditation or review process as defined by the DWE document.

- Thesis and Dissertation Supervision. Effective with the 2023-2024 academic year, an employee who is a master's thesis supervisor will be paid \$600 for each completed thesis and \$300 for each completed non-thesis exit option project. An employee who is a dissertation supervisor will be paid \$850 for each completed dissertation completed.
- Professional Development Funds. The University guarantees annual funding of the Provost's Travel Awards (for Unit A faculty) in excess of \$60,000, with funding available based on rolling application effective the first day of the fiscal year. Additionally, the university guarantees annual funding in excess of \$20,000 for Unit B Associate Faculty and ASPs.
- Promotion for Associate Faculty (Article 43.3). Promotion increases to Associate Instructor and Senior Instructor rank will increase from \$150/mo. to \$200/mo.
- New Faculty Course Releases. Probationary Unit A faculty course loads shall be limited to no more than 18 ACEs during their first two academic years (fall/spring semester combined).
- Overload. Faculty who are assigned duties in excess of 22 ACEs (Unit A) or 24 ACEs (Unit B) in an academic year shall be compensated for excess ACEs at the rate of \$1500 per ACE (previously rate was \$1,000 per ACE).
- Course Evaluations. In cases where quantitative evaluation scores are required by department criteria, and evaluations were conducted, but resulted in a response rate of less than 50% of students enrolled in the course, faculty may choose if that data is reported in their portfolio.
- Personal Leave. Up to five days of sick leave per year may be used for personal days. Employees must provide their supervisor with a minimum of 7 calendar days' notice before the date that foreseeable leave is to begin. If the leave is not foreseeable, the employee must provide notice to their supervisor as soon as is practicable after the employee becomes aware of the necessity of the leave.
- Pay Spreads (Article 4). All bargaining unit members with periods of appointment equaling nine months or greater annually will be required to spread their compensation over 12 monthly pay periods.
- Course Preparations (Article 18.3). Except for activities courses, no more than five (5) different preparations per year shall be assigned. ACEs shall be awarded for unique preparations beyond five (5) as follows. Three (3) to four (4) semester hour courses shall be counted as one (1) preparation. Two (2) semester hour courses shall be credited as .67 of a preparation, and one (1) semester hour courses shall be counted as .34 of a preparation. Tutored study courses are included toward the preparation count according to the credit hour designation of the course. ACEs shall be awarded for the cumulative value of preparation credits minus the established 5 preparation credit threshold.
- Use of the Western Online platform is required for all courses meeting online and hybrid course-type definitions.

- Mini Sabbatical (Article 27.17). Eligibility - In order to be eligible for a mini-sabbatical, applicants must agree to remain in a full-time position at WIU the semester following the mini-sabbatical term and have complied with all requirements, including a submission of final report. Faculty shall be eligible for the mini-sabbatical once every 3 years.
- Remote Work Policy.

Faculty work assignments and primary duties are assigned by their department chair on the basis of program need. However, any faculty member interested in remote work should discuss this possibility with their department chair/director. Faculty remote work arrangements intended to extend beyond one semester must be approved by the dean and provost. All remote work arrangements will be considered to be temporary and must be renewed at least annually.

ASPs within the UPI bargaining unit who desire remote work arrangements should discuss this possibility with their immediate supervisor and work with them toward a mutually acceptable remote work arrangement. Remote work arrangements intended to extend beyond one semester must be approved by the dean and provost/respective vice-president. All remote work arrangements will be considered to be temporary and must be renewed at least annually.

The employee's duties, obligations, responsibilities, and performance expectations remain the same under a remote work agreement as if the employee were working at a campus or facility work location. The employee shall remain available to communicate with their supervisor to receive assignments, review work progress, and complete work as often as the supervisor determines to be necessary. Meetings with students, co-workers, or others conducting business with the University shall not be held in person in a remote employee's home. Employees may be required to report to the employee's primary workplace to conduct business (i.e., meetings, visits, professional development, etc.) with reasonable notice.

The alternate workspace for any employee or position being considered for remote work must be located within the United States in order to comply with all Federal, State, and local payroll withholding taxes and wage requirements. Approval of an alternate work location outside of the state of Illinois will need to be approved by Human Resources and Payroll prior to the start of any employment agreement or remote work arrangement.

While working remotely, the employee must be reachable and responsive via telephone, network access, or e-mail during agreed-upon work hours.

If an employee is directed to work from home office, the institution must follow state law requirements for reasonable work-related expense reimbursement including but not limited to cell phone use, Internet access, printing/printer costs. Institution must provide clear guidelines and guidance for reimbursement.

If an employee requests, and is granted a remote work arrangement it is the remote employee's responsibility to secure sufficient network connectivity at their remote work location including, but not limited to bandwidth, telephony connections, and accessibility and sufficient expertise and skills to engage technology allowing for efficient remote work connectivity.

In the event that the employer has legal obligations which are inconsistent with this section, the employer's legal obligations shall control.

If the University wishes to discontinue a remote work arrangement prior to the approved end date, it must provide at least 15 working days notification and meet with the individual employee (who will be informed of their right to have a UPI representative accompany them to the meeting) prior to canceling the remote work arrangement. Employees who refuse to return to their campus or facility work location may be subject to discipline and/or dismissal under applicable University policies.

- The University and UPI Agreed to Establish the Following Committees:

Committee to Study Market Equity.

Committee to Develop Contract Language Concerning ASP Workloads

Online Evaluations Committee

- Summer Bridge Program Task Force: The university shall establish a Summer Bridge Program Task Force. Said task force shall be comprised of an administratively appointed chair and at least 8 additional members. The additional members shall consist of equal numbers of administrative appointments to the task force, and faculty appointments to the task force

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/13 -- Approval of The American Federation of State, County and Municipal Employees, Council 31, AFL-CIO Local No. 417 – Clerical 2023-2024 Bargaining Agreement

Resolution:

WHEREAS, Western Illinois University Board of Trustees must approve collective bargaining agreements prior to implementation; and,

WHEREAS, an agreement was reached on August 31, 2023 and ratified on September 8, 2023 by the AFSCME Council 31, Local 417 – Clerical:

THEREFORE, be it resolved that the Board of Trustees approves the agreement as presented.

The American Federation of State, County and Municipal Employees, Council 31

An agreement was reached on August 31, 2023 and was ratified on September 8, 2023 for the period of July 1, 2023 through June 30, 2024, with the American Federation of State, County and Municipal Employees, Council 31 representing approximately 68 employees.

Wage Settlement

The parties agreed to increase active bargaining unit employee wages by \$1.84 retroactive July 1, 2023. There is no increase to base wages. This is also a one-year agreement.

Contract Language

The contract contains all the provisions required by law. In addition, it contains specific articles reflecting the unique circumstances of Western Illinois University. The parties agreed to several language changes such as bereavement leave updated in compliance with Illinois Law, administration of overtime, holidays, unscheduled absences and attendance at BOT meetings.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/14 -- Approval of The American Federation of State, County and Municipal Employees, Council 31, AFL-CIO Local No. 417 – Building Services 2023-2024 Bargaining Agreement

Resolution:

WHEREAS, Western Illinois University Board of Trustees must approve collective bargaining agreements prior to implementation; and,

WHEREAS, an agreement was reached on August 31, 2023 and ratified on September 8, 2023 by the AFSCME Council 31, Local 417 – Clerical:

THEREFORE, be it resolved that the Board of Trustees approves the agreement as presented.

The American Federation of State, County and Municipal Employees, Council 31

An agreement was reached on August 31, 2023 and was ratified on September 8, 2023 for the period of July 1, 2023 through June 30, 2024, with the American Federation of State, County and Municipal Employees, Council 31 representing approximately 89 employees.

Wage Settlement

The parties agreed to a three percent (3%) for Fiscal Year 2023 retroactive to July 1, 2023. There is no increase to base wages. This is a one-year agreement.

Contract Language

The contract contains all the provisions required by law. In addition, it contains specific articles reflecting the unique circumstances of Western Illinois University. The parties agreed to several language changes such as bereavement leave updated in compliance with Illinois Law, administration of overtime, holidays, unscheduled absences and attendance at BOT meetings.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/15 -- Purchases of \$500,000 and Over

Resolution:

WHEREAS, Western Illinois University has a need for a financial aid software solution; and,

WHEREAS, the above-mentioned project has been administered in accordance with the Illinois Procurement Code and all other pertinent statutes and rules;

THEREFORE, be it resolved that the Board of Trustees approves the contracting for

Financial Aid Software Solution

ITEM DESCRIPTION:

Provide and implement a comprehensive financial aid software that allows for extraction of financial aid data for integration into WIU's IBM z14 mainframe system with a Db2 database and COBOL applications. The software has the ability to automate tasks in the financial aid process, generate federal reports to keep WIU in compliance with federal regulations, provide customizable reports, contain a student portal for access to financial aid data and provide methods of communication between students and the Financial Aid Office.

COST:

Year 1 - \$420,500 (\$170,000 software licensing + \$250,500 implementation)
Year 2 - \$210,000 software licensing
Year 3 - \$217,000 software licensing
Year 4 - \$225,000 software licensing
Year 5 - \$233,000 software licensing
Potential 5-Year Total: \$1,305,500

**RECOMMENDED VENDOR:
PROPOSAL SUMMARY:**

Regent Education, Inc.; Frederick, MD
Regent Education, Inc.; Frederick, MD 464.6/500 points
Mythics, LLC; Virginia Beach, VA 353.4/500 points
(3 vendors considered non-responsive for failure to complete BEP Utilization Plan)

FUND SOURCE:

Appropriated and Local Funds

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

October 13, 2023

Resolution No. 23.10/16 -- Election of Vice Chair of the Board for October 13, 2023-June 30, 2024

Resolution:

WHEREAS, Section 35-25 of Senate Bill 241 states:

“Members of the Board shall elect annually by secret ballot from their own number a chairman who shall preside over meetings of the Board and a secretary”; and,

WHEREAS, the Board of Trustees Bylaws, Section VII.A.1., stipulates:

A Chair, Vice Chair, and Secretary who shall be voting members of the Board. The Chair, Vice Chair, and Secretary shall be elected annually by secret ballot by a majority of the voting members of the Board then serving and shall hold office until their successors are elected. Trustees who are elected to serve as the Chair, Vice Chair, and Secretary may be elected to those positions for one successive term, after which an intervening term must occur before re-election to the same officer position. The Chair, Vice Chair, and Secretary may be removed from office during a term by the affirmative votes of a majority of the voting members of the Board then serving. Vacancies in these offices shall be filled by election for the remainder of the unexpired term

(History of Officers of the Board Attached)

WHEREAS, the Board of Trustees at its July 25, 1997, meeting, agreed to elect officers in conjunction with the fiscal year; and the Western Illinois University fiscal year is July 1-June 30; and

WHEREAS, the Board of Trustees at its June 8, 2023 meeting elected Greg Aguilar as Vice Chair for the 2023 – 2024 fiscal year; and

WHEREAS, Trustee Aguilar is no longer a member of the Board;

THEREFORE, be it resolved that the Board of Trustees elected _____ as Vice Chair at the October 13, 2023 meeting, to complete the unfinished officer term for the remained of the current fiscal year ending June 30, 2024.

**WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES
HISTORY - OFFICERS OF THE BOARD**

January 1 - June 30, 1996

Chair	Gretchen Winter
Vice Chair	Lorraine Epperson
Secretary	Dexter Yarbrough

July 1, 1996 - June 30, 1997

Chair	Gretchen Winter
Vice Chair	Lorraine Epperson
Secretary	Dexter Yarbrough

July 1, 1997 - June 30, 1998

Chair	Lorraine Epperson
Vice Chair	C. Robert Leininger
Secretary	Dexter Yarbrough
Member At Large	Maureen Schuering

July 1, 1998 - June 30, 1999

Chair	Lorraine Epperson
Vice Chair	C. Robert Leininger
Secretary	Dexter Yarbrough
Member At Large	Maureen Schuering

July 1, 1999 - June 30, 2000

Chair	Lorraine Epperson
Vice Chair	C. Robert Leininger
Secretary	Dexter Yarbrough
Member At Large	Maureen Schuering

July 1, 2000 - June 30, 2001

Chair	Carolyn J. Ehlert
Vice Chair	Dexter Yarbrough (until 1/15/01; no Vice Chair 1/15/01-6/30/01)
Secretary	J. Michael Houston
Member At Large	George J. Guzzardo

July 1, 2001 - June 30, 2002

Chair	Carolyn J. Ehlert
Vice Chair	Zack Stamp
Secretary	J. Michael Houston

July 1, 2002 - June 30, 2003

Chair Zack Stamp
Vice Chair J. Michael Houston
Secretary Dace Richardson

July 1, 2003 - June 30, 2004

Chair Zack Stamp
(until 1/16/04)
J. Michael Houston
(1/16/04-6/30/04)
Vice Chair J. Michael Houston
(until 1/16/04/04; then became Chair)
Dace E. Richardson
(3/5/04-6/30/04)
Secretary Dace E. Richardson
(until 3/5/04; then became Vice Chair)
Trish K. Hammond
(3/5/04-6/30/04)

July 1, 2004 - June 30, 2005

Chair J. Michael Houston
Vice Chair Dace E. Richardson
Secretary William L. Epperly

July 1, 2005 - June 30, 2006

Chair J. Michael Houston
Vice Chair Dace E. Richardson
(until 11/3/05; no Vice Chair 11/4/05-6/30/06)
Secretary William L. Epperly

July 1, 2006 - June 30, 2007

Chair William L. Epperly
Vice Chair Steven L. Nelson
Secretary Robert J. Cook

July 1, 2007 - June 30, 2008

Chair William L. Epperly
Vice Chair Steven L. Nelson
Secretary Robert J. Cook (until 5/22/08)

July 1, 2008 - June 30, 2009

Chair Steven L. Nelson
Vice Chair J. Michael Houston
Secretary Donald W. "Bill" Griffin

July 1, 2009 - June 30, 2010

Chair Steven L. Nelson
Vice Chair J. Michael Houston
Secretary Donald W. "Bill" Griffin

July 1, 2010 – September 30, 2011

Chair J. Michael Houston
Vice Chair Carolyn Ehlert Fuller
Secretary William L. Epperly

October 1, 2011 – October 24, 2011

Chair Carolyn Ehlert Fuller
Vice Chair William L. Epperly
Secretary Steven L. Nelson

October 25, 2011 – December 16, 2011

Interim Chair William L. Epperly
Vice Chair Vacant
Interim Secretary Donald W. "Bill" Griffin

December 17, 2011 – June 30, 2012

Chair William L. Epperly
Vice Chair J. Michael Houston
Secretary Donald W. "Bill" Griffin

July 1, 2012 – February 24, 2013

Chair William L. Epperly
Vice Chair Carolyn Ehlert Fuller
Secretary Donald W. "Bill" Griffin

February 25, 2013 – June 30, 2013

Chair William L. Epperly
Vice Chair Carolyn Ehlert Fuller
Acting Secretary Cathy Early

July 1, 2013 – June 30, 2014

Chair Cathy Early
Vice Chair Carolyn Ehlert Fuller
Secretary Lyneir Cole

July 1, 2014 – June 30, 2015

Chair Cathy Early
Vice Chair Roger Clawson
Secretary Phil Hare

July 1, 2015 – February 20, 2016

Chair Roger Clawson
Vice Chair Yvonne Savala
Secretary Phil Hare

February 21, 2016 – March 11, 2016

Chair Roger Clawson
Vice Chair Yvonne Savala
Acting Secretary Michael Quigley

March 12, 2016 – June 30, 2016

Chair Roger Clawson
Vice Chair Yvonne Savala
Secretary Michael Quigley

July 1, 2016 – June 30, 2017

Chair Cathy Early
Vice Chair Yvonne Savala
Secretary Roger Clawson

July 1, 2017 – June 30, 2018

Chair Cathy Early
Vice Chair Steven Nelson
Secretary Roger Clawson

July 1, 2018 – March 28, 2019

Chair Carolyn Ehlert Fuller
Vice Chair Yvonne Savala
Secretary Todd Lester

March 29, 2019 – June 30, 2019

Chair Greg Aguilar
Vice Chair Nick Padgett
Secretary Jackie Thompson

July 1, 2019 to June 30, 2020

Chair Polly Radosh
Vice Chair Doug Shaw (Oct 2019 replaced Nick Padgett)
Secretary Justin Brown (Oct 2019 replaced Jackie Thompson)

July 1, 2020 to June 30, 2021

Chair Polly Radosh
Vice Chair Doug Shaw
Secretary Justin Brown

July 1, 2021 to June 30, 2022

Chair	Doug Shaw
Vice Chair	Erik Dolieslager
Secretary	Kisha Lang

July 1, 2022 to June 30, 2023

Chair	Doug Shaw
Vice Chair	Erik Dolieslager
Secretary	Kisha Lang

March 24, 2023 to June 30, 2023

Chair	Doug Shaw
Vice Chair	Greg Aguilar
Secretary	Kisha Lang

June 30, 2023 to Current

Chair	Carin Stutz
Vice Chair	Greg Aguilar (until 09/25/2023; no Vice Chair 9/25/23-Current)
Secretary	Cody Cornell