

Western Illinois University

Board of Trustees

Committee Roles and Responsibilities

Academic and Student Services Committee:

1. Be prepared to lead discussion on all items related to academic and student services issues at each Board of Trustees meeting
2. Keep in contact with the Provost and the Vice President for Student Services as appropriate relative to issues in the area of academic and student services

Audit Committee:

1. Participate in exit interviews with external auditors as appropriate
2. Be prepared to lead discussion of the Annual Audit Report at the Board of Trustees meeting
3. Keep in contact with the Director of Auditing as appropriate relative to auditing issues

Finance Committee:

1. Be prepared to lead discussion on all items related to financial issues at each Board of Trustees meeting
2. Keep in contact with the Vice President for Advancement and Public Services and the Vice President for Administrative Services as appropriate relative to issues in the area of finance

Presidential Evaluation and Assessment Committee:

1. Be prepared to explain and lead discussion on all items related to Presidential evaluation and assessment at the appropriate Board of Trustees meeting
2. Conduct a yearly assessment and evaluation of the President, to be taken to the Board of Trustees for a vote at the June meeting
3. Make a salary recommendation for the President for the coming fiscal year
4. The yearly assessment will include solicitation in writing and/or face-to-face meetings to get comments from each of the Vice Presidents, and group leaders from campus organizations such as Faculty Senate, Civil Service Employees Council (CSEC), Student Government Association (SGA) and Council of Administrative Professionals (COAP) and outside community leaders as deemed necessary
5. The yearly assessment will include solicitation in writing and/or face-to-face meetings with the President to get his/her comments regarding current goals, future goals and answering questions from the Board