

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 30-31, 2017

Western Illinois University
Macomb, Illinois

Agenda Topic	Page	Action
<u>March 30, 2017 – Corbin/Olson E-Classroom, Room 1032</u>		
Motion to Convene to Open Session – 7:00 p.m.		
Roll Call		Action
Motion to Permit Remote Attendance		
Roll Call		Action
Motion to Convene to Closed Session – 7:00 p.m.		
Roll Call		Action
Closed Session		
Motion to Reconvene in Open Session		
Adjourn		
<u>March 31, 2017 – Capitol Rooms, University Union</u>		
Motion to Convene to Open Session – 8:00 a.m.		
Roll Call		
Review and Approval of December 15-16, 2016 Board Meeting Minutes	5	Action
Public Comments		
Chairperson’s Remarks		
Cathy Early		
President’s Remarks		
Jack Thomas		

Assistant to the President for Governmental Relations Report

Jeanette Malafa

General Comments by Vice Presidents

- Dr. Kathy Neumann, Interim Provost and Academic Vice President
- Dr. Ronald Williams, Interim Vice President for Student Services
- Mr. Brad Bainter, Vice President for Advancement and Public Services
- Mr. Matthew Bierman, Interim Vice President for Administrative Services
- Dr. Joseph Rives, Vice President for Quad Cities and Planning

Advisory Group Reports and Comments

- Stacy Dorethy – President, Civil Service Employees Council – Macomb
- Christopher Pynes – Chair, Faculty Senate – Macomb
- Dovile Svirupskaite – President, Student Government Association – Macomb
- Dustin Van Sloten – President, Council of Administrative Personnel – Macomb

Board Committees

Finance Committee

Todd Lester, Chair

Report No. 17.3/17
 Report on Contributions
 (Vice President Brad Bainter)

Report No. 17.3/2 19
 Purchases of \$100,000 - \$499,999.99
 (Interim Vice President Matt Bierman)

Report No. 17.3/321
 Debt Compliance Report
 (Interim Vice President Matt Bierman)

Academic & Student Services Committee

Steve Nelson, Chair

Report No. 17.3/423
 Annual Report on Financial Aid Programs
 (Interim Vice President Ron Williams and Director of Financial Aid Terri Hare)

Report No. 17.3/533
 FY2018 Student Cost Guarantee
 (Interim Vice President Ron Williams and Interim Vice President Matt Bierman)

Resolution No. 17.3/1 37
 FY2018 Room and Board/Housing Rates Recommendation
 (Interim Vice President Ron Williams, Interim Vice President Matt Bierman, Associate Vice President John Biernbaum, and Assistant Director of University Housing and Dining Services Ketra Russell)

Action

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Resolution No. 17.3/2 FY2018 Fees Recommendation (Interim Vice President Ron Williams, Vice President Joe Rives, Interim Vice President Matt Bierman, and Associate Vice President for Student Services John Biernbaum)	39	Action
Resolution No. 17.3/3 FY2018 Student Health Insurance Fee Recommendation (Interim Vice President Ron Williams, Interim Vice President Matt Bierman, and Assistant to the Vice President for Administrative Services Digger Oster)	43	Action
Audit Committee		
Roger Clawson, Chair		
Report No. 17.3/6..... External Audit Report (Interim Vice President Matt Bierman and Assistant Comptroller Jessica Dunn)	45	
Presidential Assessment and Evaluation Committee		
Yvonne Savala, Chair		
General Discussion and Action Items		
Report No. 17.3/7..... Quarterly Planning Update (Vice President Joe Rives)	47	
Report No. 17.3/8..... Update to the Higher Learning Commission (Vice President Joe Rives)	49	
Report No. 17.3/9..... Discussion Draft for the Academic Year 2017-2018 <i>Higher Values in Higher Education</i> Supplement (Vice President Joe Rives)	63	
Report No. 17.3/10..... President’s Executive Institute (President Jack Thomas and Vice President Joe Rives)	79	
Resolution No. 17.3/4 Release of Closed Session Meeting Minutes	81	Action
Resolution No. 17.3/5 Calendar Year 2018 Board Meeting Schedule	83	Action
Resolution No. 17.3/5 Revision to Board <i>Regulations</i> , II.B.12.c.(3) and II.C.7.d.5, Employee Benefits Sick Leave – First Reading (Interim Vice President Matt Bierman)	85	Action

Agenda Topic	Page	Action
Resolution No. 17.3/7 Revision to Board <i>Regulations</i> , II.B.12.f. and II.C.7.e, Bereavement Leave – First Reading (Interim Vice President Matt Bierman)	87	Action

Old Business

New Business

Next Meeting: June 8-9, 2017 – WIU-QC

Adjourn

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 31, 2017

Review and Approval of the December 15-16, 2016
Meeting Minutes

Minutes are available for review at:

http://www.wiu.edu/board_of_trustees/minutes/index.php

WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES

March 31, 2017

Report No. 17.3/1
Report on Contributions
Vice President Brad Bainter



Interim Campaign Progress Report

July 1, 2016 - June 30, 2017

Pledges Made	Planned Gifts	Total Pledges
\$ 1,022,815	\$ 1,429,000	\$ 2,451,815
Cash Gifts	Gifts-in- Kind	Total Receipts
\$ 1,958,770	\$ 56,546	\$ 2,015,316

	Overall Total	Goal	% to Goal
FY2017	\$ 4,467,131	\$ 7,000,000	63.8%

Outside scholarships not included in report: \$ 1,142,756

PURPOSE: Record of fiscal year goals and progress

AUDIENCE: Internal use for administrators, development officers, and board members

NOTES: *Cash Gifts do not include pledge payments.

Gifts-in-kind do not include service or noncharitable gifts-in-kind.

Printed on 2017-03-07



Interim Campaign Progress Report

July 1, 2016 - June 30, 2017

COLLEGE/UNIT	PLEDGES	GIFTS	GIFTS- IN-KIND	PLANNED GIFTS	FISCAL YEAR TOTAL
CAS	71,145	316,845	3,140	60,000	451,131
CBT	70,458	401,948	575	0	472,980
COEHS	61,423	169,090	228	672,000	902,742
COFAC	80,851	126,098	2,299	672,000	881,247
LIBRARY	13,936	2,713	6,567	0	23,215
HONORS	50,140	4,200	0	0	54,340
INTL STUDIES	120	6,500	100	0	6,720
STUDENT SERVICES	99,614	44,517	184	25,000	169,314
QC	30,570	77,204	0	0	107,774
WQPT	37,980	310,925	13,236	0	362,141
ATHLETICS	348,661	112,274	25,814	0	486,749
ALUMNI	1,960	16,673	1,225	0	19,857
BGS	4,808	6,053	0	0	10,861
TRI-STATES RADIO	78,284	122,665	0	0	200,949
PFA	3,056	100	0	0	3,156
UNIV SCHOLARSHIPS	57,744	124,689	1,046	0	183,478
OTHER	12,066	116,277	2,133	0	130,476
UNIVERSITY TOTALS:	1,022,815	1,958,770	56,546	1,429,000	4,467,131

Outside scholarships not included in report: \$ 1,142,756

PURPOSE: Record of fiscal year progress by unit

AUDIENCE: Internal use for administrators, development officers, and board members

NOTES: Gifts do not include pledge payments.

Radio is separate from COFAC; Parent and Family Association is separate from Student Services.

Gifts-in-kind do not include service or noncharitable gifts-in-kind.

Printed on 2017-03-07



Significant Donors Report

Gifts of \$5,000 or more for Fiscal Year July 1, 2016 - June 30, 2017

Name	Pledges Made	Planned Gifts Made	Planned Gifts PV	GIK Pledge	Non-Deductible GIK Pledge	Total Pledges	Cash Gifts	Pledges Paid	Planned Gifts Paid	Planned Gifts Cash	GIK Pledge Paid	Non-Deductible GIK Paid	Total Receipts
JENNA ADAIR	0	0	0	0	0	0	7,500	0	0	0	0	0	7,500
MIKE ADAIR	0	0	0	0	0	0	7,500	0	0	0	0	0	7,500
ANONYMOUS	0	0	0	0	0	0	9,307	0	0	0	0	0	9,307
ANONYMOUS	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
ARYSTA LIFESCIENCE	0	0	0	0	0	0	12,000	0	0	0	0	0	12,000
BARB BAILY	2,340	0	0	0	0	2,340	25	3,090	0	0	0	0	3,115
JACK BAILY	2,340	0	0	0	0	2,340	25	3,090	0	0	0	0	3,115
BRAD BANTER	8,097	0	0	0	0	8,097	110	9,810	0	0	0	0	9,920
ANN BAISE	0	0	0	0	0	0	0	0	0	0	0	0	0
GARY BAISE	0	0	0	0	0	0	10,000	0	0	0	0	0	10,000
BASF CORPORATION	0	0	0	0	0	0	9,000	0	0	0	0	0	9,000
BAYER CORPORATION	0	0	0	0	0	0	12,500	0	0	0	0	0	12,500
PEGGY BECKMAN	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
GIL BELLES	2,060	0	0	0	0	2,060	10,610	2,060	15,195	0	0	0	27,865
CARRIE BILLS	0	0	0	0	0	0	0	0	0	0	0	0	0
MATT BILLS	5,000	0	0	0	0	5,000	0	2,000	0	0	0	0	2,000
MARION BLACKINTON	0	0	0	0	0	0	2,769	6,000	0	0	0	0	8,769
GINNY BOYNTON	7,707	0	0	0	0	7,707	2,564	8,782	0	0	0	0	11,346
JILL BRODY	25,600	0	0	0	0	25,600	0	5,600	0	0	0	0	5,600
DIANE BRUNS	1,300	0	0	0	3,750	5,050	100	1,300	0	0	0	3,750	5,150
PAUL BUSSAN	0	0	0	0	0	0	14,000	0	0	0	0	0	14,000
CHARLIE CAREY	5,200	0	0	0	0	5,200	5,560	5,200	0	0	0	0	10,760
LINDA CAREY	0	0	0	0	0	0	0	0	0	0	0	0	0
BYRON CARLSON	0	0	0	0	0	0	25,500	0	0	0	0	0	25,500
GAYLE CARPER	2,500	0	0	1,625	0	4,125	0	2,500	0	0	1,625	0	4,125
TOM CARPER	2,500	0	0	1,625	0	4,125	50	2,500	0	0	1,625	0	4,175
DEBRA CARTER	2,750	0	0	0	0	2,750	300	2,750	0	0	263	0	3,313
JIM CARTER	2,750	0	0	0	0	2,750	300	2,750	0	0	263	0	3,313

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STEVE CARTER	0	0	0	0	0	0	10,000	0	0	0	0	0	10,000
CC SERVICES INC	0	0	0	0	0	0	50	10,000	0	0	0	0	10,050
CHICAGO MERCANTILE EXCHANGE GROUP FOUNDATION	25,000	0	0	0	0	25,000	1,200	25,000	0	0	0	0	26,200
ROSELYN CHOWN	900	0	0	0	0	900	0	50,900	0	0	0	0	50,900
KAREN CHRISTIE	0	0	0	0	0	0	0	2,500	0	0	0	0	2,500
NORMAN CHRISTIE	0	0	0	0	0	0	741	2,500	0	0	0	0	3,241
CHERIE CLARK	0	0	0	0	0	0	0	5,000	0	0	0	0	5,000
ERIC CLARK	0	0	0	0	0	0	0	5,000	0	0	0	0	5,000
PAT CLAWSON	0	0	0	0	0	0	125	0	0	0	0	0	125
ROGER CLAWSON	1,250	0	0	0	0	1,250	4,325	4,850	0	0	0	0	9,175
COBANK	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
CHERYL COLLIFLOWER	2,500	0	0	0	0	2,500	0	2,500	0	0	0	0	2,500
BILL COLLIFLOWER	2,500	0	0	0	0	2,500	0	2,500	0	0	0	0	2,500
LAURA COOPER	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
MARK COOPER	0	0	0	0	0	0	0	0	0	0	0	0	0
DAVENPORT JAYCEES FOUNDATION	0	0	0	0	0	0	5,100	0	0	0	0	0	5,100
DON DEXTER	5,050	0	0	0	0	5,050	0	11,050	0	0	0	0	11,050
VIRGINIA DIEHL	1,100	0	0	0	0	1,100	2,000	1,100	0	0	0	0	3,100
RUSSELL DOHNER	0	0	0	0	0	0	0	0	75,000	0	0	0	75,000
DORIS & VICTOR DAY FOUNDATION	25,000	0	0	0	0	25,000	1,000	25,000	0	0	0	0	26,000
DOT FOODS INC	0	0	0	0	0	0	10,000	0	0	0	0	0	10,000
DOW AGROSCIENCES LLC	0	0	0	0	0	0	19,650	0	0	0	0	0	19,650
GINGER DYKSTRA	0	0	0	0	0	0	0	10,000	0	0	0	0	10,000
CATHY EARLY	1,000	0	0	0	0	1,000	3,514	1,000	0	0	0	0	4,514
ELLIOTT AVIATION	0	0	0	0	0	0	10,000	0	0	0	0	0	10,000
GEORGE ENGELN	0	0	0	0	0	0	2,500	0	0	0	0	0	2,500
SONDRA EPPERLY	1,250	0	0	0	0	1,250	950	750	0	0	0	0	1,700
BILL EPPERLY	5,100	0	0	0	0	5,100	3,935	4,400	0	0	0	0	8,335
FAITH UNITED PRESBYTERIAN	5,000	0	0	0	0	5,000	0	5,000	0	0	0	0	5,000
SUE MARTINELLI-FERNANDEZ	6,901	0	0	0	0	6,901	565	6,901	0	0	0	0	7,466
MARTA FERRI	0	0	0	0	0	0	33,687	0	0	0	0	0	33,687

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DICK FERRI	0	0	0	0	0	0	0	0	0	0	0	0	0
BERTHA FINK	0	30,000	0	0	0	30,000	100	0	0	0	130	0	230
RODNEY FINK	0	30,000	0	0	0	30,000	300	0	0	0	130	0	430
FIRST CHRISTIAN CHURCH	0	0	0	0	0	0	5,500	0	0	0	0	0	5,500
FMC CORPORATION- AGRICULTURAL PRODUCTS GROUP	0	0	0	0	0	0	8,000	0	0	0	0	0	8,000
CYNTHIA FORBES	0	0	0	0	0	0	12,000	0	0	0	0	0	12,000
JERRY FORBES	30,000	0	0	0	0	30,000	0	6,180	0	0	0	0	6,180
ARDITH FORD	2,323	0	0	0	0	2,323	0	2,323	0	0	415	0	2,738
DAVE FORD	2,323	0	0	0	0	2,323	100	2,323	0	0	415	0	2,838
CORY FOSDYCK	6,250	0	0	0	0	6,250	0	1,250	0	0	0	0	1,250
HILLARY FOSDYCK	6,250	0	0	0	0	6,250	0	1,250	0	0	0	0	1,250
GATEHOUSE MEDIA - WESTERN ILLINOISDIVISION	0	0	0	0	0	0	514	0	0	0	0	6,769	7,283
CHUCK GILBERT	6,100	0	0	0	0	6,100	550	6,100	0	0	0	0	6,650
KAREN IHRIG-GILBERT	0	0	0	0	0	0	50	0	0	0	0	0	50
CHRISTOPHER GRAMKOW	0	0	0	0	0	0	0	0	0	0	0	6,950	6,950
GREAT RIVER MEDICALCENTER	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
GEORGE GRICE	12,000	1,344,000	0	0	0	1,356,000	25,500	12,000	0	0	0	0	37,500
RICH GUERINE	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
CLIFF HAKA	0	0	0	0	0	0	6,000	0	0	0	0	0	6,000
SUE HAKA	0	0	0	0	0	0	6,000	0	0	0	0	0	6,000
JIM HANSEN	15,000	0	0	0	0	15,000	15,000	10,000	0	0	0	0	25,000
RACHEL HANSEN	3,500	0	0	0	0	3,500	0	3,500	0	0	0	0	3,500
ANN MARIE HAYES-HAWKINSON	0	0	0	0	0	0	0	0	0	0	0	0	0
KEN HAWKINSON	0	0	0	0	0	0	0	6,000	0	0	0	0	6,000
AMY HIGH	5,000	0	0	0	0	5,000	0	1,000	0	0	0	0	1,000
ED HOLZWARTH	3,000	0	0	0	0	3,000	125	3,000	0	0	0	0	3,125
SUE HOLZWARTH	3,055	0	0	0	0	3,055	375	3,055	0	0	0	0	3,430
KATHY HOMMOWUN	0	0	0	0	0	0	7,500	0	2,500	0	0	0	10,000
BOB HOMMOWUN	0	0	0	0	0	0	7,500	0	2,500	0	0	0	10,000
HONOR SOCIETY OF PHI KAPPA PHI	0	0	0	0	0	0	10,000	0	0	0	0	0	10,000
TIMOTHY HOWE	3,800	0	0	0	0	3,800	615	3,800	0	0	0	0	4,415

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LAURA JANUS	0	0	0	0	0	0	6,250	0	0	0	0	0	6,250
LESLIE JEFFERSON	5,600	0	0	0	0	5,600	0	1,600	0	0	0	0	1,600
JOHN DEERE CLASSIC	0	0	0	0	0	0	7,769	50,000	0	0	0	0	57,769
DALE JOHNSON	0	0	0	0	0	0	2,500	0	0	0	0	0	2,500
LYNN JOHNSON	0	0	0	0	0	0	2,500	0	0	0	0	0	2,500
MARILYN JOHNSON	9,550	0	0	0	0	9,550	608	9,550	0	0	0	0	10,158
GARRY JOHNSON	9,550	0	0	0	0	9,550	750	9,550	0	0	0	0	10,300
DONALD KELLIS	0	0	0	0	0	0	0	0	90,000	91,418	0	0	181,418
JUDY KERR	5,050	0	0	0	0	5,050	0	5,050	0	0	0	0	5,050
MEL KERR	5,050	0	0	0	0	5,050	0	5,050	0	0	0	0	5,050
CAROLYN TYIRIN-KIRK	0	0	0	0	0	0	0	0	0	0	0	0	0
GORDON KIRK	0	0	0	0	0	0	600	10,000	0	0	0	0	10,600
GEORGE KRULL	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
NANCY KRULL	0	0	0	0	0	0	1,000	0	0	0	0	0	1,000
DELANO KRUZAN	0	0	0	0	0	0	7,720	0	0	0	0	0	7,720
BILL LAMBERT	0	0	0	0	0	0	0	0	0	0	0	0	0
LAND O'LAKES	0	0	0	0	0	0	10,000	0	0	0	0	0	10,000
MOPPY LAVERY	0	0	0	0	0	0	10,447	0	0	0	0	0	10,447
RANDALL LINDSEY	0	0	0	0	0	0	11,000	0	0	0	0	0	11,000
MIKE LITWIN	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
LOWELL N JOHNSON CHARITABLE FOUNDATION	0	0	0	0	0	0	50,000	0	0	0	0	0	50,000
DAVE LUMLEY	3,000	0	0	0	0	3,000	3,500	3,000	0	0	0	0	6,500
JULIE LUMLEY	0	0	0	0	0	0	0	0	0	0	0	0	0
JAN MATHERS	0	0	0	0	0	0	150	0	0	0	0	0	150
RICHARD MATHERS	300	0	0	0	0	300	5,450	400	0	0	0	0	5,850
STEVE MC CANN	5,250	0	0	0	0	5,250	1,100	2,750	0	0	250	0	4,100
MC CARTHY-BUSH FOUNDATION	0	0	0	0	0	0	0	5,000	0	0	0	0	5,000
CECIL MC DONOUGH	0	0	0	0	0	0	109,382	0	0	0	0	0	109,382
MC DONOUGH EYE ASSOCIATES, PC	37,500	0	0	0	0	37,500	0	37,500	0	0	0	0	37,500
CHAROLETTE MEGGINSON	240	0	0	0	0	240	5,110	240	0	0	50	0	5,400
MIDAMERICA BASEMENTSERVICES	0	0	0	0	0	0	6,240	0	0	0	0	0	6,240
JIM MINER	2,775	0	0	0	0	2,775	77	3,608	0	0	0	0	3,685

Name	Pledges Made	Planned Gifts Made	Planned Gifts PV	GIK Pledge	Non-Deductible GIK Pledge	Total Pledges	Cash Gifts	Pledges Paid	Planned Gifts Paid	Planned Gifts Cash	GIK Pledge Paid	Non-Deductible GIK Paid	Total Receipts
SUZI MINER	200	0	0	0	0	200	55	2,700	0	0	0	0	2,755
MOLINE FOUNDATION	0	0	0	0	0	0	0	50,000	0	0	0	0	50,000
TOM NARDI	10,000	0	0	0	0	10,000	0	5,000	0	0	0	0	5,000
SUZAN NASH	3,800	0	0	0	0	3,800	300	3,800	0	0	0	0	4,100
DEB NELSON	1,500	0	0	0	0	1,500	0	1,500	0	0	0	0	1,500
KATE NELSON	0	0	0	0	0	0	10,582	0	0	0	0	0	10,582
STEVE NELSON	4,500	0	0	0	0	4,500	25,000	4,500	0	0	0	0	29,500
JOYCE NIELSEN	0	0	0	0	0	0	2,500	0	0	0	0	0	2,500
JIM NIELSEN	0	0	0	0	0	0	2,500	0	0	0	0	0	2,500
TERE NORTH	5,500	0	0	0	0	5,500	0	1,500	0	0	0	0	1,500
DAN O'NEILL	2,375	0	0	0	0	2,375	541	2,375	0	0	0	0	2,916
LINDA O'NEILL	1,775	0	0	0	0	1,775	329	1,775	0	0	0	0	2,104
DEBRA OHLIN	0	0	0	0	0	0	0	0	0	0	0	0	0
ED OHLIN	1,000	0	0	0	0	1,000	4,000	1,000	0	0	0	0	5,000
MARIANNE OLIVA	0	0	0	0	0	0	0	0	0	0	0	0	0
SAM OLIVA	0	0	0	0	0	0	40,000	0	0	0	0	0	40,000
BLENDA ONTIVEROS	500	0	0	0	0	500	0	500	0	0	0	0	500
CHRIS ONTIVEROS	0	0	0	0	0	0	0	5,000	0	0	0	0	5,000
PAMELA ONTIVEROS	0	0	0	0	0	0	0	5,000	0	0	0	0	5,000
ROBERT ONTIVEROS	500	0	0	0	0	500	100,943	500	0	0	0	0	101,443
BEE OTTO	0	0	0	0	0	0	0	0	25,000	0	0	0	25,000
POH P'NG	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
HEIDI PARKHURST	50	0	0	0	0	50	250	50	0	0	250	0	550
REGIONAL DEVELOPMENT AUTHORITY	6,000	0	0	0	0	6,000	0	6,000	0	0	0	0	6,000
ALENE REUSCHEL	16,300	0	0	0	0	16,300	510	4,300	0	0	0	0	4,810
PAUL REUSCHEL	16,300	0	0	0	0	16,300	510	4,300	0	0	0	0	4,810
RUTH RICHERT	250	0	0	0	0	250	21,300	250	0	0	0	0	21,550
JOE RIVES	8,340	0	0	0	0	8,340	500	8,340	0	0	0	0	8,840
MATT ROBINS	6,250	0	0	0	0	6,250	0	6,250	0	0	0	0	6,250
NICKI ROBINS	6,250	0	0	0	0	6,250	0	6,250	0	0	0	0	6,250
SHEILA ROEHLK	0	0	0	0	0	0	0	0	47,764	0	0	0	47,764
ELIZABETH ROGERS	0	0	0	0	0	0	26,202	0	0	0	0	0	26,202

Name	Pledges Made	Planned Gifts Made	Planned Gifts PV	GIK Pledge	Non-Deductible GIK Pledge	Total Pledges	Cash Gifts	Pledges Paid	Planned Gifts Paid	Planned Gifts Cash	GIK Pledge Paid	Non-Deductible GIK Paid	Total Receipts
MICHAEL ROGERS	0	0	0	0	0	0	0	0	0	0	0	0	0
RUSSELL R. DOHNER CHARITABLE FOUNDATION	0	0	0	0	0	0	50,000	0	0	0	0	0	50,000
SARAH KNIGHT MEMORIAL	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
MONA SAWYER	0	0	0	0	0	0	6,000	0	0	0	0	0	6,000
JIM SHIPP	1,000	0	0	0	0	1,000	0	13,500	0	0	0	0	13,500
VERONICA SHIPP	0	0	0	0	0	0	0	12,500	0	0	0	0	12,500
TONY SINGH	0	0	0	0	0	0	7,000	0	0	0	0	0	7,000
JOYCE SINGH	0	0	0	0	0	0	0	0	0	0	0	0	0
DARLA SIPOLT	0	0	0	0	0	0	0	0	0	0	0	0	0
MARCUS SIPOLT	0	0	0	0	0	0	20,000	0	0	0	0	0	20,000
AMY SPELMAN	2,580	0	0	0	0	2,580	14	4,610	0	0	0	0	4,624
STATE FARM COMPANIES FOUNDATION	0	0	0	0	0	0	5,535	0	0	0	0	0	5,535
STC INVESTMENTS	500	0	0	14,730	0	15,230	450	500	0	0	14,730	0	15,680
DENISE STEWART	0	0	0	0	0	0	2,500	0	0	0	0	0	2,500
FRANK STOUT	1,750	0	0	0	0	1,750	1,500	1,750	0	0	0	0	3,250
PENNY STOUT	1,750	0	0	0	0	1,750	0	1,750	0	0	0	0	1,750
STRONGHURST LLC	0	0	0	0	0	0	0	25,000	0	0	0	0	25,000
CARMELITA TEETER	0	0	0	0	0	0	2,000	0	0	0	0	0	2,000
NORM TEETER	0	0	0	0	0	0	10,000	0	0	0	0	0	10,000
THETA CHI ALUMNI ASSOC ZETA PSI CHAPTER	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
JACK THOMAS	1,000	0	0	0	0	1,000	3,350	6,040	0	0	0	0	9,390
LINDA THOMAS	0	0	0	0	0	0	350	0	0	0	0	0	350
DAVE THOMPSON	1,100	0	0	0	0	1,100	9,463	1,100	0	0	0	0	10,563
JACKIE THOMPSON	1,100	0	0	0	0	1,100	9,601	1,100	0	0	0	0	10,701
DIANE TICHENOR	1,525	0	0	0	0	1,525	250	2,025	0	0	0	0	2,275
LEE TICHENOR	1,575	0	0	0	500	2,075	325	2,075	0	0	0	500	2,900
TIM TOMLINSON	0	0	0	0	0	0	10,000	0	0	0	0	0	10,000
BETH TRIPLETT	0	25,000	0	0	0	25,000	0	0	0	0	0	0	0
ANN URCH	5,250	0	0	0	0	5,250	403	4,250	0	0	0	0	4,653
SCOTT URCH	1,250	0	0	0	0	1,250	403	1,250	0	0	0	0	1,653
DAVID WEHRLY	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
ANITA WERLING	1,225	0	0	0	0	1,225	6,350	1,225	0	0	0	0	7,575

Name	Pledges Made	Planned Gifts Made	Planned Gifts PV	GIK Pledge	Non-Deductible GIK Pledge	Total Pledges	Cash Gifts	Pledges Paid	Planned Gifts Paid	Planned Gifts Cash	GIK Pledge Paid	Non-Deductible GIK Paid	Total Receipts
DENNIS WERLING	1,225	0	0	0	0	1,225	1,625	1,225	0	0	0	0	2,850
WESLEY UNITED METHODIST CHURCH	0	0	0	0	0	0	22,144	0	0	0	0	0	22,144
WEST CENTRAL FS INC	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
CURT WESTEN	1,500	0	0	0	0	1,500	1,750	1,500	0	0	0	0	3,250
SUE WESTEN	500	0	0	0	0	500	1,750	500	0	0	0	0	2,250
WESTEN INVESTMENTS INC	0	0	0	8,100	0	8,100	0	0	0	0	8,100	0	8,100
WETA	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
WGEM-QUINCY BROADCASTING CO	5,000	0	0	0	0	5,000	0	1,000	0	0	0	0	1,000
WAYNE WHIPPS	6,400	0	0	0	0	6,400	100	6,400	0	0	0	0	6,500
JANET WIGGLESWORTH	6,990	0	0	0	0	6,990	0	6,990	0	0	0	400	7,390
MARGARET WONG	0	0	0	0	0	0	0	34,000	0	0	0	0	34,000
WOODRUM AUTOMOTIVE INC	500	0	0	0	5,404	5,904	0	500	0	0	0	5,404	5,904
WVIK QUAD CITIES NPR	0	0	0	0	0	0	0	0	0	0	0	5,763	5,763
JIM YOUNG	0	0	0	0	0	0	5,000	0	0	0	0	0	5,000
DALE ZIEGLER	0	0	0	0	0	0	2,500	0	0	0	65	0	2,565
MARIE ZIEGLER	0	0	0	0	0	0	2,500	0	0	0	3,800	0	6,300
3M FOUNDATION	5,000	0	0	0	0	5,000	0	5,000	0	0	0	0	5,000

PURPOSE: List of significant donors with gifts or pledges \$5,000 or greater for current fiscal year.

AUDIENCE: External (Board) and internal use for administrators and development officers.

NOTES: Some individuals are shown with less than \$5,000 giving because combined with their spouse, they have at least \$5,000.

"Pledges Made" includes any new pledges for current or future fiscal years.

"Pledges Paid" includes the amount that is expected to be paid this fiscal year for any pledge through installments or payroll deductions.

Totals includes memberships for next fiscal year (e.g. Leatherneck Club)

Printed on 2017-03-07



Annual Fund Report

July 1, 2016 - June 30, 2017

COLLEGE/UNIT	# OF PLEDGES	TOTAL PLEDGES	AVERAGE PLEDGE	PLEDGES PAID	CASH	GIK	GIK PAID	*TOTAL GIFTS
CAS	406	37,805	93	22,724	79,149	0	0	101,873
CBT	408	39,737	97	26,092	87,562	575	0	114,229
COEHS	435	29,223	67	16,897	62,637	228	0	79,762
COFAC	298	49,701	167	35,956	60,486	2,285	250	98,976
ALUMNI	8	683	85	444	13,948	0	0	14,391
INTL STUDIES	1	120	120	90	1,500	100	0	1,690
LIBRARY	131	13,936	106	12,494	1,913	6,567	0	20,973
HONORS	8	2,640	330	1,570	3,200	0	0	4,770
QC	19	4,370	230	3,305	12,204	0	0	15,509
ATHLETICS	1,171	303,738	259	252,535	50,674	25,814	26,539	355,563
STUDENT SERVICES	23	5,664	246	3,884	12,990	184	0	17,058
BGS	109	4,808	44	2,754	4,053	0	0	6,806
TRI-STATES RADIO	506	78,284	155	50,205	122,665	0	0	172,870
WQPT	296	37,980	128	20,552	310,925	13,236	0	344,713
PFA	81	3,056	38	1,385	100	0	0	1,485
SCHOLARSHIPS	319	34,021	107	28,551	77,125	1,046	0	106,721
OTHER	60	11,066	184	3,565	80,757	2,133	0	86,456
Total	4,279	656,832	154	483,002	981,888	52,167	26,789	1,543,846

****Total Annual Fund: \$1,690,887**

Above Pledge totals include:

Leatherneck Club	\$ 300,188
Library Atrium Society	\$ 13,861
Performing Arts Society	\$ 40,366

Above Receipt totals include:

Leatherneck Club	\$ 276,274
Library Atrium Society	\$ 12,814
Performing Arts Society	\$ 33,232

PURPOSE: Record of fiscal year Annual Fund totals by Unit; includes Phonathon and President's Scholarship totals.

AUDIENCE: Internal use for administrators, development officers, and board members.

NOTES:

*Total Gifts equals Income (Cash, Pledges Paid, Gifts in Kind, and GIK Pledges Paid).

**Total Annual Fund equals sum of Pledges, GIKs, and Cash.

Radio is separate from COFAC; Parent and Family Association is separate from Student Services.

Gifts-in-kind do not include service or noncharitable GIKs.

Printed on 2017-03-07



Phonathon Report

July 1, 2016 - June 30, 2017

COLLEGE/UNIT	# OF PLEDGES	TOTAL PLEDGES	AVERAGE PLEDGE	PLEDGES PAID	CASH	GIK	GIK PAID	*TOTAL GIFTS
CAS	363	22,100	61	11,025	0	0	0	11,025
CBT	367	20,611	56	10,606	300	0	0	10,906
COEHS	412	19,180	47	9,400	95	0	0	9,495
COFAC	97	5,192	54	855	0	0	0	855
ALUMNI	1	25	25	0	0	0	0	0
INTL STUDIES	0	0	0	0	0	0	0	0
LIBRARY	26	1,115	43	585	10	0	0	595
HONORS	0	0	0	0	0	0	0	0
QC	0	0	0	0	0	0	0	0
ATHLETICS	62	5,980	96	4,285	0	0	0	4,285
STUDENT SERVICES	5	320	64	95	0	0	0	95
BGS	105	4,490	43	2,470	15	0	0	2,485
TRI-STATES RADIO	1	25	25	25	0	0	0	25
WQPT	1	50	50	50	0	0	0	50
PFA	81	3,056	38	1,385	0	0	0	1,385
SCHOLARSHIPS	277	22,335	81	18,775	325	0	0	19,100
OTHER	36	1,508	42	500	0	0	0	500
Total	1,834	105,987	58	60,057	745	0	0	60,802

****Total Phonathon: \$106,732**

Above Pledge totals include:

Leatherneck Club	\$ 5,930
Library Atrium Society	\$ 1,040

Above Receipt totals include:

Leatherneck Club	\$ 4,235
Library Atrium Society	\$ 585

PURPOSE: Record of fiscal year Phonathon totals by Unit.

AUDIENCE: Internal use for administrators, development officers, and board members.

NOTES:

*Total Gifts equals Income (Cash, Pledges Paid, Gifts in Kind, and GIK Pledges Paid).

**Total Phonathon equals sum of Pledges, GIKs, and Cash.

Radio is separate from COFAC; Parent and Family Association is separate from Student Services.

Gifts-in-kind do not include service or noncharitable GIKs.

See Annual Fund report for all phonathon and annual fund totals.

Printed on 2017-03-07

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 31, 2017

Report No. 17.3/2 Purchases of \$100,000 - \$249,999

Vendor	Type of Purchase	Amount	Number of Bids
University Sleep Products Inc; Cicero, IN	Mattresses (770) for residence halls	\$100,184.70	IPHEC
CAD Construction Inc; Tremont, IL	Football locker room renovation (Foundation funds)	\$198,300.00	6

Purchases of \$250,000 - \$499,999 Receiving Presidential Approval

Vendor	Type of Purchase	Amount	Number of Bids
Ricoh USA Inc; Fenton, MO	5-year lease of production printers for DPS	estimated \$420,000	2 proposals

Purchases \$500,000 and above Exempt from BOT Approval

Vendor	Type of Purchase	Amount	Number of Bids
Berkshire Hathaway Energy (dba MidAmerican Energy Services); Davenport, IA	Continuous order for supply and delivery of electricity for the period of Jan-June 2017 (utilities – exempt from BOT approval)	estimated \$1,500,000	IPHEC

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 31, 2017

Report No. 17.3/3 Debt Compliance Report

ANNUAL DEBT COMPLIANCE AND MANAGEMENT REPORT

Pursuant to its responsibilities as set forth in the Debt Compliance and Management Policy (the “*Policy*”) adopted by Western Illinois University (“*WIU*”), on June 12, 2015, the Compliance Committee has conducted the annual review required by the Policy and has prepared this report to determine whether Debt (as defined in the Policy) complies with covenants and other ongoing requirements applicable to each issue of Debt. The following sets forth a summary demonstrating WIU’s compliance with such covenants and requirements.

RECORDS

The Compliance Committee has all of the records required under the Policy.

TAX COMPLIANCE

- (a) *Arbitrage Rebate Liability.* At this time, the Board does not have any rebate liability to the U.S. Treasury.
- (b) *Contract Review.* The Compliance Committee has reviewed copies of all contracts and agreements of the Board, including any leases, with respect to the use of any property owned by WIU and acquired, constructed or otherwise financed or refinanced with the proceeds of the Debt and other records. At this time, each issue of the Debt complies with the Federal tax requirements applicable to such issue, including restrictions on private business use and private loans.
- (c) *IRS Examinations or Inquiries.* The Internal Revenue Service (the “*IRS*”) has not commenced an examination of any issue of the Debt. The IRS has not requested a response to a compliance check, questionnaire or other inquiry.

CONTINUING DISCLOSURE

(a) The Compliance Committee has reviewed the agreements of the Board with respect to each issue of Debt to determine whether the Annual Financial Information and Audited Financial Statements were filed in a timely manner. All such information was filed within the times required by all Undertakings.

(b) The Compliance Committee has conducted a review of all Reportable Event Disclosures made this year. The following Reportable Event Disclosure were made in a timely manner:

On May 24, 2016, S&P Global Ratings downgraded Western Illinois University's ratings to "BBB+" from "A-" on the University's Auxiliary Facilities System Revenue Bonds and Certificates of Participation.

On July 26, 2016, S&P Global Ratings downgraded Western Illinois University's ratings to "BBB-" from "BBB+" on the University's Auxiliary Facilities System Revenue Bonds and Certificates of Participation.

OTHER COVENANTS AND REQUIREMENTS

All issues of Debt are in compliance with all other covenants and other ongoing requirements applicable to each such issue under the related Debt documents. Based upon the foregoing, the Compliance Committee believes that no further action is necessary at this time.

RECOMMENDATIONS RE: EFFECTIVENESS OF THE POLICY; OTHER MATTERS

The Compliance Committee has consulted with other WIU staff, counsel, the Municipal Advisor and other professionals in order to evaluate the effectiveness of the Policy and compliance. The Compliance Committee has no recommendations for change in the Policy.

Members of the Compliance Committee:

Matt Bierman: Interim Vice President for Administrative Services & Compliance Officer
Cheryl Webster: Assistant Comptroller, Business Services
Ketra Russell: Assistant Director of Residential Facilities
Jessica Dunn: Assistant Comptroller, Business Services
Renee Georges: Budget Analyst II, Budget Office
James McNulty: Financial Advisor, Blue Rose Capital Advisors

**WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES**

March 31, 2017

Report No. 17.3/4
Annual Report on Financial Aid Programs

**STUDENT FINANCIAL AID SURVEY
FISCAL YEAR 2016
FOR PUBLIC UNIVERSITIES**

FY16

Respondent: Deanna Eden
Phone: (309) 298-2446
Institution: Western Illinois University
Fice: 001780

Section I. Federal Programs

Federal Programs include student aid programs operated by the federal government which require, generally, some involvement of the college or university beyond simple certification of enrollment.

For programs, such as Federal Work-Study (FWS), requiring institutional matching funds, please indicate the institutional and federal contributions separately (although the number of awards should appear only once). A separate line has also been provided to report funds available to the institution from collections on loan accounts which will be used to support additional loans. Some federal graduate fellowship programs require the institution to grant a tuition waiver to the student. Please indicate the value of these institutional tuition waivers in Section III, Institutional Programs.

Include only the amount of funds which students received between July 1, 2015 and June 30, 2016. Do not include funds which were available but which were not spent during the fiscal year nor administrative expenses required for the operation of these programs.

ROUND OFF AWARD VALUES TO THE NEAREST DOLLAR. DO NOT ADD LINES TO THE SURVEY

Section & Question	FICE		UNDERGRADUATE		GRADUATE		TOTAL		
			Number of Recipients	Value of Awards	Number of Recipients	Value of Awards	Number of Recipients	Value of Awards	
01-01a	001780	1. Pell Grants	001	4661			4661	19,282,485	
		2. Supplemental Education Opportunity Grants (SEOG)							
01-02a	001780	a. Federal Share	156	316,299				316,299	
01-02b	001780	b. Institutional Share	157	105,433				105,433	
01-02c	001780	c. Number of SEOG	ad2	428			428		
01-02x	001780	Total SEOG	002	428			428	421,732	
		3. Federal Work-Study Program (FWS)							
01-03a	001780	a. Federal Share	004	0		0		0	
01-03b	001780	b. Institutional Share	005	0		0		0	
01-03c	001780	1. Appropriated Funds	090	0		0		0	
01-03d	001780	2. Nonappropriated Funds	083					0	
01-03e	001780	c. Number of Federal Work-Study	ad3	179	28		207		
01-03x	001780	Total of Federal Work Study	003	179	379,612	28	120,747	207	500,359
		4. Carl Perkins Loans							
01-04a	001780	a. Federal Share	007					0	
01-04b	001780	b. Institutional Share	008					0	
01-04c	001780	c. Funds used from Collections and Other Revenue	084	211,728				211,728	
01-04d	001780	d. Number of Carl Perkins Loans	ad5	140			140		
01-04x	001780	Total Carl Perkins Loans	006	140	211,728	0	0	140	211,728

Western Illinois University

CODE	UNDERGRADUATE		GRADUATE		TOTAL				
	Number of Recipients	Value of Awards	Number of Recipients	Value of Awards	Number of Recipients	Value of Awards			
5. Health Professions Loans									
01-05a	001780	a. Federal Share	013			0			
01-05b	001780	b. Institutional Share	014	0	0	0			
01-05c	001780	c. Funds used from Collections and Other Revenue	085	0	0	0			
01-05d	001780	d. Number of Health Professions Loans	ad6		0				
01-05x	001780	Total Health Professions Loans	012	0	0	0			
6. Post 9/11 GI Bill									
01-18a	001780	6. Post 9/11 GI Bill	180	0	0	0			
7. Nursing Scholarships									
01-06a	001780	7. Nursing Scholarships	015	0	0	0			
8. Nursing Loans									
01-07a	001780	a. Federal Share	017			0			
01-07b	001780	b. Institutional Share	018			0			
01-07c	001780	c. Funds used from Collections and Other Revenue	086			0			
01-07d	001780	d. Number of Nursing Loans	ad7		0				
01-07x-S	001780	Total Nursing Loans	016	0	0	0			
9. Reserve Officer Training Corps (ROTC) Scholarships									
01-08a	001780	9. Reserve Officer Training Corps (ROTC) Scholarships	021	3	34,254	3	34,254		
10. Please skip this line									
01-09a	001780	10. Please skip this line	164	0	0	0			
11. William D. Ford Federal Direct Loan Program									
01-10a	001780	11. William D. Ford Federal Direct Loan Program	163	6746	61,396,695	768	9,702,431	7404	71,099,126
12. Graduate Fellowships and Traineeships									
01-11a	001780	12. Graduate Fellowships and Traineeships	009		0	0	0		
13. Graduate Assistantships									
01-12a	001780	13. Graduate Assistantships	010		0	0	0		
14. Physicians Shortage Area Scholarship Program									
01-13a	001780	14. Physicians Shortage Area Scholarship Program	101	0	0	0	0		
15. Public Health Service Scholarship Program									
01-14a	001780	15. Public Health Service Scholarship Program	102	0	0	0	0		
16. Health Education Assistance Loans									
01-15a	001780	16. Health Education Assistance Loans	113	0	0	0	0		
17. Exceptional Financial Need Grants									
01-16a	001780	17. Exceptional Financial Need Grants	122	0	0	0	0		
18. Other									
01-17a	001780	a. Scholarships	023	61	228,008	15	43,346	76	271,354
01-17b	001780	b. Loan	076	0	0	0	0	0	
01-17c	001780	c. Employment	077	0	0	0	0	0	
01-XXX-T	001780	Total - Section I. Federal Programs	024	12218	81,954,514	811	9,866,524	13029	91,821,038

Section II. State of Illinois Programs

Western Illinois University

State of Illinois Programs include all financial assistance programs paid for or sponsored by the State of Illinois. Question 19. IVG (Tuition Waivers) include only the waived (unfunded) portion of these grants.

CODE	UNDERGRADUATE		GRADUATE		TOTAL				
	Number of Recipients	Value of Awards	Number of Recipients	Value of Awards	Number of Recipients	Value of Awards			
02-01a	001780	1. Monetary Award Program (MAP)	025	3001	11,080,079			3001	11,080,079
02-02a	001780	2. Scholarships to Policemen/Firemen/Correctional Officers' Dependents	027	4	22,566	0	0	4	22,566
02-04a	001780	3. Golden Apple Scholars	150	8	30,000	0	0	8	30,000
		4. Illinois Cooperative Work-Study Program							
02-06a	001780	a. State Share	158						0
02-06b	001780	b. Institutional Share	159						0
02-06c	001780	c. External Share	160						0
02-06d	001780	d. Number of Cooperative Work-Study Program	ad4					0	
02-06x	001780	Total Cooperative Work-Study Program	161	0	0			0	0
02-07a	001780	5. Minority Teachers of Illinois Scholarships	162	0	0	0	0	0	0
02-08a	001780	6. Bonus Incentive Grants (BIG)	165					0	0
02-09a	001780	7. Illinois Incentive for Access (IIA)	166	0	0			0	0
02-10a	001780	8. Senior Citizens Waivers	131	1	6,311	1	2,483	2	8,794
		9. Vocational Rehabilitation Grants to Students (Administered by Illinois Office of Rehabilitation Services)							
02-11a	001780		031	57	336,841	12	69,414	69	406,255
		10. Student-to-Student Matching Grants							
02-12a	001780	a. State Share	033						0
02-12b	001780	b. Institutional Share	034						0
02-12c	001780	c. Number of Student-to-Student Grants	ad1					0	
02-12x	001780	Total Student-to-Student Grants	032	0	0			0	0
02-13a	001780	11. National Guard Grants	087					0	0
02-25a	001780	12. Illinois Veterans Grants (IVG: ISAC)	ad25					0	0
		13. Illinois Veterans' Scholarships and Awards to dependents/descendants of POW/MIAs (DVA)							
02-14a	001780		036					0	0
02-15a	001780	14. Special Education Tuition Waivers	030	24	269,609	1	5,178	25	274,787
02-16a	001780	15. General Assembly Tuition Waivers	037	0	0	0	0	0	0

Section II. State Of Illinois Programs (Continued)

Western Illinois University

CODE	UNDERGRADUATE		GRADUATE		TOTAL				
	Number of Recipients	Value of Awards	Number of Recipients	Value of Awards	Number of Recipients	Value of Awards			
16. Illinois Veterans Grants, Institutional Portion (Tuition Waivers)									
02-23a	001780	a. IVG (Tuition Waivers)	ad27	211	1,413,354	33	130,916	244	1,544,270
02-23b	001780	b. Grants to dependents/descendants of POW/MIAs (Tuition Waivers)	ad28	31	213,565	1	2,913	32	216,478
02-23c	001780	c. National Guard Grants (Tuition Waivers)	ad29	176	1,212,757	14	78,524	190	1,291,281
17. ROTC Tuition Waivers									
02-17a	001780	17. ROTC Tuition Waivers	038	48	439,587	0	0	48	439,587
18. Teacher Education Tuition Waivers									
02-18a	001780	18. Teacher Education Tuition Waivers	039	0	0	0	0	0	0
19. Family Practice Residency Scholarship Program - Illinois Department of Public Health									
02-19a	001780	19. Family Practice Residency Scholarship Program - Illinois Department of Public Health	112					0	0
20. Children and Family Services Tuition Waivers									
02-20a	001780	20. Children and Family Services Tuition Waivers	041	15	191,859			15	191,859
21. Workforce Incentive Act (WIA)									
02-21a	001780	21. Workforce Incentive Act (WIA)	082	11	38,686	0	0	11	38,686
22. Other									
02-22a	001780	a. Scholarships (<i>State of IL Fellowships</i>)	043	0	0	0	0	0	0
02-22b	001780	b. Tuition and Fee Waivers	078	0	0	0	0	0	0
02-22c	001780	c. Loans	079					0	0
02-22d	001780	d. Employment (<i>Assistantships, State of IL contracts</i>)	080	0	0	0	0	0	0
02-22e	001780	e. Public Aid Tuition Waivers	042					0	0
02-22f	001780	f. Partial Waivers for Children of University Employees	ad8					0	0
02-XXX-T	001780	Total - Section II. State Programs	044	3587	15,255,214	62	289,428	3649	15,544,642

Section III. Institutional Programs

Western Illinois University

Institutional Programs include all programs which are funded by institutional or institutionally-related monies. The monies could be supplied from either state appropriated funds received as part of the institution's regular appropriation or nonappropriated funds available to the institution, including university income funds. Included here, for example, would be tuition income foregone by the institution and funds supplied through organizations related to the institution such as an alumni association or athletic club.

CODE	UNDERGRADUATE		GRADUATE		TOTAL				
	Number of Recipients	Value of Awards	Number of Recipients	Value of Awards	Number of Recipients	Value of Awards			
1. Scholarships, Grants, Fellowships and Traineeships									
03-01a	001780	a. Appropriated Funds	047	2313	5,355,962	95	187,222	2408	5,543,184
03-01b	001780	b. Nonappropriated Funds	048	1111	4,224,623	96	274,754	1207	4,499,377
03-01c	001780	Total Scholarships, Grants, Fellowships, and Traineeships	045	3424	9,580,585	191	461,976	3615	10,042,561
2. Staff Tuition and Fee Waivers									
03-02a	001780	a. Civil Service Staff Tuition and Fee Waivers	ad23	49	129,520	103	296,370	152	425,890
03-02b	001780	b. Faculty/Administrators Tuition and Fee Waivers	ad24	4	15,232	62	160,289	66	175,521
03-02c	001780	c. Cooperating Teachers, Nursing, and Social Work	ad9	0	0	113	208,758	113	208,758
03-02d	001780	d. Interinstitutional/Related Agencies	ad10					0	0
03-02e	001780	e. Retired University Employees	ad11					0	0
03-02f	001780	f. Children of Deceased Employees	ad12	2	22,558	0	0	2	22,558
03-02g	001780	g. Children of Employees	081	148	539,799	0	0	148	539,799
03-02x	001780	Total Staff Tuition and Fee Waivers	049	203	707,109	278	665,417	481	1,372,526
3. Talent Waivers									
03-03a	001780	a. Athletic	056	378	1,850,007	0	0	378	1,850,007
03-03b	001780	b. Academic	057	0	0	0	0	0	0
03-03c	001780	c. Gender Equity in Intercollegiate Athletics	ad13					0	0
03-03d	001780	d. Foreign Exchange Students	ad14					0	0
03-03e	001780	e. Out-of-State Students	ad15					0	0
03-03f	001780	f. Foreign Students	ad16					0	0
03-03g	001780	g. Fellowships	ad17					0	0
03-03h	001780	h. Other Talent	058	259	371,030			259	371,030
03-03x	001780	Total Talent Waivers	055	637	2,221,037	0	0	637	2,221,037
4. Other Waivers									
03-04a	001780	a. Research Assistants	ad18	0	0	280	1,707,765	280	1,707,765
03-04b	001780	b. Teaching Assistants	ad19	0	0	327	1,773,556	327	1,773,556
03-04c	001780	c. Contract/Training Grants	ad20	0	0	0	0	0	0
03-04d	001780	d. Financial Aid Waivers	ad21	0	0	0	0	0	0
03-04e	001780	e. Special Program Waivers	ad22	0	0	0	0	0	0
03-04f	001780	f. Other	133	0	0	0	0	0	0
03-04x	001780	Total Other Waivers	059	0	0	607	3,481,321	607	3,481,321
03-05a	001780	5. Institutional Loans (long-term only)	060	9	22,100	0	0	9	22,100
6. Institutional Employment-Graduate Assistants									
03-06a	001780	a. Appropriated Funds	063			347	2,154,363	347	2,154,363
03-06b	001780	b. Nonappropriated Funds	064			206	1,270,697	206	1,270,697
03-06x	001780	Total Institutional Employment-Graduate Assistants	062			553	3,425,060	553	3,425,060
7. Other Student Employment									
03-07a	001780	a. Appropriated Funds	066	442	794,563	83	169,223	525	963,786
03-07b	001780	b. Nonappropriated Funds	067	1227	2,203,788	231	469,354	1458	2,673,142
03-07x	001780	Total Other Student Employment	065	1669	2,998,351	314	638,577	1983	3,636,928
03-XXX-T	001780	Total - Section III. Institutional Programs	068	5942	15,529,182	1943	8,672,351	7885	24,201,533

Section IV. Other Sources of Funds

Western Illinois University

Other Sources of Funds include programs whose recipients are selected by the institution but which use funds supplied from sources unrelated to the institution or programs whose recipients are selected by the donor but institutional coordination is required. For example, if a student receives funds from an engineering association or if a donor selects an award recipient but the award value is sent to the institution in the student's name or the donor is billed by the institution, those awards would be included in this category. Also included here are loan funds obtained from sources outside of the institution other than through the Illinois Guaranteed Loan Program.

CODE	UNDERGRADUATE		GRADUATE		TOTAL		
	Number of Recipients	Value of Awards	Number of Recipients	Value of Awards	Number of Recipients	Value of Awards	
04-01a 001780 1. Scholarships, Grants, Fellowships and Traineeships	069	1531	3,202,068	38	220,376	1569	3,422,444
2. Loans*							
04-02a 001780 a. GLHEC (Great Lakes Higher Education Corporation)**	151	0	0	0	0	0	0
04-02b 001780 b. USAF (United States Aid Funds)**	152	0	0	0	0	0	0
04-02c 001780 c. Other Guaranteed Loan Programs ***	071	0	0	0	0	0	0
04-02d 001780 d. Other****	073	887	9,013,115	43	262,687	930	9,275,802
04-02x 001780 Total Loans	070	887	9,013,115	43	262,687	930	9,275,802
04-03a 001780 3. Employer-Reimbursed Tuition	153	33	501,613	113	1,025,402	146	1,527,015
04-XXX-T 001780 Total - Section IV. Other Sources of Funds	074	2451	12,716,796	194	1,508,465	2645	14,225,261

- * Data reported in these items should NOT be included in ISAC Federal Guaranteed Loans (Section II, line 9, code 35).
- ** Include Stafford, PLUS and SLS Loans.
- *** Include Stafford, PLUS and SLS Loans guaranteed by any guarantor other than Illinois GHLEC or USAF and not specified in 2a or 2b.
- ****Include loans obtained from any source other than those listed in 2a, 2b or 2c.

Section V. Grand Total

05-STx-S 001780 Sum of Totals - Sections I, II, III, and IV	075	24198	125,455,706	3010	20,336,768	27208	145,792,474
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Section VI.I. Unduplicated Headcount of Recipients

Please provide an unduplicated headcount of the number of students served by each type of program. An "unduplicated headcount" is the number of different students, not the number of awards, served by each type of program. A Total Unduplicated Headcount would count each student once who receives financial assistance, no matter how many different programs he/she participates in.

Example: Mary Jones has a MAP, Pell and SEOG award, plus a job through FWS. She will be counted once in the Total Unduplicated Headcount because she received aid; once in the Unduplicated Headcount of Scholarship, Grant, Fellowships, Traineeship and Waiver recipients because she received grant aids; and once in the Employment category because she received employment aid.

UNDUPLICATED HEADCOUNT OF STUDENTS RECEIVING AID

Code

Number of students served by all financial programs on pages 1 through 6 - TOTAL UNDUPLICATED HEADCOUNT.
 Note: This is the number of students, not awards--count each student only once.

06-01a	001780	Undergraduate	591	8341
06-02a	001780	Graduate	595	1657

Students receiving gift assistance (scholarships, grants, fellowships, tuition waivers, or traineeships)--count each student recipient only one time, i.e., a student with five scholarships would be counted only once in this category.

06-03a	001780	Undergraduate	592	6703
06-04a	001780	Graduate	596	1197

Students receiving loans - count each student receiving loans only one time, i.e., a student with three loans would be counted only once in this category.

06-05a	001780	Undergraduate	593	6711
06-06a	001780	Graduate	597	804

Students employed by the institution--count each student employed by the institution only one time, i.e., a student with two jobs in the institution would be counted once in this category.

06-07a	001780	Undergraduate	594	1750
06-08a	001780	Graduate	598	787

NOTE: If any student in your institution is receiving some type of financial aid "package" of more than one category of aid (i.e., loans and gift assistance), the number for code 591 must be less than the sum of lines 592, 593, and 594, and the number for code 595 must be less than the sum of lines 596, 597, and 598.

NOTE: If you do not know the unduplicated headcount for Lines 592, 593, 594, 596, 597, and 598, then you must return a percentage and we will calculate the figure for Undergraduates from line 591 and Graduates from line 595.

Section VII Sex and Racial/Ethnic Background of All Financial Aid Recipients

Western Illinois University

Please use the following form to indicate the sex and racial or ethnic background of total unduplicated headcount aid recipients reported in Section VI.1. If this information cannot be provided for specific programs not administered through the financial aid office, please list these programs and indicate the headcount. Include the unduplicated headcount from these program in the unknown category, Totals of the columns and categories should be consistent with totals reported in Section VI.1, codes 591 and 595.

Code	Undergraduate		Graduate	
	Female	Male	Female	Male
07-01a 001780 Non-Resident Alien	21	42	146	191
07-01b 001780 Black, Non-Hispanic	1095	697	71	61
07-01c 001780 American Indian or Alaskan Native	3	8	2	0
07-01d 001780 Asian	30	40	11	4
07-01h 001780 Native Hawaiian or Other Pacific Islander	4	4	0	0
07-01e 001780 Hispanic	472	460	41	32
07-01f 001780 White, Non-Hispanic	2432	2,626	649	387
07-01g 001780 Other or Unknown	77	113	17	16
07-01i 001780 Two or more races	129	88	18	11
07-01x-S 001780 Total	4263	4078	955	702

Programs for which sex and racial/ethnic data are not available should be included in line 616 - Other or Unknown.

Western Illinois University

Section VIII Sex and Racial/Ethnic Background of Monetary Award Program Recipients

Please indicate the sex and racial or ethnic background of MAP grant recipients at the institution. The totals for code 607 (men and women) should match the total reported Map recipients in Section II, page 3, line 1, code 025.

Code	UNDERGRADUATE	
	Female	Male
08-01a 001780 Black, Non-Hispanic	780	395
08-01b 001780 American Indian or Alaskan Native	1	2
08-01c 001780 Asian or Pacific Islander	10	12
08-01h 001780 Native Hawaiian or Other Pacific Islander	1	0
08-01d 001780 Hispanic	251	211
08-01e 001780 White, Non-Hispanic	679	509
08-01f 001780 Other or Unknown	32	33
08-01i 001780 Two or more races	54	30
08-01x-S 001780 Total	1808	1192

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 31, 2017

Report No. 17.3/5 FY2018 Student Cost Guarantee

At today's Western Illinois University Board of Trustees meeting, the Board will consider approval of fees and room and board rates for new Western Illinois University undergraduate and graduate students for Fiscal Year 2018, effective fall 2017. On December 16, 2016 the Board approved the Fiscal Year 2018 tuition rates for new students.

Western Illinois University offers the *Gilbert Cost Guarantee* for tuition, fees, room and board rates for each entering undergraduate and graduate student class. The guaranteed rates remain in effect for four years if a student maintains continuous enrollment. Incoming students in a degree program that requires more than four years to complete benefit from the guaranteed rate until the expected time of degree completion.

This report provides background information on the processes, policy considerations, and planning parameters used by Western Illinois University students, faculty, and staff in forming all costs recommendations to the Western Illinois University Board of Trustees for both Western Illinois University-Macomb and Western Illinois University-Quad Cities students.

Shared Governance Processes

Higher Values in Higher Education, Western Illinois University's Strategic Plan, promotes partnerships to advance the mission, goals, values, and priorities of the institution. The following processes were followed when formulating the Fiscal Year 2018 cost guarantee.

Tuition: A tuition recommendation was formed by the President and President's staff after considering benchmark data and University/statewide priorities and goals. The President shared recommended tuition rates with the President's Advisory Group before making final recommendation to the Western Illinois University Board of Trustees.

Fees at Western Illinois University-Macomb: The Student Government Association for Western Illinois University-Macomb made fee recommendations to the Vice President for Student Services, based upon data provided by University staff. After review, the Vice President for Student Services received approval from the Auxiliary Facilities Committee. The approved recommendation was then submitted by the Vice President for Student Services to the President for consideration before final submission to the Western Illinois University Board of Trustees.

Fees at Western Illinois University-Quad Cities: The Student Government Association for Western Illinois University-Quad Cities made fee recommendations to the Vice President for Quad Cities and Planning based upon data provided by University staff. The approved recommendation was then submitted to the President for consideration before final submission to the Western Illinois University Board of Trustees.

Room and Board Rates: The Inter-Hall Council made a room and board cost recommendation to the Vice President for Student Services, based upon data provided by University staff. Once reviewed, the Inter-Hall Council's recommendation was forwarded to the Auxiliary Facilities Committee for approval. The approved recommendation was then submitted by the Vice President for Student Services to the President for consideration before final submission to the Western Illinois University Board of Trustees.

Policy Considerations and Planning Parameters

The following policies and planning parameters are considered when making tuition, fee, and room and board recommendations to the Board of Trustees.

- **Generating revenue to successfully attain the highest priorities and goals identified in *Higher Values in Higher Education*.** Western Illinois University’s Fiscal Year 2017 All Funds Operating Budget was \$237.3 million. Over 31 percent of the University’s budget is derived from the University Income Fund (tuition). If the state funds WIU at a level of \$51.4 million, this represents 21.7 percent of the University’s operating revenue is from state appropriations. The remaining 47 percent is generated by the University’s Auxiliary Facilities System (revenue from room and board and the University’s bond revenue fee which supports University Housing and Dining Services, University Union, and Campus Recreation), and other Non-Appropriated Funds (revenue generated from external grants and contracts, self-supporting entities, and fees).
- **Extending commitments of access and affordability to students from Illinois and beyond.** Tuition for all undergraduate and graduate domestic students are assessed at the in-state rate.
- **Supporting the statewide strategic plan for higher education, that college is affordable for all Illinoisans, particularly low-income students.** Tuition and fees for Fiscal Year 2017 undergraduate students at Western Illinois University ranked ninth out of the twelve public universities. Ranking is in descending order from highest to lowest. The schools lower than Western Illinois University are Chicago State University, Governors State University, and Southern Illinois University Edwardsville. Western has maintained its status in the middle of the Illinois public universities’ costs. It is anticipated that this year’s tuition and fee increases will maintain or improve that status.

Annual Full-Time Resident Undergraduate Tuition and Fees						
Fiscal Years 2014 Through 2017						
	Annual Tuition and Fees				One Year Change	
	FY2014	FY2015	FY2016	FY2017	FY2016-FY2017	
Chicago State University	\$ 10,020	\$ 10,428	\$ 10,576	\$ 10,576	\$ -	0.00%
Eastern Illinois University	\$ 10,923	\$ 10,888	\$ 11,092	\$ 11,360	268	2.42%
Governors State University	\$ 9,386	\$ 9,386	\$ 10,246	\$ 10,516	270	2.64%
Illinois State University	\$ 12,574	\$ 12,830	\$ 13,168	\$ 13,563	395	3.00%
Northeastern Illinois University	\$ 10,510	\$ 11,020	\$ 11,623	\$ 12,701	1,078	9.27%
Northern Illinois University	\$ 11,757	\$ 11,992	\$ 12,214	\$ 12,224	10	0.08%
Southern Illinois University						
Carbondale	\$ 11,283	\$ 11,374	\$ 11,967	\$ 12,231	264	2.21%
Edwardsville	\$ 9,666	\$ 9,738	\$ 10,247	\$ 11,008	761	7.42%
University of Illinois						
Chicago	\$ 13,408	\$ 13,646	\$ 13,676	\$ 13,676	-	0.00%
Springfield	\$ 11,140	\$ 11,375	\$ 11,421	\$ 11,421	-	0.00%
Urbana/Champaign	\$ 14,750	\$ 15,020	\$ 15,054	\$ 15,058	4	0.03%
Western Illinois University	\$ 10,940	\$ 11,282	\$ 11,511	\$ 11,247	(264)	-2.29%
WIU Rank by Year (1 = Highest)	7	7	7	9		

Note: Includes tuition for 30 credit hours and mandatory fees (student insurance excluded)

FY2018 Guaranteed Cost Plan Recommendation

	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>Proposed FY2018</u>		
				<u>Amount</u>	<u>\$ Change</u>	<u>% Change</u>
<u>Macomb Campus</u>						
Undergraduate Full-time Students (30 SCH's per year)						
Tuition	\$8,632.20	\$8,805.00	\$8,541.00	\$8,541.00	\$0.00	0.00%
Fees	2,650.50	2,703.60	2,703.60	2,725.50	21.90	0.81%
Room and Board	<u>9,450.00</u>	<u>9,580.00</u>	<u>9,580.00</u>	<u>9,630.00</u>	<u>50.00</u>	0.52%
Total Cost Per Academic Year	\$20,732.70	\$21,088.60	\$20,824.60	\$20,896.50	\$71.90	0.35%
Graduate Full-time Students (24 SCH's per year)						
Tuition	\$7,615.44	\$7,767.36	\$7,767.36	\$7,767.36	\$0.00	0.00%
Fees	2,120.40	2,162.88	2,162.88	2,180.40	17.52	0.81%
Room and Board	<u>9,450.00</u>	<u>9,580.00</u>	<u>9,580.00</u>	<u>9,630.00</u>	<u>50.00</u>	0.52%
Total Cost Per Academic Year	\$19,185.84	\$19,510.24	\$19,510.24	\$19,577.76	\$67.52	0.35%
<u>Quad Cities Campus</u>						
Undergraduate Full-time Students (30 SCH's per year)						
Tuition	\$8,632.20	\$8,805.00	\$8,541.00	\$8,541.00	\$0.00	0.00%
Fees	<u>727.50</u>	<u>740.40</u>	<u>740.40</u>	<u>746.40</u>	<u>6.00</u>	0.81%
Total Cost Per Academic Year	\$9,359.70	\$9,545.40	\$9,281.40	\$9,287.40	\$6.00	0.06%
Graduate Full-time Students (24 SCH's per year)						
Tuition	\$7,615.44	\$7,767.36	\$7,767.36	\$7,767.36	\$0.00	0.00%
Fees	<u>582.00</u>	<u>592.32</u>	<u>592.32</u>	<u>597.12</u>	<u>4.80</u>	0.81%
Total Cost Per Academic Year	\$8,197.44	\$8,359.68	\$8,359.68	\$8,364.48	\$4.80	0.06%

Recommendations

Based upon the policy considerations and planning parameters identified on the previous pages, the following are recommended to the Western Illinois University Board of Trustees:

Macomb Campus:

A 0.35 percent all costs increase for new Fiscal Year 2018 undergraduate students and a 0.35 percent all costs change for new Fiscal Year 2018 graduate students at Western Illinois University-Macomb. For new full-time undergraduate students (students enrolling in 30 semester credit hours per year), and graduate students (students enrolling in 24 semester credit hours per year) the all costs increase includes recommended increments of zero percent for tuition, 0.81 percent for fees, and 0.52 percent for room and board.

Quad Cities Campus:

A 0.06 percent all costs decrease for all new Fiscal Year 2018 undergraduate students and a 0.06 percent all costs change for all new Fiscal Year 2018 graduate students at Western Illinois University-Quad Cities. For new full-time undergraduate students (students enrolling in 30 semester credit hours per year) and new graduate students (students enrolling in 24 semester credit hours per year), the all costs increase includes recommended increments of zero percent for tuition and 0.81 percent for fees.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 31, 2017

Resolution No. 17.3/1 FY2018 Room and Board/Housing Rates Recommendation

WHEREAS room and board rates are to be established annually by the Western Illinois University Board of Trustees; and,

WHEREAS the Western Illinois University Board of Trustees carefully considered the Fiscal Year 2018 Tuition, Fees, Room and Board Cost Guarantee (Report No. 17.3/5); and,

WHEREAS general guidelines established by the Illinois Board of Higher Education were followed; and,

WHEREAS appropriate groups on campus were involved in the establishment of room and board rates for FY2018; and,

WHEREAS the double occupancy room and board rate would be an increase of \$50.00 or 0.52% for new students only, which would result in an increase of 0.13% per year for those students who live in the Residence halls for 4 years; and,

WHEREAS Western Illinois University maintains a commitment to access and affordability:

THEREFORE be it resolved that the Board of Trustees approves room and board charges for FY2018 (effective Fall Semester 2017) as enumerated in the FY2018 Room and Board/Housing Rates Recommendation document which follows.

FY2018 Fees and Room and Board/Housing Rates

	FY 2015 P	FY 2016 Q	FY 2017 R	Proposed FY 2018		
				Amount	\$ Change	% Change
ROOM AND BOARD AND HOUSING RATES						
<u>Academic Year (Fall and Spring)</u>						
Room and Board - Double Occupancy	\$ 9,450.00	\$ 9,580.00	\$ 9,580.00	\$ 9,630.00	\$ 50.00	0.52%
Room and Board - Single Occupancy	12,060.00	12,226.00	12,226.00	12,276.00	\$ 50.00	0.41%
Room and Board - Super Single	12,350.00	12,520.00	12,520.00	12,570.00	\$ 50.00	0.40%
Room and Board - Super Double	10,050.00	10,180.00	10,180.00	10,230.00	\$ 50.00	0.49%
Room and Board - Suite Double	10,050.00	10,180.00	10,180.00	10,230.00	\$ 50.00	0.49%
Room and Board - Suite Single	14,530.00	14,716.00	14,716.00	14,766.00	\$ 50.00	0.34%
Room and Board - Grote Hall Double Occupancy	10,400.00	10,530.00	10,530.00	10,580.00	\$ 50.00	0.47%
Room and Board - Grote Hall Single Occupancy	12,086.00	12,238.00	12,238.00	12,288.00	\$ 50.00	0.41%
Room - Double Occupancy Westbrook House	5,750.00	5,800.00	5,800.00	\$ 5,800.00	\$ -	0.00%
Room - Single Occupancy Westbrook House	7,190.00	7,250.00	7,250.00	7,250.00	\$ -	0.00%
Apartment - One Bedroom Unfurnished	5,800.00	5,900.00	5,900.00	5,900.00	\$ -	0.00%
Apartment - One Bedroom Furnished	6,200.00	6,300.00	6,300.00	6,300.00	\$ -	0.00%
Apartment - Two Bedroom Unfurnished	6,100.00	6,200.00	6,200.00	6,200.00	\$ -	0.00%
Apartment - Two Bedroom Furnished	6,500.00	6,600.00	6,600.00	6,600.00	\$ -	0.00%
Apartment - Two Bedroom East Village	7,800.00	7,900.00	7,900.00	7,900.00	\$ -	0.00%
<u>Break Housing</u>						
¹ Acad. Year Break Housing (Thanksgiving, Winter, Spring)	\$ 420.00	\$ 430.00	\$ 430.00	\$ 430.00	\$ -	0.00%
Summer Break Housing (May & August)	310.00	320.00	320.00	320.00	\$ -	0.00%
<u>Summer Semester</u>						
Room - Double Occupancy	\$ 740.00	\$ 760.00	\$ 760.00	\$ 760.00	\$ -	0.00%
Room - Single Occupancy	1,160.00	1,170.00	1,170.00	1,170.00	\$ -	0.00%
Room - Double Occupancy Westbrook House	1,150.00	1,160.00	1,160.00	1,160.00	\$ -	0.00%
Room - Single Occupancy Westbrook House	1,438.00	1,450.00	1,450.00	1,450.00	\$ -	0.00%
Apartment - One Bedroom Unfurnished	1,160.00	1,180.00	1,180.00	1,180.00	\$ -	0.00%
Apartment - One Bedroom Furnished	1,240.00	1,260.00	1,260.00	1,260.00	\$ -	0.00%
Apartment - Two Bedroom Unfurnished	1,220.00	1,240.00	1,240.00	1,240.00	\$ -	0.00%
Apartment - Two Bedroom Furnished	1,300.00	1,320.00	1,320.00	1,320.00	\$ -	0.00%
Apartment - Two Bedroom East Village	1,560.00	1,580.00	1,580.00	1,580.00	\$ -	0.00%
<u>Additional Fees</u>						
Res Net	\$ 160.00	\$ 180.00	\$ 190.00	\$ 200.00	\$ 10.00	5.26%
<u>Additional Charges</u>						
Telephone Charge- Graduate and Family Housing				\$ 0.00		

¹Housing charge is divided by break session

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 31, 2017

Resolution No. 17.3/2 FY2018 Fees Recommendation

WHEREAS fees are to be established annually by the Western Illinois University Board of Trustees;
and,

WHEREAS the Western Illinois University Board of Trustees carefully considered the Fiscal Year 2018
Tuition, Fees, Room and Board Cost Guarantee (Report No. 17.3/5); and,

WHEREAS general guidelines established by the Illinois Board of Higher Education were followed; and,

WHEREAS appropriate groups on campus were involved in the establishment of fees for FY2018; and,

WHEREAS the rate would be an increase of \$0.73 per credit hour or 0.81% for new Macomb campus
students only, which would result in an increase of 0.20% per year for those students who attend
for four years; and,

WHEREAS the rate would be an increase of \$0.20 per credit hour or 0.81% for new Quad Cities campus
students only, which would result in an increase of 0.20% per year for those students who attend
for four years; and,

WHEREAS Western Illinois University maintains a commitment to access and affordability:

THEREFORE be it resolved that the Board of Trustees approves fees rates for FY2018 (effective Fall
Semester 2017) as enumerated in the FY2018 Fee Recommendation document which follows.

FY2018 Fees Recommendation

	FY2015	FY2016	FY2017	Proposed FY2018		
				Amount	\$ Change	% Change
I. MACOMB CAMPUS STUDENT FEE ALLOCATIONS						
<u>Academic Year (Based on 30 SCH)</u>						
Activity	\$ 103.50	\$ 103.50	\$ 103.50	\$ 105.60	\$ 2.10	2.03%
Fine Arts Activity	76.50	76.80	76.80	77.70	0.90	1.17%
Athletic	522.90	537.00	537.00	542.10	5.10	0.95%
Bond Revenue	833.40	851.40	851.40	859.80	8.40	0.99%
Technology	138.00	144.60	144.60	146.70	2.10	1.45%
Facilities Enhancement & Life Safety	536.40	546.30	546.30	546.30	-	0.00%
Health Center	281.10	282.30	282.30	282.30	-	0.00%
Publication	29.10	29.10	29.10	29.10	-	0.00%
Talent Grant	49.20	51.30	51.30	52.50	1.20	2.34%
Transit	80.40	81.30	81.30	83.40	2.10	2.58%
Total Per Academic Year	\$ 2,650.50	\$ 2,703.60	\$ 2,703.60	\$ 2,725.50	\$ 21.90	0.81%
<u>Fall or Spring Semester Per Credit Hour</u>						
Activity	\$ 3.45	\$ 3.45	\$ 3.45	\$ 3.52	\$ 0.07	2.03%
Fine Arts Activity	2.55	2.56	2.56	2.59	0.03	1.17%
Athletic	17.43	17.90	17.90	18.07	0.17	0.95%
Bond Revenue	27.78	28.38	28.38	28.66	0.28	0.99%
Technology	4.60	4.82	4.82	4.89	0.07	1.45%
Facilities Enhancement & Life Safety	17.88	18.21	18.21	18.21	-	0.00%
Health Center	9.37	9.41	9.41	9.41	-	0.00%
Publication	0.97	0.97	0.97	0.97	-	0.00%
Talent Grant	1.64	1.71	1.71	1.75	0.04	2.34%
Transit	2.68	2.71	2.71	2.78	0.07	2.58%
Total Per Credit Hour	\$ 88.35	\$ 90.12	\$ 90.12	\$ 90.85	\$ 0.73	0.81%
<u>Summer Semester Per Credit Hour</u>						
Activity	\$ 2.21	\$ 2.21	\$ 2.21	\$ 2.26	0.05	2.26%
Fine Arts Activity	1.63	1.64	1.64	1.66	0.02	1.22%
Athletic	11.16	11.46	11.46	11.56	0.10	0.87%
Bond Revenue	17.78	18.16	18.16	18.35	0.19	1.05%
Technology	2.95	3.09	3.09	3.13	0.04	1.29%
Facilities Enhancement & Life Safety	11.44	11.65	11.65	11.65	-	0.00%
Health Center	6.00	6.03	6.03	6.03	-	0.00%
Publication	0.63	0.63	0.63	0.63	-	0.00%
Talent Grant	1.05	1.09	1.09	1.12	0.03	2.75%
Transit	1.72	1.74	1.74	1.78	0.04	2.30%
Total Per Credit Hour	\$ 56.57	\$ 57.70	\$ 57.70	\$ 58.17	\$ 0.47	0.81%

FY2018 Fees Recommendation

	FY2015	FY2016	FY2017	Proposed FY2018		
				Amount	\$ Change	% Change
II. QUAD CITIES CAMPUS STUDENT FEE ALLOCATIONS						
<u>Academic Year (Based on 30 SCH)</u>						
Activity	\$ 127.20	\$ 128.70	\$ 128.70	\$ 134.70	\$ 6.00	4.66%
Athletic	-	-	-	-	-	-
Bond Revenue	-	-	-	-	-	-
Technology	135.30	140.40	140.40	140.40	-	0.00%
Facilities Enhancement & Life Safety	211.80	211.80	211.80	211.80	-	0.00%
Health Center	-	-	-	-	-	-
Publication	26.70	27.30	27.30	27.30	-	0.00%
Talent Grant	83.10	83.10	83.10	83.10	-	0.00%
Transit	143.40	149.10	149.10	149.10	-	0.00%
Total Per Academic Year	\$ 727.50	\$ 740.40	\$ 740.40	\$ 746.40	\$ 6.00	0.81%
<u>Fall or Spring Semester Per Credit Hour</u>						
Activity	\$ 4.24	\$ 4.29	\$ 4.29	\$ 4.49	\$ 0.20	4.66%
Athletic	-	-	-	-	-	-
Bond Revenue	-	-	-	-	-	-
Technology	4.51	4.68	4.68	4.68	-	0.00%
Facilities Enhancement & Life Safety	7.06	7.06	7.06	7.06	-	0.00%
Health Center	-	-	-	-	-	-
Publication	0.89	0.91	0.91	0.91	-	0.00%
Talent Grant	2.77	2.77	2.77	2.77	-	0.00%
Transit	4.78	4.97	4.97	4.97	-	0.00%
Total Per Credit Hour	\$ 24.25	\$ 24.68	\$ 24.68	\$ 24.88	\$ 0.20	0.81%
<u>Summer Semester Per Credit Hour</u>						
Activity	\$ 2.72	2.75	2.75	2.84	0.09	3.27%
Athletic	-	-	-	-	-	-
Bond Revenue	-	-	-	-	-	-
Technology	2.88	2.99	2.99	2.99	\$ -	0.00%
Facilities Enhancement & Life Safety	4.52	4.52	4.52	4.52	-	0.00%
Health Center	-	-	-	-	-	-
Publication	-	-	-	-	-	-
Talent Grant	1.77	1.77	1.77	1.77	-	0.00%
Transit	-	-	-	-	-	-
Total Per Credit Hour	\$ 11.89	\$ 12.03	\$ 12.03	\$ 12.12	\$ 0.09	0.75%

WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES

March 31, 2017

Resolution No. 17.3/3
FY2018 Student Health Insurance Fee Recommendation

This Resolution will be provided in advance of the March 31, 2017 Board of Trustees Meeting.

**WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES**

March 31, 2017

**Report 17.3/6
External Audit Report**

The final FY 2016 External Financial and Compliance Audits will be presented during the BOT meeting. This report will outline the activity and results of the FY 2016 audit. If the results are publicly released, prior to the meeting, they will be sent to the Board of Trustees.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 31, 2017

Report 17.3/7 Quarterly Planning Update

The *October 2016 Quarterly Planning Update* presented a University Planning calendar for the remainder of Fiscal Year 2017. This *Update* provides the Board and university community with a status report on these activities.

- Reconvening the Social Responsibility Task Force to prepare the Academic Year 2017-2018 Strategic Plan Supplement. Status: In progress.
 - The Social Responsibility Task Force has met eight times during academic year 2016-2017.
 - There have also been eight focus group meetings with faculty and students.
 - The *February 2017 Strategic Plan Update* solicited feedback from the university community on the *Discussion Draft for the Academic Year 2017-2018 Higher Values in Higher Education Supplement*.
 - This *Discussion Draft* is presented for Board feedback at today's Western Illinois University Board of Trustees meeting (see *Report No. 17.3/9*).
 - The Vice President for Quad Cities and Planning also meet with all governance groups on both campuses to get feedback on the *Discussion Draft*.
- Maintaining currency and presenting to all governance groups on both campuses *The Statewide Budget Context and Western Illinois University's Mission-Driven Planning and Results*, as shown in the Power Point presentation for *Western Illinois University Board of Trustees Report 16.10/5*. Status: Complete.
 - The power point has been shared with all governance groups on both campuses.
- Continuing growth and expansion of the President's Executive Institute (PEI), as discussed in *Western Illinois University Board of Trustees Report Number 16.10/7*. Status: Ongoing.
 - A power point presentation at today's Western Illinois University Board of Trustees meeting (see *Report No. 17.3/10*) provides an overview of FY17 actions and initial performance metrics for the PEI. These performance metrics will be refined based on Board Feedback.
 - The Board also received a *Report* on the PEI at its October 2016 meeting.
- Expanding Community and Economic Development Summits (formerly called Mayors Summits) to Quincy, and introducing Education Summits (formerly called High School Summits) in Macomb, the Quad Cities, and Quincy. Status: Ongoing.
 - There have been eight Economic Development Summits, 13 Education Summits, and two Summits on the Creating Entrepreneurial Opportunities program during the first three

quarters of Fiscal Year 2017. These meetings have occurred in seven locations (Havana, Macomb, Moline, Peoria, Quincy, Saint Louis, and Savanna).

- The Illinois Institute for Rural Affairs' 28th Annual Conference: *Rural Community and Economic Development Conference: Building Our Niche in a Changing Environment* served as a proxy for the third round of Community and Economic Development Summits scheduled for Fiscal Year 2017. The Conference was held in March 2017 in Springfield.
- The Illinois Institute for Rural Affairs' annual Midwest Community Development Institute will serve as a proxy for the fourth round of Community and Economic Development Summits. The Conference will be held in August 2017 in Moline.
- There are seven Education Summits scheduled for April 2017.
- Preparing monthly Strategic Plan Updates, and annual Master Plan, Performance Report, and Quad Cities Graduate Study Center Updates.
 - *July 2016-March 2016 Strategic Plan Updates* have been submitted to the Board and university community.
 - The *Fiscal Year 2017 Master Plan Update* and *Performance Report* were presented at the December 2016 Western Illinois University Board of Trustees meeting.
 - The Quad Cities Graduate Study Center Update will be presented at the June 2017 Western Illinois University Board of Trustees meeting.
- Maintaining the University's ongoing relationship with the Higher Learning Commission by responding to requested reporting; leading the Persistence and Completion Academy; and preparing a FY17 Status Report on Western Illinois University's Quality Initiative.
 - Western Illinois University Board of Trustees *Report No. 17.3/8* provides the University's response on the effects of the ongoing statewide budget impasse. All Illinois public universities were required to respond to the Commission on a standardized series of questions.
 - Institutional progress on the Persistence and Completion Academy was presented at the December 2016 Western Illinois University Board of Trustees meeting.
 - The *Fiscal Year 2017 Status Report on Western Illinois University's Quality Initiative* was also presented at the December 2016 Board meeting.

As the materials in *Update* show, University Planning activities are committed to engaging in inclusive and transparent processes. The Board and university community will continue to receive updates on all of these activities.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 31, 2017

Report 17.3/8 Update to the Higher Learning Commission

All Illinois public universities were required to respond to the Higher Learning Commission on a standardized series of questions related to the effects of the ongoing statewide budget impasse in December 2016. In maintaining Western Illinois University's ongoing relationship with the Commission, and consistent with their expectations for mission and governance, this *Report* documents the correspondence made to the Commission for the Board's historical record.



WESTERN
ILLINOIS
UNIVERSITY

December 15, 2016

Dr. Barbara Gellman-Danley
President, Higher Learning Commission
230 South LaSalle Street
Suite 7-500
Chicago, IL 60604-1411

Dear Dr. Gellman-Danley,

Thank you for understanding that the ongoing State of Illinois budget impasse is beyond the control of Illinois public higher education. We certainly recognize and appreciate the Commission's responsibility to students and the public to assess Illinois public universities' current situations given the ongoing State budget impasse.

Restated below in bold text are the questions posed in your letter to me, dated December 5, 2016. Responses for Western Illinois University follow each question. I am confident that you will find that Western has the financial, physical, and human resources required to support the institution and the students whom we serve.

Moreover, I am equally confident that you will find that Western Illinois University continues to exceed the criteria for accreditation. We engage in mission-driven, conservative fiscal management guided by our *Higher Values in Higher Education* Strategic Plan. These planning and budgeting processes enable the University to adjust to the consequences of the State's ongoing budget impasse, including losses to basic funding and student scholarship funding (MAP funds), while advancing institutional quality, opportunity, and affordability.

In providing background information to your questions, I note that you are contacting institutions with a 20% (or greater) state appropriation reduction relative to Fiscal Year (FY) 2015 and/or 10% (or greater) enrollment drop from fall 2015 to fall 2016. As you will see, our appropriations total a 29.1% reduction, but our enrollment only decreased by 6.5% during the "crisis of confidence" created by the State's ongoing budget issues.

In April 2016, we received \$14.9 million to be applied to FY16 expenses. We received another \$31.4 million in June to be applied to FY16 or FY17 expenses with spending authority expiring December 31, 2016. Most recently, we received an additional \$8.4 million in November 2016 under the same terms and conditions as the June appropriation. These three receipts total \$54.7 million or 70.9% of the funding that the University should have received in the 18 months since FY2015.

Western's allocation (discussed above) was made from a special fund created for the Illinois Board of Higher Education (IBHE) as part of the Illinois General Assembly's June 2016

Office of the President

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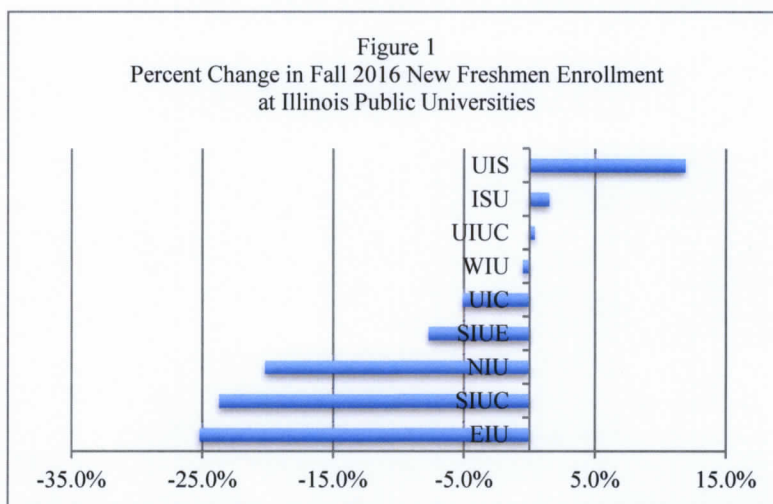
appropriation to Illinois public higher education. This one-time \$20 million fund was created to provide financial support for essential operations at Illinois public universities and community colleges.

The additional \$8.4 million in funding allocated to Western demonstrates the IBHE's recognition of our best practices of responsible financial stewardship and stabilized enrollment (discussed below). The funding also indicates that the state and IBHE have confidence in Western Illinois University, which is partially a result of our frequent advocacy in Springfield for Western and Illinois public higher education.

In terms of Western Illinois University's total headcount enrollment, we decreased 6.5% from 11,094 students in fall 2015 to 10,373 students in fall 2016. However, we stabilized new freshmen enrollment after four consecutive years of enrollment decline, despite the "crisis of confidence" created and maintained by the State's budgetary problems. New freshmen enrollment peaked at 1,955 in fall 2011, was 1,535 in fall 2015, and remained virtually level at 1,527 in fall 2016.

In addition to new freshmen enrollment stabilization, the University saw an increase in the quality of the freshmen class. The percent of full-time new freshmen with a minimum 20 ACT composite score and 3.0 high school grade point average increased from 28.8% of the fall 2014 cohort to 42.0% of the fall 2016 cohort.

As originally reported in the Chicago Tribune in September 2016, Figure 1 shows that only three of the nine reported Illinois public universities experienced new freshmen enrollment increases. The University of Illinois-Springfield was up 12% (approximately 100 students), and the University of Illinois-Urbana/Champaign and Illinois State also had enrollment increases. Western's decline of 0.5% represents eight students. Many of the other Illinois public universities, and especially the regional public universities, experienced double digit new freshmen declines.



Following are our responses to your questions, and presented in order that they were asked:

1. Your current cash situation and the specific financial challenges you may be immediately or shortly facing relative to payroll, vendors, and other essential expenses and services.

Western Illinois University has engaged in all funds budgeting since FY05. Utilizing all funding sources, the University has sufficient cash to operate through the end of the fiscal year. We maintain a tradition of financial health. Table 1 presents the most recent financial ratios reported to the Commission as part of our *Annual Institutional Data Updates*.

Table 1
Western Illinois University Financial Ratios
Reported to the Higher Learning Commission-North Central Association of Colleges and Schools
Fiscal Year 2009 through Fiscal Year 2015

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Composite Financial Indicator	1.30	3.00	3.60	2.90	1.70	2.75	1.47
Primary Reserve Ratio	0.06	0.21	0.25	0.27	0.26	0.25	0.26
Net Operating Revenue Ratio	0.01	0.04	0.06	0.04	0.00	0.01	(0.01)
Return on Net Assets Ratio	0.03	0.13	0.18	0.12	0.04	0.13	0.02
Viability Ratio	0.80	0.10	0.76	0.70	0.75	0.77	0.47

In addition to Composite Financial Indicator scores above the 1.0 threshold as evidence of fiscal health:

- The primary reserve ratio demonstrates institutional fiscal stability. A negative or decreasing trend over time would indicate a weakening financial condition.
- The net operating ratio shows institutional operations with a surplus in six of the last seven years, therefore enabling the University to carry forward funds in conjunction with limitations established in Illinois statutes for public institutions.
- The net assets ratio shows availability of additional expendable net assets to satisfy debt obligations.
- The change to the viability ratio is an effect of the volatile economy.

Cash flow from stop-gap state appropriations has not been an issue. We have received scheduled funds on a timely basis. This includes receiving all of the \$31.4 million stop-gap budget passed in June.

We do not expect cash shortages for payroll or essential operations during the remainder of the fiscal year. We delayed vendor payments from April through September 2016, as permitted by statute and individual agreements, to assist the University in maintaining sufficient cash flow. However, further delay is not anticipated due to conservative, mission-driven planning and budgeting processes discussed in response to question two (below).

With regard to the requested candid assessment of university finances, I wish to emphasize two points. First, we have been able to withstand the State's budget impasse because Western Illinois University is fiscally conservative and highly efficient. Tables 2 and 3 show that Western remains below the statewide average on instructional and administrative costs per credit hour. We are third and second lowest of the 12 Illinois public universities on these measures, respectively. Instructional costs are 11.7% below the statewide average, and administrative costs 20.5% below the statewide average. Our conservative fiscal management enables the University to advance *Strategic Plan* goals and priorities during the statewide budget impasse.

Table 2
 Instructional Costs per Credit Hour at Illinois Public Universities
 Reported by the Illinois Board of Higher Education
 Fiscal Years 2011 through 2015

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Southern Illinois-Edwardsville	\$240.55	\$249.57	\$257.94	\$269.52	\$261.01
Illinois State	\$267.13	\$286.37	\$297.85	\$300.43	\$311.13
Western Illinois	\$272.68	\$284.01	\$294.30	\$307.32	\$316.86
Southern Illinois-Carbondale	\$302.19	\$309.84	\$314.13	\$329.27	\$331.53
Northeastern Illinois	\$259.39	\$284.40	\$298.35	\$343.49	\$346.07
Northern Illinois	\$282.36	\$306.19	\$331.84	\$339.47	\$348.49
Eastern Illinois	\$270.13	\$289.67	\$331.88	\$352.67	\$358.40
State Average	\$303.41	\$317.81	\$335.60	\$355.00	\$358.73
Illinois-Springfield	\$318.74	\$338.65	\$372.28	\$384.41	\$361.23
Governors State	\$328.00	\$364.12	\$364.31	\$392.48	\$373.04
Illinois-Urbana/Champaign	\$348.71	\$350.07	\$362.97	\$400.24	\$398.54
Illinois-Chicago	\$342.14	\$359.77	\$374.94	\$382.35	\$399.84
Chicago State	\$287.08	\$312.29	\$417.04	\$419.86	\$429.72
% WIU Is Under the State Average	(10.1%)	(10.6%)	(12.3%)	(13.4%)	(11.7%)

Table 3
 Administrative Costs per Credit Hour at Illinois Public Universities
 Reported by the Illinois Board of Higher Education
 Fiscal Years 2011 through 2015

	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Southern Illinois-Edwardsville	\$61.59	\$64.51	\$58.22	\$63.26	\$60.99
Western Illinois	\$67.76	\$70.94	\$63.48	\$68.85	\$72.06
Illinois-Chicago	\$75.00	\$78.40	\$78.41	\$74.00	\$76.55
Illinois-Urbana/Champaign	\$84.38	\$82.99	\$88.94	\$96.76	\$90.24
State Average	\$83.18	\$87.92	\$86.86	\$90.65	\$90.60
Northeastern Illinois	\$71.80	\$78.60	\$75.16	\$87.76	\$91.63
Eastern Illinois	\$74.80	\$84.37	\$89.03	\$96.55	\$94.78
Southern Illinois-Carbondale	\$81.76	\$81.80	\$80.28	\$90.77	\$96.09
Illinois-Springfield	\$105.00	\$104.18	\$92.60	\$110.23	\$103.26
Illinois State	\$88.86	\$104.83	\$102.01	\$95.81	\$104.54
Governors State	\$125.05	\$142.88	\$118.26	\$120.78	\$106.07
Northern Illinois	\$97.75	\$102.11	\$101.63	\$106.82	\$109.29
Chicago State	\$106.40	\$137.24	\$124.54	\$106.03	\$112.65
% WIU Is Under the State Average	(18.5%)	(19.3%)	(26.9%)	(20.0%)	(20.5%)

Second, I strongly encourage the Commission to work with the Illinois public universities on valid financial reporting. Fiscal reporting based on the 12 months in a fiscal year does not accurately reflect spending authority for 18 months. In most cases, not aligning reporting and spending authority cycles misinterprets the adverse impacts created by the ongoing budget impasse.

2. Any cuts in full-time, part-time, or adjunct faculty or staff you have recently made or plan to make in the immediate future and the effects of such cuts on classes next term.

Table 4 presents fall 2014-2016 employee headcounts to show the employment base the year prior to and the current two years of the ongoing budget impasse. The total size of the University's workforce is currently down 285 positions. We have protected the instructional core by reducing staff to faculty positions at a ratio of over 2:1, with 196 staff position reductions and 90 faculty position reductions.

	Faculty		Civil Service		A/P ¹		Total		Total
	FT	PT	FT	PT	FT	PT	FT	PT	
2014	633	72	788	18	432	27	1,853	117	1,970
2015	632	47	759	22	423	28	1,814	97	1,911
2016	566	49	644	13	392	21	1,602	83	1,685
Difference									
Number	(67)	(23)	(144)	(5)	(40)	(6)	(251)	(34)	(285)
Percent	(10.6%)	(31.9%)	(18.3%)	(27.8%)	(9.3%)	(22.2%)	(13.5%)	(29.1%)	(14.5%)

A/P = Administrative/Professional

Source: Office of Institutional Research and Planning

Table 5 shows that the number of course sections decreased by 414 between FYs 15 and 17. This is a 6.1% decline in the number of (primarily elective) courses offered. There have been no formal student complaints regarding courses needed to maintain timely degree completion.

Fiscal Year	Summer	Fall	Spring	Total
2015	646	3,177	2,974	6,797
2016	619	3,065	2,931	6,615
2017	614	2,930	2,839	6,383
Difference				
Number	(32)	(247)	(135)	(414)
Percent	(5.0%)	(7.8%)	(4.5%)	(6.1%)

Source: Office of the University Registrar

Additionally, we continue to maintain low student-to-faculty ratios, 14:1 in FYs 15 and 16, and 15:1 in FY17. This is coupled with fall 2016 average undergraduate and graduate course sizes of 20.5 and 12.3, respectively. Consistent with our core value of academic excellence and central to our history are commitments to teaching, individual learners, and active involvement in the teaching-learning process, Western's highly qualified and diverse faculty promotes critical thinking, engaged learning, research, and creativity in a challenging, supportive learning community.

To ensure that students have access to courses needed for graduation in a timely manner, the University continues to offer its *Cost Guarantee* and *Grad Trac* programs. These programs assure no tuition, fee, room and board increases to continuously enrolled (fall/spring) students. These students also have access to courses needed to graduate in the prescribed time frame, or the subsequent cost will be waived. Additionally, the Provost and Academic Vice President charged:

- the Faculty Senate to complete an academic year 2016-2017 review of the University's General Education program with regard to program goals, appropriateness of the program categories, and the number of courses offered in each category. The current administrative structure of General Education will also be reviewed.
- a Task Force within Academic Affairs to complete an academic year 2016-2017 review of the university-wide Teacher Education program with regard to the current administrative structure, time to completion in relationship to the State licensure regulations, and curricular applications to fulfill state required competencies.

Finally, for response to this section, please note that your requested information regarding staffing and course reductions are part of a larger three-year reduction and reinvestment program that we implemented in Fiscal Year 2016. Our plans focus on both increasing revenue and decreasing expenses. I have elaborated on this plan in response to Question 5 (below).

3. The impact of the financial situation on the availability of textbooks, supplies, and related educational materials that support the curriculum and on maintenance and safety on campus and at other institutional locations.

There has been no impact on the availability of textbooks, supplies, and related educational materials that support the curriculum, nor have there been cost-shifts to students to cover these costs. In fact, we lowered tuition for new students by three percent effective for FY17, and there were no fee increases in FYs 16 and 17. We serve a very cost sensitive population. Over 45% of students on the Macomb campus and 30% of students on the Quad Cities campus are Pell Grant recipients. Our vision statement is to be a national leader in quality, opportunity, and affordability. Our cost reduction strategies demonstrate this national leadership.

Safety on our campuses has not been compromised. Our Office of Public Safety in Macomb has not been reduced, and we recently renewed our security contract with an external firm for the same amount of security coverage in the Quad Cities.

We continue to make progress on our maintenance needs. All Illinois public universities have a deferred maintenance backlog due to decades of the State underfunding capital needs. Our critical maintenance needs are estimated at \$148 million in appropriated buildings. Over 70% of the Macomb campus' buildings were constructed between forty and sixty years ago. A major portion of the building stock is in need of renewal and revitalization.

Through completion of a Facilities Condition Assessment, we follow a prioritized list for maintenance as funds are received. We will be decommissioning a residence hall and a married and family housing complex in summer 2017 to further reduce the maintenance backlog. We have requested \$14.4 million in capital renewal funds for critical maintenance needs in our *FY2018 Capital Budget Recommendations to the Illinois Board of Higher Education*.

As you know, campus facilities management supports the balance between construction and renovation. There have been many accomplishments despite the lack of state support. This includes opening the second phase of the Greenhouse to support instruction and research, installing new seating in Western Hall (athletic facility also used for community and commencement events), replacing three existing kitchen exhaust fans original to the University Union, and creating the Roy J. Carver innovation laboratory and expanded CAD classroom on the Quad Cities Campus.

The University has felt the effects of the state budget impasse on new construction. In fact, we were in the process of bidding for the construction of a new Center for Performing Arts (CPA), a \$71.8 million project, when the freeze occurred. A total of \$5.0 million allocated for Phase III planning on the Quad Cities campus was also frozen.

When funding is released, we will resume work on the CPA project that includes a 1,400-seat proscenium theatre auditorium, 250-seat thrust stage, and 150-seat studio theatre. Phase III will support a new facility for science, engineering, mathematics, and technology instruction, research, and service in the Quad Cities.

The freezing of capital expenditures also hurts our host communities and region. In addition to one-time construction benefits, we have an annual \$473 million economic impact in our immediate 16 county service region. We serve as a resource for and stimulus to educational, cultural, environmental, community and economic development in our region and beyond.

4. Your data and expectations for next term's enrollment in light of concerns prospective students may have about the stability of higher education in the state.

Western Illinois University maintains open enrollment through the 10th day of the semester. The data discussed below are as of December 8, 2016, and approximately seven weeks before the spring census date. Our Vice President for Quad Cities and Planning serves as the Accreditation Liaison Officer and will be happy to provide updated enrollment data at your request.

With regard to preliminary spring 2017 registration (enrollment) trends, 7,027 students have enrolled for spring 2017, compared to 7,943 students for spring 2016 at the same point last year. Recognizing that the University started the fall 2016 semester with 721 fewer students and adding this number to the 7,027 students yields a total of 7,748 that is within 2.5% of last year's registration rate. Given enrollment trends, I have every reason to believe our annual registration rate will improve over the next two months. Here are three examples to support this premise.

First, focus groups with currently enrolled students confirm a perceived lack of student urgency to register. As of December 1, 2016, 553 students have no registration holds and have not filed for fall 2016 graduation. An additional 567 only have an advisor hold preventing registration. We require all undergraduate students to meet with an Academic Advisor before registering for the subsequent semester.

Second, the University has an improving retention rate. Data from the last two fall-to-fall retention rates of new freshmen increased from 67.7% to 69.2%. Through participation in the Commission's Persistence and Completion Academy we have implemented:

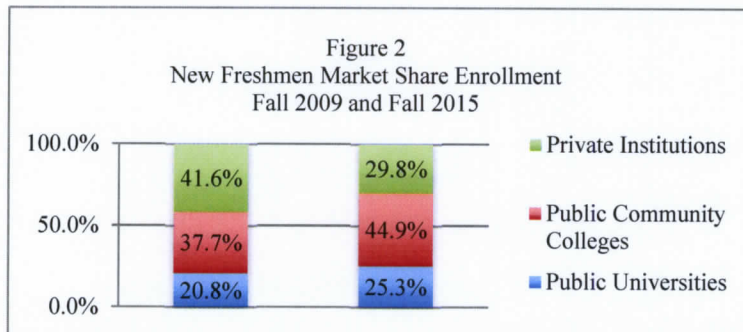
- A distributed institutional database to support the predictive analytic framework and student referrals to academic support services.
- Nine Living-Learning Communities.
- Attendance tracker technology to support intentional advisement.
- A model for identifying courses with the highest D/F/W rates and providing students with support services in these areas.

Third, the Enrollment Management Team is aggressively working with students, faculty, and staff across the University to increase student registration rates by providing solutions to

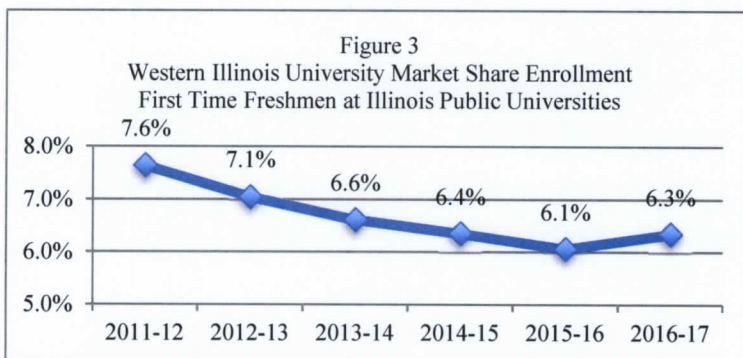
financial, immunization, academic, and other barriers preventing registration. The team meets at least weekly, and often more than that, to evaluate, plan, and coordinate efforts.

In providing requested candid feedback for this section, I hope that the Commission recognizes that the state budget impasse is one of several factors challenging enrollment growth in Illinois higher education. The University Social Responsibility Task Force is currently preparing our next annual Strategic Plan Supplement. After reviewing historic and projected trends in high school graduates, population migration, college student exporting, and market share enrollments, the Task Force concluded that academic year 2017-2018 should focus on enrollment stabilization. Illinois public higher education is not positioned for short-term growth. Once enrollment is stabilized, the University will set realistic enrollment growth targets. We will engage in a three-part plan to stabilize enrollment. First, we will continue to implement successful university-wide and program-specific priorities designed to increase admissions. Second, we will also continue to use consolidated annual reporting processes to evaluate and engage in continuous improvement for school and department recruitment and retention plans. Third, we will implement priorities from the 2017 Strategic Plan Supplement to help the University achieve enrollment stabilization.

I do believe enrollment stabilization is a realistic goal for Illinois public higher education in general and Western Illinois University in particular. Figure 2 shows that despite the “crisis of confidence” Illinois public higher education is capturing a larger market share of new freshmen enrollment when compared to instate private institutions and public community colleges¹.



Additionally, Figure 3 shows that we are beginning to improve our market share enrollment of first time freshmen enrolled at Illinois public universities². I believe that this will increase over time. We implemented educational summits in Macomb, Moline, Peoria, and Quincy, Illinois, this fall, and will be expanding these efforts into Chicago and Saint Louis in the spring. These summits focus on implementation strategies with high school superintendents, principals, and guidance counselors that provide high school students with new educational experiences that make students want to stay in the region and attend Western Illinois University.



¹ Sources: IBHE Annual Data Books, Table I-8 (numerator) and Illinois State Board of Education Public and Non Public Enrollment Reports by County (denominator)

² Sources: Western Illinois University Fact Books (numerator), and IBHE Annual Data Books, Table I-8 (denominator).

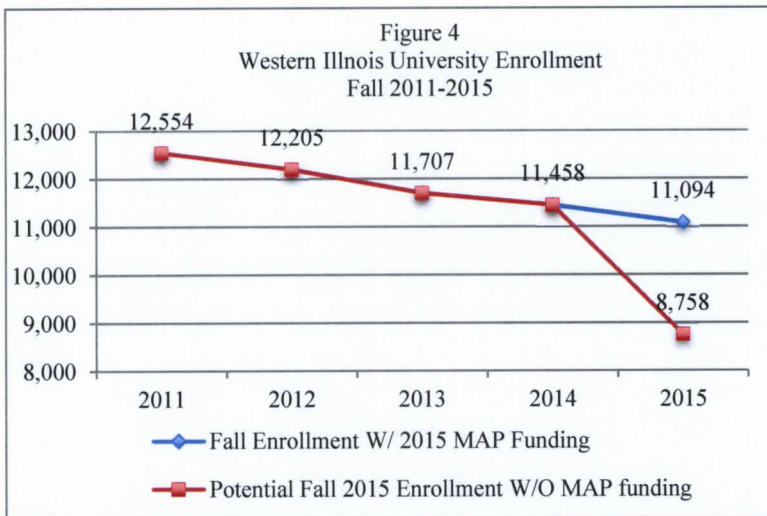
As a result of these summits, we are expanding our dual enrollment offerings to include video conferencing. A barrier to high school participation in the dual enrollment program (which matches community college tuition and fee rates) has been the transportation time associated with traveling to and from a Western Illinois University campus.

Even in these fiscally challenging times, we continue to reallocate resources and receive external donations to support new, high demand programs. For example, Deere and Company donated \$500,000 to support enrollment growth in the College of Business and Technology. Funds were used to help establish a baccalaureate degree in mechanical engineering. We expect rapid program growth. The University's general engineering degree program grew from four majors in 2009 (the first year of program implementation) to 167 majors in fall 2016. Additionally, the US Department of Education awarded a nearly \$410,000 grant to Western in October 2016. This grant will support recruitment and retention efforts through the provision of innovative study abroad and international learning opportunities for students and faculty at Western Illinois University.

5. Any other information that is necessary for HLC to know. This report should also address how your institution is handling the lack of MAP funding.

As previously indicated, Western Illinois University students are very cost sensitive. Approximately 75% of our students receive financial assistance. Therefore, we applied \$10.1 million to MAP funding in FY16. The University received reimbursement from the State for this expenditure.

Figure 4 shows that had we not made the mission-driven decision to support MAP funding, the effects could have been very detrimental to our enrollment. We made this investment in student success even with the uncertainty of state reimbursement for our expenditure. For this reason that we are again investing in MAP grants prior to (presumably) receiving funding during FY17. We will apply an estimated \$11.0 million in MAP funding (\$5.6 million in fall 2016 and \$5.4 million in spring 2017), and await State reimbursement.



With regard to other information for the Commission, I would like to elaborate on my response to Question #2 regarding our multiyear reinvestment plan to engage in reallocations, increase revenue, and decrease expenditures.

Fiscal Year 2016 actions to increase revenue include initiating the President's Executive Corporate Cluster, signing new dual enrollment agreements with Elgin Community College

(Illinois) and Moberly Area Community College (Missouri), implementing hybrid programs in Business Administration and College Student Personnel, offering at least 10 percent of all courses in irregularly scheduled formats (e.g., weekend and distance education), reducing student costs, and increasing external revenue.

Allow me to expand on some of these initiatives. The President’s Executive Corporate Cluster is a means to attract more working professionals and other potential students to the University. We are working with regional employers that offer tuition reimbursement to employees in the Macomb, Quad Cities, and Peoria, and Quincy, and Saint Louis regions to increase enrollments. From a retention perspective, these new partnerships have produced new internship opportunities for currently enrolled students, as well.

Implementing new hybrid programs at the master’s level in Business Administration and College Student Personnel has addressed unmet needs in high demand areas. Ninety-two percent of the seats were filled in the first semester that the University offered these degree programs in this format. Likewise, we continue to experience online enrollment growth. Course enrollments increased by 3,523 enrollments (35.2%) from 10,111 enrollments in FY13 to 13,534 enrollments in FY16. Online enrollment is mission-consistent. Western Illinois University has the state’s first and largest distance education program.

Our faculty and staff continue to aggressively pursue external funding. The value of grants and contracts received increased by 12.1% in the last two years, from \$9.9 million in FY14 to \$11.1 million in FY16.

Table 6 shows FY16 actions taken to reduce institutional expenditures by \$3.2 million. We reduced the size of the workforce (26 faculty and 33 staff positions), implemented a retirement incentive program, reduced 12-month contracts for select staff positions and departmental chairpersons/school directors, engaged in 110 layoffs (with 87 callbacks), initiated a voluntary pay reduction program at the dean’s level and above, required furloughs for all non-negotiated employees earning more than \$40,000 annually (479 employees), disestablished four academic majors (African-American Studies, Philosophy, Religious Studies and Women’s Studies), and implemented a hiring freeze.

<u>Action</u>	<u>Cost Savings</u>
Retirement Incentive Program	\$85,100
Layoffs	\$486,000
Voluntary Pay Reduction	\$206,700
Furloughs	\$1,200,000
Hiring Freeze	\$1,200,000
Total	<u>\$3,200,000</u>

FY17 plans with preliminary results to increase revenue include:

- Engaging in aggressive recruitment. We stabilized fall 2016 new freshmen enrollment after four years of enrollment decline.
- Establishing high demand programs. We launched new master’s degree programs in Business Analytics and Community and Economic Development (in hybrid format) in fall 2016, and will launch a new undergraduate degree in mechanical engineering in spring 2017.
- Continuing to support increases in student persistence and completion rates, and the value of external grants and contracts.
- Furthering the outreach provided by the President’s Executive Corporate Cluster.
- Positioning the University for the next comprehensive fundraising campaign; and,

- Advocating with business, industry, education, and civic leaders for fair and predictable higher education funding.

FY17 plans with preliminary results to decrease expenditures include:

- Evaluating needs for replacement hiring.
- Continuing to pool attrition savings.
- Closing the Quad Cities Executive Studies Center.
- Adjusting 12 month administrative contracts to 11 or 10 months where feasible.
- Canceling salary increases for non-negotiated personnel.
- Administering the agreement made with University Professionals of Illinois for a 1% FY16 salary give back and temporary FY 17-18 3% salary reductions that will be paid back if enrollment and appropriations triggers are met.
- Implementing a furlough program for non-negotiated administrative/professional staff members earning more than \$40,000 annually.
- Reducing and conserving operating funds.
- Merging Instructional Design and Technology with Engineering Technology; and,
- Discontinuing offering the B.A. in Music in Macomb, as well as the Bachelor's in Early Childhood Education and the Master's in Liberal Arts and Sciences at the Quad Cities.

We will continue to forge ahead and meet our mission of providing quality education to a diverse student population during these challenging fiscal times. Our mission-driven educational experience continues to be predicated on criteria for accreditation. We have:

- The fiscal, staffing, physical, and technological resources to support our academic mission and service operations.
- A *Strategic Plan* with a realistic vision, mission, goals and priorities in light of the University's resources and opportunities.
- Conservative, mission-driven financial practices.
- Commitments to our core values of academic excellence, educational opportunity, personal growth, and social responsibility.

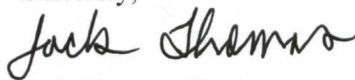
Additionally, I would be remiss if I did not point out how the highly qualified, diverse, and equally dedicated faculty and staff of Western Illinois University continue to advance the University during the State's ongoing budget impasse. Just within the last year:

- *U.S. News and World Report* named Western a "Best Regional University" for the 12th consecutive year. The University advanced to the 9th "Best Public Midwestern Regional Institution," up from 11th place last year.
- Washington Monthly ranked Western in the top 14% of colleges and universities nationally. And in the top 10% of colleges and universities in a 12-state radius.
- The National Council for State Authorization Reciprocity Agreements granted Western membership after we provided evidence of exceeding best practices in distance education.
- College Choice recognized Western's School of Nursing as a "Best Online RN to BSN Degree Program", and the Commission on Collegiate Nursing Education reaffirmed the School's ten-year accreditation status.

- The American Institute of Physics named our physics program as the second best program in the nation for institutions where the master's degree is the highest degree conferred in physics.

Thank you again for understanding that the Illinois public universities did not create the current budget impasse and giving us the opportunity to tell the Western Illinois University story. We appreciate your advocacy. Adequate and consistent funding for public higher education is crucial for continuing to provide affordable academic programs and services, and to meet the expense obligations for this invaluable work. We, like you, will continue to work with state officials and all constituencies to advocate for our students and the adequate support of higher education. If you have any questions about the materials in this letter, please contact me. Have a very happy and safe holiday season.

Sincerely,



Jack Thomas, Ph.D.
President

Cc: Illinois Board of Higher Education
Western Illinois University Board of Trustees
Dr. Steph Brzuzy, Vice President for Accreditation Relations, Higher Learning Commission
President's Leadership Team
Dr. Joseph Rives, Vice President Quad Cities and Planning/Accreditation Liaison Officer
Mr. Zach Waymer, Manager for Legal and Governmental Affairs—State Relations and
Institutional Complaints

WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES

March 31, 2017

Report 17.3/9

Discussion Draft for the Academic Year 2017-2018
Higher Values in Higher Education Supplement

On behalf of the 44 members of the Social Responsibility Task Force, the February 2017 *Strategic Plan Update* solicited feedback to the *Discussion Draft for the Academic Year 2017-2018 Higher Values in Higher Education Supplement*. In addition to receiving Board feedback at today's Western Illinois University Board of Trustees meeting, an update on feedback received from the university community and all governance groups on both campuses, and planned adjustments to the *Supplement* will be provided.

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Higher Values in Higher Education Goals and Priorities for Academic Year 2017-2018

Preamble

Western Illinois University empowers students to become engaged and productive global citizens committed to making a difference in the diverse communities and professions they represent. Our graduates are leaders in their fields equipped with knowledge, problem solving skills, and community awareness necessary to address the professional, economic, and social issues of our time.

The History and Heritage of Western Illinois University

Founded in 1899, the Western Illinois State Normal School was established to address teacher preparation in the state's grammar schools. The faculty and students of Western were eager to meet this need, and the institution soon became known for its well-rounded, deeply committed graduates, a tradition that continues.

As the years passed and the name was changed to Western Illinois State Teachers' College in 1921, and then to Western Illinois University in 1957, the institution's mission continually broadened to include academic majors that prepared high school teachers; the state's earliest and most successful extension program; a multifaceted graduate school; a liberal arts program; and, eventually, distinguished colleges devoted to Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication.

Throughout time, and most recently as Western celebrated 50 years as a University during academic year 2007–2008, we have earned and maintained a reputation for expanding public access to affordable, high-quality degree programs and fostering student involvement in University activities.

We are now a leading University with a residential campus in Macomb; a metropolitan, non-residential campus in the Quad Cities; and extension and distance learning programs. With an outstanding, diverse faculty and staff committed to multicultural and international education, Western Illinois University offers undergraduate and graduate programs of study to approximately 11,000 students from Illinois, across the nation, and around the world.

Strategic Planning at Western Illinois University

Western Illinois University's institutional strategic planning is based on ten-year visions for the University created every five years. We recognize that internal and external environments are dynamic. As such, there are unforeseen opportunities and challenges at the time of writing a strategic plan. Therefore, the University community creates and implements *Strategic Plan Supplements* annually in the intervening years before a new strategic plan is developed.

Annual *Strategic Plan Supplements* and *Strategic Plans* require endorsement of all governance groups on both campuses and approval of the Western Illinois University Board of Trustees before actions are implemented. This *Supplement* contains institutional goals and priorities for academic year 2017-2018.

These institutional goals and priorities in this Supplement will be implemented in tandem with the institutional goals and priorities contained *Higher Values in Higher Education 2012-2022*. Moreover, every academic department and administrative unit prepares Consolidated Annual Reports each spring to document strategic planning accomplishments and plans at the departmental, college, and divisional levels.

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The Vision, Mission, and Values of Western Illinois University

Our Vision

Western Illinois University aims to be the leading university in providing educational quality, opportunity, and affordability.

Our Mission

Western Illinois University empowers students, faculty, and staff to lead dynamic and diverse communities. We provide student-centered undergraduate and graduate programs characterized by innovative teaching, research, and service, grounded in interdisciplinary, regional and global perspectives. We engage our students in educational opportunities guided by a professional and diverse faculty and staff in collaboration with alumni and community partners.

Our Values

Academic Excellence

Central to our history is the commitment to teaching, to the individual learner, and to active involvement in the teaching-learning process. Western Illinois University's highly qualified and diverse faculty promotes critical thinking, engaged learning, research, and creativity in a challenging, supportive learning community. We are committed to student success in an academic environment that encourages lifelong development as learners, scholars, teachers, and mentors.

Educational Opportunity

Western Illinois University values educational opportunity and welcomes those who show promise and a willingness to work toward achieving academic excellence. We are committed to providing accessible, high quality educational programs and financial support for our students.

Personal Growth

Western Illinois University values the development of the whole person. We are committed to providing opportunities for personal growth in an environment that supports the development of wellness, ethical decision making, and personal responsibility in the global community.

Social Responsibility

Western Illinois University is committed to civic and community engagement, equity, social justice, and diversity and will maintain the highest standards of integrity in our work with others. We create an environment that fosters and promotes citizenship. We serve as a resource for and stimulus to educational, cultural, environmental, community and economic development in our region and well beyond it for the public good.

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Executive Summary

Higher Values in Higher Education 2012-2022 articulates the shared *Vision* of the Western Illinois University community as we aim to become a national leader in providing quality, opportunity, and affordability. It further articulates our *Mission* and *Core Values* that define and differentiate the University's educational experience from all other institutions.

We are a mid-size institution that offers students personal attention with the resources of a large, comprehensive institution. By valuing academic excellence, educational opportunity, personal growth, and social responsibility, we provide a transformative, high quality, and innovative learning environment.

We are an inclusive community of scholars and practicing professionals, who celebrate diversity, and place a premium on active, engaged, and lifelong learning for students and in our personal and professional endeavors. We also serve as a catalyst for partnerships in community and economic development in our host communities, regions, and beyond for the public good.

We are committed to continuous improvement in our planning. Because many of the *Strategic Plan* priorities have been achieved or embedded into existing structures and processes, and circumstances can change, annual *Strategic Plan Supplements* beginning in academic year 2016-2017 provide areas of focus for the university as we enrich academic excellence, provide educational opportunity, support personal growth, promote social responsibility, and demonstrate accountability.

Our goals and priorities for academic year 2017-2018 focus on setting a strong future for Western Illinois University by:

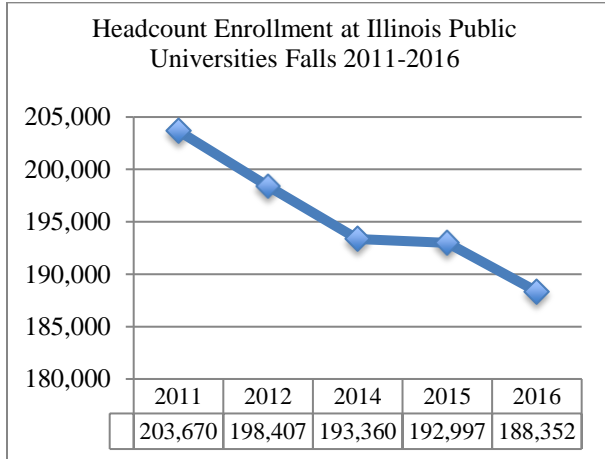
1. Stabilizing Enrollment
2. Providing Educational Opportunity and Continuing to Advance Academic Excellence
3. Expanding Community Engagement
4. Increasing External Revenue, While Limiting Cost Increases to Students
5. Continuing Conservative, Mission-Driven Fiscal Management

We choose our goals and supporting priorities carefully and deliberately. Western Illinois University will celebrate its 118th anniversary during academic year 2017-2018. The goals and priorities in this *Supplement* are designed to position the University for long-term, continued success as a top-tier, public master's granting institution nationally recognized for leadership in quality, opportunity, and affordability.

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Goal 1: Stabilize Enrollment

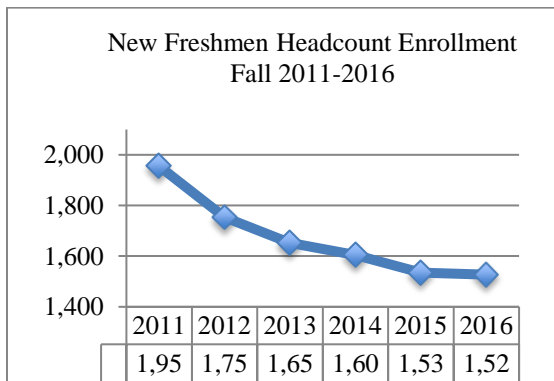
The 12 Illinois public universities are in a period of enrollment decline. Total headcount enrollment in Illinois public higher education decreased by 7.5% from 203,670 students in fall 2011 to 188,352 students in fall 2016. Many external factors are contributing to this enrollment decline.



Challenges to Enrollment Stabilization

- A 2.4% decline in Illinois high school graduates over the last five years.
- An 8.8% decline in high school graduates in the 16 county WIU service region.
- A 1% increase in the number of Illinois community college students enrolled in baccalaureate/transfer programs.
- Over 45% of Illinois college bound students attend out-of-state.
- The historic and unprecedented State of Illinois Fiscal Year 2016 and 2017 budget impasse.
- A 5% projected decline in Illinois high school graduates between now and academic year 2023-2024.

Even with these challenges, the University has begun to position itself for enrollment stabilization at 10,373 students. We embrace that recruitment is a shared responsibility by all members of the University community. After five years of new freshmen enrollment decline, we stabilized new freshmen enrollment in fall 2016.



- Working as a university community to aggressively recruit students.
- Increasing student participation in Centennial Honors College.
- Offering new Living-Learning communities.
- Supporting the First Year Experience, Building Connections mentoring program, and University 100.
- Reducing new student tuition by 3%.
- Adding a need-component to merit-based scholarships.
- Advancing in national ranking systems in quality, opportunity, and affordability.

Actions Supporting Enrollment Stabilization

Additionally, we saw an increase in the quality of the freshmen class. The percent of full-time new freshmen with a minimum 20 ACT composite score and 3.0 high school grade point average increased from 28.8% of the fall 2014 cohort to 42.0% of the fall 2016 cohort. Continuing to increase enrollment of a diverse and high-quality student body is a shared responsibility of the University community for

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recruiting and telling our story. It also requires that we provide educational partnerships that promote seamless entry into Western Illinois University at all levels of the educational experience.

Priorities for Academic Year 2017-2018

To stabilize enrollment:

1. Develop and implement an integrated marketing plan to increase awareness of the academic colleges, majors and programs of study at Western Illinois University [*University Marketing, University Relations, Web Services, University Technology*].
2. Engage in University-wide and discipline-specific recruitment activities on- and off-campus [*Admissions; School of Graduate Studies; Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication; University Libraries; School of Distance Learning, International Studies, and Outreach*].
3. Continue to support access and affordability by:
 - A. Providing Western's *Cost Guarantee* for tuition, fees, and room and board [*President's Leadership Team, Board of Trustees*].
 - B. Identifying future opportunities to leverage Western Commitment Scholarship programs [*Student Cost Task Force*].
 - C. Recommending to the Student Cost Task Force new opportunities for Western to continue national leadership in cost predictability and affordability [*All members of the university community*].
4. Increase partnerships with high schools by:
 - A. Expanding the University's dual enrollment program [*Admissions*].
 - B. Exploring additional means of high school bridge programming to support early admission to Western Illinois University before the student enrolls full-time at the University. [*Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication; University Libraries; School of Distance Learning, International Studies and Outreach; Student Services*].
 - C. Hosting regional Educational Summits with superintendents, principals, and guidance counselors to develop and implement recruitment strategies based on these Summits [*President's Executive Institute; Admissions; Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication; University Libraries; School of Distance Learning, International Studies and Outreach; Student Services*].
5. Expand partnerships with community colleges by:
 - A. Meeting with all Illinois community colleges and select community colleges in Iowa, Missouri, and Wisconsin to learn about Western's transfer friendliness and opportunities for new and expanded partnerships, at the university, college, school, and departmental level [*Vice President for Quad Cities and Planning, President's Leadership Team, Deans, Directors, Faculty and Staff*].
 - B. Developing and implementing new and enhanced partnerships at the institutional level. Examples include dual enrollment, financial aid consortium, general studies agreements, and/or honors articulation agreements [*Vice President for Quad Cities and Planning; Financial Aid; School of Distance Learning, International Studies and Outreach, and Centennial Honors College*].
 - C. Developing new 2+2 agreements and other program-specific agreements [*Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication*].

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School of Distance Learning, International Studies and Outreach; Admissions; and Vice President for Student Services].

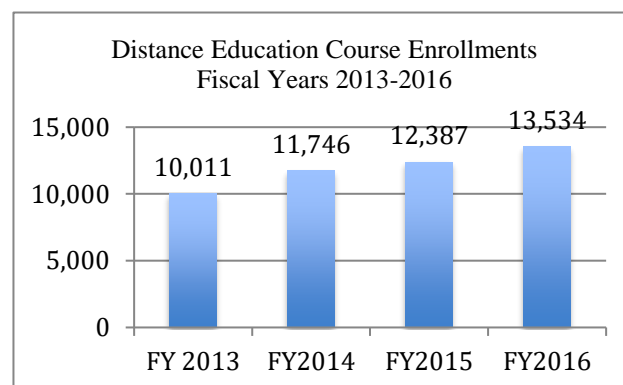
6. Identify opportunities for partnerships with four-year colleges and universities [*Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication; University Libraries; School of Distance Learning, International Studies and Outreach*].
7. Identify opportunities for partnerships with professional and graduate schools [*School of Graduate Studies; Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication; University Libraries; School of Distance Learning, International Studies and Outreach*].
8. Augment the enrollment of working professionals through continued implementation of the President's Executive Institute [*President's Executive Institute, Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication; University Libraries; School of Distance Learning, International Studies and Outreach*].
9. Document outcomes of new initiatives designed to increase student persistence and completion rates [*Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication; University Libraries; School of Distance Learning, International Studies and Outreach; Student Services; Persistence and Completion Academy Teams; administrative units*].

Goal 2: Provide Educational Opportunity and Continue to Advance Academic Excellence

Students enroll in a college or university to achieve their academic objectives. They have many choices (educational opportunities) in deciding where to enroll. The National Center for Education Statistics reports that there are 1,700 two-year degree-granting colleges and 3,026 four-year degree-granting institutions in the United States alone. Six hundred and thirty-three of the latter institutions share Western's categorization as a master's granting institution.

In providing educational opportunity, there are actions the University can take to increase its enrollment. For example, expanding distance learning (hybrid and online programs) opens new markets regionally, across the United States, and around the world. Western Illinois University has seen a 35% increase in distance education course enrollments between FY 2013 and 2016.

Moreover, there are defining characteristics and national recognitions that differentiate the Western Illinois University educational experience from our competitors. Our faculty continues to advance, and our staff and administrators continue to support the academic excellence of the University.



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Defining Characteristics and National Recognitions of the Western Illinois University Educational Experience

Defining Characteristics

- Transformative educational experiences that emphasize our values and the individual learner.
- A broad education offering breadth and depth and equipping students with critical thinking and communication skills important in a democratic society.
- General education based in the liberal arts and sciences.
- Signature academic programs and a comprehensive, high-quality portfolio that is responsive to demand and need in the Midwest¹.

National Recognitions

- A Top Midwestern University—*US News and World Report, Princeton Review*.
- A regional and national leader in the retention and graduation of first-generation, low-income, and minority students—*Southern Education Review Board, United States Department of Education, Pell Institute for the Study of Opportunity in Education*.
- An institution recognized for social mobility, research, and public service—*Washington Monthly*.
- An alumni base that earns higher median salaries than predicted based on econometric data—*Brookings Institute, The Economist*.

Guided by our values, Western Illinois University offers a transformative educational experience to the students that we serve. Commitments to academic excellence and the individual learner keep our student-to-faculty ratio low (currently at 15:1), with full-time faculty teaching over 93% of all course sections.

Western's faculty members provide a broad education equipping students with critical thinking and communication skills important in a democratic society. The general education curriculum is based in the liberal arts and sciences and equips students with the necessary foundational skills to be successful in their chosen majors, professions, and continued graduate and professional studies.

The educational opportunities and related academic portfolio of Western Illinois University is comprehensive, offering breadth and depth. Western's faculty and staff support 65 undergraduate degree programs, 38 graduate degree programs, and two doctoral programs. The curriculum includes the humanities, social sciences, fine arts, business, education, and a number of pre-professional and technical fields of study. We offer signature academic programs and a comprehensive, high-quality portfolio that is responsive to demand and need in the Midwest, and as a member of the global community.

¹ Western Illinois University's signature programs are noted for their size, unique area of concentration for undergraduate students, or accessibility.

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Priorities for Academic Year 2017-2018

To provide educational opportunity and continue to advance academic excellence:

1. Respond to changing student demographic information and needs by offering additional hybrid programs and degrees online² [*Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication; University Libraries; School of Distance Learning, International Studies and Outreach*].
2. Evaluate and implement approved recommendations from the General Education Review [*Deans, Department Chairs, School Directors, Faculty in the Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication*].

The Provost and Academic Vice President charged the Faculty Senate with completing an academic year 2016-2017 review of the University's General Education program with regard to program goals, appropriateness of program categories, and the number of courses offered in each category. The current administrative structure of General Education was also reviewed.

3. Complete and implement approved recommendations from the Teacher Education Review [*Deans, Department Chairs, School Directors, University-Wide Teacher Education Faculty in the Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication*].

The Provost and Academic Vice President charged a Task Force within Academic Affairs to complete an academic year 2016-2017 review of the university-wide Teacher Education Program with regard to the current administrative structure of teacher education, time to completion in relation to State licensure regulations, and curricular applications to fulfill the state required competencies.

4. Complete scheduled program reviews for undergraduate programs in French Teacher Education, Spanish Teacher Education, Foreign Languages and Cultures, and the master's degree in Economics [*Foreign Languages and Literatures, Economics, Deans Offices for Arts and Sciences and Business and Technology, Provost's Office*].
5. Complete three year progress reports on new programs implemented in fall 2014, i.e., the Ph.D. in Environmental Science: Large River Ecosystems and Post-Baccalaureate Certificate in Business Analytics [*Biological Sciences, Economics, Deans Offices for Arts and Sciences and Business and Technology, Provost's Office*].
6. Receive reaffirmation of accreditation for the B.S. in Graphic Communication [*Engineering Technology, Dean's Office for College of Business and Technology, Provost's Office*].
7. Achieve initial accreditation for the B.S. in Mechanical Engineering from ABET [*Engineering, Dean's Office for College of Business and Technology, Provost's Office*].
8. Continue to advocate for the release of previously allocated and currently frozen state capital funding that included construction funding for the Center for Performing Arts in Macomb and Phase III design planning in the Quad Cities [*Board of Trustees, President, Assistant to the President for Governmental Relations*].

² The Higher Learning Commission defines a hybrid program as containing 25% in-person instruction (on- or off-campus) and 75% online instruction.

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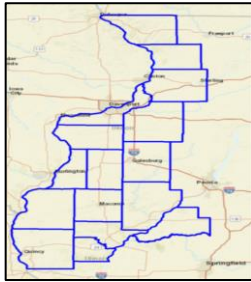
9. Continue to advocate for the restoration of state capital renewal funding that provides funding to address the highest maintenance needs and priorities at the University. *[Board of Trustees, President, Assistant to the President for Governmental Relations].*

Goal 3: Expand Community Engagement

Western Illinois University is one of 361 institutions in the nation (top 8%) that holds Community Engagement Classification status from the Carnegie Foundation for the Advancement of Teaching. This honor was earned in 2010, and the University will begin the required re-certification process in 2018.

The Carnegie Foundation defines community engagement as, “The collaboration between institutions of higher education and their larger communities (local, regional/state, national, global) for the mutually beneficial exchange of knowledge and resources in a context of partnership and reciprocity.” Western Illinois University has a long-standing, nationally recognized tradition in this area.

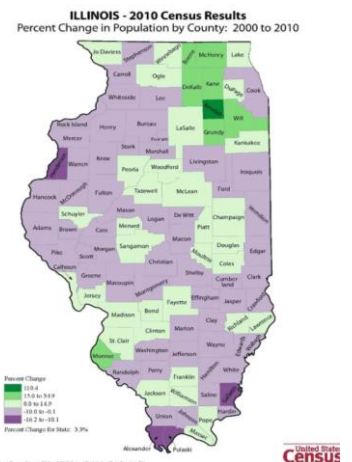
Sixteen County
WIU Service Region



With regard to our resources, Western Illinois University has a \$473 million annual economic impact on its immediate 16 county service region³. We are part of the \$2.8 billion economic impact that Illinois public higher education contributes to its host communities and regions.

Consistent with the value of social responsibility and serving as a resource for and stimulus to community engagement in the form of educational, cultural, environmental, community and economic development in our region and well beyond it, President Thomas established the President’s Executive Institute (PEI) in Fiscal Year 2016. The PEI advances shared goals and priorities of Western Illinois University and our host communities and regions by:

- Increasing regional recruitment and retention to address population decline in the 16-county Western Illinois University service region.
- Partnering with schools, colleges, and universities to promote educational attainment. The United States Bureau of Labor Statistics indicates that lifetime earnings for associate’s degree recipients are \$500,000 higher than those with a high school diploma. These values increase to \$1.0 million for baccalaureate degree recipients and over \$1.5 million for graduate and professional degree recipients.
- Assisting in community and economic development efforts for our host communities and regions to support entrepreneurial activity and economic expansion.
- Engaging employers to develop new and expanded internship opportunities for students and educational opportunities for employees.



³ Adams, Brown, Carroll, Fulton, Hancock, Henderson, Henry, Jo Daviess, Knox, Mason, McDonough, Mercer, Rock Island, Schuyler, Warren, and Whiteside are the 16 counties in the Western Illinois University service region.

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- Increasing external funding to advance the vision, mission, values, goals and priorities of Western Illinois University.

In addition to these institutional actions, the Carnegie Foundation defines the purpose of community engagement as “The partnership of a college and university knowledge and resources with those of the public and private sectors to enrich scholarship, research, and creative activity; enhance curriculum, teaching, and learning; prepare educated and engaged citizens; strengthen democratic values and civic responsibility; address societal issues; and contribute to the public good.” These are long standing activities of the faculty and staff of Western Illinois University.

Priorities for Academic Year 2017-2018

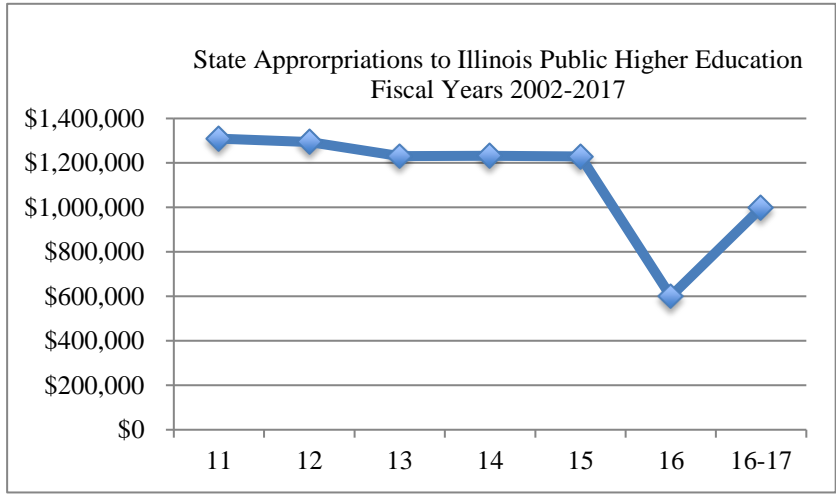
To expand community engagement:

1. Develop and implement the self-study process for the University’s re-certification (renewal) as a Carnegie Community Engagement classified Institution [*Illinois Institute for Rural Affairs, President’s Executive Institute*].
2. Adopt an institutional mission statement on Community Engagement [*Illinois Institute for Rural Affairs, President’s Executive Institute, President, Board of Trustees*].
3. Review College Mission Statements for the inclusion of community engagement in these documents [*Colleges of Arts and Sciences, Business and Technology, Education and Human Services, and Fine Arts and Communication*].
4. Host regional Community and Economic Development Summits to develop and implement strategies based on these Summits [*President’s Executive Institute*].
5. Document outcomes from the President’s Executive Institute with regard to employer relations. This includes, but is not limited to, sponsored credit courses and enrollments, new internship and experiential education opportunities, and enrollment of working professionals at Western Illinois University [*Vice President for Quad Cities and Planning; School of Distance Learning, International Studies and Outreach; colleges and departments, Institutional Research and Planning*].
6. Present the Creating Entrepreneurial Opportunities (CEO) program for high-achieving students with business and/or entrepreneurial interests to our host communities and region [*President’s Executive Institute, Illinois Institute for Rural Affairs, College of Business and Technology*].
7. Document funding received and actions taken to advance community and economic development. Examples include recently funded actions to expand the Small Business Development Center/International Trade Center, Vibrant Neighbors project, and the AmeriCorps school reading readiness program in a local Hispanic neighborhood [*Vice President for Quad Cities and Planning; Illinois Institute for Rural Affairs, WQPT, Quad Cities Student Services*].

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Goal 4: Increase External Funding, While Limiting Cost Increases to Students

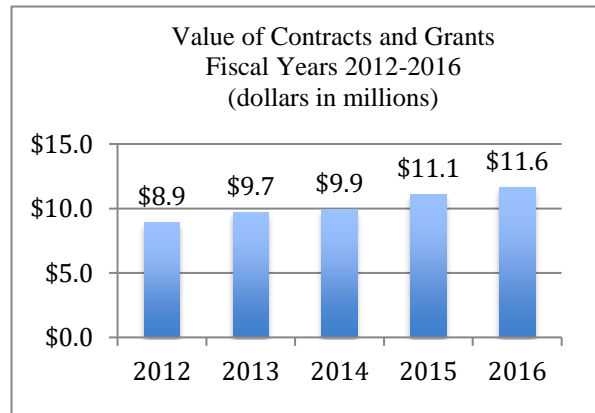
During the historic, unprecedented, and ongoing State of Illinois Fiscal Years (FY) 2016 and 2017 budget impasse, state appropriations for Illinois public higher education were reduced by over 35% compared to FY2015 levels. Moreover, the public universities have only received partial and incremental funding with spending restrictions as opposed to full fiscal year budgets for 2016 and 2017.



In April 2016, Western Illinois University received \$14.9 million to be applied to FY16 expenses. Western received another \$31.4 million in June to be applied to FY16 or FY17 expenses with spending authority expiring December 31, 2016. Most recently, the University received an additional \$8.4 million in November 2016 under the same terms and conditions as the June appropriation. These three receipts total \$54.7 million or 70.9% of the funding that the University should have received in the 18 months since FY2015.

The University continues to make difficult but necessary decisions in response to delayed and decreasing appropriations. At the same time, we continue to aggressively seek increased revenue from external sources in order to reduce reliance on state funding to successfully advance the University's vision, mission, values, goals, and priorities.

New fiscal realities require new actions to protect the future of the University. One such success is the \$2.7 million (30%) increase in annual revenue generated by faculty and staff in external grants and contracts between FYs 2012 and 2016. Other new sources of revenue will come from successful partnerships in the President's Executive Institute and in positioning the University for the next comprehensive fundraising campaign.



Cost increases to students and their families will continue to be a last resort. In fact, the Western Illinois University Board of Trustees reduced tuition by three percent for academic year 2016-2017, and approved no tuition increases for academic year 2017-2018. We have one tuition rate for all domestic students. The University serves a large percentage of low-income students. Over 75% of students enrolled at Western receive financial assistance. Our student population is very cost sensitive to price increases. Educational access and affordability are defining characteristics and traditions of the University, and therefore define our goal to limit cost increases to the students that we serve and their families.

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Priorities for Academic Year 2017-2018

To increase external revenue, while limiting cost increases to students:

1. Continue to advocate for the end of the historic and unprecedented state budget impasse and the restoration of fair and predictable appropriated funding to Illinois public higher education in general, and Western Illinois University in particular [*Board of Trustees, President, President's Leadership Team, Assistant to the President for Governmental Relations*].
2. Increase the number and revenue from external contracts and grants [*Faculty and staff*].
3. Document funding achievements from the President's Executive Institute [*President's Executive Institute*].
4. Engage in strategic planning and position the University for the next comprehensive fundraising campaign [*Western Illinois University Foundation, President, Advancement and Public Service*].

Goal 5: Continue Conservative, Mission-Driven Fiscal Management

Western Illinois University will continue to operate according to conservative, mission-driven fiscal management. We will use best university business practices to support and enhance the University's goals and priorities, while protecting and enhancing the institutional ability to address unforeseen circumstances now and into the future. Results of the University's strategic planning and budgeting will continue to be communicated to the Western Illinois University and larger external community.

1. Engage in strategic reinvestment of institutional resources to support growth and academic excellence, with a three-year (FY16-FY18) \$20 million reduction and reinvestment goal [*President, President's Leadership Team*].
2. Identify opportunities to streamline and improve efficiencies [*All academic schools, departments, colleges and all administrative units*].
3. Restore institutional reserve funding [*President, President's Leadership Team*].
4. Communicate *Strategic Plan* and *Strategic Plan Supplement* results internally and externally [*President, President's Leadership Team, University Relations*].

Conclusion

We believe that the actions of *Higher Values in Higher Education* coupled with the implementation of the goals and priorities in this *Strategic Plan Supplement* position Western Illinois University for a strong and sustained future as a national leader in quality, opportunity, and affordability. The key to our institutional success is based on one simple premise: All members of the university community working together to advance the vision, mission, goals and priorities of Western Illinois University and the students that we serve. – *The 2017-2018 Higher Values in Higher Education Supplement Team.*

- Dr. Joe Rives, Vice President, Quad Cities and Planning, Chairperson
- Mr. Jeff Andersen, Director of Planning, City of Moline
- Dr. Bill Bailey, Dean, College of Business and Technology
- Mr. Brad Bainter, Vice President, Advancement and Public Services
- Ms. Julie Baker, Director of Development, College of Fine Arts and Communication
- Dr. Laura Barden-Gabbei, Professor, Biological Sciences
- Mr. John Biernbaum, Associate Vice President, Student Services
- Mr. Matt Bierman, Interim Vice President, Administrative Services
- Dr. Janna Deitz, Professor, Political Science
- Ms. Angela Bonifas, Director, Institutional Research and Planning
- Ms. Pam Bowman, Director, Human Resources
- Mr. Billy Clow, Dean, College of Fine Arts and Communication
- Mr. Scott Coker, Director, Facilities Management
- Dr. Gary Daytner, Associate Professor, Educational Studies
- Dr. Mike Fansler, Professor, Music
- Ms. Lysa Fox, Assistant Professor, Theatre and Dance
- Mr. Stephen Fraizer, Chief Information Officer
- Mr. Austin Frank, President, Quad Cities Student Government Association
- Dr. Jeannie Galioto, Assistant Professor, Theatre and Dance
- Ms. Janice Gates, Instructor, Management and Marketing
- Dr. Jeff Hancks, Interim Director, School of Distance Learning, International Studies and Outreach
- Mr. Mike Inmann, Mayor, City of Macomb
- Ms. Debbie Kepple-Mamros, Assistant to the Vice President, Quad Cities and Planning
- Dr. Michael Lorenzen, Dean, University Libraries
- Dr. Sue Martinelli Fernandez, Dean, College of Arts and Sciences
- Ms. Kerry McBride, Business Administrative Associate, President's Office
- Dr. Chris Merrett, Director, Illinois Institute for Rural Affairs
- Dr. Kristi Mindrup, Assistant Vice President, Quad Cities Academic Affairs
- Mr. Seth Miner, Director, Undergraduate Admissions
- Dr. Amy Mossman, Associate Professor, English and Journalism
- Dr. Mark Mossman, Chairperson, English and Journalism
- Mr. Steve Nelson, Member, Western Illinois University Board of Trustees
- Dr. Kathy Neumann, Provost and Academic Vice President
- Ms. Becky Paulsen, Director of Development, College of Business and Technology
- Dr. Bill Polley, Associate Dean, College of Business and Technology
- Dr. Padmaja Pillutla, Associate Professor, Accounting and Finance, Chair, Quad Cities Faculty Council
- Dr. Christopher Pynes, Professor, Philosophy /Chair, Faculty Senate
- Dr. Tim Roberts, Associate Professor, History
- Dr. Roger Runquist, Director, Center for Innovation in Teaching and Research

- Dr. Mallory Sajewski, Assistant Professor, University Libraries
- Dr. Erskine Smith, Dean, College of Education and Human Services
- Dr. Tammy Werner, Assistant Professor, Sociology and Anthropology
- Mr. Mike Wendt, Alderman, City of Moline
- Dr. Ron Williams, Interim Vice President, Student Services

**WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES**

March 31, 2017

**Report 17.3/10
President's Executive Institute**

A Power Point presentation on the President's Executive Institute (PEI) will be made at today's Western Illinois University Board of Trustees meeting. This presentation will provide an overview of the PEI's vision, mission, goals, priorities, and preliminary FY17 accomplishments. It will also include a discussion of the development and implementation of performance indicators to be used in evaluating the effectiveness of the PEI.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 31, 2017

Resolution No. 17.3/4 Release of Closed Session Meeting Minutes

Resolution:

WHEREAS pursuant to Section 5 ILCS 120/c of the Open Meetings Act, the Board of Trustees of Western Illinois University will eliminate the recordings of the minutes of October 1-2, 2015; and,

WHEREAS pursuant to Section 2.06(c) of the Open Meetings Act, the Board of Trustees of Western Illinois University has reviewed the minutes of the closed session minutes of December 17, 2015; January 25, 2016; March 10, 2016; April 20, 2016; June 9, 2016; July 14, 2016; October 6, 2016; and December 15, 2016, to determine whether the need for confidentiality still exists with respect to all or part of the minutes:

THEREFORE be it resolved the Board of Trustees of Western Illinois University has determined that the need for confidentiality still exists and it will review the minutes listed above again at the June 9, 2017, Board Meeting to make a final determination with regard to their release.

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 31, 2017

Resolution No. 17.3/5 Calendar Year 2018 Board Meeting Schedule

Resolution:

WHEREAS Western Illinois University is subject to the requirements of 110 ILCS 690/ which states: “Meetings of the Board shall be held at least once each quarter on the campus of Western Illinois University...;” and,

WHEREAS the Vice Presidents, Budget Director, Board Treasurer, University Attorney, Institutional Research and Planning Director, Equal Opportunity and Access Director, Internal Auditor, Alumni Director and the Assistant to the President for Governmental Relations have been consulted regarding the State of Illinois, IBHE and Board of Trustees deadlines and regulations; and,

WHEREAS the members of the Board of Trustees have been consulted beginning on December 2, 2016 about the 2018 proposed meeting schedule:

THEREFORE be it resolved that the Board of Trustees approves the following meeting dates for calendar year 2018:

March 22-23, 2018 – WIU, Macomb

June 7-8, 2018 – WIU, Quad Cities

September 27-28, 2018 – WIU, Macomb

December 13-14, 2018 – WIU, Macomb

July 2018 Board Retreat date and location will be determined by the Board after the 2017 Retreat

WESTERN ILLINOIS UNIVERSITY BOARD OF TRUSTEES

March 31, 2017

Resolution 17.3/6
Revision to Board *Regulations*, II.B.12.c.(3) and II.C.7.d.5,
Employee Benefits Sick Leave – First Reading

Resolution:

WHEREAS Pursuant to 110 ILCS 690/35-45, Western Illinois University's Board of Trustees must develop regulations for the management of the University.

WHEREAS Western Illinois University must comply with state law.

WHEREAS Western Illinois University wishes to amend Section II pursuant to 820 ILCS 191.

THEREFORE be it resolved that the Board of Trustees approves the following revision to the Board of Trustees Regulations Sections II.B.12.c.(3) and II.C.7.d.5. on first reading pursuant to Section I.A.2.d.:

II. Employees (continued)

B. Faculty and Administrative Employees (continued)

12. Employee Benefits (continued)

c. Sick Leave (continued)

- (3) An employee may use accumulated sick leave only when the employee is prevented from performing assigned duties because of illness, injury, or temporary disabilities caused or contributed to by pregnancy, or is obtaining medical or dental consultation or treatment, or for special circumstances stipulated under the Bereavement Leave provision of these Regulations. An employee may use up to twelve (12) days of earned sick leave per calendar year for absences resulting from the illness or injury of a child, *stepchild*, spouse, domestic partner, *sister*, *brother* or parent. For absences resulting from the illness or injury of a *mother-in-law*, *father-in-law*, *grandchild*, *grandparent*, or *stepparent*, ***an employee may use an amount not less than the personal sick leave that would be accrued during six months at the employee's then current rate of benefit accrual.*** Upon approval of the President, or the President's designee, an employee may use additional accrued sick leave for such absences. Employees covered by a collective bargaining agreement with different sick leave benefits will receive those benefits according to their agreement

II. Employees (continued)

C. Civil Service Employees (continued)

7. Employee Benefits (continued)

d. Sick Leave (continued)

- (5) An employee may use accumulated sick leave only when the employee is prevented from performing assigned duties because of illness, injury, or temporary disabilities caused or contributed to by pregnancy, or is obtaining medical or dental consultation or treatment, or for special circumstances stipulated under the Bereavement Leave provision of these Regulations. An employee may use up to twelve (12) days of earned sick leave per calendar year for absences resulting from the illness or injury of a child, *stepchild*, spouse, domestic partner, *sister*, *brother* or parent. For absences resulting from the illness or injury of a *mother-in-law*, *father-in-law*, *grandchild*, *grandparent*, or *stepparent*, ***an employee may use an amount not less than the personal sick leave that would be accrued during six months at the employee's then current rate of benefit accrual.*** The use of sick leave for familial purposes in excess of the twelve-day limit may be granted by the employer representative upon evidence of need and recommendation of the supervisor.

WESTERN ILLINOIS UNIVERSITY
BOARD OF TRUSTEES

March 31, 2017

Resolution 17.3/7
Revision to Board *Regulations*, II.B.12.f. and II.C.7.e,
Bereavement Leave – First Reading

Resolution:

WHEREAS Pursuant to 110 ILCS 690/35-45, Western Illinois University's Board of Trustees must develop regulations for the management of the University.

WHEREAS Western Illinois University must comply with state law.

WHEREAS Western Illinois University wishes to amend Section II pursuant to 820 ILCS 154/.

THEREFORE be it resolved that the Board of Trustees approves the following revision to the Board of Trustees Regulations Sections II.B.12.e. and II.C.7.f. on first reading pursuant to Section I.A.2.d.:

II. Employees (continued)

B. Faculty and Administrative Employees (continued)

12. Employee Benefits (continued)

e. Bereavement Leave (continued)

1. Employees will be granted, upon request, leave of up to three scheduled work days to attend the funeral or memorial service and/or for travel and bereavement time, upon the death of a member of the employee's immediate family, household, in-laws, grandchildren, and/or grandparents; and up to one day to attend the funeral or memorial service of a relative other than the above who is not a member of the employee's household. The amount of leave provided is not intended to be guaranteed and is available only when there is a need. Bereavement leave shall be taken in not less than one-half day increments and may not be accumulated. Employees covered by a collective bargaining agreement with different bereavement leave benefits will receive those benefits according to their agreement.
2. *Upon the death of a member of the employee's immediate family, the employee will be granted seven additional work days of unpaid leave to attend the funeral or alternative to a funeral for the immediate family member, make arrangements necessitated by the death of the immediate family member, or grieve the death of the immediate family member.*
3. Immediate family is defined as: father, mother, sister, brother, spouse, domestic partner, and children. Biological, adopted, foster, legal wards, *a child of a person standing in loco parentis*, or step family members are considered immediate family under this policy. In-laws are defined as: mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, and daughter-in-law.
4. Other relative is defined as: aunt, uncle, niece, nephew, or first cousin of the employee. Such relatives are regarded as members of the immediate family only if in residence in the employee's household at the time of death.
5. Bereavement leave benefits are not granted in the event of the death of a member of the employee's spouse's or domestic partner's family unless specifically stated. For example, grandparent refers to the grandparent of the employee. For purposes of application of bereavement leave, relationships existing due to marriage or domestic partnership will terminate upon the divorce or termination of the domestic partnership of the relative through whom the marriage or domestic partnership relationship exists. Current marital status will be defined in accord with Illinois State Law.
6. The employee's supervisor may grant additional leave to an employee who cannot, because of special circumstances, return to work at the completion of the allowable bereavement leave days. An employee may choose to take such leave without pay or may use accrued vacation or sick leave time.

II. Employees (continued)

C. Civil Service Employees (continued)

7. Employee Benefits (continued)

f. Bereavement Leave (continued)

1. Employees will be granted, upon request, leave of up to three scheduled work days to attend the funeral or memorial service and/or for travel and bereavement time, upon the death of a member of the employee's immediate family, household, in-laws, grandchildren, and/or grandparents; and up to one day to attend the funeral or memorial service of a relative other than the above who is not a member of the employee's household. The amount of leave provided is not intended to be guaranteed and is available only when there is a need. Bereavement leave shall be taken in not less than one-half day increments and may not be accumulated. Employees covered by a collective bargaining agreement with different bereavement leave benefits will receive those benefits according to their agreement.
2. *Upon the death of an employee's child, the employee will be granted seven additional work days of unpaid leave to attend the funeral or alternative to a funeral of the child, make arrangements necessitated by the death of the child, or grieve the death of the child.*
3. Immediate family is defined as: father, mother, sister, brother, spouse, domestic partner, and children. Biological, adopted, foster, legal wards, *a child of a person standing in loco parentis*, or step family members are considered immediate family under this policy. In-laws are defined as: mother-in-law, father-in-law, brother-in-law, sister-in-law, son-in-law, and daughter-in-law.
4. Other relative is defined as: aunt, uncle, niece, nephew, or first cousin of the employee. Such relatives are regarded as members of the immediate family only if in residence in the employee's household at the time of death.
5. Bereavement leave benefits are not granted in the event of the death of a member of the employee's spouse's or domestic partner's family unless specifically stated. For example, grandparent refers to the grandparent of the employee. For purposes of application of bereavement leave, relationships existing due to marriage or domestic partnership will terminate upon the divorce or termination of domestic partnership of the relative through whom the marriage or domestic partnership relationship exists. Current marital status will be defined in accord with Illinois State Law.
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