

## Agenda

### Strategic Plan Revision Committee Meeting

#### NOTES FOR/FROM MEETING

October 20, 2021

1. Welcome
2. Summary of HLC Visit
  - a. Excellent
  - b. Open Pathway, 2031
  - c. Our "To Do List" [Focus on developing an equity lens and financial sustainability]
  
1. Ensure compliance with University Guidelines on remittance of excess funds to the income account. (1.B.2.)
2. **Consider in-house optional training for faculty and staff to deliver diversity, equity and inclusion content. (1.C.1.)**
3. **Align campus diversity-related offices to provide enhanced synergy with all inclusion efforts. (1.C.2.)**
4. Ensure the Trustees in Residence program is reinstated by Fall 2021 (2.C.3.)
5. The university should have a student handbook. It can be in electronic form. (2.A.2 and 2.E.3.)
6. Ensure all syllabi have measurable learning objectives going forward. (3.A.2.)
7. Ensure all syllabi for the same course have consistent learning objectives. (3.A.2.)
8. Ensure all syllabi for dual enrollment courses have learning outcomes that are consistent with those taught at the undergraduate level. (3.A.3.) [In addition, we should be collecting and storing all syllabi for dual enrolled courses and the faculty CVs.]
9. WIU should have a formal written policy and procedure for tested experience to ensure faculty without earned credentials (i.e. a master's or higher in the discipline) are qualified to teach. This should be established by disciplines and programs and then approved through the faculty governance process. (3.C.3.)
10. Ensure co-curricular assessment is continuing and make sure it's being used to improve student learning. (4.B.)
11. **Improve WIU's financial stability (5)**
  - d. This to do list, as well as the work of the assurance argument, led to a commitment to better, more operationalized strategic planning
  
3. Define Responsibilities of this Oversight Committee
  - a. Oversight of the revision of the plan
  - b. The integration of the plan into daily operation
  - c. The connection of the plan to the university's mission
4. Outline of Process and Timeline for Revision
  - a. We will use email and shared group folders
  - b. This semester's set of meetings: Big Group; Working Groups; Big Group
  - c. Next semester: Big Group; Writing Team; University Community and shared governance groups; Provost; President
  - d. June: BOT for approval

#### STOPPED FOR QUESTIONS AND COMMENTS

- A. Comments from numerous committee members on the importance of accountability, planning, annual reporting, fiscal responsibility, and the process of developing the working groups.

5. Our Strategic Plan and Its Revision, First Step:
  - a. Discussion: The Past, the Present, and the Future
    - The way this used to work: a big committee and a single author
    - The way HLC worked: multiple, variably-sized committees, a writing team, an effort to meet with ALL shared governance groups
    - The way this will work: same as HLC
  - b. Discussion: The Four Plans from the Spring
    - Recruitment and Enrollment
    - Retention
    - Intuitional Distinctiveness
    - QC Planning
  - c. Discussion: Financial Sustainability
  - d. Discussion: Alignment with IBHE and HLC Plans
6. Process for Developing Working Groups
  - a. I will organize and send out a call for participation
  - b. Please email me all ideas
  - c. Go from there [emphasize: we will be as transparent as possible]
7. Open Discussion

General discussion of this work and of the working groups.

The meeting ended at approximately 1:50pm